



**SPECIAL MEETING MINUTES
June 1, 2018**

CALL TO ORDER

Josh Borjas, ASI President/CEO, called the meeting to order at 1:38 pm

ROLL CALL

Members Present: Aguilar, Barillas, Borjas, Duncan, Evans, Gil, Kurtz, Naeem, Thai, Vigil

Members Absent: Budisantoso (E), Nikopour (E), Vanderhook

Officers Present: Allen, Collins, Fehr, Martin, Petersen, Scialdone, Tapper

Officers absent: Petersen, Scialdone

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

Borjas asked for a motion and second to excuse Budisantoso, Alumni Representative's absence due to university business and Nikopour who is out of town. (Duncan-m/Thai-s)

APPROVAL OF AGENDA

The agenda was approved as presented. (Evans-m/Duncan-s) There were no objections.

APPROVAL OF MINUTES

The minutes from the 5/9/2018 meeting were approved as presented. (Gil-m/Kurtz-s) There were no objections.

TIME CERTAIN

None

PUBLIC SPEAKERS

Austin Mendes, former TSCBOT Vice Chair Facilities and Operations and recent CSUF graduate, congratulated the incoming Board members and shared the importance of the upcoming student leader votes. Mendes shared history of his time serving on the BOT. He endorsed Evans for Vice Chair Facilities, Kurtz for Vice Chair Operations Douglas Kurtz, and Duncan for Chair. He shared that he has worked with the individuals and feel that they will do a great job. He further shared that as elected student leaders anyone would do a good job serving in the positions. Vote for who you think would do the best job and represent students best. He congratulated the student leaders.

Rebecca Hesgard, former TSCBOT Vice Chair Programs and Services, now ASI CCRO for 2018-2019. She welcomed the student leaders and shared that serving on the board is a good learning experience. She encouraged the Board to get the most out of their experience. Hesgard shared that as CCRO she will be available for support and assistance if/when needed. Weigh decisions, ask questions and know that you are supported. She congratulated the Board and welcomed them to ASI.

UNFINISHED BUSINESS

None

NEW BUSINESS**Information: Conflict of Interest and Pledge Statements**

Allen distributed the Conflict of Interest and Pledge Statements and explained that the Student Trustees are asked to review and sign these forms each year. As Titan Student Centers Board of Trustees, ASI requires each Student Trustee to disclose that they are not financially involved through employment or family connections in matters that have a dealing with the corporation. In addition to that, Trustees are asked to sign a Pledge that states that they agree to follow the by-laws, policies, codes and regulations of the ASI during their term and to fulfill their duties and responsibilities in a fair and lawful, and diligent manner. Allen asked that they please return the signed documents to her by the end of the meeting.

Action: Election of the Board of Trustees Chair

BOT 001 18/19 (Barillas-m/Naeem-s) A motion was made and seconded to open nominations for Titan Student Centers Board of Trustees Chair.

- Evans nominated Duncan to serve as the TSCBOT Chair. Duncan accepted the nomination.
- Barillas nominated herself to serve as the TSCBOT Chair.

There were no other nominations. Borjas closed nominations.

Borjas invited Duncan to speak to the BOT about his experience, understanding of the position, and goals. Duncan provided a PowerPoint presentation which is an attachment to the minutes. Duncan answered questions from the Board.

Borjas invited Barillas to speak to the BOT about her experience, understanding of the position, and goals. Barillas provided a PowerPoint presentation which is an attachment to the minutes. Barillas provided handouts and answered questions from the Board.

Borjas invited the candidates to remain in the room or to exit during discussion. The candidates exited the room.

The BOT moved into discussion. After discussion, Borjas asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 001 18/19 the roll call vote results were Duncan-4, Barillas-3, and Abstained-3. Borjas announced that no candidate received a majority vote.** The Board moved back into discussion. Borjas asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 001 18/19 the roll call vote results were Duncan-5, Barillas-3, Abstained-2. Duncan was elected Titan Student Centers Board of Trustees Chair effective June 1, 2018 through May 31, 2019.**

Borjas turned the meeting over to Duncan, 2018-2019 TSC Board of Trustees Chair.

Action: Election of the Vice Chair for Facilities Committee

The Chair opened nominations for Titan Student Centers Board of Trustees Vice Chair for Facilities Committee. (Thai-m/Borjas-s)

- Naeem nominated Chris Evans. Evans accepted the nomination.

There were no other nominations. The Chair closed nominations.

Evans spoke to the BOT about their experience, understanding of the position, and goals. Evans provided a PowerPoint presentation which is attached to the minutes. Evans answered questions from the Board and then left the room during the BOT discussion.

The BOT moved into discussion. After discussion, Duncan asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 002 18/19 Evans was elected Titan Student Centers Board of Trustees Vice Chair for the Facilities Committee effective June 1, 2018 through May 31, 2019 with a 9-0-1 roll call vote.**

Action: Election of the Vice Chair for Operations Committee

The Chair opened nominations for Titan Student Centers Board of Trustees Vice Chair for Operations Committee. Gil Aguilar

- Gil nominated Kurtz. Kurtz accepted the nomination.
- Vigil nominated Thai. Thai declined.

There were no other nominations. The Chair closed nominations.

Kurtz spoke to the BOT about their experience, understanding of the position, and goals. Kurtz provided a PowerPoint presentation which is attached to the minutes. He answered questions from the Board and then left the room during the BOT discussion.

The BOT moved into discussion. After discussion, Duncan asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 003 18/19 Kurtz was elected Titan Student Centers Board of Trustees Vice Chair for the Operations Committee effective June 1, 2018 through May 31, 2019 with a 9-0-1 roll call vote.**

Action: Appointment of ASI Audit Committee Member

Motion BOT 004 18/19 (Borjas-m/Thai-s) A motion was made and seconded to open to floor to Student Trustee volunteers to serve as the TSCBOT representative on the 2018-2019 ASI Audit Committee.

Allen explained that this is one of the standing committees of the Board. Every nonprofit organization has their financials audited each year. The company that is retained reviews and reports on the finances of the organization. The committee reviews the reports and asks questions. They then facilitate the presentation of the report to the BOD. You don't have to be an expert in accounting to serve on this committee. The committee usually meets once or twice during the summer.

The following Student Trustees volunteered to serve on the ASI Audit Committee:

Gil
Aguilar

The Chair opened the floor for discussion. Kurtz shared Gil major is accounting and would be a good fit for the committee. Gil shared that he is passionate about accounting and has a strong desire to get more involved. Aguilar shared that he too was wanting to step up, however, he felt Gil would be better prepared to serve on the Audit Committee and he rescinded his volunteer bid.

The Chair asked if there were any objections to moving into a roll call vote to appoint Gil as the TSCBOT Audit Committee Representative. There were no objections.

BOT 004 18/19 (Borjas-m/Thai-s) Gil was appointed as the TSCBOT representative for the 2018-2019 ASI Audit Committee with a 8-0-2 roll call vote.

ROLL CALL VOTES

	001	001	002	003	004
Aguilar	Duncan	Duncan	Y	Y	Y
Barillas	Candidate	Candidate	Y	Y	Y
Borjas	Barillas	Barillas	Y	Y	Y

Duncan	Candidate	Candidate	Y	Y	abstain
Budisantoso	Absent				
Evans	Abstain	Duncan	Candidate	Y	Y
Gil	Duncan	Duncan	Y	Y	Candidate
Kurtz	Duncan	Duncan	Y	Candidate	Y
Naeem	Duncan	Duncan	Y	Y	Y
Nikopour	Absent				
Thai	Barillas	Barillas	Y	Y	Y
Vanderhook	Absent				
Vigil	Barillas	Barillas	Y	Y	Y
Results:	Duncan-4	Duncan-5	9/0/1	9/0/1	8/0/2
	Barillas-3	Barillas-3			
	Abstain-3	Abstain-2			

10 members present

ANNOUNCEMENTS/MEMBERS' PRIVILEGES

Evans thanked the BOT for their vote and confidence. He shared that he is looking forward to the coming year.

Kurtz shared that since he was unable to review his PowerPoint presentation prior to the vote, if anyone would like to talk to him about his goals, please reach out.

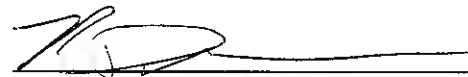
Martin congratulated all and shared that we need to take photos for all student leaders. To please contact the ASI Marketing team to schedule a time for a photo shoot.

Vigil congratulated the Student Leaders and reminded them to register any student organizations through Titan Link.

Riley thanked all for their support and confidence.

ADJOURNMENT

The meeting adjourned at 3:01 p.m.



Riley Duncan, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY, FULLERTON, INC.

PLEDGE

I, (Print Name) _____, accept the position of (Position Title) _____ and the duties and responsibilities associated with the position. I agree to follow the Bylaws, policies, codes and regulations of the Associated Students, California State University, Fullerton, Inc. ("Corporation") and those of California State University, Fullerton. I agree to fulfill the duties and responsibilities of this position in a fair, lawful and diligent manner.

In making this pledge, I know of no conflict or reason which would in any manner interfere with my successfully fulfilling my duties and obligations to the Corporation and the students, fairly, openly and without conflict of interest, now or in the future. I agree to immediately notify the Corporation and its Board upon becoming aware of any obstacle to my fulfilling this pledge.

In making this pledge, I do so freely and willingly. I declare under penalty of perjury the foregoing is true and correct.

Name Printed

Signature

Date

POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

Section 3

PLEDGE COMMITMENTS

A pledge of commitment to the duties of the office is required of all student leaders receiving a financial award. The pledge must be submitted at the time of assumption of duties of the position. A new pledge must be submitted for a new or different position. Completed pledges will be retained by the Associated Students, Inc. Executive Director with other conflict-of-interest statements.

DATE APPROVED: 05/08/2018

**ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY, FULLERTON, INC.**

CERTIFICATION OF NON-CONFLICT OF INTEREST

I have read California Education Code Sections 89906, 89907, 89908, and 89909 printed on the reverse of this document, and I am not involved financially, through employment or family connections with any business, firm, vendor, and/or service bureau doing business with this corporation.

Should I find in some future contractual matter before the Board of Directors that there may be the potential of a conflict of interest, I shall disclose that potential conflict and abstain from voting, as prescribed in Education Code, Section 89907.

Printed Name

Signature

Date

California Education Code Section 89906

No member of the governing board of an auxiliary organization shall be financially interested in any contract or other transaction entered into by the board of which he is a member, and any contract or transaction entered into in violation of this section is void.

California Education Code Section 89907

No contract or other transaction entered into by the governing board of an auxiliary organization is void under the provisions of Section 89906, nor shall any member of such board be disqualified or deemed guilty of misconduct in office under said provisions, if the circumstances specified in the following subdivisions exist:

(a) The fact of such financial interest is disclosed or known to the governing board and noted in the minutes, and the governing board thereafter authorizes, approves, or ratifies the contract or transaction in good faith by a vote sufficient for the purpose without counting the vote or votes of such financially interested member or members, and

(b) The contract or transaction is just and reasonable as to the auxiliary organization at the time it is authorized or approved.

California Education Code Section 89908

The provisions of Section 89907 shall not be applicable if the circumstances specified in any of the following subdivisions exist:

(a) The contract or transaction is between an auxiliary organization and a member of the governing board of that auxiliary organization.

(b) The contract or transaction is between an auxiliary organization and a partnership or unincorporated association of which any member of the governing board of that auxiliary organization is a partner or in which he is the owner or holder, directly or indirectly, of a proprietorship interest.

(c) The contract or transaction is between an auxiliary organization and a corporation in which any member of the governing board of that auxiliary organization is the owner or holder, directly or indirectly, of 5 percent or more of the outstanding common stock.

(d) A member of the governing board of an auxiliary organization is interested in a contract or transaction within the meaning of Section 89906, and without first disclosing such interest to the governing board at a public meeting of the board, influences or attempts to influence another member or members of the board to enter into the contract or transaction.

California Education Code Section 89909

It is unlawful for any person to utilize any information, not a matter of public record, which is received by him by reason of his membership on the governing board of an auxiliary organization, for personal pecuniary gain, regardless of whether he is or is not a member of the governing board at the time such gain is realized.



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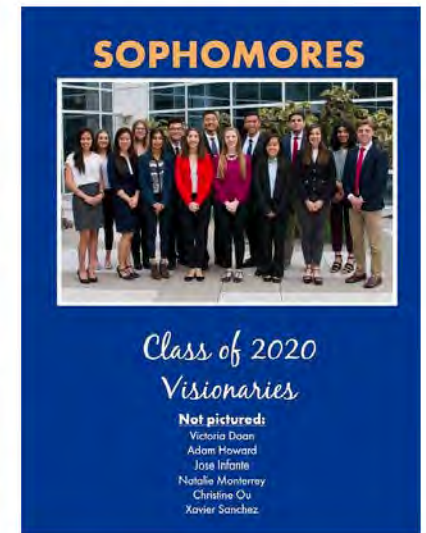
Riley Duncan

for Chair of the

Titan Student Centers Board of Trustees

About Me

- 20 years old, born and raised in Irvine, CA
- Third year (for 2018-2019 term) Finance major with a minor in Economics
- Business Honors Student maintaining a 3.79 GPA
- Camp Titan counselor
- Interests: Cars, backpacking, wildlife preservation, keeping a strong work/life balance.



Leading

College

- Business Inter-Club Council
 - VP of Programs: Organized and carried out events hosted by BICC
 - Freshman Intern
- Finance Association
 - VP of Corporate Relations

Extracurricular

- Eagle Scout
- Communications Associate at Miramontes Capital
 - Interaction with business professionals in an office environment
- Leasing Consultant at University House Fullerton
 - Professional personal interaction

Style

- Transparency
- Foster communication/discussion
- Ask more speak less
- Maintain focus on long term goal



Goals

- Strengthen the TSU and SRC as hubs for student life
- Smooth completion of the upcoming renovation projects
- Enhance communication between the Board and the students it represents
- Ensure projects are completed on time and on budget

Visions for the Board

- Welcoming environment
- Trustees empowered to vote how they see fit
- Inclusivity: as many people working on proposals as possible.



TSCBOT Chair

Wendy Barillas

A Little Bit About Myself

- Major: Health Science, 3rd Year
- Involvements:
 - Non-ASI Clubs – HaU, Student Alumni Association
 - Working on campus – Tuffy's Basic Needs Center, Dean of Students Office
- My Family



Past Experience in ASI

ASI 2016-2018

- Programming
 - ASIP
- Outreach
- Advocacy
 - Lobby Corps



Past Experience in ASI

Board of Trustees 2017-2018

- Bylaw Recommendations
- F45 workout system
- Lap desk/beanbags/Portable Chargers
- Advocacy & Outreach to campus and other areas of ASI



Goals

1. Student Engagement with ASI
2. Trustee Engagement with:
 - Student Body
 - Other Areas of ASI
3. Facility Sustainability
4. Collaboration across ASI and campus partners
5. ... and MORE!



Why I am the Best Candidate:

- Extensive Prior Experience on TSCBOT
 - Knowledge of all projects completed within the last year, including ongoing ideas
 - Voted as having **Extraordinary Enthusiasm** by last year's Board of Trustees
- Incredibly Organized
 - Strong multitasker
 - Can dedicate myself fully to this role with a flexible schedule
- Strong Leader
 - Have work experience in professional environments
 - Capable to guide this board to a successful year
- Dedication
 - ASI
 - Student needs and there representation

Closing Remarks

- Questions?
- Thank you for your time! 😊



Vice Chair of Facilities

Chris Evans

Who is Chris Evans

- Born and raised in Lake Tahoe, NV
- Grew up playing a variety of sports and was very active in my community
- Was heavily involved in High School leadership
- Executed my Eagle Scout Project In Thailand
- I enjoy
 - Baseball, Cooking, Kayaking, Technology and Traveling

Campus Involvement

- Pi Kappa Alpha
- Served as the ASI Presidents Delegate on the Programs and Services Committee
 - Saw the process of adding the F45 Program
- Worked for ASI in the Marketing and Design Department as a Visual Media Specialist
- Spent the year as a Student Manager for our D1 Baseball team

Goals

- Talk to students to get their direct feedback on how we can enhance student life at the TSU, SRC and Irvine Campus
- Continue to renovate the TSU so it is one coherent building
- Develop innovative projects that will make CSUF stand out from other CSU's and other higher forms of institutions

Goals

- Work with ASI student staff to make sure they have a positive work experience and are being represented at an executive level
- Have each committee member present at least one proposal a semester
- Work with CSUF administration to get a digital marketing sign on the south side of campus



Thank You!

Any Questions?

TSCBOT Vice-Chair Operations

Wendy Barillas

A Little Bit About Myself

- Major: Health Science, 3rd Year
- Involvements:
 - Non-ASI Clubs – HaU, Student Alumni Association
 - Working on campus – Tuffy's Basic Needs Center, Dean of Students Office
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Past Experience in ASI

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- Programming
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- Outreach
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 - Lobby Corps



Past Experience in ASI

Board of Trustees 2017-2018

- F45 workout system
- Lap desk/beanbags
- Portable chargers
- Advocacy & Outreach to campus and other areas of ASI



Goals

1. Facility Sustainability
2. Collaboration across ASI
3. Irvine Fitness Center
4. SRC Hours
5. ... and MORE!



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 - Have work experience in professional environments
 - Capable to guide this board to a successful year
- Dedication
 - ASI
 - Student needs and there representation

Closing Remarks

- Questions?
- Thank you for your time! 😊

Douglas Kurtz

Fourth Year Business Major

Vice Chair of Operations

- Ensure everyone's voice is heard
- Take all students ideas into consideration
- Facilitate an engaging, positive environment for all committee members

Goals

- Continuation of the three on going food projects
- Ensure a balanced and appropriate budget
- Manage fee assessment and operating hours
- Reevaluate the programs and services we offer

Type of Leader

- Easy to talk to and work with
- Organized
- Open minded
- Hard working team player
- Held many leadership roles in the past