

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Facilities &amp; Operations Committee SPECIAL MINUTES March 7<sup>th</sup>, 2018</b>
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**CALL TO ORDER**

Austin Mendes, Chair, called the meeting to order at 6:40 p.m.

**ROLL CALL**

Members Present: Francisco, Gwaltney\*<sup>1</sup>, Hill, Jakel, Mendes, Perez\*<sup>2</sup>

Members Absent: Nikopour

Officers Present: Allen, Fehr

Officers Absent: None

Guests: Carol McDoniel, Dave Edwards, Lionel Lawrence, Rebecca Hesgard

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the Board who does not remain until the scheduled ending for the meeting (4:30 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the Board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

<sup>1</sup>Gwaltney left the meeting at 7:27pm

<sup>2</sup>Perez left the meeting at 8:04pm

**APPROVAL OF AGENDA**

Hill moved to amend the agenda by changing Item B, proposal to purchase flags, to become Item A and change Item A, approval of the TSC Budget, to Item B. Francisco seconded. The agenda was approved as amended. (Hill-m/Francisco-s)

**PUBLIC COMMENTS**

None

**NEW BUSINESS**

**a. Action: Purchase of Boardroom Flags**

**FOC 011 17/18** (Jakel-m/Gwaltney-s) On a motion duly made and seconded, the Facilities & Operations Committee approved sending a recommendation to the Board for the approval to purchase four flags for the TSU Boardroom.

Mendes yielded to Hill to explain the proposal.

Hill stated he was proposing to purchase four flags to place in the TSU Boardroom to establish its presence as a place of government. The budget impact would be minimal as the purchase would be made with funds in the TSCBOT's current year travel budget.

Hill answered questions from the committee.

Hesgard asked how this idea came about. Hill responded that he had noticed most Board rooms for public agencies have national, state, county, and organization flags in their Board rooms and thought ASI should do the same.

Mendes and Jakel both agreed and like the idea.

There was no further discussion.

**FOC 011 17/18** MSC 6-0-0 The motion passed.

- b. Action: 2018-2019 Titan Student Centers Budget** **FOC 012 17/18** (Hill-m/Jakel-s) On a motion duly made and seconded, the Facilities & Operations Committee approved sending a recommendation to the Board for the approval of the 2018-2019 TSC budget.

Mendes yielded to Edwards to explain the proposal further.

Edwards introduced the Associated Students budget process and how the Titan Student Centers budget fits within that process. He shared that the AS fund's budget was in a deficit position for the past three years but management and leaders are proposing a balance budget for 2018-19. The TSC fund's budget has not operated with a deficit and in fact contributes to reserves, which is important for facility operations. He explained that the California minimum wage increase will present a challenge to contributing to the TSC's reserves in the future. Therefore, this year both the AS and TSC budgets reflect a 'tightening of the belt' to work toward more accurate budget projections.

Edwards presentation included known expense increases, in areas like insurance and utilities, as well as an overview of some of the larger changes in the budget compared to prior year. Edwards yielded to ASI Director of Financial Services, Lionel Lawrence.

Lawrence explained this year's budget is based on prior year actual spending, not merely increasing the prior year budget. He reviewed the TSC fee and enrollment projection, the revenue fund balance, debt service ratio, and a proposed transfer of funds to the TSC repair/maintenance reserve.

Hill asked how the transfer amount of \$1,000,000 was determined. Edwards responded it is an estimate based on possible future renovation projects.

Hill asked if summer enrollment is expected to increase. Lawrence responded that we do not know. The university does not provide enrollment projections so our estimates for enrollment are based on the previous year. Mendes asked what happens if enrollment increases. Lawrence responded that the additional fee revenue would contribute to reserves.

Francisco asked what is General Overhead. Edwards responded it is the amount the CSU Chancellor's office charges us to oversee the TSC funds.

Lawrence explained the budget's format and explained the variances, or changes, from last year's budget to this year's budget. He reviewed the mandatory increases like benefits, minimum wage, utilities and insurance premiums. He explained that management's goal was to keep the overall budget the same as the prior year.

Hill asked if student wages are reflected in the Part Time Wages line item, and why that line item is lower when minimum wage is increasing. Lawrence responded yes, that line item is student wages. It decreased because the new budget amount is based on prior year actual spending. In prior years, some departments overestimated the amount needed so their budgeted amount was higher than necessary. This year, staff worked to set the budgeted amount closer to what is actually estimated to be spent. He emphasized that no student jobs or hours were cut.

Hill asked if this amount can be increased later, if needed. Lawrence responded yes, the Board could act to do that at any time.

Lawrence reviewed the remaining budget pages showing department details and answered questions from the committee.

The committee moved into discussion.

Hill moved to amend the TSC Board of Trustee's budget by moving \$8,000 from Travel to Contingency. Jakel seconded.

**FOC 012A 17/18** (Hill-m/Jakel-s) On a motion duly made and seconded, the Facilities & Operations Committee amended the motion to move \$8,000 from TSC Board of Trustee's travel budget, 1900-8077 to Contingency.

There was no discussion.

**FOC 012A 17/18** MSC 4-0-0 The amendment passed.

Hill moved to amend the Transfer to Repair & Replacement Fund (TCUMR) by increasing it from \$1,000,000 to \$2,000,000. Jakel seconded.

**FOC 012B 17/18** (Hill-m/Jakel-s) On a motion duly made and seconded, the Facilities & Operations Committee amended the motion to increase the Transfer to Repair & Replacement Fund (TCUMR) from \$1,000,000 to \$2,000,000.

The committee moved into discussion.

Francisco asked how will that impact the organization. Edwards responded this will move the funds from the general reserves to a specific reserve fund. Jakel asked if these funds could be designated for a future renovation project. Edwards responded funds could be designated for specific projects by a proposal process. At a future Board of Trustees meeting they will receive a proposal for renovation of the TSU upper level that will include project costs. At that time, funds can be designated for that project if the Board approves.

**FOC 012B 17/18** MSC 4-0-0 The amendment passed.

The committee discussed possible increases to Minor Construction. No motion resulted.

There was no further discussion.


**FOC 012 17/18** MSC 4-0-0 The motion passed.

	011	012A	012B	012
Francisco	Y	Y	Y	Y
Gwaltney	Y	Absent	Absent	Absent
Hill	Y	Y	Y	Y
Jakel	Y	Y	Y	Y

Mendes	Y	Y	Y	Y
Nikopour	Absent			
Perez	Y	Absent	Absent	Absent
<b>Results</b>	<b>6-0-0</b>	<b>4-0-0</b>	<b>4-0-0</b>	<b>4-0-0</b>

**ADJOURNMENT**

The meeting adjourned at 8:28 p.m.

  
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Austin Mendes, Chair  
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Deisy S. Hernandez, Recording Secretary

Approve the Titan Student Centers 2018-19 Operating Budget

**PRESENTED TO:** Titan Student Centers Board of Trustees

**MEETING DATE:** March 7, 2018 Facilities and Operations Committee  
March 14, 2018 Board of Trustees

**PRESENTED BY:** Dave Edwards, Executive Director  
Lionel Lawrence, Director of Finance

### **BACKGROUND**

The Consolidated Operating Budget for Associated Students, CSUF, Inc. includes operating budgets for the two divisions supported by the ASI and TSC mandatory student fees. The Titan Student Centers fee is designated for the operation of the Titan Student Union and Student Recreation Center. The operating budget for TSC facilities, programs, and services is approved annually by the Titan Student Centers Board of Trustees. Once approved, it is incorporated into the ASI Consolidate Operating Budget for approval of the ASI Board of Directors.

### **RATIONAL**

The ASI Board of Directors delegates authority to the Titan Student Centers Board of Trustees to govern the operation of the facilities and programs of the Titan Student Centers. The Board of Trustees reviews and approves an annual budget for the operation of the Titan Student Centers.

### **BUDGET IMPACT**

The annual operating budget dictates departmental and program expenditures for the next fiscal year. Along with estimated income from revenue sources and student fees, it establishes the financial viability of the Titan Student Centers.

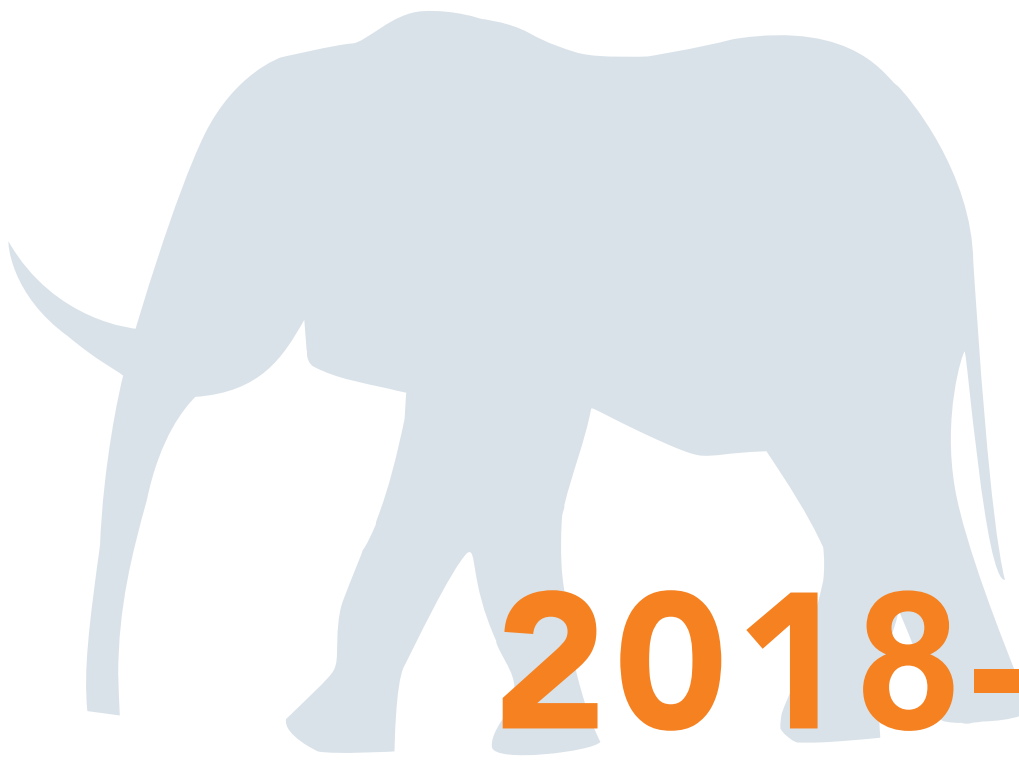
### **IMPLEMENTATION TIMELINE**

March 7, 2018 Facilities and Operations Committee consider the TSC 2018-19 Operating Budget  
March 14, 2018 Titan Student Centers Board of Trustees consider the TSC 2018-19 Operating Budget  
March 20, 2018 ASI Board of Directors consider the ASI 2018-19 Consolidated Operating Budget  
July 1, 2018 - June 30, 2019 ASI 2018-19 Consolidated Operating Budget in effect



**ASSOCIATED STUDENTS, INC.**

CALIFORNIA STATE UNIVERSITY, FULLERTON



**TSC**

**2018-2019**

**PROPOSED**

**BUDGET**

**TITAN STUDENT CENTERS****TSC FEE REVENUE PROJECTION FY 2018-2019**

<b>CAMPUS STUDENT UNION FEE</b>	<b>SUMMER 2018</b>	<b>FALL 2018</b>	<b>SPRING 2019</b>
Projected Students	8,133	40,235	39,745
Less: Waivers	0	180	150
Budgeted Student Headcount	8,133	40,055	39,595
Non-Directed TSC Fee	\$ 60.00	\$ 141.45	\$ 141.45
Budgeted Fees Available	\$ 487,980	\$ 5,665,780	\$ 5,600,713
<b>TOTAL PROJECTED TSC FEES FOR FY 2018-2019</b>			<b>\$11,754,473</b>

TITAN STUDENT CENTERS REVENUE FUND BALANCE			
TSC	2016-017 ACTUAL	2017-18 REVISED ESTIMATE*	2018-19 PROPOSED
<b>REVENUE FUND (TCUOP)</b>			
PRIOR YEAR FUND BALANCE	\$ 8,683,694	\$ 9,815,170	\$ 11,109,470
FEE REVENUE	\$ 11,132,115	\$ 11,111,697	\$ 11,754,473
INTEREST INCOME - REVENUE FUND	\$ 98,375	\$ 94,976	\$ 50,000
<b>SUB-TOTAL</b>	<b>\$ 19,914,184</b>	<b>\$ 21,021,843</b>	<b>\$ 22,913,942</b>
LESS:			
ADJUSTMENTS & RETURN TO OPERATIONS	\$ 7,700,000	\$ 8,100,000	\$ 8,300,000
NET TRANSFERS TO INTEREST & REDEMPTION FUND	\$ 2,350,800	\$ 1,778,797	\$ 1,800,000
GENERAL OVERHEAD EXPENSE	\$ 48,214	\$ 33,576	\$ 49,000
TRANSFERS TO REPAIR & REPLACEMENT FUND (TCUMR)	\$ -	\$ -	\$ 1,000,000
TRANSFER TO CATASTROPHIC FUND	\$ -	\$ -	\$ -
<b>SUB-TOTAL</b>	<b>\$ 10,099,014</b>	<b>\$ 9,912,373</b>	<b>\$ 11,149,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$9,815,170</b>	<b>\$11,109,470</b>	<b>\$11,764,942</b>

\*Actual as of January 2018

Repair/Replacement Fund Balance Est. (TCUMR)	\$703,593	\$709,336	\$1,709,336
Catastrophic Fund Balance Estimate (TCUCE)	\$2,452,009	\$2,469,901	\$2,469,901



**TITAN STUDENT CENTERS**  
**2018-2019 PROPOSED OPERATING BUDGET**

	FY 16-17 ACTUAL	FY 17-18 BUDGET	FY 18-19 PROPOSED	Variance \$	Variance %
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**INCOME**

6003	Locker Income	36,259	37,200	41,500	4,300	12%
6004	Dining Commissions	141,738	111,000	168,000	57,000	51%
6007	Service Chargebacks	255,381	406,122	429,252	23,130	6%
6010	Merchandise Sales	4,249	5,802	3,011	(2,791)	-48%
6015	Yum	16,500	19,800	19,800		0%
6016	Class Bowling	9,095	9,672	8,680	(992)	-10%
6019	Shoe Rentals	11,429	10,305	15,000	4,695	46%
6020	Foosball	176	303	121	(182)	-60%
6021	Shuffleboard		925	130	(795)	-86%
6022	Miscellaneous Revenue	67,550	30,080	30,200	120	0%
6025	Room Rental	214,412	188,322	198,912	10,590	6%
6028	Movie Ticket Income	3,836	6,750	3,375	(3,375)	-50%
6030	Equipment Rental	180	400		(400)	-100%
6032	Computer Services Income	7,113	10,300	7,300	(3,000)	-29%
6035	Personnel Services Income	46,681	57,771	89,785	32,014	55%
6038	Amusement Ticket Income	29,106	47,705	30,425	(17,280)	-36%
6039	ATM & Amazon Locker	40,680	48,911	48,901	(10)	0%
6040	Interest Income	42,326	25,000	50,000		100%
6058	Sports Ticket Income	151	1,200	2,000	800	67%
6079	Registration Fees	512,830	554,257	511,072	(43,185)	-8%
6086	Table Tennis	2,641	2,592	2,375	(217)	-8%
6115	Billiards	24,030	18,868	21,574	2,706	14%
6153	Goods		100	150	50	50%
6158	Ticket Stock Revenue	67	600	600		0%
6210	Gaming Center	1,810	1,127	3,220	2,093	186%
6215	Electronic Games	3,161	4,350	4,000	(350)	-8%
6218	Rock Wall Classes	2,840	6,600	1,640	(4,960)	-75%
6801	Games Special Events	37,584	24,000	38,000	14,000	58%
6815	Bowling	12,314	10,425	11,391	966	9%
	<b>TOTAL INCOME</b>	<b>1,524,137</b>	<b>1,640,487</b>	<b>1,740,414</b>	<b>74,927</b>	



TITAN STUDENT CENTERS	ADMINISTRATION	BUILDING ENGINEERING	TITAN STUDENT UNION	TITAN RECREATION	PROGRAMMING AND STUDENT SUPPORT
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**INCOME**

6003	Locker Income	41,500				41,500	
6004	Dining Commissions	168,000	168,000				
6007	Service Chargebacks	429,252	269,065	159,359	828		
6010	Merchandise Sales	3,011			186	2,825	
6015	Yum	19,800	19,800				
6016	Class Bowling	8,680			8,680		
6019	Shoe Rentals	15,000			15,000		
6020	Foosball	121			121		
6021	Shuffleboard	130			130		
6022	Miscellaneous Revenue	30,200	2,000		2,000	26,200	
6025	Room Rental	198,912			185,000	13,912	
6028	Movie Ticket Income	3,375			3,375		
6030	Equipment Rental						
6032	Computer Services Income	7,300			7,300		
6035	Personnel Services Income	89,785			82,823	6,962	
6038	Amusement Ticket Income	30,425			30,425		
6039	ATM & Amazon Locker	48,901	48,901				
6040	Interest Income	50,000	50,000				
6058	Sports Ticket Income	2,000			2,000		
6079	Registration Fees	511,072				511,072	
6086	Table Tennis	2,375			2,375		
6115	Billiards	21,574			21,574		
6153	Goods	150			150		
6158	Ticket Stock Revenue	600			600		
6210	Gaming Center	3,220			3,220		
6215	Electronic Games	4,000			4,000		
6218	Rock Wall Classes	1,640				1,640	
6801	Games Special Events	38,000			38,000		
6815	Bowling	11,391			11,391		
	<b>TOTAL INCOME</b>	<b>1,740,414</b>	<b>557,766</b>	<b>159,359</b>	<b>419,178</b>	<b>604,111</b>	

TITAN STUDENT CENTERS	ADMINISTRATION	BUILDING ENGINEERING	TITAN STUDENT UNION	TITAN RECREATION	PROGRAMMING AND STUDENT SUPPORT
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**EXPENSES**

8065	Personnel Services, FT	2,035,106	299,957	590,540	644,887	499,722	
8069	Personnel Services, PT	1,407,000	29,000	72,442	500,585	804,973	
8165/8169	Benefits (Staff & Students)	985,500	96,405	307,585	316,353	265,157	
8020	Student Leader Financial Award	41,250	41,250				
8050	Supplies	390,000	18,548	150,235	76,660	133,752	10,805
8051	Printing & Advertising	24,400	600		8,965	12,985	1,850
8052	Communications	50,200	20,579	7,591	10,890	10,600	540
8054	Merchandise for Resale	2,700			200	2,500	
8056	Repairs & Maintenance	152,300	3,900	62,719	40,181	45,500	
8059	Minor Construction	160,520		160,520			
8064	Contract Wages	-					
8074	Contracts/Fees/Rentals	3,540,350	1,874,409	1,158,580	88,705	289,656	129,000
8077	Travel	89,300	12,103	6,093	15,040	24,012	32,052
8078	Vehicle Expense	3,000		3,000			
8079	Dues & Subscriptions	14,870	6,025	350	2,745	5,750	
8082	Staff Development	20,250	3,450	5,000	9,550	2,250	
8084	Insurance	110,000	81,512			28,488	
8086	Utilities	730,000	730,000				
8097	Contingency	22,692	18,412	1,280	3,000		
8152	Postal Expense	2,000			2,000		
	<b>TOTAL EXPENSES</b>	<b>9,781,438</b>	<b>3,236,150</b>	<b>2,525,935</b>	<b>1,719,761</b>	<b>2,125,345</b>	<b>174,247</b>

ADMINISTRATION	GENERAL SERVICES	ADMINISTRATION	INFORMATION TECHNOLOGY	EMERGENCY PREPARATION
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**INCOME**

6004	Dining Commissions	168,000	168,000			
6007	Service Chargebacks	269,065	150,300	56,755	62,011	
6015	Yum	19,800	19,800			
6022	Miscellaneous Revenue	2,000	2,000			
6039	ATM & Amazon Locker	48,901	48,901			
6040	Interest Income	50,000	50,000			
	<b>TOTAL INCOME</b>	<b>557,766</b>	<b>439,001</b>			

**EXPENSES**

8065	Personnel Services, FT	299,957		128,051	171,906	
8069	Personnel Services, PT	29,000		8,862	20,138	
8165/8169	Benefits (Staff & Students)	96,405		44,280	52,125	
8020	Student Leader Financial Award	41,250	41,250			
8050	Supplies	18,548	1,200	3,350	9,000	4,998
8051	Printing & Advertising	600		550	50	
8052	Communications	20,579	16,920	1,224	2,435	
8056	Repairs & Maintenance	3,900			3,900	
8074	Contracts/Fees/Rentals	1,874,409	1,823,089		45,300	6,020
8077	Travel	12,103		10,603	1,500	
8079	Dues & Subscriptions	6,025		5,775	250	
8082	Staff Development	3,450			3,450	
8084	Insurance	81,512	81,512			
8086	Utilities	730,000	730,000			
8097	Contingency	18,412	18,412			
	<b>TOTAL EXPENSES</b>	<b>3,236,150</b>	<b>2,712,383</b>	<b>202,695</b>	<b>310,054</b>	<b>11,018</b>

BUILDING ENGINEERING	GENERAL OPERATONS	KITCHEN & DINING	TSU	SRC	CHILDREN'S CENTER
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**INCOME**

6007	Service Chargebacks	159,359					159,359
	<b>TOTAL INCOME</b>	<b>159,359</b>					

**EXPENSES**

8065	Personnel Services, FT	590,540	590,540				
8069	Personnel Services, PT	72,442	72,442				
8165/8169	Benefits (Staff & Students)	307,585	307,585				
8050	Supplies	150,235	2,575	2,060	120,000	20,600	5,000
8052	Communications	7,591	7,591				
8056	Repairs & Maintenance	62,719		8,951	27,604	20,914	5,250
8059	Minor Construction	160,520		3,399	97,125	39,996	20,000
8074	Contracts/Fees/Rentals	1,158,580	11,000	27,816	638,383	352,272	129,109
8077	Travel	6,093	6,093				
8078	Vehicle Expense	3,000	3,000				
8079	Dues & Subscriptions	350	350				
8082	Staff Development	5,000	5,000				
8097	Contingency	1,280	1,280				
	<b>TOTAL EXPENSES</b>	<b>2,525,935</b>	<b>1,007,456</b>	<b>42,226</b>	<b>883,112</b>	<b>433,782</b>	<b>159,359</b>

TITAN STUDENT UNION	UCC	TITAN BOWL & BILLIARDS	ART & EXHIBITS	GRAND STAIR STUDIO	MAINFRAME COMPUTER LOUNGE	INFORMATION & SERVICES	TSU OPERATIONS
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**INCOME**

6007	Service Chargebacks	828	375					453
6010	Merchandise Sales	186		186				
6016	Class Bowling	8,680		8,680				
6019	Shoe Rentals	15,000		15,000				
6020	Foosball	121		121				
6021	Shuffleboard	130		130				
6022	Miscellaneous Revenue	2,000					102	1,898
6025	Room Rentals	185,000	185,000					
6028	Movie Ticket Income	3,375					3,375	
6030	Equipment Rental	-						
6032	Computer Services Income	7,300				7,300		
6035	Personnel Services Income	82,823	5,600				1,250	75,973
6038	Amusement Ticket Income	30,425					30,425	
6058	Sports Ticket Income	2,000					2,000	
6086	Table Tennis	2,375		2,375				
6115	Billiards	21,574		21,574				
6153	Goods	150					150	
6158	Ticket Stock Revenue	600					600	
6210	Gaming Center	3,220		3,220				
6215	Electronic Games	4,000		4,000				
6801	Games Special Events	38,000		38,000				
6815	Bowling	11,391		11,391				
	<b>TOTAL INCOME</b>	<b>419,178</b>	<b>190,975</b>	<b>104,677</b>			<b>7,300</b>	<b>37,902</b>
								<b>78,324</b>

<b>TITAN STUDENT UNION</b>	<b>UCC</b>	<b>TITAN BOWL &amp; BILLIARDS</b>	<b>ART &amp; EXHIBITS</b>	<b>GRAND STAIR STUDIO</b>	<b>MAINFRAME COMPUTER LOUNGE</b>	<b>INFORMATION &amp; SERVICES</b>	<b>TSU OPERATIONS</b>
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**EXPENSES**

8065	Personnel Services, FT	644,887	187,746	53,345				58,632	345,164
8069	Personnel Services, PT	500,585	33,668	69,029	13,355	16,760	32,447	89,174	246,152
8165/8169	Benefits (Staff & Students)	316,353	99,433	13,609	366	317	415	22,374	179,839
8050	Supplies	76,660	2,252	11,368	1,200	8,800	6,201	5,765	41,074
8051	Printing & Advertising	8,965	974	2,800	1,428	350	105	3,007	301
8052	Communications	10,890	2,943	1,565	460		468	2,773	2,681
8054	Merchandise for Resale	200		200					
8056	Repairs & Maintenance	40,181		15,906	1,600	100		400	22,175
8074	Contracts/Fees/Rentals	88,705	18,847	4,230	8,600	400	1,630	25,435	29,563
8077	Travel	15,040	4,820	1,745					8,475
8079	Dues & Subscriptions	2,745		620			250		1,875
8082	Staff Development	9,550	2,900	850					5,800
8084	Insurance								
8086	Utilities								
8097	Contingency	3,000							3,000
8152	Postal Expense	2,000						2,000	
	<b>TOTAL EXPENSES</b>	<b>1,719,761</b>	<b>353,583</b>	<b>175,267</b>	<b>27,009</b>	<b>26,727</b>	<b>41,516</b>	<b>209,560</b>	<b>886,099</b>



TITAN RECREATION	TITAN REC GENERAL OPERATIONS	FITNESS PROGRAMS	AQUATICS	ROCK WALL	INTRAMURAL SPORTS	TITAN YOUTH SPORTS CAMP	LEARN TO SWIM	IRVINE CAMPUS	RED CROSS TRAINING
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**INCOME**

6003	Locker Income	41,500	41,500							
6007	Service Chargebacks									
6010	Merchandise Sales	2,825	2,625				200			
6022	Miscellaneous Revenue	26,200	26,000				200			
6025	Facility Rental	13,912	13,912							
6035	Personnel Services	6,962	5,962				1,000			
6079	Registration Fees	511,072	210,600	33,000		3,298	25,000	180,000	49,796	9,378
6218	Rock Wall Classes	1,640				1,640				
	<b>TOTAL INCOME</b>	<b>604,111</b>	<b>300,599</b>	<b>33,000</b>		<b>4,938</b>	<b>25,000</b>	<b>181,400</b>	<b>49,796</b>	<b>9,378</b>

**EXPENSES**

8065	Personnel Services, FT	499,722	499,722								
8069	Personnel Services, PT	804,973	204,966	191,121	72,377	59,021	112,420	100,923	34,074	27,159	2,912
8165/8169	Benefits (Staff & Students)	265,157	243,567	10,223	4,107	2,751	-	-	3,446	941	122
8050	Supplies	133,752	69,100	10,770	19,295	3,175	9,470	20,000	1,592	150	200
8051	Printing & Advertising	12,985	2,700	2,495	150	490	1,800	3,800	1,450	100	
8052	Communications	10,600	10,500					100			
8054	Merchandise for Resale	2,500	2,500								
8056	Repairs & Maintenance	45,500	45,500								
8064	Contract Wages										
8074	Contracts/Fees/Rentals	289,656	86,450		123,550		12,000	57,556	7,100		3,000
8077	Travel	24,012	24,012								
8079	Dues & Subscriptions	5,750	5,000	300	150	300					
8082	Staff Development	2,250	2,250								
8084	Insurance	28,488					28,488				
	<b>TOTAL EXPENSES</b>	<b>2,125,345</b>	<b>1,196,267</b>	<b>214,909</b>	<b>219,629</b>	<b>65,737</b>	<b>164,178</b>	<b>182,379</b>	<b>47,662</b>	<b>28,350</b>	<b>6,234</b>

<b>PROGRAMMING &amp; STUDENT SUPPORT</b>	<b>TSC BOARD</b>	<b>PROGRAMMING SUPPORT</b>
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**EXPENSES**

8065	Personnel Services, FT			
8069	Personnel Services, PT			
8165/8169	Benefits (Staff & Students)			
8020	Student Leader Financial Award			
8050	Supplies	10,805	10,805	
8051	Printing & Advertising	1,850	1,850	
8052	Communications	540	540	
8074	Contracts/Fees/Rentals	129,000	1,500	127,500
8077	Travel	32,052	32,052	
8079	Dues & Subscriptions			
8084	Insurance			
8086	Utilities			
8097	Contingency			
	<b>TOTAL EXPENSES</b>	<b>174,247</b>	<b>46,747</b>	<b>127,500</b>



# TSC Facilities & Operations Committee

Executive Director Report

*Dr. Dave Edwards*

*March 7, 2018*

# History of Deficit Budgeting

ASSOCIATED STUDENTS REVENUE FUND BALANCE			
ASI	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 REVISED ESTIMATE*
Total Disbursements	8,876,397	9,207,376	9,597,642
Total ASI income	2,896,337	3,225,952	3,392,678
Student Fees	5,615,250	5,501,290	6,042,024
<b>Transfer from Reserve</b>	<b>364,810</b>	<b>480,134</b>	<b>162,940</b>



# Revenue Decreases

- Info Desk Ticket Sales
- Children's Center Grants
- Rock Wall
- Titan Youth Sports Camp
- Facility Rental



# California Wage Increase

- From 2008-2014 was \$1.00 per hour
- From 2016-2022 will be \$5.00 per hour



# Full-time Staff Salaries COLA Increases



Utilities Increase 3%





# Premiums for Property Insurance Increase 20%



# Premiums for Liability and All Insurance Increase 13%



Goal: Balanced Budget

Philosophy: Tightening Belt



Purchase of four flags for the TSU Boardroom.

**PRESENTED TO:** Titan Student Centers Board of Trustees

**MEETING DATE:** Wednesday, March 7th, 2018

**PRESENTED BY:** Jared Hill, TSC Chair  
Austin Mendes, Trustee

**BACKGROUND**

The new TSU Boardroom currently does not have flags to establish its presence as a place of government.

**PROPOSAL**

Purchase of four flags and supporting equipment. Flags include: California State University, Fullerton, County of Orange, California, United States of America.

**RATIONALE**

The TSU Boardroom is a place for students to participate in government and flags would support this vision.

**IMPACT**

Flags would be installed in the Boardroom.

**BUDGET IMPACT**

Budget impact will be minimal. Funds will be taken from leftover TSCBOT travel in 1900-8077.

**IMPLEMENTATION TIMELINE**

Upon approval, flags will be purchased in a timely manner.