



Minutes

Programs Assessment Committee

📅 Thu September 16th, 2021

🕒 1:15pm - 2:30pm PDT

📍 ASI Boardroom - Titan Student Union

👥 **In Attendance**

1. **Call to Order**

Morgan Diaz, Programs Assessment Committee Chair, called the meeting to order at 1:19 p.m.

2. **Roll Call**

Members Present: Arnwine, Diaz, Palacay

Members Absent: None

Liaisons Present: Nettles

Liaisons Absent: Chammas, Mitchell

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

3. **Approval of Agenda**

(Arnwine-m/Palacay-s) The agenda was approved by unanimous consent.

4. **Approval of Minutes**

None

None

5. **Public Speakers**

Members of the public may address Committee members on any item appearing on this posted agenda.

None

6. **Reports**

a. **Chair**

Morgan Diaz, Chair, no report.

b. **Director, Student Government**

Asha Nettles, Director, Student Government, reported that the CCRO is working to fill vacancies on several committees including the IRA committee student rep from the college of NSM. Reach out if you have any questions or recommendations.

7. **Unfinished Business**

None

None

8. **New Business**

a. **Discussion: Review of Roles and Responsibilities**

The Committee will discuss the roles and responsibilities of the Programs Assessment Committee and goals for the year.

Diaz yielded to Nettles. Nettles reviewed the roles and responsibilities for the Programs Assessment Committee and a copy of the presentation is attached to the minutes.

Diaz opened the floor for questions. There were none

b. **Information: Assessment 101**

The Committee will receive an informational presentation on assessment and the role of ASI Assessment and Effectiveness.

Diaz yielded to Leo Young, Assistant Director for Assessment & Effectiveness, to review a presentation on Assessment basics. The presentation is an attachment to the minutes. Drew Wiley, Director of Administration introduced himself and shared background information on the changes to ASI staffing and his role as Director of Administration, which

includes overseeing and working closely with Leo Young relating to the Assessment and Effectiveness department. He reiterated the importance of the focus of the organization and encouraged the Committee to consider the focus on reinvigorating our programs and services as we return to campus.

Young highlighted the following key principles:

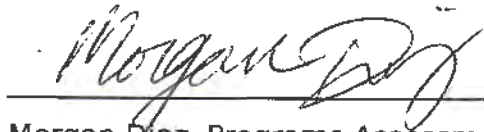
- What is Assessment?
 - Sounds like taking a test/gauging knowledge.
 - Survey, how well something is done/working/etc.
 - Grades/ranking, how we are meeting the needs of the population.
 - Ultimately, assessment is a tool to measure that what we say we are doing we are actually doing.
 - Reflective process - opportunity to create intentional time to think about how processes/services are working/functioning.
 - Cycle - assessment continues throughout the process.
- Why assessment is important:
 - Understanding and investing in our students.
 - Keep our students needs in the forefront.
- How do we conduct effective assessment:
 - Inclusively engage students throughout the process.
 - Systematically seek data.
 - Align values and goals to make data-based decisions.
- Assessment Framework
- What's up with A&E?
 - Partner with the A&E Committee
 - Gather data, evaluate and develop informative resources for the Board and Management to effectively make decisions regarding programs and services to our community (students/faculty/staff).
- No questions.

9. **Announcements/Member's Privilege**

- Nettles shared that the committee will receive a number of programs/services to select from for assessment/review during the year. More information will be discussed at the next meeting.

10. **Adjournment**

Diaz, Chair, adjourned the meeting at 1:54 p.m.

A handwritten signature in cursive script, appearing to read "Morgan Diaz", written over a horizontal line.

Morgan Diaz, Programs Assessment Committee Chair

A handwritten signature in cursive script, appearing to read "Susan Collins", written over a horizontal line.

Susan Collins, Recording Secretary

Roll Call 2021-2022

09/16/2021 PROGRAMS ASSESSMENT Committee Roll Call

Attendance	Board Members			
			Present	Absent
HSS	ARNWINE	MARCUS	1	
CHAIR/SECRETARY	DIAZ	MORGAN	1	
NSM	PALACAY	NADINE	1	
			Present	Absent
			3	0

Attendance	Liaisons			
			Present	Absent
CHAIR (CBE)	CHAMMAS	MARY		1
PRESIDENT	MITCHELL	JOSHUA		1
DIR SG	NETTLES	ASHA	1	
			Present	Absent
			1	2

*Recording Secretary: Imani Cooper


Program
Assessment
Committee





Responsibility 1:


"reviews and assesses ASI programs and services and provides feedback and recommendations on program improvements"

- What are our program and services?
 - What does a program evaluation look like for our programs and services?
- 



Responsibility 2:


"makes recommendations on new program offerings and acquisitions for the ASI art collection"

- Research if we should pursue this program/service
 - Effect on current programs and services
 - Hearing full program proposal
 - Budget feasibility – connected with Finance Committee
- 



Responsibility 3:

**"makes recommendations on new program offerings
and acquisitions for the ASI art collection"**

- Helping grade submissions each year
 - potential to purchase a piece in the year
- 

Introduction to Assessment

Programs Assessment Committee
ASI Board of Directors

September 16, 2021



"Measure what is measurable, and make measurable what is not so." Galileo Galilei

Agenda

- What is assessment?
- Why is assessment important?
- How do we conduct effective assessment?
- What's up with *ASI Assessment & Effectiveness* ?

What comes to mind
when you hear the word
assessment?



What is assessment?

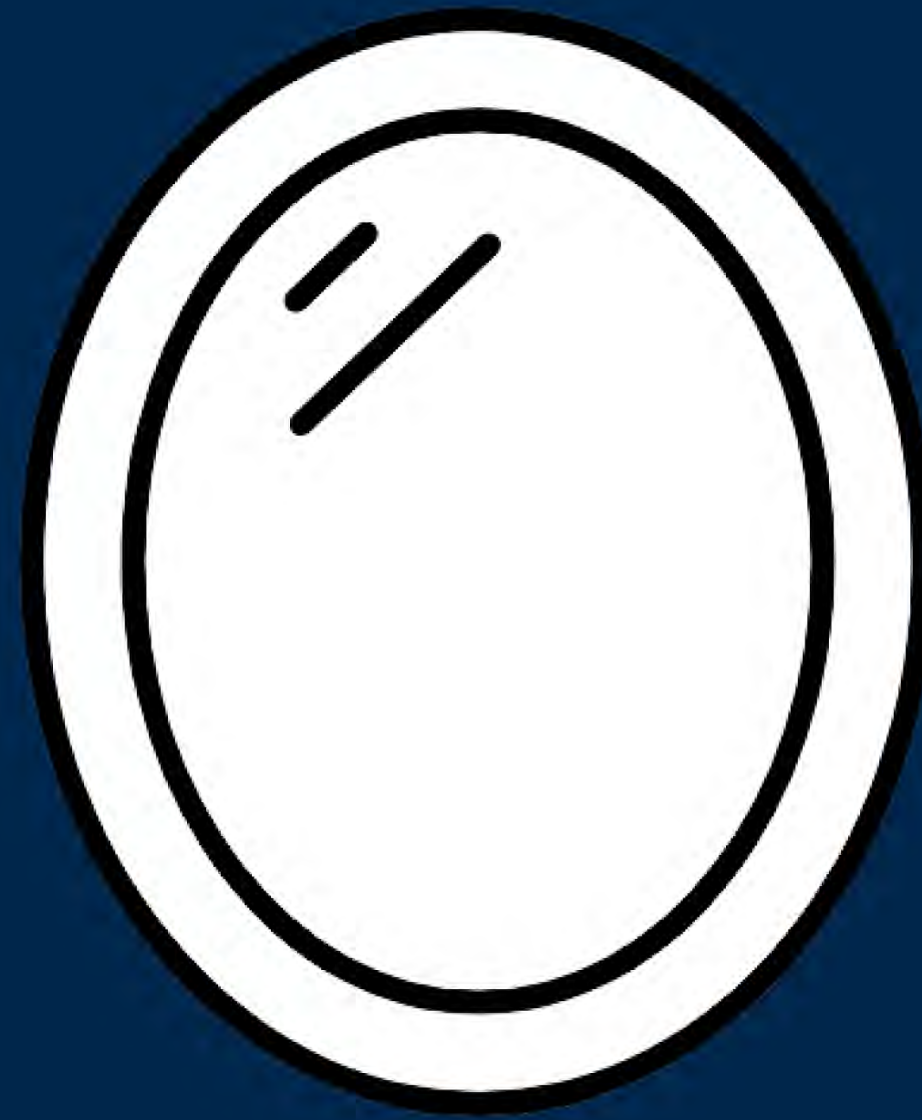
process of gathering information to better understand the nature, quality, or impact of an experience or service



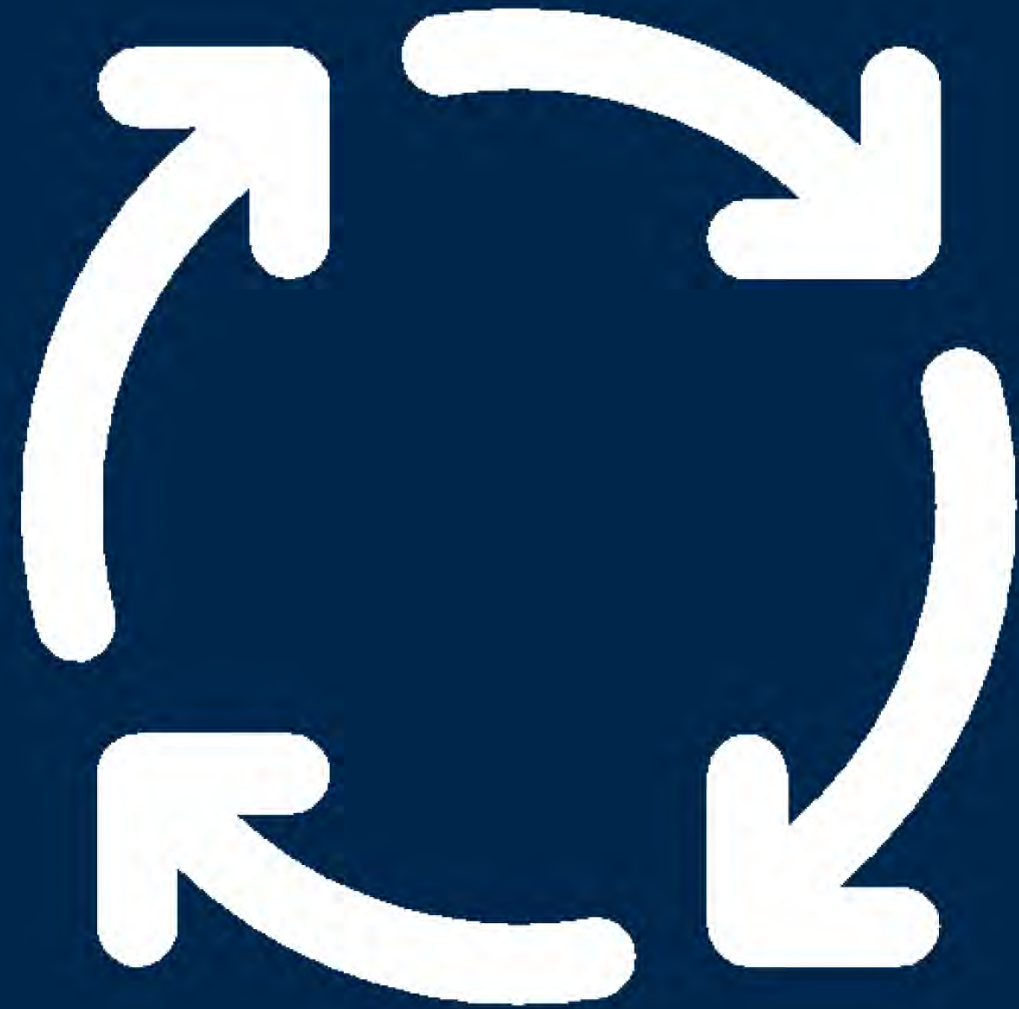
What is assessment?



What is assessment?



What is assessment?



Why is assessment important?



How do we conduct
effective assessment?

inclusively engage students



How do we conduct
effective assessment?

systematically seek data

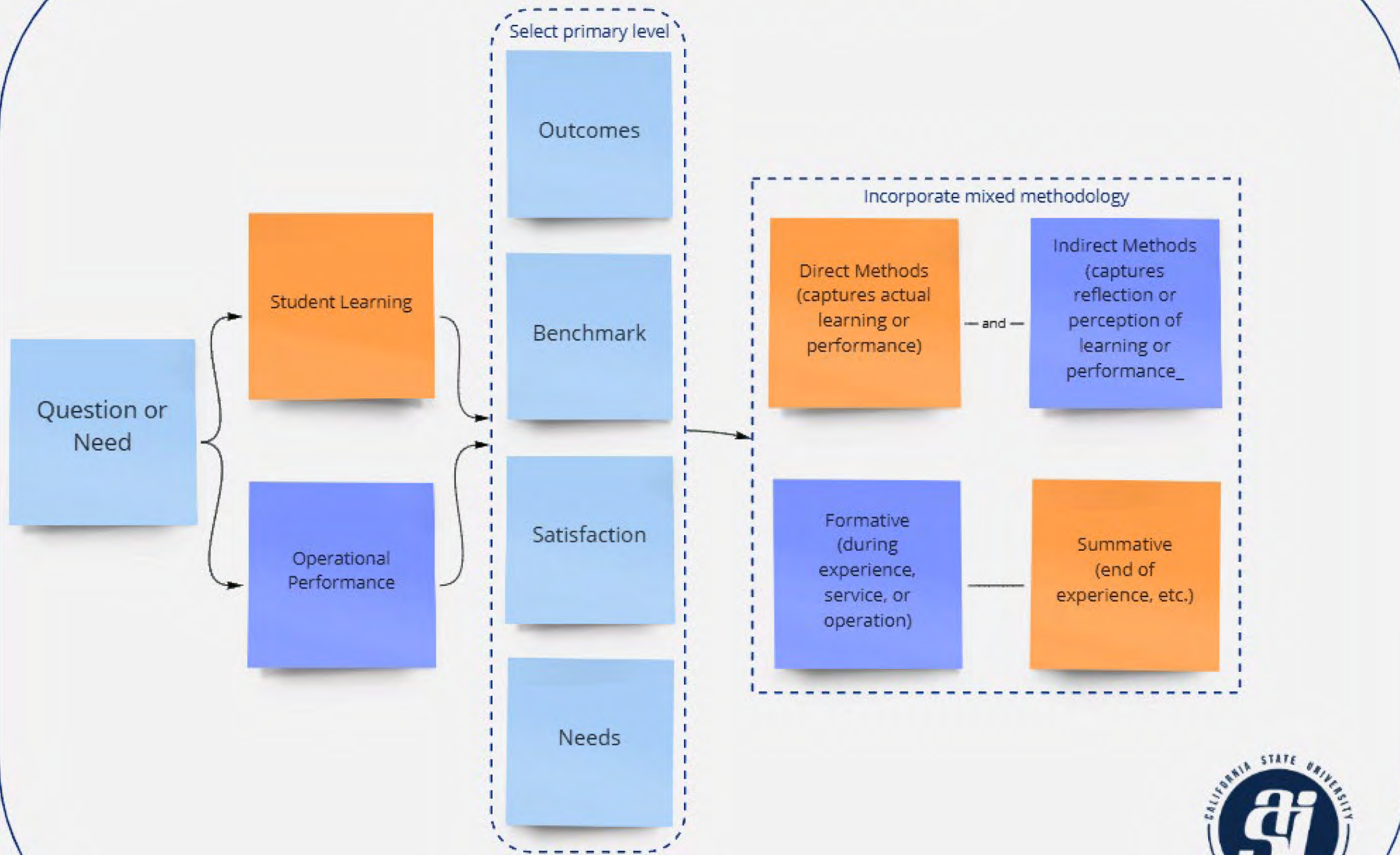


How do we conduct effective assessment?

align values & goals
with data-based decisions



Assessment Framework



What's up with *ASI Assessment & Effectiveness?*



Thanks, y'all!

