



MEETING MINUTES

April 18, 2018

CALL TO ORDER

Jared Hill, TSC Board of Trustees Chair, called the meeting to order at 1:32 pm

ROLL CALL

Members Present: Achatz, Ayala, Barillas, Francisco, Gwaltney, Hesgard, Hill, Hust, Jakel, Mendes

Members Absent: Davis, Gerboc (E), La*, Vigil (E), Wolfe

Officers Present: Allen, Badal, Collins, Fehr, Martin, Scialdone, Tapper

Officers absent:

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

A motion was made and seconded to excuse Gerboc and Vigil for university business. (Ayala-m/Achatz-s) There were no objections.

APPROVAL OF AGENDA

The agenda was approved as presented. (Hust-m/Ayala-s) There were no objections.

APPROVAL OF MINUTES

The minutes from the 3/14/2018 Special Meeting were approved as presented. (Mendes-m/Francisco-s) There were no objections.

PUBLIC SPEAKERS

None

UNFINISHED BUSINESS

None

REPORTS

a. Chair

Hill reported that today's agenda is full. He congratulated the newly elected student trustees and shared that he has started the transitioning processes. Expecting great things for the incoming Board and the organization. Hill thanked Tapper and the SRC staff for a great NIRSA conference. It was a great learning experience. Hill shared that they had a chance to meet with recreation center architects and learn about collegiate branding. He further shared exciting news that his sister Emily was hired in the CSUF orientation office. It has been a busy last couple of weeks. Hill has been working with Mendes on the TSU optimization process to update the original part of the building, in addition, they have been working on Bylaw changes which will be reviewed later in the meeting. TSC Board banquet is this Friday, 4/20 and the game is CSUF vs University of Hawaii. Wrapping up the fee transparency video. Attended the OC Forum honoring Congressman Royce. He is a former Titan, and talked about how his time on campus shaped his career. Royce gave one piece

of advice to students, do not be afraid to ask questions. Met with VP Eanes on Tuesday. Great update information. Hill and Allen met with Chuck Kissel, ASC Director. ASC oversees campus dining, Titan shops, etc. Hill shared with Kissel that having a TSC representative on the ASC board is important, especially with the ongoing relationship between ASI and ASC.

- b. Vice Chair for Facilities & Operations** Mendes reported last week's committee meeting was packed and many items are on today's BOT agenda. The committee will be discussing modernizing the TSU, including work on the second floor and the main floor.
- c. Vice Chair for Marketing & Outreach** Hust reported last week the committee discussed campus banner changes for ASI and implementing table toppers in TSU. Looking into bringing cable TV's to the TSU with certain channels. Additionally, she reminded the trustees that the logo shirts are available now to be picked up.
- d. Vice Chair for Programs & Services** Hesgard reported that she has been traveling with ASI. She attended the NIRSA conference, and also to CHESS. The Committee has been looking into portable chargers for laptops, and working on the portable lap desk and bean bag chairs. Additionally, a proposal is coming from the SRC on today's agenda.
- e. Associate Executive Director** Allen reported the ASI President's Mobile Food Pantry will be unveiled April 23-25. Hoping to give can drive food through the food pantry and Tuffy's Basic Needs. Marketing is working on All Night Study, more information to come. Still in the implementation phase of the wayfinding tools, and working to correct signs that need repair/replacement. A new project is in the works to replace forms/documents that reflect the old/former ASI logo. Marketing will be working with departments to correct and bring uniformity to the organization.
- a. ASI Board of Directors Chair** Jakel reported 3 resolutions coming to the Governance Committee on Thursday. Considering Bylaw changes for student leaders. Jakel had a conversation with Tapper and Hill regarding Athletics, ASI and the intermural field. There have been complaints from Intermural/Sports Clubs regarding the field.
- b. ASI President's Rep.** La referred the BOT to the Exec Board's written report. He further shared if anyone is interested in attending CSSA on May 6th in San Francisco, reach out to Saba Ansari, CGO. For Graduating Seniors, if you purchased a stole/cord, they are ready for pick up.

La left the meeting for class.

NEW BUSINESS

- a. Proposal: SRC Summer Weekend Swim Pass** **BOT 027 17/18** (Programs & Services) A motion was brought to the Board of Trustees from the Programs and Services Committee to approve a proposal establishing a SRC Summer Weekend Swim Pass for families with children enrolled in the Titan Youth Sports Camp.

Hill yielded to Hesgard to give an introduction. Hesgard shared that the Board is asked to consider a proposal to offer a summer swim pass. Hust yielded to Tapper to review the proposal and a PowerPoint presentation, which is an attachment to the minutes. Tapper shared the program would be offered to Titan Youth Camp and Learn To Swim Camp registered families. Both programs are open to all student, staff and faculty family members. The passes would be available from May 26, 2018 to August 19, 2018 at a cost of \$50.00. Hours of operation would be weekends, and only available if enrolled in one of the camp programs.

Hill opened the floor to questions.

Hill asked what the anticipated number of enrollees is expected. Tapper shared that in the prior year they had approximately 350 families in Youth Sports camp and 175-200 in the Learn to Swim camp. The estimate is up to 500 potential swim pass purchases per session.

Mendes asked for the rationale in restricting the program to weekends only. Tapper shared that they did not want to impact the services during camp times, and it would be less impact to regular operations.

Jakel shared that parking and transport is free after 5pm on Friday and through the weekend.

Hill opened the floor to discussion. Hill shared this is an exciting opportunity, kids and parents will appreciate the program.

Hill asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 027 17/18 (Programs & Services) MSC: 9-0-0 The motion passed.

b. Proposal: SRC Guest Passes

BOT 028 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve a proposal to adjust the rates for SRC student/member guest passes.

Hill yielded to Nima Nikopour, Trustee to review the proposal. Nikopour reviewed the PowerPoint presentation which is an attachment to the minutes. The proposal is to increase the price of the guest pass from \$5.00 per visit to \$10.00. The goal is to deter people from buying day passes in lieu of purchasing a full membership.

Hill opened the floor to questions and discussion.

Hill asked if this was something that was reviewed with the SRC. Nikopour confirmed. Tapper shared that the guest pass increase in price will reduce the purchase of guest/day pass in lieu of purchasing a membership, and keeps consistent costs.

Mendes, shared has been working on SRC Fees and this is the first step to address fees. Support fully.

Hill asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 028 17/18 (Facilities & Operations) MSC: 9-0-0 The motion passed.

c. Proposal: SRC Room Rentals

BOT 029 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve a proposal to adjust the fees for SRC room rentals.

Hill yielded to Mendes, Facilities & Operations Committee Chair to review the proposal which is an attachment to the minutes. Mendes reviewed the proposal and yielded to Tapper for further clarification. Tapper shared that the proposal was modeled after the TSU cost recovery model. Tapper shared that the last adjustment to SRC room rental fees was set in 2008.

Hill opened the floor to questions and discussion.

Hill asked for clarification regarding the rate adjustment for the 3 courts in the gym, since it appears there was slight decrease. Tapper shared he would need to review the numbers, and the 3 courts is not a common process, and requires director approval. He shared that he will review and follow-up.

Hill asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 029 17/18 (Facilities & Operations) MSC: 9-0-0 The motion passed.

**d. Proposal: TSU Club
Office Space Allocation**

BOT 030 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve a proposal to allocate office and storage locker spaces to clubs and organizations as identified on the Fall 2018 allocation roster.

Hill thanked all who graded office space applications which led to the proposal. Hill yielded to Austin Mendes, TSC Facilities & Operations Committee Chair to review the proposal, which is an attachment to the minutes. Mendes provided an overview of the application process and yielded to Wiley to review the proposal.

Wiley provided an overview of the grading process and roster development. Most offices have two clubs and larger spaces will have five clubs.

Hill opened the floor to questions and discussion.

Hill asked if the proposed roster varies much from the scores received. Mendes, shared an overview of one club that scored high but was placed in the cubical area. Wiley provided additional information.

Hill asked about posting office hours on the doors. Wiley shared there is no plan, but if the BOT is requesting we can ask clubs to consider, however, there is no specific requirement.

Scialdone asked if there were any clubs denied space. Mendes shared there were 24-27 clubs applying for space. Wiley shared the ranking process and that there is a waiting list.

Scialdone asked if they take academic/college space availability into account when ranking applications. Mendes reviewed the process of grading and clarified that the application asks if they have access to other space.

Hill asked about the locker space and the process for letting the wait list know about lockers. Wiley shared locker space is also promoted to student clubs. Will send a special note to those who were not allocated space. Mendes shared these applications were not heavily weighted toward storage requests, they were more for meeting space. Hill asked about timing for allocation. Wiley shared that allocation is provided at the beginning of the semester.

Hill asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 030 17/18 (Facilities & Operations) MSC: 8-0-1 The motion Passed.

Scialdone exited the meeting at 2:08pm.

**e. Proposal: ASI Bylaws,
Article VI, Titan Student
Centers Board of
Trustees**

BOT 031 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve a proposal to make changes to ASI Bylaws, Article VI, Titan Student Centers Board of Trustees.

Hill shared an overview of corrections and changes to the Bylaws. Some of the changes include name corrections from Governing Board to Board of Trustees. Hill also shared they are proposing to change the committee structure from three back to two. He shared that there has not been as great a need to have the three committees and it is a great

opportunity to increase the number of students participating in the meetings (also proposing to extend the time for both committees). Hill yielded to Austin Mendes, Facilities & Operations Committee Chair to review the proposal, which is an attachment to the minutes. Mendes provided an overview of the proposal. He shared a benefit of transitioning back to two committees is the opportunity to have all three staff member advisors at both meetings, which brings better opportunities to discuss areas of concern in each key area.

Hill reviewed the proposed changes in the Bylaw document. Hill yielded to Jakel to review the succession order changes. Jakel reviewed section 8, clause 6 and shared the succession will transition from the TSC Chair to the Vice Chair Operations. In the event of an absence of both the Chair and the Vice Chair Operations the Vice Chair Facilities would serve as Chair. Hill asked how the order was established. Jakel shared under the new structure, the Vice Chair Operations is in charge of the budget and is aware of more of the nuts and bolts/day to day operations.

Hill reviewed the Facilities Committee structure changes and shared he wanted to balance the impact of opportunities between the two committees. He reviewed the committee duties. **Hill made a friendly amendment, to Section 13 to strike space allocation and keep space designation since they are technically the same things.** Distinction between what a space is assigned to be and allocating space to clubs. There were no objections.

Hill reviewed the Operations Committee structure changes.

Ayala asked why capital purchases were moved from Operations to Facilities. Hill yielded to Jakel. Jakel shared that in reviewing the duties between the two committees, it appeared Operations had more duties, and the decision was made to balance the impact during the fall semester, and also to the day to day operations.

Jakel made a suggestion to discuss taking the bylaw amendment from both committees and assigning the process to one committee. Hill shared that bylaw amendments for both is important because of the scope of work from both committees. Important to have an understanding of the bylaws that impacts your committee.

Mendes shared, did not want one committee responsible for proposing bylaws for both committees when you don't have the best understanding of the committee structure and duties.

Mendes shared when set out structure duties were set at 8-8. **Mendes made amendment #5 to Motion BOT 031 to amend the bylaws to move operating hours from section 14 clause 1 to section 15 clause 1, under the Operations Committee.** Ayala seconded amendment #. Hill opened the floor to discussion. There was no discussion. **Amendment #5, to Motion BOT 031 passed with a roll call vote of 9-0-0.**

Hill opened the floor to discussion.

Hill shared that he believes the changes are a good move for the organization.

Hust shared that she originally thought it was a good idea to change the committee structure from three back to two, when presented to her. She has since had time to consider and indicated concerns stating that removing the third committee limits student growth on the board. Hust shared that she feels left out in the process and discussion and she no longer agrees that it is prudent to get rid of the marketing committee. She further shared that the past two years has been transitional. She has spoken with the past chairs, Ayala and Gwaltney, and now feels that she is getting a handle on what the Committee could be.

Hesgard, agreed with Hust that the change would limit leader growth opportunities. She asked if this is a solution to a problem that could be addressed in a different way. Hesgard thanked all for their work/efforts in the process. She shared that condensing back into two committees, further evaluate of duties is needed. Additionally, she is not entirely comfortable with eliminating the third committee.

Ayala shared that she understands the concerns and thoughts regarding growing pains. She further shared that she sees potential for more students to have opportunity to participate in more responsibilities on the two committees as proposed.

Hill shared that there has been a struggle with having a Marketing Committee, the ASI Marketing division, and the ASI Chief Communication Officer group that handles marketing for the organization. There has also been challenges with the authority of the TSC Marketing Committee, and projects could fall within the Marketing Department and/or CCO area. He share that they felt there would be richer discussions and greater opportunity to engage students through larger committees with more responsibility.

Hust shared concerns with the changes, siting the facilities and operations committee had a lot more on their plate than Programs & Services. Condensing down to two may not be delegating the workload out and could potentially be putting a greater strain on two committees instead of spreading out to three.

Hesgard shared that she has witnessed issues with Mendes trying to manage the level of activities in his committee. She shared that an indirect effect of collapsing the three groups into two may cause undue hardship. She further shared that in the coming year, there is virtually all new students on the Board of Trustees. Many of them will come in with little knowledge about this board and how things work. This will pose its own challenges and may be a great impact to the effectiveness of the committees. It will be a transitional year and may not allow for a smooth transition.

Badal shared that the Marketing Committee has been around for 2 years, which is not much time to evaluate and to give the committee an opportunity to evolve. May need up to 5 years to confirm if it is effective. He shared that the campus is growing. He shared that the Board may be putting too much on two committees.

Francisco asked Hust to share how she sees the position grow. Hust provided an overview of her path. It took the first semester to determine her role and work with past leaders. Feels that going forward, some of the work that has started would be passed on to the future committee. She agreed that reassigning the work of the committees could accomplish more for all committees.

Jakel shared historical experience with a committee he worked on and did not have a lot of activity. It took time for the program to grow and received additional funds and is now viable. He suggested having additional discussions regarding the changes before moving forward.

Mendes shared most of the power is in Facilities and Operations, and shared that it might not be viable to allocate work from the committee to the marketing committee. He further noted that some of the marketing projects could be transitioned into one of the other committees. The workload could be spread out between the two committees.

Hesgard shared that there is great rationale being shared through this discussion. In light of the fact that the proposal is a major change for the Board that that not all are comfortable with. **Hesgard made motion BOT 032 17/18 to send the proposal back to Facilities & Operations Committee for further discussion. Hust seconded the motion.**

Hill opened the floor to discussion.

Mendes shared that he would not like to move the discussion back to Facilities & Operations with only a few members, plus BOD chair and there is a lot on the plate next week. Hust shared that she would like to see the proposal go back to committee, and she wants to be more involved in the process. Hill shared that all Vice Chairs have ex-officio seats at the committees and could be in attendance at all meetings. Hesgard spoke to the first, and apologized for sending back to jam packed meeting. She shared that this is the first time seeing the proposed bylaw changes and would like more time to review and discuss. Hust shared that she was in attendance at the Facilities and Operations Committee, but had to leave early for another meeting. Also, as ex-officio she could not vote at the committee. After evaluating further she feels the changes need more discussion. Monique shared that she appreciates everyone's hard work. Need to work through further. Hill asked if there were any objections to moving to a roll call vote. There were no objections. **Motion BOT 32 17/18 to send the Bylaw changes back to Committee failed with a 5-5-0 roll call vote.**

Discussion continued on the Bylaw changes.

Hill asked Jakel to provide clarification regarding the changes to section 15, Bylaw Recommendations versus Bylaw Amendments through the Board of Trustees. Jakel shared the BOT can make recommendations to the Board but cannot make changes. **Jakel made a friendly amendment to add a space between "of Directors", section 15, on the last line.** There were no objections.

Hust made an amendment #6 to Motion BOT 031 to reverse cancellation of section 12 and to add back the Vice Chair Marketing Outreach. Hesgard seconded the amendment. Hust shared the Marketing and Outreach committee is extremely important to the BOT and can prosper if given the opportunity. Having the Marketing and Outreach committee will help with the new incoming board transition. She shared that activities can be reallocated to the Marketing Committee from other committees like Facilities and Operations to share the workload. Mendes shared that if this amendment passes there will need to be further amendments to the document. Each committee currently has only a few members. With the proposed change there would be more student engagement in the committees, with more people at the table. Hesgard shared that it sounds like there is a student engagement issue. Why not look at student trustees sitting on multiple committees. Mendes shared there are issue with students sitting on multiple committees, depending on timing could impact classes.

Hill yielded to Allen for comments. Allen, shared experience in multiple committees and reduced committees. What's most important is what the goal of the board is. Need to look at productivity of committees. Shared understand concerns both ways. Don't want to have a committee with only a few members sitting on it.

Hill returned discussion to the amendment.

Badal shared that the Board needs to evaluate more closely. Shared concerns about limited marketing on campus and other campuses. The campus is growing and the Board should look to the future. Give the Marketing Committee a chance.

Mendes shared that Marketing is not being eliminated, it will be absorbed in the other committees. Martin would serve on both committees to bring the organization's marketing piece to the table. Hill commented on the marketing duties. Hust clarified that marketing and outreach, is not just the centers but also speaking to the students who come to our centers. She shared concerns that the marketing and outreach piece will not get the attention that it needs. Allen shared that keeping a third committee wouldn't necessarily

hurt. It is something that could be reevaluated in the future. Hill called for a vote. **Amendment #6 to Motion BOT 031 17/18 failed with a 3-4-2 roll call vote.**

Jakel made Amendment #7 to Motion BOT 031 17/18 to add office hours to the trustee duties under clause 9, to reflect that student members of the BOT will conduct one office hour per week. Hesgard seconded the amendment. Hill opened the floor to discussion. Hill shared that this is something that is a great opportunity for outreach. Ayala, echoed Hill's sentiments. Hours should be displayed in the office, the door should be open and Trustees should be available to students. Francisco shared that posting office hours would be important as well. Mendes shared that in an ideal world, it would be great if office hours didn't overlap between Trustees. There were no further comments. Hill called for a roll call vote. **Amendment #7 to Motion BOT 031 17/18 passed with a 9-0-0 roll call vote for Student Trustees to hold one office hour per week and to post hours.**

Hill called for final discussion on the Bylaw changes.

Barillas made motion BOT 033 to table the discussion until the next board meeting due to lack of agreement from the Board. Francisco-seconded the motion. Hill opened the floor to discussion on tabling action item e until the next full board meeting. Mendes shared that this is just delaying the vote. Hust shared that it is prudent to table the motion seeing that the two returning members feel there isn't full agreement from the Board. This will give time over the next two weeks for further discussion about additional amendments. Francisco, echoed Hust's comments and shared that it is important for the board to have time to think about the changes and to figure out what recommendations should be considered. Hill called for a vote. **Motion BOT 033 17/18 passed with a 5-4-0 roll call vote. Motion BOT 031 is tabled to the next meeting of the Board of Trustees on May 2, 2018.**

**f. Proposal: Update
Spring TSU Operating
Hours**

BOT 034 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve a proposal to update the TSU spring operating hours for commencement.

Hill yielded to Austin Mendes, TSC Facilities & Operations Committee Chair to review the proposal, which is an attachment to the minutes. Mendes provided an overview of the proposal.

Hill opened the floor to questions and discussion. There was no discussion.

Hill asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 034 17/18 (Facilities & Operations) MSC: 9-0-0 The motion passed.

**g. Proposal: 2018-2019
TSU Operating Hours**

BOT 035 17/18 (Facilities & Operations) A motion was brought to the Board of Trustees from the Facilities and Operations Committee to approve a proposal to update the Titan Student Union operating hours for the 2018-2019 academic year.

Hill yielded to Francisco to review the proposal, which is an attachment to the minutes. Francisco provided an overview of the proposal.

Hill opened the floor to questions and discussion.

Hill shared clarification regarding the days of operation for the TSU and asked Fehr for comment. Fehr shared that the campus changed the start date for fall and this proposal is a change to the start date for the TSU to match the campus.

Achatz made amendment #8 to motion BOT 035 to change the SRC operating hours for fall 2018 to be open from 6:00am to 1:00am. Mendes seconded the amendment. Hill opened the floor to discussion on the amendment. Achatz shared that he felt that the board made a mistake in not extending the hours last semester when a proposal was submitted. He shared that many students are still being impacted by not being able to work out later in the evening. He shared that restricting operating hours to accommodate the staff is not a good strategy and shared that this further restricts student access. Mendes shared that the problem last year was trying to make the hours change mid-year, it is now a fresh start going into next fall, should not impact setting schedules. Jakel shared that this is a surprising amendment and felt that there was a lengthy discussion last fall, just a few months ago. Many employees were not happy about the original proposal. Concerned with transparency. Hours were approved previously, just updating because of the change from university regarding the start of the semester. Jakel further shared that It is somewhat shady to make this change without clearly communicating the proposed change for transparency.

Hill highlighted the agenda description which says the board will consider updates to the 2018-2019 TSC Operating Hours, and this would be a similar posting if we were including a change to the operating hours for the SRC. Allen shared this motion was on the floor not more than two months ago with great contention from students and staff. Transparency ethics need to be considered. She recommended that the Board consider tabling the discussion to ensure that the issue of transparency is properly considered. Hill thanked Allen for her comments. Tapper shared that the budget has been approved and there was no consideration for extending the hours. This would potentially be a budget discussion.

Achatz rescinded Amendment #8 to Motion BOT 035 and made Motion BOT #36 17/18 to table the discussion. Mendes seconded rescinding Amendment #8 and seconded the motion. Hill opened the floor to discussion. Francisco shared that the amendment should not be included in this proposal. Should be separate item. Jakel shared that tabling may not provide the transparency needed for this action. Documentation does not highlight the proposed change. He further shared that unless a discussion is brought to the staff, or the documentation is updated to reflect the change the transparency issue is still a concern. Tabling will bring the same discussion in a week or two weeks. He recommended voting on the 12am-1am change to determine where the vote would be. Mendes shared that all operating hours are on the table for update, however, for the sake of transparency, he would agree to table the discussion. Hill shared thoughts on what was learned after the proposal was presented last semester and he shared it is important to reach out to the employees first. Need to discuss budget concerns and reach out to employees. Mendes shared the BOT has one committee meeting and two board meetings left in the semester. Hill asked the board to consider tabling action item g. Jakel asked for clarity on the date for the motion. Achatz amended motion BOT #36 to move table the discussion on changing the SRC operating hours to the May 9th BOT meeting. Mendes seconded the amended motion. Jakel commented that the discussion should not be changed since there were no changes to the proposal. Hill shared, that if it was its own proposal it would be as listed in the agenda. Jakel shared that it is not as transparent as it should be. Hesgard asked what happened to the original amendment. There was motion. Barillas asked if tabled will need statistics on the impact. Achatz, agreed that transparency is vital to work with student employees, come to an agreement and work with students, there has been a change in the attitudes of employees. Jakel commented that he looks forward to seeing what change in attitudes there have been from the employees affected. Monique shared that the current proposal is for both the SRC and TSU and what the motion is trying to change should be reflected in a separate proposal for transparency. Hill clarified the change would be for the SRC only. Hill called for the vote. **Motion BOT #036 failed with a 1-7-1 roll call vote.**

Hill asked for any additional documentation on action item g. Jakel asked to clarify that the motion in discussion is as it is presented in the documentation. Hill confirmed. Ayala shared

that the proposal as written makes sense and keeps the TSC in line with the universities dates of operation.

Jakel called for the question. Hill thanked Jakel for his assertive comment. Hill asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 035 17/18 (Facilities & Operations) MSC: 9-0-0 The motion passed.

ROLL CALL VOTES

Start	27	28	29	30	Amend #5 BOT 031	032	Amend #6 BOT 031
Achatz	Y	Y	Y	Y	Y	N	N
Ayala	Y	Y	Y	Y	Y	N	N
Barillas	Y	Y	Y	Y	Y	Y	Y
Dadabhoy	Absent						
Davis	Absent						
Francisco	Y	Y	Y	Y	Y	Y	Ab
Gerbec	Absent						
Nikopour	Y	Y	Y	Y	Y	N	N
Hesgard	Y	Y	Y	Y	Y	Y	Y
Hill	CHAIR					N	CHAIR
Hust	Y	Y	Y	Y	Y	Y	Y
Jakel	Y	Y	Y	Ab	Y	Y	Ab
Mendes	Y	Y	Y	Y	Y	N	N
Vigil	Absent						
Wolfe	Absent						
Results	9-0-0	9-0-0	9-0-0	8-0-1	9-0-0	5-5-0	3-4-2

Start	Amend #7 BOT 031	033	034	035	036
Achatz	Y	N	Y	Y	Y
Ayala	Y	N	Y	Y	N
Barillas	Y	Y	Y	Y	N
Dadabhoy	Absent				
Davis	Absent				
Francisco	Y	Y	Y	Y	N
Gerbec	Absent				
Nikopour	Y	N	Y	Y	N
Hesgard	Y	Y	Y	Y	N
Hill	CHAIR				
Hust	Y	Y	Y	Y	N
Jakel	Y	Y	Y	Y	N
Mendes	Y	N	Y	Y	Ab
Vigil	Absent				
Wolfe	Absent				
Results	9-0-0	5-4-0	9-0-0	9-0-0	1-7-1

ANNOUNCEMENTS/MEMBERS' PRIVILEGES

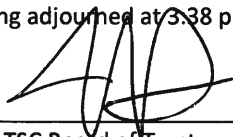
Badal provided a flyer on Technology Day which will be held on 4/25.

Hesgard shared there will be a "Meet and Greet" event next week, Tuesday 4/24 from 11:00am-2:00pm on Titan Walk lawn. Inflatable couches and other pops will be available at the event. She encouraged the BOT to wear their TSC polo. Meet incoming board and students. Advertise what TSC is all about.

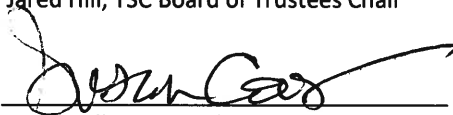
Hill shared that Dr. Vigil asked to inform all that Tuffy Awards, an All Student Recognition event will be held May 3, 2018 from 5:00pm-7:00pm in the TSU Pavilion.

ADJOURNMENT

The meeting adjourned at 3:38 p.m.



Jared Hill, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

Establish a Summer Weekend Swim Pass

PRESENTED TO: Programs and Services Committee

MEETING DATE: Wednesday, April 11, 2018

PRESENTED BY: Aaron Tapper, Director, Titan Recreation

BACKGROUND

The attendance has been lower the past two years in Titan Youth Sports Camp as well as Learn to Swim and we need to make the summer programs revenue generating. In the past, we have offered a gym access pass only to those families who attended the parent orientations. We have received good feedback from the families who received this pass that they used the pool the most and were very thankful for the pass. We would target about 500 families between Titan Youth Sports Camps and Learn to Swim.

PROPOSAL

Establish a summer weekend swim pass for \$50.00 for every Saturday and Sunday from May 26, 2018 thru Aug. 19, 2018. The summer weekend swim pass would be valid on weekends only and during normal pool hours; 12:00pm-5:30pm. The pass would only be available for sale to families who have registered for Titan Youth Sports Camp or Learn to Swim.

RATIONALE

This is a new program established to entice more families to sign up for Titan Youth Sports Camp and Learn to Swim. Also, it will be an added benefit to those registered for Titan Youth Sports Camp and Learn to Swim.

IMPACT

Very minimal impact on the Student Recreation Center building operations or other patrons as the pass will only be valid on Saturdays and Sundays when our attendance is lower and passes will be valid during our regularly scheduled pool hours.

BUDGET IMPACT

There will be a small financial cost for the marketing and promotion of the program. This program will create an opportunity to generate new revenue.

IMPLEMENTATION TIMELINE

The summer weekend swim pass would go on sale immediately but would not be valid until May 26, 2018.

SUMMER WEEKEND SWIM PASS

Aaron Tapper

4/11/2018

Programs & Services Committee

- ▶ Establish a summer weekend swim pass
- ▶ \$50.00
- ▶ Valid every weekend May 26-Aug. 19th during normal business hours (12:00pm-5:30pm)
- ▶ Only available to families enrolled in Titan Youth Sports Camp or Learn to Swim

PROPOSAL

- ▶ Past 2 years, the attendance has been lower in Titan Youth Sports Camp and Learn to Swim
- ▶ In the past have offered a gym access pass for families who attended the parent orientations
- ▶ Feedback was they really were appreciative for this and used the pool the most

BACKGROUND

- ▶ Minimal impact on the Student Recreation Center operations and other patrons
- ▶ Weekend attendance is lower and passes only valid during normal business hours
- ▶ Opportunity to generate new revenue

IMPACT

Student Recreation Center Guest Pass Fee

PRESENTED TO: Facilities and Operations Committee

MEETING DATE: Wednesday, April 11, 2018

PRESENTED BY: Nima Nikopour, Trustee
Aaron Tapper, Director, Titan Recreation

BACKGROUND

Guest fees were established to allow students or members to bring a guest access to the Student Recreation Center. The sponsoring student or member must be present and stay with the guest while in the building. The guest pass is good for the entire day of operation. Currently, there are two guest fee categories, Student/Member and Campus Visitor.

PROPOSAL

Increase student/member guest pass from \$5 per visit to \$10 per visit

RATIONALE

Increasing the cost of the guest pass will deter people from buying day passes rather than purchasing a full membership. In addition, this will streamline the price for all of our guest passes, making all guest passes \$10.

IMPACT

Students and members will now pay \$10 for any guest pass.

BUDGET IMPACT

In 2016-17, we sold 5,703 guest passes for a total of \$28,560. Thru Dec. 31, 2017, we have sold 2,559 guest passes for a total of \$12,855. We will see an increase in revenue with the price increase but don't expect it to double completely.

IMPLEMENTATION TIMELINE

New guest pass prices will be effective July 1, 2018.

SRC Guest Pass Fee

By: Nima Nikopour



Background

- Guest fees were established to allow students/members to bring a guest to the Student Recreation Center.
- The sponsoring student/member must stay with the guest while in the building.
- The guest pass is good for the entire day of operation.
- there are two guest fee categories , Student/Member and Campus Visitor.

Proposal

- Raise the price of the guest pass from 5 dollars to 10 dollars

Rationale

- By increasing the cost it will deter people from buying guest passes instead of full memberships
- It will also streamline the price for all guest passes, making all guest passes 10\$

Budget Impact

- In 2016-17 we sold 5,703 guest passes for a total of \$28,560.
- Thru Dec. 31, 2017 we have sold 2,559 guest passes for a total of \$12,855.
- There will be a revenue increase with the price increase but don't expect it to double completely.

Implementation Timeline

- The new guest pass prices will be effective as of July, 2018

Adjustment of Titan Recreation Room Rental Fees

PRESENTED TO: Facilities and Operations Committee

MEETING DATE: April 11, 2018

PRESENTED BY: Aaron Tapper-Director, Titan Recreation

BACKGROUND

The Titan Student Centers charge rental fees to groups and individuals who rent TSU and SRC facilities. The Student Recreation Center room rental fees were set up as a cost recovery model when the facility opened in 2008 and have not been adjusted since that time.

PROPOSAL

Increase rental rates per the attached schedule for spaces available for rent in the Student Recreation Center paid by campus departments, SRC members, and off-campus clients. There will continue to be no charge for registered student and alumni organizations. See documentation below.

RATIONALE

The current fee structure was set in 2008 and is not sufficient to cover the expenses associated with facilitating events and meetings in the SRC. Expenses include staffing costs, utility rates, and custodial costs. As these expenses have risen, the excess cost has been covered by the student centers fee, which funds the Titan Student Centers budget.

IMPACT

The room rental increase will have no impact on student or alumni organizations, while on and off-campus clients will see an increase in total reservation costs for events and activities. The proposed rates are comparable to costs for rental of other campus facilities.

BUDGET IMPACT

The proposed fee structure will increase revenue and therefore decrease the amount of TSC fees needed to operate the SRC.

IMPLEMENTATION TIMELINE

Room rental fees will be implemented on all new reservation requests, following approval of this proposal. Existing reservations that have been confirmed will remain at the rates assigned upon reservation.

NEW FEE CHART:

Registered Alumni/Student Organizations	CSUF Departments Schools Support Groups	SRC Members – personal use	Off-Campus
No Charge	Cost Recovery	Cost +60%	Cost +180%

Room	Registered Alumni/Student Organizations		CSUF Departments Schools Support Groups		Private Use Campus Affiliate		SRC	Off Campus	
	Organizations		Support Groups		Student	Alumni	MEMBER	Off Campus	
	CURRENT	PROPOSED	CURRENT	PROPOSED	CURRENT		PROPOSED	CURRENT	PROPOSED
Martial Arts	No Charge	No Charge	\$ 25.00	\$ 30.00	\$35.00	\$40.00	\$ 50.00	\$ 75.00	\$ 85.00
Harvey McKee	No Charge	No Charge	\$ 25.00	\$ 30.00	\$35.00	\$40.00	\$ 50.00	\$ 75.00	\$ 85.00
Gymnasium									
1 court	No Charge	No Charge	\$ 20.00	\$ 40.00	\$25.00	\$30.00	\$ 65.00	\$ 60.00	\$ 115.00
2 courts	No Charge	No Charge	\$ 40.00	\$ 65.00	\$55.00	\$65.00	\$ 90.00	\$120.00	\$ 130.00
3 courts	No Charge	No Charge	\$ 60.00	\$ 90.00	\$85.00	\$95.00	\$ 115.00	\$180.00	\$ 155.00
Dance Studio	No Charge	No Charge	\$ 40.00	\$ 30.00	\$55.00	\$65.00	\$ 50.00	\$120.00	\$ 85.00
Pool & Deck	No Charge	No Charge	\$ 40.00	\$ 40.00	\$55.00	\$65.00	\$ 65.00	\$120.00	\$ 120.00
Rockwall	No Charge	No Charge	\$ 20.00	\$ 30.00	\$25.00	\$30.00	\$ 50.00	\$ 60.00	\$ 85.00
Conf. room 1/2 day	N/A	No Charge	N/A	\$ 30.00	N/A	N/A	\$ 50.00	N/A	\$ 85.00
Conf. room full day	No Charge	No Charge	\$ 30.00	\$ 60.00	\$35.00	\$40.00	\$ 95.00	\$ 70.00	\$ 165.00

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Facilities and Operations Committee, Wednesday, April 11th, 2018

PRESENTED BY: Austin Mendes, Vice Chair for Facilities & Operations Committee

BACKGROUND

The Titan Student Union offers a club space program within the facility for recognized CSUF student clubs and organizations that includes office spaces and storage locker spaces. The office spaces are allocated through a process each semester.

PROPOSAL

Allocate available club office spaces in the Titan Student Union to the student organizations listed on the attached allocation roster for the Fall 2018 semester.

RATIONALE

Based on the applications submitted, the organizations listed on the attached roster had the best presented applications and plans for using the office space during the semester.

IMPACT

No impact as this is the current planned use for these spaces.

BUDGET IMPACT

No budget impact.

IMPLEMENTATION TIMELINE

Clubs being allocated space will be contacted prior to the end of the Spring 2018 semester and will move in just before the Fall 2018 semester.

Request to amend ASI Bylaws

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: TSBOT, Facilities and Operations Committee, 4/11/18

PRESENTED BY: Trustees: Austin Mendes and Jared Hill

BACKGROUND

After one full year of experimenting with a new committee structure, it is believed by current TSC Leadership that amending committee structures would benefit the organization.

PROPOSAL

Request amend bylaws as seen in documentation.

RATIONALE

These changes allow for the TSCBOT to operate in a more efficient manner and clearly state the areas of purview that each committee holds. These changes will allow the BOT to continue to operate and successfully manage the Titan Student Centers Fee and the buildings funded through it.

IMPACT

Returning to two TSCBOT Committees with structured responsibilities allows for more students to sit on each committee to increase discussion and participation. The current workload is divisible between a Facilities Committee and Operations Committee and will allow for more projects for each Vice Chair.

BUDGET IMPACT

There is a minimal budget impact associated with the proposal.

IMPLEMENTATION TIMELINE

Upon approval, committee structures would be modified starting on June 1st, 2018. Amendments to replacing Titan Student Centers Governing Board with Titan Student Centers Board of Trustees and bylaw guidelines will take place immediately.

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ARTICLE VI

TITAN STUDENT CENTERS BOARD OF TRUSTEES

Section 1. **PURPOSE** The purpose of the Board of Trustees is to establish policies which will assure that the Titan Student Union, Student Recreation Center and the Irvine Fitness Center and student lounge (hereinafter referred to as “Titan Student Centers”) are a unifying force between students, faculty, and staff; campus centers for social, cultural, fitness, recreational and intellectual activities and services; places to provide further opportunities to broaden and strengthen interpersonal relationships and self-enhancement within a large urban university; and to provide experience in self-government and civic responsibility.

Section 2. **DELEGATION OF AUTHORITY**

Clause 1. The Board of Directors establishes the Titan Student Centers Board of Trustees in order to develop and adopt operating policies to govern the operation of the facilities and programs of the Titan Student Centers.

Clause 2. The Board of Trustees delegates the responsibility for the daily operation of the Titan Student Centers to the ASI Executive Director. The ASI Executive Director appoints and supervises the staff of the Titan Student Centers.

Clause 3. The ASI Executive Director works closely with the Dean of Students and the Vice President of Student Affairs to assure the relationship the Titan Student Centers has with the educational program of the University.

Section 3. **DUTIES AND RESPONSIBILITIES OF THE BOARD**

Clause 1. The Board of Trustees participates in the selection of the Associate Executive Director and Titan Recreation Director.

Clause 2. The Board of Trustees provides the maintenance and general upkeep of the Titan Student Centers facilities.

Clause 3. The Board of Trustees establishes operating policies including but not limited to: scope of operation, use of facilities and allocation of space.

Clause 4. Salaries, benefits, and work rules governing employees are determined by the ASI Board of Directors within the framework of rules governing employees of auxiliary corporations established by the State of California.

Clause 5. The Board of Trustees makes provisions for adequate accounting and auditing procedures for the Titan Student Centers.

Clause 6. The Board of Trustees prepares an annual budget for the operation of the Titan Student Centers. After the proposed budget is formally adopted by the Board of Trustees, it shall be submitted to the ASI Board of Directors for appropriate action. Following approval by the ASI Board of Directors, the budget is submitted to the University President for final approval.

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- Clause 7. The Board of Trustees establishes standing committees necessary for the operation of the Titan Student Centers and defines their powers and responsibilities.
- Clause 8. Student members of the Board of Trustees may not be employed by the Associated Students, CSUF, Inc.

Section 4. **MEMBERS OF THE BOARD OF TRUSTEES**

- Clause 1. The ~~Governing Board~~Board of Trustees consists of voting and nonvoting members. Voting members of the ~~Governing Board~~Board of Trustees:
- a. Student Members:
 - I. ASI President or designee
 - II. ASI Board of Directors Chair or designee
 - III. Resident Student Association President or designee
 - IV. Ten (10) Student Trustees
 - b. University Members:
 - I. A Faculty Representative
 - II. Alumni Representative
 - III. University Presidential Appointee
- Clause 2. Non-Voting Members:
- a. University Members
 - I. Vice President for Student Affairs or designee
 - II. Vice President for Administration and Finance or designee
 - b. ASI Staff Members
 - I. Associate Executive Director
 - II. Director, Titan Recreation
 - III. Associate Director, Titan Student Union
 - IV. Associate Director, Marketing and Communications
- Clause 3. No voting proxy is allowed at any ~~Governing Board~~Board of Trustees or committee meetings.

Section 5. **SELECTION AND TERM OF OFFICE**

- Clause 1. **Student Membership and Length of Service** The following students hold membership and term by virtue of their office:
- a. ASI President or designee
 - b. ASI Board of Directors Chair or designee
 - c. Resident Student Association President or designee
 - d. Ten (10) Student Trustees elected by the student body to serve one-year terms.
- Clause 2. University Membership
- a. Faculty Representatives appointed by the Academic Senate, serving two-year terms.
 - b. The University Presidential Appointee appointed by the University President annually for a one-year term.

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- c. The Alumni Representative appointed by Alumni Association annually for a one-year term.
- d. Vice President for Student Affairs (or designee) serves by virtue of their office.
- e. Vice President for Administration and Finance (or designee) serves by virtue of their office.

Clause 3. Except as noted, the term of office runs from June 1 to May 31.

Section 6. VACANCIES

Clause 1. The Board of Trustees Chair is responsible to notify the Board of any vacancy on the Board and/or standing committees. While a vacancy exists, the Chair makes progress reports to the Board at its regularly scheduled meetings.

- a. Student Trustees positions: In the event of a vacancy of one of the Student Trustees positions, the Board of Trustees Chair presents to the Board of Trustees a fair and open process to fill the vacancy. The Board of Trustees Chair makes a recommendation to the Board of Trustees for a replacement.
- b. Other Positions: In the event of a vacancy of any other position, the Board of Trustees Chair works with the appropriate agent to secure a replacement.

Section 7. ABSENCES

Clause 1. Attendance is defined as being present prior to the announcement of unfinished business and remaining until the scheduled ending time for the meeting.

Clause 2. Board of Trustees members are allowed no more than two unexcused absences from the Board of Trustees and standing committee meetings each semester. Excused absences are granted for due cause.

Clause 3. The Board of Trustees Chair refers to the removal process when any Student Trustees member with two or more unexcused absences to the Board of Trustees meeting for possible dismissal.

Clause 4. The Board of Trustees Chair is responsible for all attendance matters, including committee meeting attendance.

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Section 8. **BOARD OF TRUSTEES OFFICERS** The Board of Trustees has ~~three~~^{four} officers: Chair, Vice Chair for Facilities ~~and Operations~~, ~~and~~ Vice Chair for ~~Marketing and Outreach~~^{Operations and Vice Chair for Programs and Services}.

- Clause 1. The ~~four-three~~ ⁽³⁴⁾ Board of Trustees Officers are elected by the Board of Trustees on their first meeting on June 1. The officers must have membership on the Board of Trustees for the upcoming academic year.
- Clause 2. Elections are by roll call vote from nominations made by the Board of Trustees members.
- Clause 3. Officers are elected to serve a term beginning on June 1 and ending on May 31 of the following year.
- Clause 4. Officers may be recalled by a two-thirds vote of the total voting membership subject to at least two (2) weeks in advance. Notice must be given at the meeting prior to a recall vote.
- Clause 5. In the event of a vacancy of one of the officers, an election is held at the next Board of Trustees meeting.
- Clause 6. ~~The Board of Trustees Chair shall select a succession order of the officers by the first regular meeting of the academic year to serve as Chair in the event of a vacancy. In the event of a vacancy or absence of the Board of Trustees Chair, the Vice Chair for Operations will serve as Chair. In the event of absences or vacancies by the Board of Trustees Chair and the Vice Chair for Operations, the Vice Chair for Facilities will serve as Chair. In the event of vacancies by all~~ ~~four-three~~ officers, the Associated Students, CSUF, Inc. Board of Directors Chair chairs the Board of Trustees until an election for a new Chair can be held.

Section 9. **CHAIR**

- Clause 1. Prepares agendas and presides over all Board of Trustees meetings.
- Clause 2. The Chair shall be responsible for maintaining communication with the Board of Directors Chair and the Executive Officers.
- Clause 3. Maintains a close working relationship with the ASI Executive Director, ASI Associate Executive Director, ASI Director of Administration, ASI Finance Director, and Director of Titan Recreation.
- Clause 4. Coordinates Board of Trustees member training and annual goals in conjunction with ASI Executive Director, ASI Associate Executive Director and Titan Recreation Director.
- Clause 5. The Chair shall appoint each Student Trustee to serve on at least one Titan Student Centers Board of Trustees Committee; ~~Facilities and or Operations, Marketing and Outreach, and Programs and Services~~ no later than three (3) legal business days before the first Titan Student Centers Board of Trustees meeting of the fall and spring

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semester.

Clause 6. The Chair shall direct the work of all the Vice Chairs.

Clause 7. In consultation with other Titan Student Centers Board of Trustees Vice Chairs, prepares and administers Board of Trustees budget.

Section 10. **VICE CHAIR FOR FACILITIES ~~AND OPERATIONS~~**

Clause 1. The Vice Chair for Facilities ~~and Operations~~ shall be responsible for reporting ~~the fiscal budget~~ recommendations of the Facilities ~~and Operations~~ Committee to the Titan Student Centers Board of Trustees.

Clause 2. Serves as Chair of the Facilities ~~and Operations~~ Committee.

Clause 3. The Vice Chair for Facilities ~~and Operations~~ shall maintain regular communication with the Board of Trustees Chair.

Clause 4. Serves as non-voting ex-officio on all other committees.

Section 11. **VICE CHAIR FOR ~~PROGRAMS AND SERVICES~~ OPERATIONS**

Clause 1. The Vice Chair for Operations shall be responsible for reporting all recommendations of the Operations Committee to the Titan Student Centers Board of Trustees.

Clause ~~2~~. Serves as Chair of the ~~Programs and Services~~ Operations Committee.

Clause ~~3~~. The Vice Chair for ~~Programs and Services~~ Operations shall maintain regular communication with the Board of Trustees Chair.

Clause ~~4~~. Serves as non-voting ex-officio on all other committees.

~~Section 12. **VICE CHAIR FOR MARKETING AND OUTREACH**~~

~~Clause 1. The Vice Chair for Marketing and Outreach shall work collaboratively with the other Board of Trustees Officers to market and recruit members for the Board of Trustees.~~

~~Clause 2. Serves as Chair of the Marketing and Outreach Committee~~

~~Clause 3. The Vice Chair for Marketing and Outreach shall maintain regular communication with the Board of Trustees Chair.~~

~~Clause 4. Serves as non-voting ex-officio on all other committees.~~

Section ~~12~~. **QUORUM**

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Clause 1. A majority of the filled voting positions of the Board of Trustees constitutes a quorum.

Section 1~~3~~4. **FACILITIES ~~AND OPERATIONS~~ COMMITTEE**

Clause 1. The Facilities ~~and Operations~~ Committee is responsible for oversight of the overall ~~operational-structural~~ needs of the facilities of the Titan Student Centers including building changes, capital purchases, space allocation, office space allocation, operating hours, marketing efforts, space designation, planning of future projects, and bylaw amendments. ~~the budget, hours of operation, policy, planning, future projects, allocation of space and all other issues related to the facilities of the Titan Student Centers.~~ The Committee makes a formal recommendation to the Board of Trustees on all actions.

Clause 2. The Committee shall be composed of the Chair, Vice Chair for Facilities ~~and Operations~~, ~~two-three~~ (3~~2~~) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, ~~and ASI Associate Director of Titan Student Union, ASI Associate Director of Titan Recreation, and ASI Associate Director of Marketing and Communication~~ as non-voting members.

Section 1~~4~~5. **PROGRAM AND SERVICES OPERATIONS COMMITTEE**

Clause 1. The ~~Programs Operations and Services~~ Committee is responsible for oversight of the overall ~~program—operations and services~~ of the Titan Student Centers including the development and evaluation of programs and services, acquisition of student art, operations of the Titan Student Centers food services, the budget, capital purchases, fee assessments (user fees, room rental fees, and other such fees charged by the Titan Student Centers), line item transfers, and bylaw amendments. ~~and all other related programs and services issues for the Titan Student Centers.~~ The Committee makes a formal recommendation to the Board of Trustees on all actions.

Clause 2. The Committee shall be composed of the Chair, Vice Chair for ~~Program and Services Operations~~, ~~two-three~~ (3~~2~~) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive Director, ~~and ASI Associate Director of Titan Recreation, ASI Associate Director of Titan Student Union, and ASI Associate Director of Marketing and Communication,~~ as Communication, as non-voting members.

Section 16. ~~MARKETING AND OUTREACH COMMITTEE~~

~~Clause 1. The Committee on Marketing and Outreach is responsible for oversight of the overall marketing and outreach for the Titan Student Centers including providing feedback on print material, website design, marketing campaigns and all other related marketing and outreach initiatives for the Titan Student Centers. The Committee makes a formal recommendation to the Board of Trustees on all actions.~~

~~Clause 2. The Committee shall be composed of the Chair, Vice Chair for Marketing and Outreach, two (2) student trustees, ASI President or designee, RSA President or designee and ASI Board of Directors Chair or designee, as voting members. The ASI Associate Executive~~

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~~Director, and ASI Associate Director of Marketing and Communication, as non-voting members.~~

Section 1~~57~~. **BYLAW ~~AMENDMENTS~~ RECOMMENDATIONS** The Board of Trustees bylaws may be ~~amended~~ recommended, or new guidelines ~~adopted~~ suggested at any meeting of the Board of Trustees by a two-thirds vote of the membership. All ~~amendments~~ recommendations are subject to approval ~~of a majority approval by~~ the Associated Students Inc. Board of Directors.

Update Spring 2018 Titan Student Union Operating Hours

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Wednesday, April 11, 2018

PRESENTED BY: Monique Francisco – Trustee – Titan Student Centers Board of Trustees
 Jeff Fehr – Associate Director – Titan Student Union

BACKGROUND

CSUF Commencement ceremonies for Spring 2018 have been changed to accommodate a Friday afternoon University-wide ceremony (5:30pm), a college ceremony on Friday evening (7:00pm), and college ceremonies on Saturday and Sunday mornings (8:00am) and evenings (5:00pm). The Titan Student Union is scheduled to host college ceremonies.

PROPOSAL

Update the operating hours of the Titan Student Union and Information and Services Desk to reflect changes to CSUF Commencement ceremonies. Extend General Building Hours and Information and Services hours on May 18, 2018 to close at midnight, extend General Building Hours and Information and Services hours on May 19, 2018 and May 20, 2018 to close at 10:00pm.

SPECIAL OPERATING HOURS - Spring Semester: January 20 - May 18, 2018

<u>Finals' Week</u>	General Building	Info & Services	
Saturday, May 12	Open 24 Hrs.	10am-2am	
Sunday, May 13	Open 24 Hrs.	10am-All Night	
Monday, May 14-Thursday, May 17	Open 24 Hrs.	Open 24 Hrs.	
Friday, May 18	Open until midnight	Open until midnight	Current Close @ 5:00pm

COMMENCEMENT: Saturday, May 19 - Sunday, May 20, 2018

<u>Commencement</u>	General Building	Info & Services	
Saturday, May 19	7am-10pm	7am-10pm	Current Close
Sunday, May 20	7am-10pm	7am-10pm	@ 1:00pm

RATIONALE

California State University, Fullerton made changes to the Spring 2018 Commencement Schedule in February 2018. Updating the Titan Student Union Operating Hours to reflect those changes is necessary to maintain consistency with the main campus calendar and corresponding activities.

IMPACT

Updates made to the Titan Student Union operating hours will allow for students, their families, guests, and community members to have access to the public areas of the Titan Student Union during the Spring 2018 Commencement Ceremonies.

BUDGET IMPACT

Approximately \$800 in increased student manager and Information & Services payroll associated with extended building hours.

IMPLEMENTATION TIMELINE

Adjustment to Spring 2018 Operating Hours effective immediately.

Update 2018 - 2019 Titan Student Union Centers Operating Hours

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Wednesday, April 11, 2018

PRESENTED BY: Monique Francisco – Trustee – Titan Student Centers Board of Trustees
 Jeff Fehr – Associate Director – Titan Student Union

BACKGROUND

An update to the CSUF Academic Calendar following the approval of 2018-2019 TSC Operating Hours has adjusted the start of the Fall 2018 semester, from Saturday, August 18, 2018 to Saturday, August 25, 2018. The Titan Student Centers operating hours are now inconsistent with the new Academic Calendar.

PROPOSAL

Update the operating hours of the Titan Student Centers to reflect changes in the Academic Calendar for Fall 2018. Change Fall 2018 regular hours to begin August 25, 2018 and close the TSU on Saturday, August 25, 2018 and Sunday, August 26, 2018.

Titan Student Union

	<i>General Building</i>	<i>Information & Services</i>	<i>Mainframe Lounge¹</i>	<i>Titan Bowl & Billiards</i>
REGULAR HOURS: Summer, 2018				
<u>Sunday, July 1 - Friday, August 24, 2018</u>				
Monday - Thursday	8am-5pm	8am-5pm	10am-2pm	Closed
Friday	8am-5pm	8am-5pm	Closed	Closed
Saturday	Closed	Closed	Closed	Closed
Sunday	Closed	Closed	Closed	Closed
SPECIAL OPERATING HOURS - Summer: July 1 - August 24, 2018				
Independence Day: Wednesday, July 4	Closed	Closed	Closed	Closed
REGULAR HOURS: Fall Semester, 2018				
<u>Saturday, August 25 - Friday, December 14, 2018</u>				
Monday-Thursday	7am-12mn	7am-12mn	7:30am-10pm	9am-10pm
Friday	7am-10pm	7am-10pm	7:30am-5pm	9am-10pm
Saturday	10am-10pm	10am-10pm	Closed	Closed
Sunday	10am-10pm	10am-10pm	Closed	Closed
SPECIAL OPERATING HOURS - Fall Semester: August 25 - December 21, 2018				
Saturday, August 25	Closed	Closed	Closed	Closed
Sunday, August 26	Closed	Closed	Closed	Closed

Student Recreation Center

	<i>Recreation Center</i>	<i>Services</i>	<i>Rock Wall</i>	<i>Pool</i>	<i>Fitness Center¹</i>
REGULAR HOURS: Summer, 2018					
<u>Sunday, July 1 - Friday, August 24, 2018</u>					
Monday - Thursday	6am-8pm	8am-6pm	5pm-8pm	7:30am-7:30pm	12n-5pm
Friday	6am-8pm	8am-6pm	5pm-8pm	7:30am-5:30pm	Closed
Saturday	8am-6pm	12n-3pm	3pm-6pm	12:30-5:30pm	Closed
Sunday	8am-6pm	Closed	Closed	12:30-5:30pm	Closed
SPECIAL OPERATING HOURS - Summer: July 1 - August 24, 2018					
Independence Day: Wednesday, July 4	Closed	Closed	Closed	Closed	Closed
SRC Training: Thursday, August 23 - Friday, August 24	1pm-8pm	1pm-6pm	5pm-8pm	1pm-5:30pm	Closed
REGULAR HOURS: Fall Semester, 2018					
<u>Saturday, August 25 - Friday, December 21, 2018</u>					
Monday	6am-12mn	8am-8pm	5-9pm	6:30am-8pm	8am-8pm
Tuesday & Wednesday	6am-12mn	8am-8pm	12n-3pm&5-9pm	6:30am-8pm	8am-8pm
Thursday	6am-12mn	8am-8pm	5-9pm	6:30am-8pm	8am-8pm
Friday	6am-10pm	8am-5pm	12n-3pm	6:30am-6:30pm	Closed
Saturday	8am-10pm	11am-2pm	12n-3pm	11:30am-6:30pm	Closed
Sunday	8am-10pm	Closed	Closed	11:30am-6:30pm	Closed
SPECIAL OPERATING HOURS - Fall Semester: August 25 - December 21, 2018					
Saturday, August 25	8am-10pm	11am-2pm	12n-3pm	11:30am-5:30pm	Closed
Sunday, August 26	8am-10pm	11am-2pm	Closed	11:30am-5:30pm	Closed

ACADEMIC YEAR ORIGINALLY SCHEDULED TO BEGIN ON SATURDAY, AUGUST 18, 2018

RATIONALE

California State University, Fullerton 2018-2019 Academic Calendar dates were changed in December 2017. Updating the Titan Student Union Operating Hours to reflect those changes is necessary to maintain consistency with the main campus calendar.

IMPACT

Updates made to the Titan Student Union operating hours will prevent confusion experienced by students due to discrepancies with the academic calendar.

BUDGET IMPACT

Savings to Titan Student Centers operating budget. As regular operating hours now begin one week later, a slight reduction in costs will be realized due an extension of summer hours by one week.

IMPLEMENTATION TIMELINE

Adjustment to 2018 -2019 TSC Operating Hours effective immediately.