



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A RESOLUTION TO AMEND ASI POLICY CONCERNING ASI RESEARCH GRANTS

Sponsor: Aida Aryan

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI corporate policy provides guidance for how ASI works to achieve the mission and goals of the organization; and


WHEREAS, ASI has long held as part of its mission statement to provide support for students and achieves this mission through offering research grant opportunities for current and continuing undergraduate and graduate students of Cal State Fullerton; and

WHEREAS, a review of the policy identified the need to address the structure of the application and review process and the rules and guidelines related to research grant funding for students; therefore let it be

RESOLVED, ASI approves the amendments to the Policy Concerning ASI Research Grants; and let it be finally

RESOLVED, that this resolution be distributed to the ASI Executive Director, CSUF Office of Research and Sponsored Projects, and applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the seventeenth day of October in the year two thousand and twenty-three.


ASI Board Chair (Oct 19, 2023 08:33 PDT)

Ashley Zazueta
Chair, Board of Directors


Gavin Ong (Oct 19, 2023 14:22 PDT)

Gavin Ong
Secretary, Board of Directors

POLICY CONCERNING ASI RESEARCH GRANTS

PURPOSE

The purpose of this policy is to provide guidelines for the administration of the Associated Students, Inc. (ASI) Research Grants. The ASI Research Grants are available to California State University Fullerton (Cal StateSU Fullerton) graduate and undergraduate students from all fields of study involved in supervised research. The ASI Research Grants are administered by ASI [Leader and Program Development](#) [Corporate Affairs](#). The application process begins during the Fall semester and the recipients of the grant are notified by the first week of the Spring semester.

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DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Consumable items	Materials or products, which will be exhausted during the research process
Non-consumable items	Items determined to have a useful life extending longer than one year

STANDARDS

REQUIREMENTS

The ASI Board of Directors established the ASI Student Research Grant program to support the academic research and creative activities of undergraduate and graduate students seeking a degree at CSUF. Grants are awarded in the fall for research being done in the spring semester. ASI does not provide funding to support faculty or staff research.

REVIEW

The ASI Research Grant Committee reviews all completed/submitted research grant proposals annually^[CS1].

1. FUNDING

The maximum Research Grant allocation is \$2,500 per award, per applicant, unless otherwise recommended otherwise by the Research Grant Committee and approved by the ASI Board of Directors. The amount allocated for each Research Grant request will be determined by the Research Grant Committee.

Funds are awarded in increments of \$50.00.

ASI does not fund the costs of printing thesis, telephone calls, lodging in a private/rental home, conference travel or research/lab assistant wages.

ELIGIBILITY

Applicants must be enrolled for the fall and spring semesters as degree-seeking Cal State Fullerton students.

Awards allocated in the fall are for spring research projects. Retroactive funding is not allowed.

To be considered for funding:

- a. Undergraduate applicants must have a cumulative GPA of 2.0 or higher and have at least a 2.0 GPA for the fall semester.
- b. Graduate applicants must have a GPA of 3.0 and be in good academic standing.
—Applicants who received research grant funding in the prior year must have submitted the required ASI Student Research Grant Compliance Report.

4. PROCESS

An extensive, one-time Research Grant application form is available in ASI Leader and Program Development through the link provided on the ASI website and through the application portal by approximately mid-October of each academic year. Academic research grants cover fall and the spring semesters.

~~Before submission to the ASI Research Grant Committee[cs2], all Research Grant Applications shall be submitted by the applicant to any applicable CSUF offices on committees as a part of the established research procedures on campus, reviewed and approved by the college Department Chair and Faculty Advisor of the student applicant.[cs3]~~

ASI will provide funds for consumable and non-consumable items used during the research process, as approved by the Research Grant Committee. Consumable items are materials or products, which will be exhausted during the research process. Non-consumable items are those items determined to have a useful life extending longer than one year. Non-consumable items must be returned to the grant recipient's departmental office after the research is complete, but no later than June 30th of the academic year in which the research grant is awarded, and must be made available to students by said departments. Non-consumables need to be directly relevant to the research and not presently available through the university.

All Research Grant Funds must be spent during the academic year in which the Research Grant is awarded. Research Grant expense receipts MUST be submitted BEFORE the end of the academic year. An academic year begins on July 1st and ends on June 30th.

~~The maximum Research Grant allocation is \$2,500 unless recommended otherwise by the Research Grant Committee and approved by the ASI Board of Directors. The amount allocated for each Research Grant request will be determined by the Research Grant Committee.~~

2. COMMITTEE COMPOSITION

The ASI Research Grant Committee shall be composed of ~~nine~~ TBD members. ~~One of the~~ The Committee members must include ~~be~~ a CSUF faculty member holding a doctoral degree, specializing in undergraduate and/or graduate research. The remaining members shall be students. Each College shall be represented by the chair or designee of its respective inter-club council.[cs4] The ASI ~~Executive~~ Vice President shall chair the Research Grant Committee.

ASI shall work with the Office of Sponsored Projects and Research to review and recommend applicants for grant funding.

DATE APPROVED: 04/03/2018

DATE REVISED: 10/XX/2023










Item 9.a Resolution Amending Policy Concerning ASI Research Grants


Final Audit Report

2023-10-19


Created:	2023-10-19
By:	Susan Collins (sucollins@fullerton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2f0evaNuwEmFszMRjxfRKfd_bXn1Z05p

"Item 9.a Resolution Amending Policy Concerning ASI Research Grants" History

-  Document created by Susan Collins (sucollins@fullerton.edu)
2023-10-19 - 3:32:29 PM GMT- IP address: 137.151.113.11
-  Document emailed to ASI Board Chair (asboardchair@fullerton.edu) for signature
2023-10-19 - 3:33:00 PM GMT
-  Email viewed by ASI Board Chair (asboardchair@fullerton.edu)
2023-10-19 - 3:33:18 PM GMT- IP address: 76.32.70.99
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2023-10-19 - 3:33:39 PM GMT- IP address: 76.32.70.99
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Signature Date: 2023-10-19 - 3:33:39 PM GMT - Time Source: server- IP address: 76.32.70.99
-  Document emailed to asboardsecretary@fullerton.edu for signature
2023-10-19 - 3:33:42 PM GMT
-  Email viewed by asboardsecretary@fullerton.edu
2023-10-19 - 9:21:50 PM GMT- IP address: 193.36.225.167
-  Signer asboardsecretary@fullerton.edu entered name at signing as Gavin Ong
2023-10-19 - 9:22:24 PM GMT- IP address: 193.36.225.43
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2023-10-19 - 9:22:26 PM GMT- IP address: 193.36.225.43

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