

**ASSOCIATED STUDENTS  
CALIFORNIA STATE UNIVERSITY FULLERTON, INC.**

<b>Operations Committee MINUTES October 17<sup>th</sup>, 2018</b>
---

**CALL TO ORDER**

Douglas Kurtz, Chair, called the meeting to order at 1:33 p.m.

**ROLL CALL**

Members Present: Barillas, Duncan, Grino, Hesgard, Kurtz, Naeem, Nikopour, Thai, Torres

Members Absent: None

Officers Present: Evans, Fehr, Martin, Tapper

Officers Absent: Allen

\*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the committee who does not remain until the scheduled ending for the meeting (3:00 p.m.) is considered not to be in attendance.]

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the committee who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

**APPROVAL OF AGENDA**

The agenda was approved as presented. (Duncan-m/Torres-s)

**APPROVAL OF MINUTES**

The minutes for the October 3, 2018 meeting were approved as presented. (Naeem-m/Hesgard-s)

**PUBLIC SPEAKERS**

None.

**UNFINISHED BUSINESS**

None.

**REPORTS**

**a. Chair**

Kurtz reported the following:

1) Kurtz stated there are only three more committee meetings left this semester and he went over what the committee should expect for the rest of the semester.

- How Credit Affects Your Life: 10/23/2018, 2-4pm in the Grand Stair Studio. A professor has agreed to provide extra credit to their students if they attend. Cristina Medina has been promoting the event. Please spread the word and consider attending yourself.
- Student Art Show: All of the art is displayed in the Center Gallery and the Plaza Gallery. Each committee member needs to go view the art, choose their top four pieces and submit the information to Kurtz by 10/26/2018. On 10/31/2018, the committee, as a whole, will then decide on which art piece they might consider purchasing. The same process will happen at next semester's art show and at the end of the year, the committee will decide which of the two art pieces will be purchased.

- Programming Survey: Kurtz is working with Martin to finalize the survey. It includes nine questions in total. Once the survey link is available, he will email it to everyone so that committee members can have students complete it. The TSCBOT will be tabling at five different events where they will encourage students to complete the survey. Those who complete the survey will have a chance to win a pair of AMC movie tickets. Survey results will be discussed at the 11/14/2018 committee meeting.
- Assessment of Programs: Kurtz has asked each committee member to attend one to two different programs in the SRC or the TSU per month and write up an informal report regarding engagement, attendance and overall thoughts on the program. The reports need to be submitted to Kurtz and he will share them with those in charge of those programs. Future committee meetings will include professional staff who will come and talk about their programs and why they have these programs in order to gain their point of view and perspective on the program.
- Operating Hours: On 10/31/2018, the committee will be reviewing the 2019-2020 TSU and SRC operating hours as well as a proposal to modify the Spring 2019 SRC operating hours.

**b. Director, Titan Recreation**

Tapper reported the following:

- 1) Tapper encouraged committee members to keep bringing ideas to their one on one meetings.
- 2) Tapper is working on a couple of proposals involving the SRC operating hours and outdoor adventure program ideas.
- 3) Tapper is working on bringing updates to the TSCBOT and the committees about the different ideas that have come up like the doors in SRC, Juice it up!, the Intramural Hall of Fame display and other branding ideas.
- 4) Turnstile count analysis at the SRC shows an increase compared to last Fall. There has also been a significant decrease in the fail rate at the turnstiles since the switch from hand scans to the barcode through the app.

**c. Programming Liaison/Trustee, TSCBOT**

Barillas reported the following:

- 1) Barillas has been in contact with ASI Productions and Environmental Sustainability Commission to see if the TSCBOT can table at their events. TSCBOT will be tabling at the events below in an attempt to have students complete the survey:
  - ASIP Wednesday Concert: 11/7/18 12pm to 1pm
  - Environmental Sustainability Commission Events: 10/30/18 & 11/13/18 11am to 2pm
- 2) Barillas has asked Cristina Medina, Information and Services Desk Manager, to provide three years worth of data for the current programs and services that the Information and Services Desk offers in order to see if students utilize these or not.

**NEW BUSINESS**

None.

**ANNOUNCEMENTS/MEMBERS'  
PRIVILEGES**

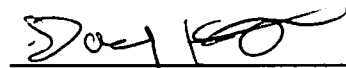
Hesgard announced that the Executive Team has been working on two projects:

- Townhall: Everyone should have received an email from Kaetlyn Hernandez, Chief Communications Officer. Please respond to her email and let her know if you are able to attend.
- The Roundtable Project: This is a follow up project to the Townhall project in order to open more communication with the student population. We gave a full presentation at the Board of Directors meeting about the project and hope to do the same at the next TSCBOT meeting.

Duncan announced that it is important that committee members sign up to help table at the events that Barillas mentioned. It is important because we will be able to collect data but this also serves an opportunity to spread the word about what the TSCBOT is and what it does. The goal is to have three to four people at the table at all times.

**ADJOURNMENT**

The meeting adjourned at 1:47 p.m.



Douglas Kurtz, Chair



Deisy S. Hernandez, Recording Secretary

# Operations committee

---

Fall 2018



# Three meetings left

---

- October 31<sup>st</sup>
- November 14<sup>th</sup>
- December 5<sup>th</sup>

# How Credit Affects your Life

---

- Schools First credit program is 10/23
- Located in the Grand Stair Studio room
- From 2-4pm



# Student Art Show

---

- Officially starts tomorrow with the awarding of first, second, and third
- All the art is located in the Center Gallery and the Plaza Gallery
- Rank your top 4 pieces and submit it to me by Friday October 26<sup>th</sup>

# Programing Survey

---

- Finalizing the survey with Scott's help
- We will be tabling at 5 events
- Please pass it on to students and organization's you are a part of
- We will discuss the results of the survey at our November 14<sup>th</sup> meeting
- All students who participate in the survey have the opportunity of winning 2 movie passes to AMC



# Assessment of Programs

---

- I have asked you all to attend 1 to 2 programs per month
- In our remaining meetings I will ask the professional staff who put on the programs to come and speak about them

# Operating hours

---

- Approve the hours for the 2019-2020 school year (10/31)
- Modifications to SRC hours for Spring 2019 (10/31)