



CALIFORNIA STATE UNIVERSITY, FULLERTON™

A Resolution Approving an Expenditure Request Over \$5,000: Indian Student Association
Sponsors: Christopher Carlsen

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, per policy¹, any funding provided to students or student organizations in excess of \$5,000 for a single expense must be approved by the Finance Committee; and

WHEREAS, the Association for InterCultural Awareness has approved Indian Student Association's funding request which includes a facility rental totaling \$8,685 for their Culture Show and therefore let it be

RESOVLED, ASI approves the expenditure request for the facility rental for Indian Student Association; and let it be

RESOLVED that this Resolution be distributed to the ASI Executive Director and applicable ASI Departments.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the third day of May in the year two thousand twenty-two.

Mary Chammas
Chair, Board of Directors

Morgan Diaz
Secretary, Board of Directors

¹ <https://asi.fullerton.edu/wp-content/uploads/ASI-Policy-Concerning-Funding-Provided-to-Students-and-Student-Organizations.pdf>

Financial Proposal and Allocation Request Form

Program/Event Name: Culture Show
Organization Name: Indian Student Association
Date: Saturday, May 14th, 2022
Time: doors open 5:30 PM
Location: Hope International University

Budget Line and Name		Amount
8074	Contracts, Fees, and Rentals	\$9,985.00
8077	Travel	\$0
	Total:	\$9,985.00

Dispersal Outline: Items for which you request funding must comply with AICA By-Laws and the ASI Financial Handbook.

Vendor	Amount
Hope International University	\$8,685
RRB Dance Company	\$500

I understand that I must comply with all funding regulations as listed in the funding organization's by-laws. I understand that it is my responsibility to meet with and communicate with the AICA Vice Chair throughout the funding process. I understand that the funds shall not be transferred to my organization's account and that all payments are for the requested goods and services. I understand that all monies allocated are to be coordinated with the AICA Vice Chair and failure to complete all necessary requirements can result in a denial of funding payment.

Yash Shah
Name of Representative (Printed)


Signature of Representative

(909) 331-5692
Representative's Phone Number

3/23/2022
Date (MM/DD/YYYY)

<i>For AICA Vice Chair Use Only</i>		
Finance Committee Date: 4/07	Approved: 4/07	Denied:
General Council Date:	Approved:	Denied:

Updated: September 2021

1. What type of program or event does your group want to host? (e.g., panel discussion, film screening, speaker, conference, symposium, performance, cultural show, etc.)

ISA wants to host a culture show where we will showcase dances, music and other art forms displaying various aspects of Indian culture.

2. Please provide the date, time, and location of the program or event.

Date: Saturday, May 14th, 2022

Time: 5:30 pm

Location: Hope International University

3. Please provide the total amount you are requesting from AICA.

Total amount: \$9,985.00

4. Please list your organization's leadership/executive board.

Position:	Name:	Email:	Phone:
President	Dimitra Doiphode	dimitradoiphode@csu.fullerton.edu	(714) 656-7192
Vice President	Ramkashyap Kota	ramkashyapkota@csu.fullerton.edu	(949) 537-1312
Finance Chair	Yash Shah	ykshah001@csu.fullerton.edu	(909) 331-5692
Events Director	Paavan Valand	pvaland@csu.fullerton.edu	(714) 924-2670
Events Coordinator	Vineet Kumar	vineetkmr72@gmail.com	(714) 206-5678
Marketing Coordinator 1	Rishi Idnani	rlakers24@csu.fullerton.edu	(909) 348-2407
Marketing Coordinator 2	Riya Ursani	riyaursani@gmail.com	(424) 241-8931
Student Representative	Sayali Kanitkar	skanitkar45@gmail.com	(657) 219-7843

5. What is the budget for the program or event?

Item and Quantity	AICA Requested Amount	Indian Student Association Contribution	Total
Venue	\$8685.00	\$0.00	\$8685.00
Insurance	\$400.00	\$0.00	\$400.00
Brochures	\$400.00	\$0.00	\$400.00
Intermission Food	\$0.00	\$1000.00	\$1000.00
Performances	\$0.00	\$500.00	\$500.00
Napkins/Plates/Utensils	\$0.00	\$500.00	\$500.00
Dance Coaches	\$500.00	\$0	\$500.00
Marketing Material	0.00	\$1000.00	\$1000.00
Total:	\$9,985.00	\$3,000.00	\$12,985.00

6. Vendor Quote Sheet: Complete this section with vendor name, vendor phone number or email, item and quantity, and quoted price.

Vendor Name	Vendor Phone Number/Email	Item and Quantity	Quoted Price (per unit) and Grand Total
Hope International University	Christopher Mathaga ckmathaga@hiu.edu 714.879.3901	Venue (1)	\$9085
RRB Dance Company	Rajat Rocky Batta (855) 631-1221	Performance (1)	\$500

Updated: September 2021



Additional Documentation and Information

Please attach the following documents to your proposal:

- Facility Reservation Confirmation (if in-person program or event)
- Marketing material with ASI logo

AICA Executive Board and Advisors Contact Information:

- Chair | aica@fullerton.edu | TSU-271
- Vice Chair | asiaicavicechair@fullerton.edu | TSU-271
- Diversity Coordinator | asiaicadiversity@fullerton.edu | TSU-271
- Events Coordinator | asiaicaevents@fullerton.edu | TSU-271
- Austin Ysais, AICA Advisor | aysais@fullerton.edu | (657) 278-8464 | TSU-267
- Rika Yano, AICA Advisor | zz-ryano@fullerton.edu | (657) 278-7736 | TSU-268

COST PROPOSAL

Description	Event Description	Requested Proposed Rehearsal Date	Requested proposed hours	Total Hours	Hourly Rate	HIU 4 hour minimum Rate	Additional Hours after 4 hrs	Total
4/29/2022	Rehearsal Day							
Hope Auditorium	Set up + Full Show Rehearsal	4/29/22 (Friday)	11am - 3pm	4		\$ 2,500.00		\$ 2,500.00
Hope Auditorium	Performance	4/29/22 (Friday)	3pm - 9pm	6		\$ 375.00		\$ 2,250.00
3 Changing Rooms	Rehearsal	4/29/22 (Friday)	11am - 10pm	11			\$ -	\$ -
Add. Changing room	Classroom	4/29/22 (Friday)	11am - 10pm	11				\$ 275.00
A2	Rehearsals	4/29/22 (Friday)	11am- 3pm	4	\$ 30.00			\$ 120.00
L2	Rehearsals	4/29/22 (Friday)	11am- 3pm	4	\$ 30.00			\$ 120.00
A2	Rehearsals	4/29/22 (Friday)	5pm- 10:30pm	5.5	\$ 30.00			\$ 165.00
L2	Rehearsals	4/29/22 (Friday)	5pm- 10:30pm	5.5	\$ 30.00			\$ 165.00
A1 (Sound Engineer)	Rehearsals	4/29/22 (Friday)	Full Day Flat Rate					\$ 850.00
L1 (Light Engineer) + Light Design	Final Rehearsals	4/29/22 (Friday)	Full Day Flat Rate					\$ 850.00
ADDITIONS - LABOR								
Light weight rigging		4/29/22 (Friday)						\$ 250.00
Camera Operator		4/29/22 (Friday)	6pm -10pm	4	\$ 30.00			\$ 120.00
Custodial services	Supplies and Clean up	4/29/22 (Friday)	6pm to 11:30pm					\$ 220.00
Custodial Services	DayPorter and service	4/29/22 (Friday)	6pm to 10pm	4	\$ 75.00			\$ 300.00
Security	Performance	4/29/22 (Friday)	6pm -10pm	4	\$ 50.00			\$ 200.00
RENTALS								
Color Kinetic Color Blaze (4 minimum)								\$ 300.00
TOTAL								\$ 8,685.00

Please sign Here to accept the cost Proposal

Name:

Date:

Signature: