



**MEETING MINUTES
May 1, 2019**

CALL TO ORDER	Riley Duncan, TSC Board of Trustees Chair, called the meeting to order at 1:34 p.m.
ROLL CALL	<p><u>Members Present:</u> Aguilar, Barillas, Budisantoso, Duncan, Evans, Gil, Greco, Harris, Kienzler, Kurtz, Nikopour, Torres, Vanderhook, Wilks</p> <p><u>Members Absent:</u> Ansari*</p> <p><u>Officers Present:</u> Allen, Collins, Fehr, Martin, Petersen, Scialdone, Tapper</p> <p><u>Officers absent:</u></p> <p>*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]</p> <p>**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]</p>
EXCUSALS	There were no excusals.
APPROVAL OF AGENDA	(Ansari-m/Kurtz-s) The agenda was approved as presented by unanimous consent.
APPROVAL OF MINUTES	(Aguilar-m/Ansari-s) The minutes from the 04/24/2019 TSC Board of Trustees special meeting were approved as presented. There were no objections.
PUBLIC SPEAKERS	None
TIME CERTAIN	None
REPORTS	
a. Chair	<p>Duncan provided an end of year report presentation which is an attachment to the minutes.</p> <ul style="list-style-type: none">• Good luck on finals. Look forward to students who will be returning in the Fall.• Reviewed the accomplishments for the Board of Trustees for the year.<ul style="list-style-type: none">○ Goals○ Topics of Review and Discussion○ Accomplishments• Thank you to all who participated on the Board of Trustees
b. Vice Chair for Facilities	<p>Evans shared the following:</p> <ul style="list-style-type: none">• Thanked all, pro staff, leaders for support and work during the year.• Reviewed accomplishments from the committee.• Thank you to Autumn Vanderhook for her diligence and work.
c. Vice Chair for Operations	<p>Kurtz shared from the Operations Committee:</p> <ul style="list-style-type: none">• Reviewed appreciation for the work done for the year.

- Hit targets students wanted.
- Recommended 4 new programs; created recreational outdoor program; budget review and approval.
- Great year most items on today's agenda will be coming from Committee.

d. Associate Executive Director

Allen reported:

- Thanked student leaders for their thoughtfulness, input and efforts to work toward students concerns.
- Appreciate Doug and Chris for their efforts.
- Appreciation for Riley and his ability to successfully chair the Board.
- Reviewed additional projects that were completed over the year.

e. ASI Board of Directors Chair

Torres provided the following updates from the Board of Directors:

- Last BOD meeting busy. Resolution for Native American Students.
- Next meeting will include a resolution for DSS students.
- Finished the ED Evaluation.

f. ASI President's Rep.

Ansari reviewed the following from the Executive Officers:

- Need to leave around 2:20pm for urgent university business.
- Open forum this afternoon parking structure.
- Spending rest of term on transitions.
- Thanked all for their hard work and efforts for students.

UNFINISHED BUSINESS

Action: TSU Food Court Update

BOT 014 18/19 (Facilities) A motion was brought to the Board of Trustees from the Facilities Committee to approve a proposal to allocate funds to update the food court in the Titan Student Union.

Duncan yielded to Fehr to review a presentation on the proposal to update the TSU Food court. The presentation is an attachment to the minutes.

- Replace all public area furniture
- Remove replace flooring
- Waste and recycle containers
- Additional public electrical access
- Minor lighting upgrades
- Minor structural upgrades including removal of unused doors and drywall repair

Costs & Funding:

- TSUMR (Repair and Replacement) Account:
 - Balance as of 3/31 \$2,719,411
 - \$2,000,000 accounted for part of 2nd floor remodel
 - \$710,411 available, \$396,000 proposed for project

Duncan opened the floor to questions.

Scialdone asked how long to complete the project. Fehr completed over summer if approved.

Torres asked about adding additional food court concepts to food court. Fehr, no plans to add new concepts and additionally, there isn't room.

Kurtz asked for numbers regarding over/under on seating and outlets. Fehrn shared he was not aware offhand. Duncan shared seating losing 8 seats. Outlets are not available today, so the addition of outlets would be a positive addition to the space.

Duncan further shared looking to add outlets, after visiting Boston campus, however, need to be strategic to ensure and encourage students to eat and move on. Only looking to add outlets to bar areas. Evans shared additionally, placing outlets near the bar seating would keep single users from taking up a whole table.

Kurtz shared information learned from University at Berkeley about limiting outlets to keep students moving. Fehrn shared goal to keep floor open from plug outlets to be able to move tables around as needed.

Duncan opened the floor to discussion.

Evans shared this topic was initially discussed during fall. Excited for this project to bring an update refresh to the area and bring excitement to students in the fall.

Kurtz asked about allotment of funds and how the former board allocated for the expansion. Fehrn shared an overview of the funds and how the fund can be allocated by the Board.

Kurtz asked about the funds allocated for the second floor project and how the funds are available for additional renovation projects. Allen shared

Greco asked what Allen meant regarding university metrics. Scialdone provided an overview of the CSU cost per sq. ft. model.

Vanderhook shared that after reviewing the presentation felt that it would be a great addition to the TSU.

Kurtz asked again about the funds in the account and how is it available for other use. Fehrn shared an overview of how funds were added to the account.

Duncan asked if there were any objections to moving to a roll call vote.

BOT 014 18/19 (Facilities) MSC: 16-0-0 The motion passed.

NEW BUSINESS

Action: Policy Concerning TSC Board of Trustees Operations

BOT 015 18/19 (Torres-m/Evans-s) A motion was made a seconded to approve a proposal to approve changes to ASI Policy Concerning TSC Board of Trustees Operations.

Duncan yielded to Carol McDoniel, Director of Administration to review the proposal and changes to the Policy Concerning TSC Board of Trustees Operations. She shared a PowerPoint presentation which is an attachment to the minutes.

Duncan opened the floor to questions.

Kurtz asked why the policy was not followed in the past. McDoniel provided an overview.

Kurtz asked why the facility and program operating policies were being changed to procedures. McDoniel shared that policies and procedures have been under review over the year. She shared an overview as to the difference between policies and procedures.

Duncan asked if the power/authority of the board changes by these revisions. McDoniel indicated that the BOT is a sub-board of the ASI Board and the powers that have been delegated remain.

Duncan opened the floor to discussion.

Evans shared concerns regarding vacancies for the Board of Trustees sharing for freshmen who would not have the opportunity to run for a position until they have completed a semester. He shared it would be more beneficial to incoming freshmen/transfer students to allow the interview process for positions that become open on the BOT.

Torres shared that incoming freshmen would not have a GPA to be considered for running for a vacant position. Duncan shared the process makes sense for the fall. However during spring, filling vacancies should revert to the application/interview process.

Naz agreed with Duncan and shared that if there had not been an interview process in the spring she would not have had the opportunity to apply and be selected for the Board of Trustees.

Kurtz shared it is better opportunity for students to have an interview process. The runner-up process should be limited to the first few weeks of the term in June.

Torres made an amendment #3 to motion BOT 015 to change the language under “filling vacancies” that reads “In the event of a vacancy of one of the Student Trustees positions exists between the election and the end of the second week of classes of the next **spring fall semester” effectively changing spring to fall. Evans seconded the amendment. The Board discussed the amendment. Amendment #3 on BOT 015 18/19 passed with a 10-2-3 roll call vote.**

Kurtz made amendment #4 to motion BOT 015 18/19 to change the word “shall be” to reflect “may be” in the sentence that reads “In the event of a vacancy of one of the Student Trustees positions exists between the election and the end of the second week of classes of the next **spring fall semester the first runner-up **shall may** be offered the position.” Vanderhook seconded the amendment. The board moved into discussion. The amendment #4 to motion BOT 015 18/19 passed with a 13-0-1 roll call vote.**

Discussion ensued on final amended policy. Evans shared the move from May to Shall may impact future efforts. Torres shared the change should not negatively affect the board’s ability to operate effectively.

Budisantoso asked about the process regarding what happens if there is a vacant position in spring and suggested adding language to address the process. McDoniel scrolled to the following section of the policy to review that the language is included and the process defaults to the application and interview process.

Kurtz asked McDoniel for clarification on the TSC/BOD policy statements and changes from procedures to policy. McDoniel provided clarification. Kurtz asked for clarification regarding the Board of Trustees ability to changes to policy statements. McDoniel provided an overview that the TSC BOT is a sub-board of the Board of Directors they can suggest changes and submit the changes to the ASI Board of Directors for approval. McDoniel shared the policy statements must go to the Board for approval and procedures are changed and approved by the BOT, both Fehr and Tapper would assist with the revision process for procedures.

Duncan asked if there were any objections to moving to a roll call vote.

BOT 015 18/19 (Torres-m/Evans-s) MSC: 14-0-1 The motion passed.

Action: F-45 Membership Pricing

BOT 016 18/19 (Operations) A motion was brought to the Board of Trustees from the Operations Committee to approve a proposal to set membership pricing for the F-45 program in the Student Recreation Center.

Duncan yielded to Kurtz to review the proposal and discussion from the Operations Committee. Kurtz yielded to Barot to review an overview of the background and proposal

Duncan opened the floor to questions.

Budisantoso asked what the cost would be to Alumni. Duncan shared an amendment would need to be made to address the cost allocation.

Allen asked for clarification regarding the term for the \$15, per semester or for the year. Barot shared per semester.

Greco asked why the fee was being charged. Duncan provided an overview. Tapper provided that this program was implemented with the understanding that the first year was free and that a fee for service would be implemented later.

Vanderhook asked if there is a chance that the fee would increase in the future. Duncan shared the fee can't be more than \$20 per semester. Shared F45 at a normal gym it is \$145 per year. Tapper shared that each year fees are reviewed by the Board. That is for all services provided by the TSC.

Greco asked about the \$24,000 and if it is in the budget. Kurtz shared that the funds were built into the budget with the idea that there would be a fee considered for the program to offset the cost.

Duncan opened the floor to discussion.

Gil made a friendly amendment to the proposal to reflect Non-students/Faculty/Staff \$25.00. He further added per semester. Tapper recommended that the language should say "affiliate/associate member/". Gil reminded to include "per semester". There were no objections.

Kurtz shared want to keep costs as low as possible for students. Goal is to cover as much of the cost as possible. \$15 per semester is reasonably low.

Greco shared fees for students are increasing for students every year. Budget for the rec center was \$2mil. Oppose any fees of this nature.

Duncan asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 016 18/19 (Operations) MSC: 10-3-2 The motion passed.

Action: SRC Rockwall Operating Hours

BOT 017 18/19 (Operations) A motion was brought to the Board of Trustees from the Operations Committee to approve a proposal approving the 2019-2020 Student Recreation Center's Rockwall operating hours.

Duncan yielded to Kurtz to review the proposal and discussion from the Operations Committee. Kurtz yielded to Nikopour to review his research a presentation which is an attachment to the minutes.

Duncan opened the floor to questions.

Budisantoso asked how original hours were established. Tapper shared the hours were set when the building was established.

Martin asked that total hours would remain the same based on the proposed changes.

Duncan opened the floor to discussion.

Martin asked for clarification regarding the changes and addressing survey respondents. Kurtz responded sharing the statistics indicated students were not asking for more hours. Nikopour shared information regarding the various responses and determined they would set consistent blocks of time based on when students use the Rockwall most, before incurring more costs to increase the time. Evans shared concerns regarding changing times during periods when students were not using. Shared ideas to keep consistency.

Torres shared if want to complete assessment, offer a larger block of time to assess usage. Would add more hours and complete more accurate assessment. Nikopour addressed Evans question about the 2pm timeslot.

Gil asked if the graphs were specific to the Rockwall.

Kienzler asked for clarification regarding the timing. Duncan provided an overview. Tapper shared information on the programs and open timeslots for the Rockwall.

Gil clarified that the existing times for programs would adjust to the proposed time.

Greco asked if the survey asked if anyone specifically would want to use the Rockwall during the 3-4pm timeslot. Duncan shared the question was not asked.

Vanderhook asked about the data source. Tapper shared the data was captured during members checking-in for the Rockwall.

Budisantoso asked if there is data regarding freestyle climbing versus programming. Shared concern about missing times when students are mostly available. Tapper shared options to make programs available. Budisantoso asked why the Rockwall would not be open during times when students are generally free/open. Tapper shared recommendation was provided by Rockwall coordinator and statistics gathered. Budisantoso asked why the spike during spring around 12pm was disregarded in determining the new hours. Tapper provided an overview of their assessment and determination. Additional discussion ensued.

Martin asked about Kinesiology classes and impact to Rockwall program. Tapper shared Kinesiology courses are offered in the morning when the wall is not in use. Tapper shared additional information on the coordinator input, since their hire.

Kienzler shared concerns based on students who are unable to use the wall for the climbing club. She shared they currently go offsite to climb. Shared there is a demand for students who want to use the Rockwall outside of the time presented.

Martin supported Torres who suggested opening the wall earlier keep it open later and get more data, eliminate the guesswork. At the end of the coming semester provide more data to the Board to make an informed decision.

Evans asked Tapper to talk about budget impact based on increasing the time the wall is available. Tapper shared would need to ask for additional funding for staffing to cover the increased time. Duncan asked cost per day. Tapper shared there are three staff required for safety and the cost is \$48 per hour to run the Rockwall.

Greco agreed with Martin, should experiment for a semester.

Kurtz reflected on the job of the Board. Surveyed students, they did not ask for more hours. Suggested sticking to what students asked and to not speculate on what might be better.

Gil shared best serving students would to make Rockwall available for more hours from 12pm to 8pm and then analyze the data.

Greco shared to Kurtz there were missing questions which invited guesswork.

Vanderhook spoke to proposed hours are guessing, since did not ask students specifically.

Torres be mindful of time try not to repeat. Torres made amendment #5 to motion BOT 017 18/19 to change hours from 12:00pm to 8:00pm (8 hours) Monday through Thursday. Evans seconded the amendment. Kienzler asked for clarification on the amendment for times and days. Duncan referred to the proposed hours. Torres clarified 12pm to 8:00pm Monday through Thursday. Tapper clarified. Gil asked for an amendment to the amendment to include the necessary funds to budget for the additional hours. Duncan shared will address the budget after confirming the amendment on the hours. Duncan opened to discussion on the amendment. Kurtz shared best to stay with proposed hours for the fall. Can use programming survey from the Operations Committee to determine any adjustments in the future. Duncan moved to roll call vote on amendment #5 to motion BOT 017 18/19 to change the proposal to reflect the hours of operation for the Rockwall to 12:00pm to 8:00pm Monday through Thursday. Amendment #5 passed with a 12-2-1 roll call vote.

Duncan opened to further discussion. Kurtz stated should add specifically how much allocating and where funds are coming from. Duncan asked Gil if he had an additional amendment. **Gil made a friendly amendment for budget impact line with specifics. Duncan clarified budget impact line language. Change budget impact line to read: "Need additional funds as required to cover the costs of the increase in hours for the Rockwall, 2 hours per day, Monday thru Thursday". Kurtz shared should be specific regarding the numbers leaving it open to read necessary funds opens the door for future proposals. It is best to be specific with matters involving student funds. Duncan shared we do not have specific numbers. Kurtz shared confirmed with Fehrn and Tapper, calculated based on \$48 per hour, 10 hours per week would be additional \$7,680 per semester (16 weeks). Total would be \$15,360 for the year. Duncan shared friendly amendment the budget line should read "not to exceed \$16,000 for the year".**

Kurtz asked for clarification regarding where funds would come from. Tapper shared would discuss with Director of Financial Services to determine any areas where funds could be adjusted and identify the source of funds for the expense.

Duncan asked if there were any objections to moving to a roll call vote on the amended Proposal. There were no objections.

BOT 017 18/19 (Operations) MSC: 13-2-0 The motion passed.

Kurtz asked if the final vote included the amendment to the budget line. Duncan confirmed.

BOT 018 18/19 (Operations) A motion was brought to the Board of Trustees from the Operations Committee to approve a proposal approving the 2019-2020 Irvine Fitness Center operating hours.

Duncan yielded to Kurtz to review the proposal and discussion from the Operations Committee. Kurtz yielded to Nikopour to review a PowerPoint presentation on the proposal establishing the hours of operation for the Irvine Fitness Center.

**Action: Irvine Fitness Center
Operating Hours**

Duncan opened the floor to questions.

Allen asked if there was a total number of users or only the average. Nikopour shared only an average.

Gil asked what the proposed hour changes would be. Nikopour provided the proposed hours.

Duncan opened the floor to discussion. There was no further discussion.

Duncan asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 018 18/19 (Operations) MSC: 14-0-1 The motion passed.

Action: TSC Operating Hours

BOT 019 18/19 (Operations) A motion was brought to the Board of Trustees from the Operations Committee to approve a proposal approving the 2019-2020 Titan Student Centers operating hours.

Duncan yielded to Kurtz to review the proposal and discussion from the Operations Committee. Kurtz provided an overview of the process of establishing the hours of operation for the Titan Student Centers including the TSU and SRC. He shared the BOT may need an amendment to reflect the SRC Rockwall hours based on the approved amended proposal.

Duncan opened the floor to questions. There were no questions.

Duncan opened the floor to discussion.

Kurtz made a friendly amendment Motion BOT 019 18/19 to adjust the SRC hours for the Rockwall to reflect what was approved in the earlier proposal, and to reflect in the budget the wording as approved in the friendly amendment.

Duncan asked if there were any objections to moving to a roll call vote. There were no objections.

BOT 019 18/19 (Operations) MSC: 15-0-0 The motion passed.

Roll Call Votes	Start 014	014			Amend #3 015			Amend #4 015			015			016			
		YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	
Student Trustee	Aguilar	1			1			1			1				1		
ASI President Rep.	Ansari	1			Absent												
Student Trustee	Barillas	1			1			1					1	1			
Student Trustee	Barot	1			1			1			1						1
Alumni Rep.	Budisantoso	1					1	1			1				1		
Vice Chair Facilities	Evans	1			1			1			1				1		
Student Trustee	Gil	1			1			1			1						1
Faculty Rep.	Greco	1			1			1			1						1
Univ. President's Rep.	Kienzler	1					1	1			1				1		
Vice Chair Operations	Kurtz	1				1		1			1				1		
Student Trustee	Naz	1			1			1			1				1		
Student Trustee	Nikopour	1				1		1			1				1		
ASI Board Chair	Torres	1			1				1		1				1		

Student Trustee	Vanderhook	1			1			1			1					1
RSA	Wilkes	1			1			1			1			1		
TSCBOT Chair	Duncan	1					1			1	1			1		
		YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	YES	NO	Abst
		16	0	0	10	2	3	13	1	1	14	0	1	10	3	2

Roll Call Votes		Amend #5 017			017			018			019		
		YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	YES	NO	Abst
Student Trustee	Aguilar	1			1			1			1		
ASI President Rep.	Ansari	Absent											
Student Trustee	Barillas	1			1			1			1		
Student Trustee	Barot	1			1			1			1		
Alumni Rep.	Budisantoso	1			1			1			1		
Vice Chair Facilities	Evans	1			1			1			1		
Student Trustee	Gil	1			1			1			1		
Faculty Rep.	Greco	1			1			1			1		
Univ. President's Rep.	Kienzler	1			1			1			1		
Vice Chair Operations	Kurtz		1			1		1			1		
Student Trustee	Naz	1			1			1			1		
Student Trustee	Nikopour		1			1		1			1		
ASI Board Chair	Torres	1			1					1	1		
Student Trustee	Vanderhook	1			1			1			1		
RSA	Wilkes	1			1			1			1		
TSCBOT Chair	Duncan			1	1			1			1		
		YES	NO	Abst	YES	NO	Abst	YES	NO	Abst	YES	NO	Abst
		12	2	1	13	2	0	14	0	1	15	0	0

ANNOUNCEMENTS/MEMBERS' PRIVILEGES

Torres shared the open forum for parking is happening now.

Budisantoso shared on Tuesday, May 7th from 4:00pm to 8:00pm the Alumni will be hosting Titan Tap Takeover at BIGS Fullerton. A class of 2019 glass will be distributed to graduates. She shared that she has flyers for anyone interested.

Kienzler reported that Tuffy Awards will be held tomorrow, Thursday, May 2nd in the Pavilion from 5:00-7:00pm. Friday will be Student Org night at the Baseball Game. She invited anyone involved in a student org to come out and also asked all to spread the word.

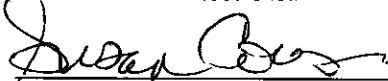
Kurtz shared appreciation for the good lively discussion. He reminded the Board that it is their job is to do what students ask and hope that changes made today will not serve as precedence for doing what the Board wants.

ADJOURNMENT

Duncan adjourned the meeting at 3:31 p.m.



TSC Board of Trustees Chair



Susan Collins, Recording Secretary



TSC BOARD OF TRUSTEES

CALIFORNIA STATE UNIVERSITY, FULLERTON™

Proposal to fund purchase and installation of new flooring, furniture, power and lighting upgrades to the Titan Student Union Food Court

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: April 24, 2019

PRESENTED BY: Chris Evans, Vice Chair, Facilities, Titan Student Centers Board of Trustees
Jeff Fehr, Associate Director, Titan Student Union

BACKGROUND

The furniture and flooring in the Titan Student Union Food Court is dated and inefficient for the space. The flooring, currently 17" x 17" ceramic tile, and nearly all of the furniture was purchased in the last Food Court update in late 2006. Some areas of the floor have been cracked and show wear. The vinyl booths have been consistently repaired as they've been worn or damaged.

PROPOSAL

Authorize ASI staff to refresh and modernize the Titan Student Union Food Court through purchase and installation of new flooring, furniture and waste receptacles. Minor upgrades to public power access and lighting, as well as the removal of unused doors will occur at the same time. Funding is not to exceed \$396,000.00 and will be allocated from Titan Student Centers repair and replacement fund (TCUMR) (\$214,000 furniture, \$170,000 floor demo and replacement, \$12,000 trashcans).

RATIONALE

Furniture, flooring and public power upgrades will refresh and modernize the public seating area. Guests in the upgraded space will see increased student satisfaction with the Titan Student Union and their community experience. The high volume access and turnover for guests requires furniture and flooring that can be easily maintained throughout the day, and thoroughly cleaned overnight.

IMPACT

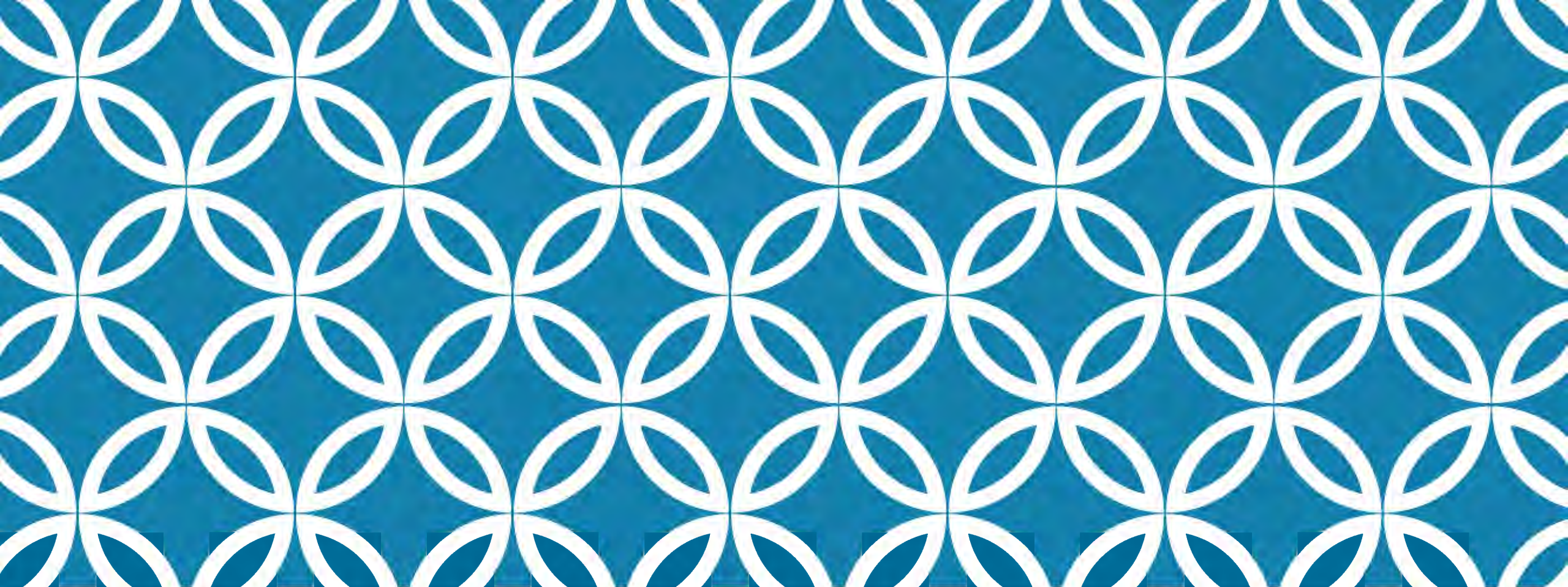
Increased customer satisfaction in a modern, thoughtful, planned and maintained dining experience. Access to power for students and guests for their personal electronics.

BUDGET IMPACT

Funding for this project is to be allocated from the Titan Student Centers repair and replacement fund (TCUMR) and is not to exceed \$396,000.00. The TCUMR balance as of March 31, 2019 was \$710,000. Barring unforeseen circumstances, the life expectancy of the furniture is 8-10 years, at which time replacements would be considered. Minor lighting and power upgrades to be accomplished through existing Titan Student Union staffing and minor construction budget.

IMPLEMENTATION TIMELINE

Furniture and flooring materials to be ordered late April for delivery and project to begin in July 2019. Flooring, lighting and power installation expected for 4 weeks in July 2019. Furniture delivery and installation expected to begin immediately thereafter, expected in early August 2019. The remodeled Food Court is expected to be completed prior to the start of the Fall Semester 2019.



TITAN STUDENT UNION FOOD COURT RENEWAL

Summer 2019

PROPOSED SCOPE OF WORK

- Replace all public area furniture with a mixture of booth, bar, 2-top and 4-top seating
- Flooring removal, materials purchase and installation
- Waste and recycling containers
- Additional public electrical access at some locations
- Minor lighting upgrades by relocation of existing lights
- Minor structural upgrades including the removal of unused doors and drywall repair

COSTS & FUNDING

TSUMR (Repair & Replacement) Account

- Balance as of 3/31 was \$2,710,411
- \$2,000,000 present as part of 2nd Floor remodel project
- \$710,411 available, \$396,000 proposed for project

Furniture - \$214,000

Flooring - \$170,000

Waste/Recycling Bins - \$12,000

Minor power, lighting and drywall – Building Engineering

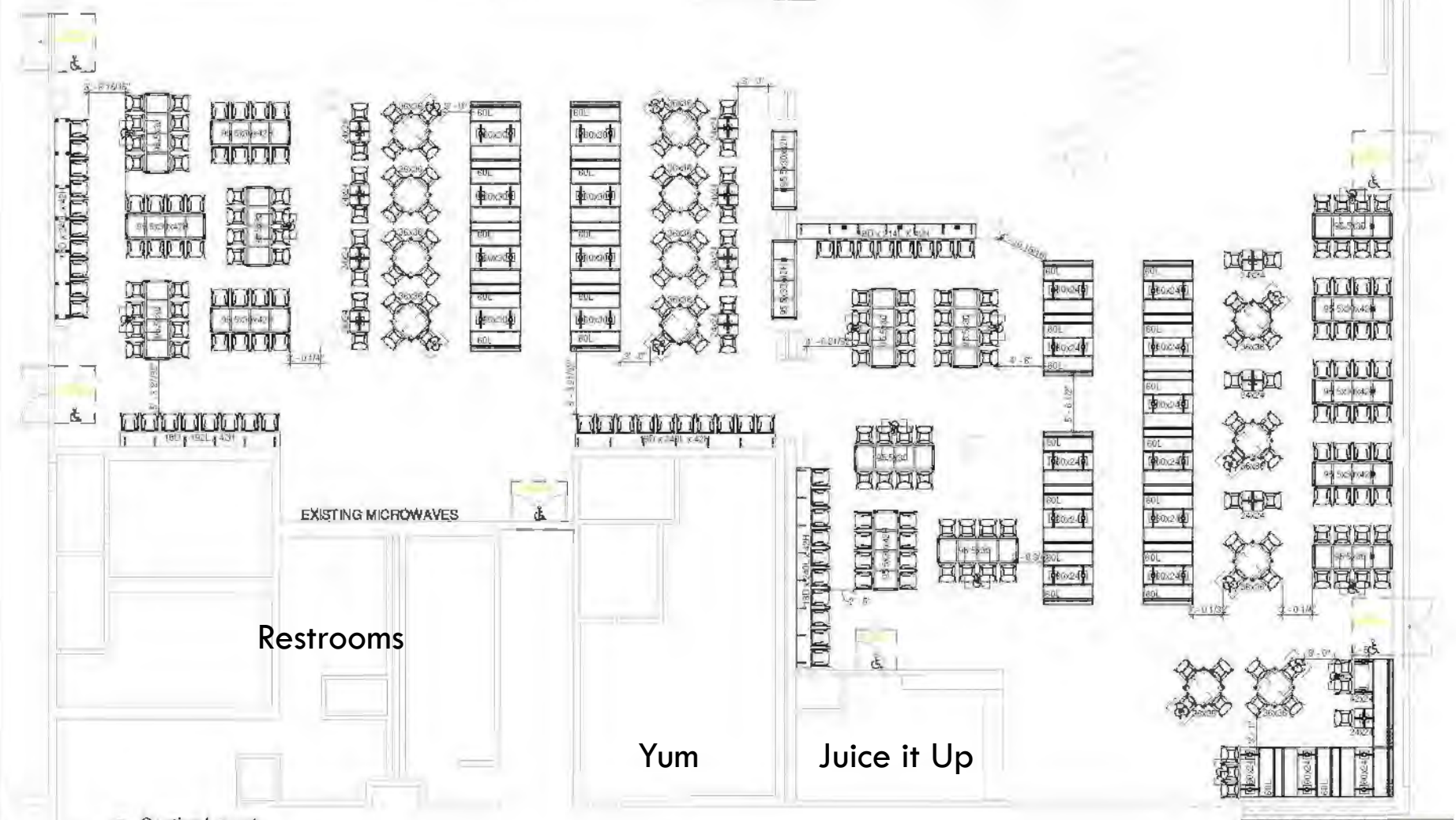
STEEL KEY

LINE NUMBER	1	2	3	4	5	6	7	8	9	10	11	12
DESCRIPTION	1x4	2x4	3x4	4x4	5x4	6x4	7x4	8x4	9x4	10x4	11x4	12x4

Food Concepts

Courtyard

Bookstore



Restrooms

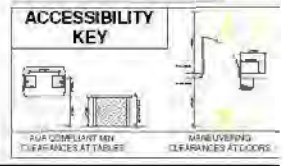
Yum

Juice it Up

1 Seating Layout
1" = 10'-0"

SEATING AND TABLE	TABLE TOP TYPE	SINGLES	2 TOPS	3 TOPS	4 TOPS	5 TOPS	6 TOPS	8 TOPS	10 TOPS	12 TOPS
TABLE TOP #	5	13	-	15	-	22	16	-	-	-
SEAT #	48	24	-	60	-	122	102	-	-	-

ADA ACCESSIBLE SEATS: 20 TOTAL SEAT COUNT: 280



Courtyard

Food Concepts

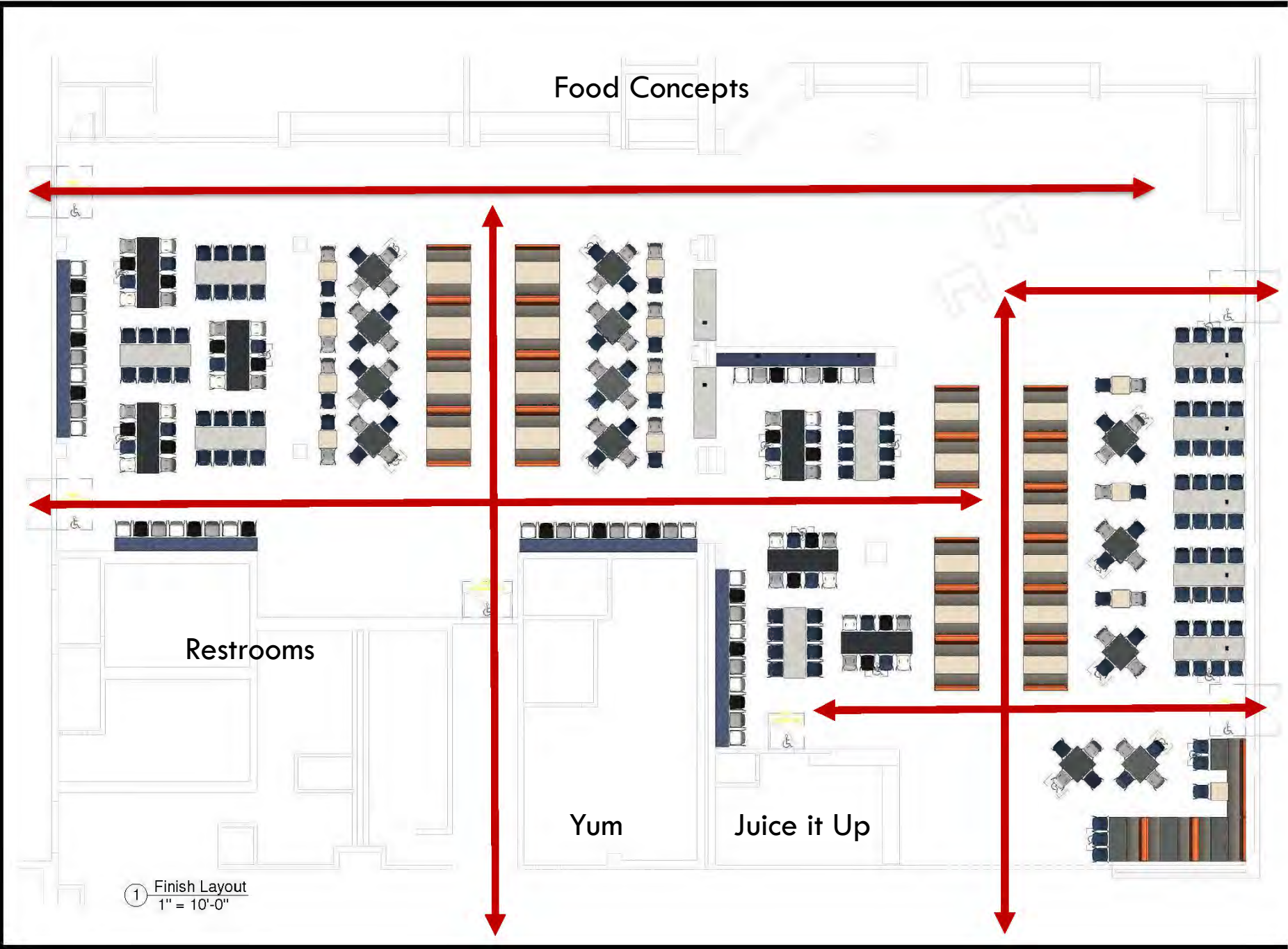
Bookstore

Restrooms

Yum

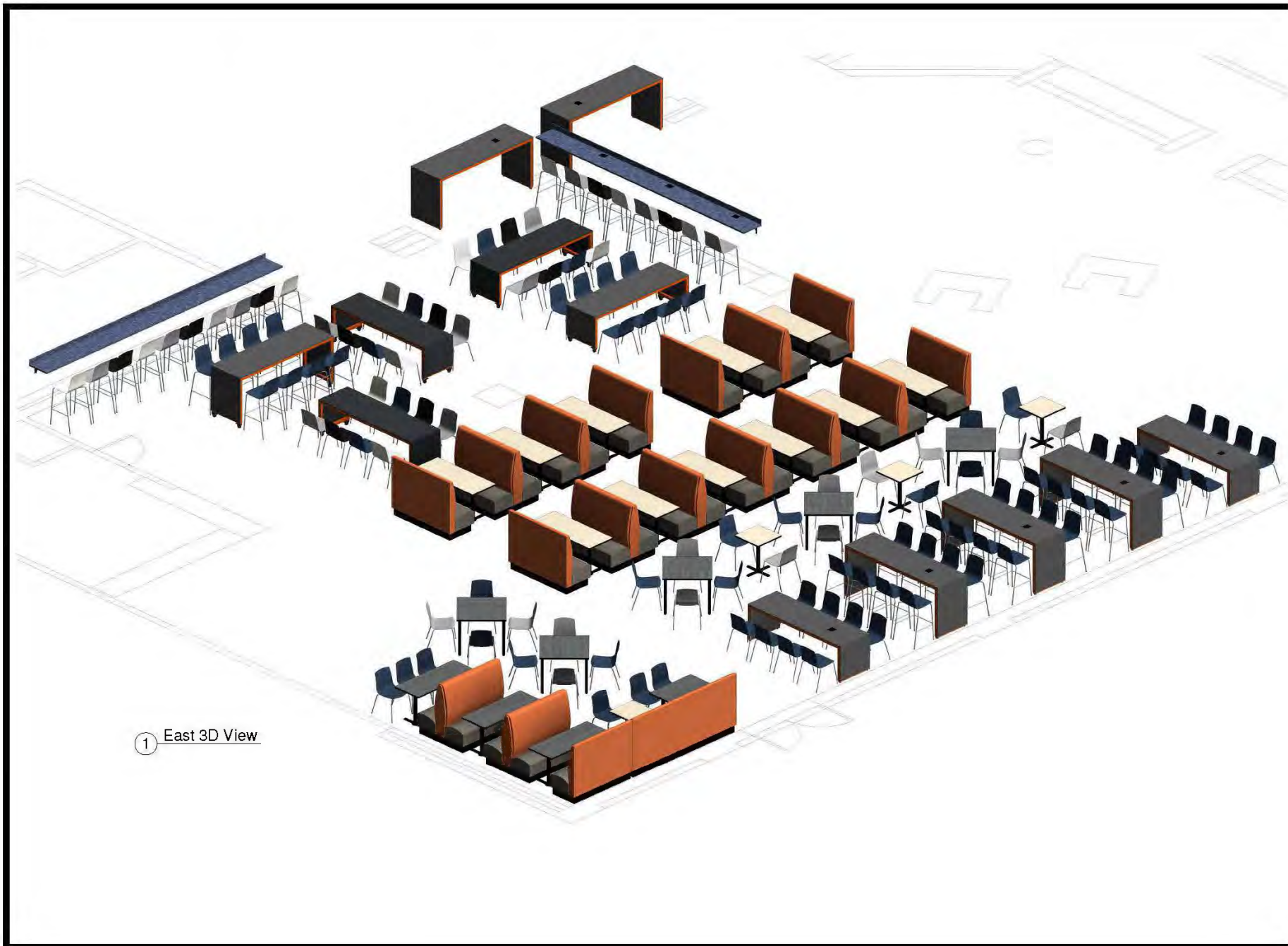
Juice it Up

① Finish Layout
1" = 10'-0"

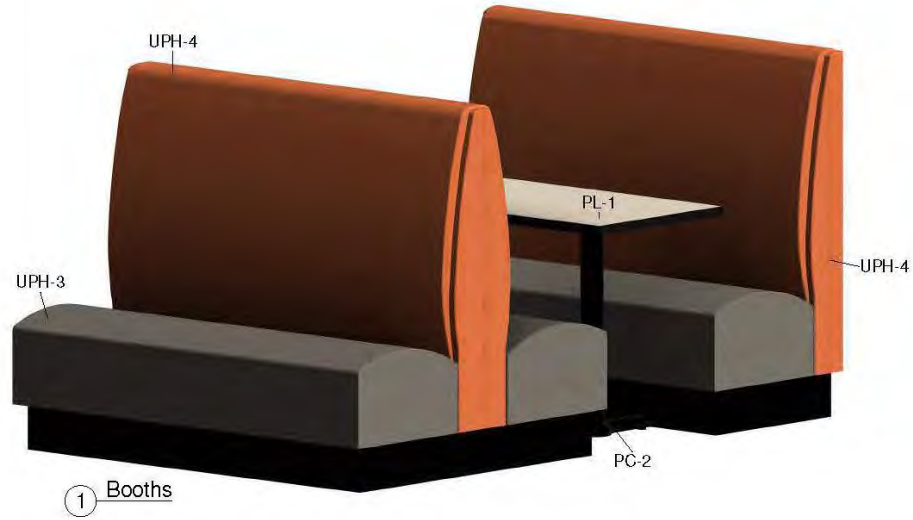




① West 3D View



① East 3D View



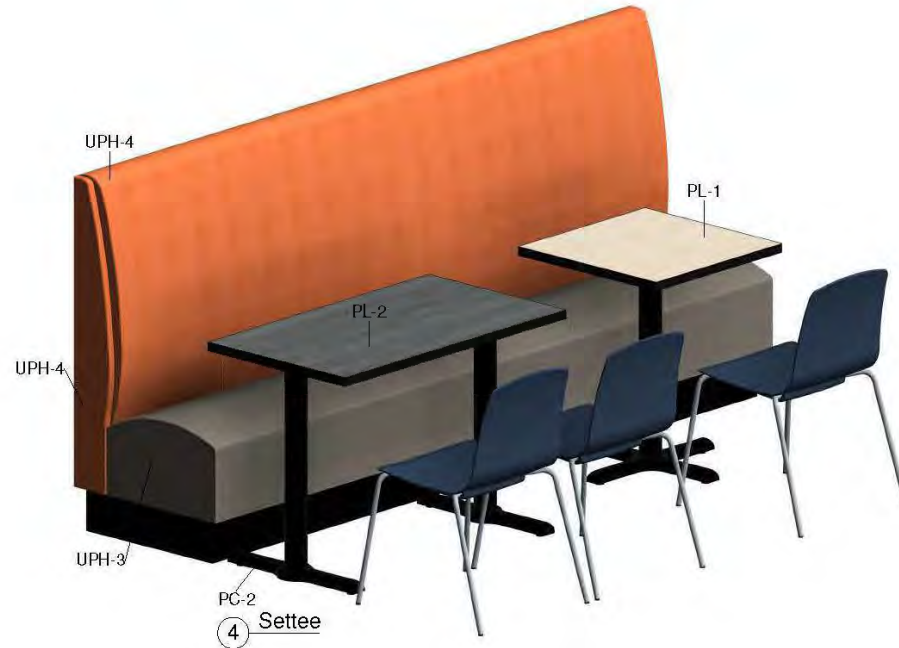
① Booths



③ 24 x 24 S-200 Table w/ Cempa Chairs



② 36 x 36 S-200 Table w/ Cempa Chairs



④ Settee



① Standard Ht. Commander Table w/ Cempa Chairs



③ S-200 Eating Counter w/ Cempa Barstools



② Bar Ht. Commander Table w/ Cempa Barstools

PL-1



PL-2



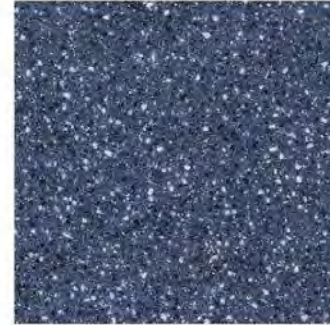
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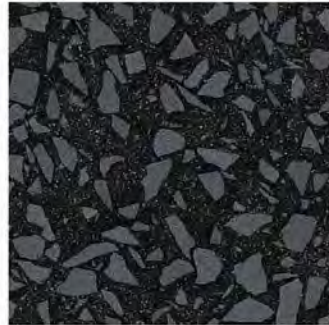
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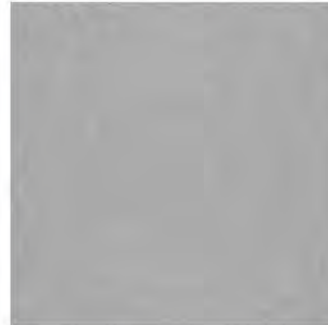
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PC-1



PC-2



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DAUPHIN BLUE



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WEST FOOD COURT

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OFFICE

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ASI Policy Concerning Student Appointments

VACANCIES

Moved to Policy Concerning Board of Directors Operations

~~3. VACATED BOARD OF DIRECTOR SEATS~~

~~Any person who assumes an ASI Executive Officer position while concurrently holding a voting seat on the ASI Board of Directors, is required to officially resign their former seat to the Chair of the Board before the new position is assumed.~~

~~If a vacancy on the Board of Directors exists between the election and the end of the second week of classes of the next spring semester, the ASI President will recommend that the first runner up from the previous general election in the College in which the vacancy exists fill that vacancy, subject to majority approval by the Board of Directors. If approved by the Board, the new Director will serve until the end of the current term in the College in which the vacancy exists. This policy does not apply to the second runner up or anyone who received fewer votes than the first runner up when there is one vacant position in the college. If more than one position is vacant in a single college, the second runner up may be recommended to the Board by the President. This policy does not apply to the third runner up or anyone who received fewer votes than the second runner up. This policy does not apply to any person who has been disqualified under the ASI by laws. This policy does not apply to any runner up who received less than 10% of the total number of valid votes cast in the previous general election in the College in which the vacancy exists. This policy does not apply in the event of a tie for the position of first or second runner up in the previous general election in the College in which the vacancy exists. This policy does not apply to the Board members appointed by the President of the University or the Chair of the Academic Senate. In the event the Policy cannot be followed, refer to ASI Bylaws Article IV Section IV.~~



ASI Policy Concerning Board of Trustees Operations

Sections 1 – 2

- All updates are legal requirements and on advice of council
- Removed redundant language
- Moved one section for clarity
- Added information about use of personal devices
- Added information on confidentiality

Sections 4 – 11

- No changes

Section 3

- Moved from Policy Concerning Student Appointments
- Removed the restrictions on runners-up
- Adding to Policies Concerning
 - Board of Directors Operations
 - Board of Trustees Operations
- Places all information on filling vacancies in one policy

Policy Concerning TSC Board of Trustees Operations

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: May 1, 2019

PRESENTED BY: Riley Duncan, Chair, TSC BOT
Carol McDoniel, Director of Administration, ASI

BACKGROUND

ASI Policy Statements govern the general operation of the organization.

The policy statement that governs the operations of the TSC Board of Trustees is the Policy Concerning TSC Board of Directors Operations.

On March 26 the Board of Directors modified the Policy Concerning Board of Directors Operations in order to clarify section on ethics.

On April 18 the Governance Committee removed the section on filling position vacancies from the Policy Concerning Student Appointments and added it to the section regarding position vacancies in the Policy Concerning Board of Directors Operations.

The Policy Concerning TSC Board of Trustees Operations needs to be updated as well.

PROPOSAL

Update the Policy Concerning TSC Board of Trustees Operations to parallel the changes to the ethics and vacancy sections of the Board of Directors Operations.

RATIONALE

The Policy Concerning TSC Board of Trustee Operations needs to remain compliant with California non-profit law. The Policies Concerning Board of Directors Operation and TSC Board of Trustee Operations need to remain parallel to ensure equanimity in elections, representation, and oversight.

IMPACT

There is no organizational impact.

BUDGET IMPACT

There is no budget impact.

IMPLEMENTATION TIMELINE

The policy will go on to the Board of Directors agenda and if approved it will immediately go into effect.

POLICY CONCERNING TITAN STUDENT CENTERS BOARD OF TRUSTEES OPERATIONS

PURPOSE

The following policy has been established in order for the members of Titan Student Centers (TSC) Board of Trustees to govern the operation of the facilities and programs of the Titan Student Centers, consisting of the Titan Student Union, Student Recreation Center, and designated space at the Irvine campus. The ASI Board of Directors has delegated authority to establish the TSC Board of Trustees in order to be a unifying force between students, faculty, and staff; campus centers for social, cultural, fitness, recreational, and intellectual activities and services; places to provide further opportunities to broaden and strengthen interpersonal relationships and self-enhancement within a large urban university; and to provide experience in self-government and civic responsibility. TSC Board of Trustees is committed to promoting the highest standards of ethical conduct in the performance of its mission. The policy includes expected conduct of TSC Board of Trustees members, responsibilities and duties of the TSC Board of Trustees, and an overview of meeting and sub-committee operations.

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WHO SHOULD KNOW THIS POLICY

- | | |
|---|---|
| <input type="checkbox"/> Budget Area Administrators
<input type="checkbox"/> Management Personnel
<input checked="" type="checkbox"/> Supervisors
<input checked="" type="checkbox"/> Elected/Appointed Officers | <input type="checkbox"/> Volunteers
<input type="checkbox"/> Grant Recipients
<input checked="" type="checkbox"/> Staff
<input checked="" type="checkbox"/> Students |
|---|---|

DEFINITIONS

For Purpose of this policy, the terms used are defined as follows:

Terms	Definitions
Conflict of Interest	Any involvement financially, through an employment or family connection, with any business, firm, vendor, and/or service doing business with the corporation.
Fraud	The intentional use of deceit, a trick or some dishonest means to deprive another of their money, property or legal right
Defalcation	The withholding or misappropriating funds held for another or failing to make a proper accounting
Corruption	The offering, giving, soliciting, or accepting of an inducement or reward that may improperly influence the action of a person or entity.
Misappropriation	The intentional, illegal use of the property or funds of another person for one's own use or other unauthorized purpose, particularly by a public official, a trustee or a trust, an executor or administrator of a dead person's estate or by any person with a responsibility to care for and protect another's asset.
Forgery	The crime of creating a false document, altering a document, or writing a false signature for the illegal benefit of the person making the forgery.

STANDARDS

1. DELEGATION AND DUTIES OF THE TSC BOARD OF TRUSTEES

TSC Board of Trustees is established by the ASI Board of Directors to assist the University President and ASI Executive Director in maintaining student-centered buildings, operations, and programs.

The TSC Board of Trustees:

- Reviews and recommends annual capital purchases and budget associated with TSC programs.
- Develops and evaluates TSC programs and services.
- Establishes and reviews facility and program operating [procedures](#).

Deleted: policies

The TSC Board of Trustees establishes standing sub-committees to evaluate and make recommendations on proposals referred to them for the operation of the Titan Student Centers.

The TSC Board of Trustees delegates the responsibility for the daily operation of the TSC to the ASI Executive Director.

2. TSC BOARD OF TRUSTEES CONDUCT

a. Non-Conflict of Interest

In accordance with California Education Code, Sections 89906, 89907, 89908 and 89909, all TSC Board of Trustees members shall submit a Certification of Non-Conflict of Interest Statement as outlined below:

I have read California Education Code Sections 89906, 89907, 89908 and 89909, and I am not involved financially, through employment or family connections, with any business, firm, vendor, and/or service bureau doing business with this corporation.

Should I find in some future contractual matter before the Board of Trustees that there may be the potential of a conflict of interest, I shall disclose that potential conflict and abstain from voting, as prescribed in Education Code, Section 89907.

This Non-Conflict of Interest Statement shall be submitted at the time a member assumes their official duties. Statements shall be retained in the ASI Administrative Office.

b. Ethics

Introduction

This code will serve as a minimum guide for ethical conduct and provide guidance and direction for all officers, directors, employees, and volunteers of ASI (collectively referred to herein as members or member) in the performance of their duties or in any context in which they are perceived as representing ASI.

Laws and Regulations

All members must comply with applicable laws and regulations governing the operation of ASI. This includes, but is not limited to, federal, state, county and municipal laws, the California Code of Regulations, the California Education Code, campus regulations of California State University Fullerton, and the Office of the Chancellor, California State University.

Conflict of Interest

Members must avoid conflicts of interest. Business decisions must be made objectively on the basis of price, quality, service and other competitive practices. To avoid any potential influence from existing or potential vendors and customers, members are prohibited from accepting gifts, from vendors, suppliers, and customers, of more than token value.

Members transacting business or entering into contracts on behalf of ASI must not have any interest, financial or personal, in those transactions or contracts. Should a member have an interest in an organization with who the ASI transacts business, the member must recuse themselves from any negotiation, authorization, or approval of such transactions.

Members must not be employed outside ASI where the outside employment impairs their ability to conduct ASI business because of conflicts of interests and competing interests.

Anti-discrimination Policy

Members must not take actions that discriminate against anyone on an unlawful basis, including gender, race, religion, color, national origin, sexual orientation, medical condition, age, physical or mental disability, marital status or family leave status.

Deleted: Business Practices¶

Business activities must be conducted under the highest standards. Members must not take unfair advantage of suppliers, vendors, and contractors through manipulation, concealment, and/or misrepresentation of material facts.¶

Moved down [1]: Members must not disclose a vendor's pricing or business activities to competitors. In the course of business, all members must refrain from any practice that could constitute unfair dealing. At all times, members must be accurate and truthful in all their dealings with vendors, suppliers, and customers and be careful to accurately represent the services and products of ASI.¶

Public Disclosures

If members in the course of their duties are called to make public disclosures to any governmental agency, under no circumstances can statements be made that are untrue, or omit or misstate material facts.

If public disclosures are made to the press, members must seek to insure that the statements are clear and understandable and not misleading.

[All official business of ASI done on a personal device may be subject to subpoena.](#)

Confidentiality

Members must protect ASI confidential information and not divulge such to anyone except on a need-to-know basis. Members are expected to keep in confidence such information that would be considered confidential even if not clearly marked. This would include, but not be limited to, personal addresses, social security or other identification numbers, payroll records, performance evaluations, and/or personal information. [All members must refrain from using personal devices to relay confidential information.](#)

Respect

Members must work effectively with coworkers, customers and others by sharing ideas in constructive and positive manner; listening to and objectively considering ideas and suggestions from others, keeping commitments, keeping others informed of work progress, timetables and issues, addressing problems and issues constructively to find mutually acceptable and practical business solutions, addressing others by name, title or other respectful identifier and respecting the diversity of our work force in actions, words and deeds. Members must be able to work effectively within a complex organizational setting and a multi-cultural campus environment. Members must be able to establish and maintain effective, cooperative, and harmonious relationships with students, staff, co-workers, faculty, alumni and the general public.

Fair Dealing

Behind any code of ethics is the concept of fair dealing. As a guiding principle, members must respect and deal fairly with customers, suppliers, vendors, contractors, co-workers, and the general public. In the course of conducting ASI business, members must not take advantage of others by misrepresentation, concealment, misuse of confidential and privileged information, or any other practice of unfair dealing.

Members must not disclose a vendor's pricing or business activities to competitors. In the course of business, all members must refrain from any practice that could constitute unfair dealing. At all times, members must be accurate and truthful in all their dealings with vendors, suppliers, and customers and be careful to accurately represent the services and products of ASI.

Moved (insertion) [1]

3. TSC BOARD OF TRUSTEES MEMBERS

Term of Office

All Trustees serve a one-year term. Trustees elected to fill a vacancy will serve the remainder of the original term. A one-year term following the general election will commence June 1 and end the following May 31.

Additional Trustee Duties

Each member will be required to incorporate the following responsibilities into their personal job frame work:

- Trustees are required to attend (prepared and on time) for the entire duration of all meetings of the Board of Trustees which take place every other Wednesday between 1:30-3:30 PM PST.
- Trustees are allowed two excused absences per semester.
- Trustees are required to sit on TSC standing sub-committee.
- Student Trustees shall establish and maintain weekly office hours and at least one hour a week and by appointment.

- Student Trustees shall meet with the Board of Trustees Chair at least once per semester.
- Student Trustees shall meet with ASI Associate Executive Director or designee at least once per semester.

Attendance

Attendance is defined as being present prior to the announcement of unfinished business and remaining until the scheduled ending time for the meeting.

- Excused absences for due cause (as defined in ASI Bylaws Article II Section 4):
 - Absence due to scheduled classes are not excused.
 - For absence to be excused, the Chair must be properly notified as at least twenty-four (24) hours' prior to the meeting unless the Director is physically unable to do so.
- Excusal for an absence with due cause may only be granted by a majority vote of the Board.
- Fall recess, intercession, spring recess, legal holidays, and the last week of instruction will not be used in computing attendance.
- Absent members will not have voting privileges nor shall they be counted in quorum.
- Attendance policy for standing sub-committee meetings:
 - Members are responsible for requesting excused absences meetings which conflict with other appointments, events, or scheduling
 - A member may only be counted as absent from a meeting if the chair was properly notified

Vacancies and Resignations

A vacancy on the TSC Board of Trustees exists in the case of death, resignation, declaration of vacancy of a Trustee, or in the event of a failure to elect the fully authorized number of Trustees. Vacancies reduce quorum.

A resignation of a Student Trustee must be by written notice submitted to the TSC Board of Trustees Chair and Associate Executive Director.

Declaration of Vacancy

A student Trustee position will become vacant by TSC Board of Trustees Chair declaration of position for:

- Failure to meet academic qualifications;
- Failure to meet attendance requirements:
 - two TSC Board of Trustees meetings,
 - two consecutive meetings of the standing sub-committees to which they are assigned, or
 - total of three meetings;
- Violation of the CSU Student Code of Conduct;
- Gross abuse of authority or discretion; or
- Declaration of unsound mind by final court order, of conviction of a felony, or found to have breached any duty under Corporations Code Section 5230.

A Trustee can appeal their removal by the next regularly scheduled TSC Board of Trustees meeting directly following the Trustee's removal. Appeals must be submitted in writing. Reinstatement requires a three-fourths vote of the TSC Board of Trustees.

Filling Vacancies

The TSC Board of Trustees Chair is responsible to notify the Board of Trustees of any vacancy. While the vacancy exists, the Chair will make progress reports during its regularly scheduled meetings.

In the event of a vacancy of one of the Student Trustees positions exists between the election and the end of the second week of classes of the next ~~spring~~ fall semester the first runner-up ~~shall~~ may be offered the position. If they accept, the vacancy shall be approved by the TSC Board of Trustees. If they do not accept, the position will be offered to the following runner-up. If there is not a candidate, the TSC Board of Trustees Chair will work with the Director of Leader and Program Development to open an application. An

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interview process where the TSC Board of Trustees Chair, Vice Chairs, and ASI Associate Executive Director or designee will interview all candidates who qualify. Once an applicant has been chosen, the TSC Board of Trustees Chair shall make a recommendation to the TSC Board of Trustees for a replacement.

4. COMPOSITION AND DUTIES OF SUB-COMMITTEES

All items brought before the TSC Board of Trustees should be referred to the proper sub-committee. Emergency situations, as defined by the Gloria Romero Open Meetings Act, may be immediately acted upon by the TSC Board of Trustees. The sub-committee must report each proposal, with the exception of the budget, back to the Board of Trustees within two weeks. The chair of each sub-committee is responsible for presiding over sub-committee meetings and reporting recommendations to the Board of Trustees.

a. General Composition

All TSC Sub-Committees must be composed of at least a majority of students. The chairs of TSC Sub-Committees must be students. The chair will not be counted when determining if a sub-committee is composed of at least a majority of students.

b. Trustee Membership

The TSC Board of Trustees Chair appoints trustees for each standing sub-committee. If there are not enough trustees to fill the required number of seats on each sub-committee the chair will evenly appoint trustees to the listed committees in the following order:

- Operations Sub-Committee
- Facilities Sub-Committee

c. Facilities Sub-Committee

The purpose of the Facilities Sub-Committee is responsible for oversight of the overall structural needs of the facilities of the Titan Student Centers including building changes, capital purchases, space for clubs and organizations to utilize within the Titan Student Union, marketing efforts, planning of future projects, and bylaw recommendations.

The Facilities Sub-Committee will convene Wednesdays two times a month between 3:00-4:30 PM PST during the academic year.

The Facilities Sub-Committee will be composed of the Chair, Vice Chair for Facilities, three (3) student trustees, ASI President or designee, ASI Board of Directors Chair or designee, RSA President or designee as voting members.

The standing liaison members of the Facilities Sub-Committee shall be ASI Associate Executive Director, Director of Titan Recreation, and the Associate Director of Marketing and Communication.

The standing advisor of the Facilities Sub-Committee shall be the Associate Director of Titan Student Union.

d. Operations Sub-Committee

The purpose of the Operations Sub-Committee will have oversight overall operations of the Titan Student Centers including the development and evaluation of programs and services, acquisition of student art, operations of the Titan Student Centers food services, the budget, fee assessments (user fees, room rental fees, and other such fees charged by the TSC), line item transfers, and operating recommendations to the TSC Board of Trustees.

The Operations Sub-Committee will convene Wednesdays two times a month between 1:30-3:00 PM PST during the academic year.

The Operations Sub-Committee will be composed of the Chair, Vice Chair for Facilities, three (3) student trustees, ASI President or designee, ASI Board of Directors Chair or designee, RSA President or designee as voting members.

The standing liaison members of the Operations Sub-Committee shall be ASI Associate Executive Director, Associate Director of Titan Student Union, and the Associate Director of Marketing and Communication.

The standing advisor of the Operations Sub-Committee shall be the Director of Titan Recreation.

5. TSC BOARD OF TRUSTEES LEADERSHIP

a. Chair

The TSC Board of Trustees must elect a student Trustee as Chair. The Chair will be elected at the first meeting in June and serves as from that meeting through May 31. The ASI Board of Directors serves as Chair in absence of the Chair and Vice Chairs.

The Chair of the TSC Board of Trustees:

- Presides over all TSC Board of Trustees meetings
- Appoints each Student Trustee to serve on at least one TSC Board of Trustees Sub-Committee
 - No later than three (3) legal business days before the first TSC Board of Trustees meeting of the fall and spring semester
- Works with the Vice Chairs and Director of Leader and Program Development to develop a curriculum to be discussed at TSC Board of Trustees retreats, additional board development training, and other internal issues related to the Board.
- Communicates regularly with the ASI Board of Directors Chair and the Executive Officers.
- Directs the work of the Vice Chairs
- Oversees the budget development, with the assistance of the Vice Chairs, for the next fiscal year in consultation with the Director of Financial Services.

Vacancy of the Chair

The removal of the Chair from the TSC Board of Trustees will occur by a two-thirds vote. The Chair will be removed if they lose the position as Student Trustee.

In the event the Chair should resign, a written notice of resignation must be submitted to ASI Board of Directors Chair and Associate Executive Director.

Filing Chair Vacancy

In the event of a vacancy in the position of Chair through resignation, removal, recall, ineligibility, or death the Vice Chair for Operations will serve as Chair. In the event the TSC Board of Trustees Chair and Vice Chair for Operations are both vacant the Vice Chair for Facilities will serve as Chair.

b. Vice Chair for Facilities

The TSC Board of Trustees will elect by a majority vote a Trustee who serves as Vice Chair for Facilities. The Vice Chair for Facilities will be elected at the first meeting in June and serves as from that meeting through May 31. The TSC Board of Trustees Chair serves as Chair in absence of the Vice Chair for Facilities.

The TSC Board of Trustees Vice Chair for Facilities:

- Presides over all TSC Facilities Sub-Committee
- Assists the Chair in development of curriculum to be discussed at TSC Board of Trustees retreats, additional board development training, and other internal issues related to the Board.
- Communicates regularly with the TSC Board of Trustees Chair.
- Assists the Chair in TSC budget development for the next fiscal year in consultation with the Director of Financial Services.

Vacancy of the Vice Chair for Facilities

The removal of the Vice Chair for Facilities from the Board of Trustees will occur by a two-thirds vote. The Vice Chair for Facilities will be removed if they lose the position as Student Trustee.

In the event the Vice Chair for Facilities should resign, a written notice of resignation must be submitted to TSC Board of Trustees Chair and Associate Executive Director.

Filing Vice Chair for Facilities Vacancy

In the event of a vacancy in the position of Vice Chair for Facilities through resignation, removal, recall, ineligibility, or death, a new Vice Chair for Facilities will be elected at the meeting which the vacancy is announced.

c. Vice Chair for Operations

The TSC Board of Trustees shall elect by a majority vote a Trustee who serves as Vice Chair for Operations. The Vice Chair for Operations will be elected at the first meeting in June and serves as from that meeting through May 31. The TSC Board of Trustees Chair serves as Chair in absence of the Vice Chair for Operations.

The Board of Trustees Vice Chair for Operations:

- Presides over all TSC Operations Sub-Committee.
- Assists the Chair in development of curriculum to be discussed at TSC Board of Trustees retreats, additional board development training, and other internal issues related to the Board.
- Communicates regularly with the TSC Board of Trustees Chair.
- Assists the Chair in TSC budget development for the next fiscal year in consultation with the Director of Financial Services.

Vacancy of the Vice Chair for Operations

The removal of the Vice Chair for Operations from the TSC Board of Trustees will occur by a two-thirds vote. The Vice Chair for Operations will be removed if they lose the position as Student Trustee.

In the event the Vice Chair for Operations should resign, a written notice of resignation must be submitted to TSC Board of Trustees Chair and Associate Executive Director.

Filing Vice Chair for Operations Vacancy

In the event of a vacancy in the position of Vice Chair for Operations through resignation, removal, recall, ineligibility, or death, a new Vice Chair for Operations will be elected at the meeting which the vacancy is announced.

d. Marketing Liaison

The Marketing Liaison Serves as the voice of Titan Student Centers on all areas concerning marketing and will be appointed by the Vice Chair for Facilities through a fair and transparent process.

The Marketing Liaison:

- Works with the ASI Chief Communications Officer and Associate Director for Marketing and Design.
- Reports during the Facilities Sub-Committee to inform on marketing campaigns regarding the Titan Student Centers.
- Executes projects assigned by the Vice Chair for Facilities and Chair of TSC Board of Trustees.

e. Programing Liaison

The Programing Liaison Serves as the voice of Titan Student Centers on all areas concerning programming efforts and will be appointed by the Vice Chair for Operations through a fair and transparent process.

The Programing Liaison:

- Works with the ASI Union and Special Programming Coordinator and Leader and Program Development Coordinator.
- Reports during the Operations Sub-Committee to inform on programming efforts regarding the Titan Student Centers.
- Executes projects assigned by the Vice Chair for Operations and Chair of TSC Board of Trustees.

6. AGENDAS FOR TSC BOARD OF TRUSTEES MEETINGS

All items will be sponsored by a member of the TSC Board of Trustees. Trustees sponsoring items must provide, to the TSC Board of Trustees Chair, a written (either typed or printed) copy of the proposed action and all supporting documents four or more legal days prior to the TSC Board of Trustees or sub-committee meeting. Items coming from sub-committees may be placed on the agenda before items from individuals.

The Recording Secretary will make available, for public inspection, a copy of each proposal. All items on the agenda, including those to be discussed in closed session, will contain a brief general description (not to exceed twenty (20) words) of the item. Items with a financial component will also include the amount and source of funds involved. The agenda will specify the time, date, and location of the meeting, and will be posted in an area of the campus which is publicly accessible twenty-four (24) hours per day. Nothing in this policy is to be interpreted as prohibiting the Board from reordering the agenda at the time of the meeting.

Public Notice

Public notice of regular meetings must consist of the meeting's agenda being posted in locations that are freely accessible to members of the public (pursuant to Education Code Section 89305.5). In addition, it will be sent electronically and included on the ASI Website.

7. PUBLIC SPEAKING TIME

The Public Speaking Time is hereby established as a forum, which enables the Board of Trustees and the standing sub-committees to receive feedback from their constituencies, and allows members of the campus community to update the Board of Trustees on their campus concerns, and is in compliance with the Gloria Romero Open Meetings Act (Education Code Sections 89305 to 89307.4).

As established, Public Speaking Time is subject to the following rules:

Public Speaking Time shall consist of a total of fifteen (15) minutes to be divided equally among all public speakers. Those wishing to make use of this time may speak on any agenda item or other topic affecting regular TSC Board of Trustees and sub-committee meetings. Public Speaking Time must be scheduled before any Business items are considered. Public Speaking Time may be extended by a ruling of the Chair of the TSC Board of Trustees/sub-committee or by an action of the TSC Board of Trustees/sub-committee. Public Speaking Time is set aside for the use of members of the campus community alone, except by special petition to the Chair.

Members of the TSC Board of Trustees/sub-committee may briefly respond to comments made or questions posed by public speakers. In no case will such responses exceed one minute in length, except by special petition to the Chair.

For special meetings of the TSC Board of Trustees/sub-committees, a Public Speaking Time will also be provided, not to exceed fifteen minutes (extendable by ruling of the Chair or action of the Board of Trustees/Sub-Committee).

For special meetings, the public speakers shall be restricted to addressing the items on the agenda. This time will occur before consideration of the items.

8. REGULAR MEETINGS

The TSC Board of Trustees and its sub-committees will conduct their business in duly noticed public meetings and are required to comply with all provisions of the Gloria Romero Open Meetings Act (Education Code Sections 89305 to 89307.4). The regular meetings throughout the academic year beginning with the first week of instruction, and will be held every other Wednesday between 1:30 PM to approximately 3:30 PM PST. The TSC Board of Trustees will hold summer meeting(s); the times and dates will be decided upon by majority.

The time and location of all regular meetings shall be re-established annually at the first meeting of the academic year (pursuant to Education Code Section (89305.5).

9. CLOSED MEETINGS

The TSC Board of Trustees or its sub-committees may hold a closed meeting from which the public is excluded only if it has provided sufficient notice of such meeting and only to consider:

- Negotiations relative to real property
- Certain litigation pursuant to advice of legal counsel
- Certain employment matters
 - An ASI "employee" shall not include any person elected or appointed to office
- Collective bargaining
- Certain matters relating to a particular employee (unless the employee requests a public hearing)
- To confer with law enforcement officials
- Such other matters as specifically enumerated in Education Code Section 89307

Prior to holding any closed meeting, the TSC Board of Trustees or its sub-committee shall disclose on its posted agenda and in an open, public, regular meeting the item(s) to be discussed in the closed meeting. No other items shall be considered in the closed meetings. Immediately after any closed meeting it must reconvene into a public regular meeting prior to adjournment and make disclosure of what actions, if any, were taken in the closed meeting.

10. SPECIAL MEETINGS

A special meeting may be called by providing written notice at least twenty-four (24) hours prior to the meeting. Notice will be given electronically to all parties directly affected and included on the ASI Website. Special meetings of the TSC Board of Trustees may be called by the University President, the Chair, or by a majority of the members. Special meetings of standing sub-committees may be called by the Chair of the sub-committee or by a majority of the members. The TSC Board of Trustees may be called by the Chair of the TSC Board of Trustees or by a majority of the members.

11. EMERGENCY SITUATIONS AND EMERGENCY MEETINGS

Action and/or discussion may be taken on an item not appearing on the posted agenda during a regular or special meeting of the TSC Board of Trustees only upon a determination by the TSC Board of Trustees that an emergency situation exists, pursuant to Education Code section 89305.5;

An "emergency situation" applies only when:

- A work stoppage, or other activity which severely impairs public health, safety, or both exists;
- ii. A crippling disaster that severely impairs public health, safety, or both has occurred.

To determine that an emergency situation exists, two-thirds of the total TSC Board of Trustees membership (or if quorum is established, but less than two-thirds are present, a unanimous decision of the members present is necessary) agrees that one of the criteria exists, and that emergency action should be taken. The need for such action must have come to the attention of the Board of Trustees after the agenda for the meeting was posted. In the event of an emergency situation, an emergency meeting of the TSC Board of Trustees may also be called.

A minimum of one hour's notice shall be provided before such a meeting is called to order. The criteria for when such a meeting may be called will be identical to that of part 1(a) above, and it must be called by petition of a majority of the membership of the TSC Board of Trustees. If any forms of communication are functioning, the Chair (or designee) shall attempt to contact every member of the TSC Board of Trustees, using the most recent contact list available, of the meeting time, location, and topic. The Chair (or designee) will also perform their due diligence to inform the public, in any way possible, of the meeting.

If no forms of communication are functioning, this subsection is waived, and all persons must instead be notified as soon as possible after the meeting, of the purpose and action taken (if any) at the meeting. After any emergency meeting, the minutes of the meeting will be publicly posted for a minimum of ten days. Included in the minutes will be a list of the persons and organizations that the Chair (or designee) successfully notified, or attempted to notify. Also, a copy of actions taken (if any) and roll call vote(s) taken will be included. Under no circumstances may the TSC Board of Trustees meet in a closed session under discussion of an emergency matter, whether during a regular, special, or emergency meeting.

DATE APPROVED: 02/19/2019

DATE REVISED:

Proposal for membership costs of F45 for the academic year 2019-2020.

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: May 1, 2019

PRESENTED BY: Minesh Barrot, Titan Student Centers Board of Trustee
Douglas Kurtz, Titan Student Centers Board of Trustee, Vice Chair of Operations

BACKGROUND

The F45 is a fitness program offered to the SRC members for free. The “F” in F45 stands for Functional Training and the “45” refers to 45 minutes. It started in September 2018 and has been a popular program amongst students and faculty/staff. In the coming academic year, the SRC will be charged \$24,000.00 for the F45 program.

PROPOSAL

To initiate a membership cost for the F45 program to cover the subscription fees associated with the program. The following are the proposed charges for students and faculty/staff members to use F45. The membership will be active from the first day till the last day of each semester. A membership may be available in summer for the same price. If the Director of Titan Recreation feels it is necessary, they may have a promotional week during the first week of classes of each semester. The promotional week may last no longer than seven (7) consecutive calendar days. The promotion may not exceed \$5 from the stated membership price. The Director of Titan Recreation will give an update at each Operations committee meeting on the amount of memberships sold for the first year so that the committee will stay engaged with this program.
Students: \$ 15.00, per semester
Affiliate/Associate Member/Faculty/Staff: \$ 25.00, per semester

RATIONALE

The SRC is expecting 350 student members and 40 faculty/staff members to use the F45 program per semester. Therefore, the proposed membership will earn a revenue of approximately \$6,250 per semester, and will cover 52% of the subscription fees for the year.

IMPACT

By charging a membership cost, the SRC will be able to continue the F45 program. The students and faculty/staff members will be able to participate in the program and stay fit.

BUDGET IMPACT

The membership revenue is expected to earn \$12,500. Therefore, TSCBOT will have to subsidize the remaining subscription costs that is \$11,500 plus the \$11,600 of operating expenses which includes wages, marketing and supplies.

IMPLEMENTATION TIMELINE

The membership costs will be charged from Fall 2019 onwards. The Operations committee may reassess the the membership as needed.



SRC Rock Wall Hours Proposal

Nima Nikopour



Background

- The Rockwall is only open for brief, inconsistent, periods at a time every week
- Adjustments need to be made to maximize the amount of students able and willing to use the facility

Current Schedule

- Mondays: 5:00 p.m. - 9:00 p.m.
- Tuesdays: 5:00 p.m. - 9:00 p.m. & 12:00 p.m. - 3:00 p.m.
- Wednesdays: 5:00 p.m. - 9:00 p.m. & 12:00 p.m. - 3:00 p.m.
- Thursdays: 5:00 p.m. - 9:00 p.m.
- Fridays: 5:00 p.m. - 9:00 p.m.
- Saturdays: & 12:00 p.m. - 3:00 p.m.

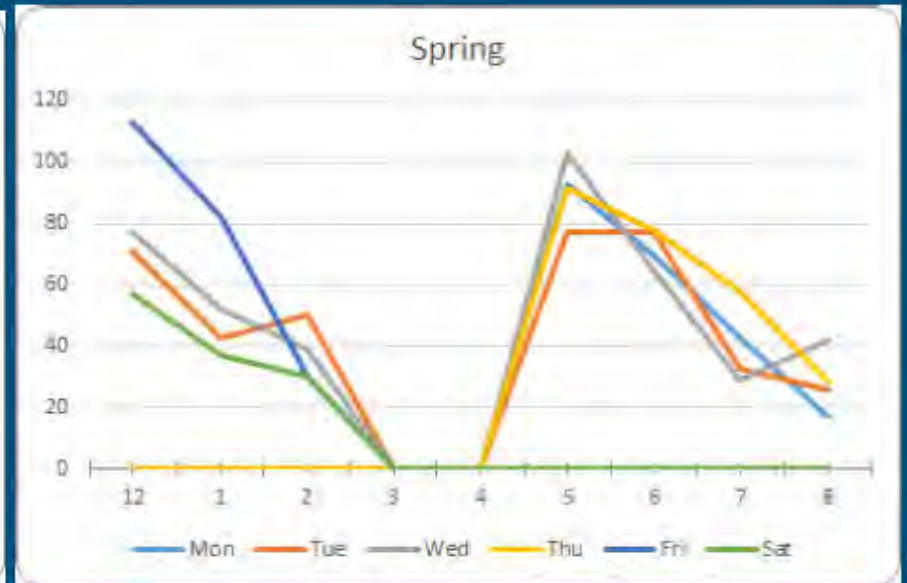
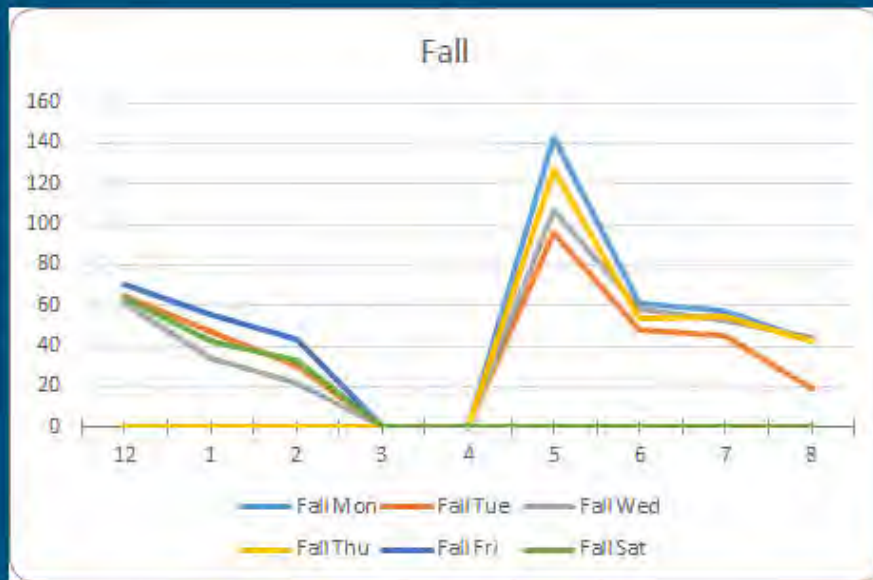
Proposal

- Change the Current SRC Rockwall hours to 2:00 p.m- 7:30 p.m. on Mondays through Thursdays and to leave the weekend hours as is

Rationale

- ❖ Recent polling shows that only 45.4% of students believe the hours are perfect as
- ❖ 29.0% believe that the rockwall isn't open long enough
- ❖ Rearranging the hours around when students are the most available/interested would be more effective and cost efficient than by adding more hours

Rationale



Impact

- More students will be able to use the rock wall due to the convenience of having constant hours and because the hours reflect student usage data

Budget Impact

- There is no budget impact since the overall amount of hours is the same

Implementation Timeline

- These new hours will be effective as of August 19, 2019

Update the SRC Rockwall Hours.

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: May 1, 2019

PRESENTED BY: Nima Nikopour, Titan Student Centers Board of Trustee

BACKGROUND

The SRC's Rockwall is only open for brief periods of time each day, except for Sundays, so it is imperative to choose the right time frames in order to be able to provide this service to as many interested students as possible.

PROPOSAL

To change the SRC Rock Wall Hours to 12:00 p.m. through 8:00 p.m. Monday through Thursday, and leave the weekend hours as is.

RATIONALE

In recent SRC polling data, it was shown that only 45.4% of students believe the hours are perfect as is, while 29.0% believe that it is not open long enough. More students can be given access to the Rockwall by setting the hours during periods of expected high traffic. Furthermore, consistent hours make it easier for students to be aware of when they can use the service.

IMPACT

This will increase the amount of students able to use the service since it will be open when the highest amount of students are in the SRC. Furthermore, the consistency of the times will make it easier for students to be aware of when it's available. The current amount of Rockwall employees would still be sufficient to operate the Rockwall as the expected increase in student usage does not signify a large enough increase in traffic to warrant more employees.

BUDGET IMPACT

This proposal requires additional funds to cover the costs of the increase in hours of operation for the Rockwall, not to exceed \$16,000.00 per year.

IMPLEMENTATION TIMELINE

The new hours will be effective as of August 19, 2019.

Irvine Fitness Center Hours

Nima Nikopour

Background

- ❖ The Irvine Campus Fitness Center is only open four days a week so it is important to choose hours that best fit student interests
- ❖ Currently the hours are: Monday - Thursday from 8:00 a.m. to 8:00 p.m.

Proposal

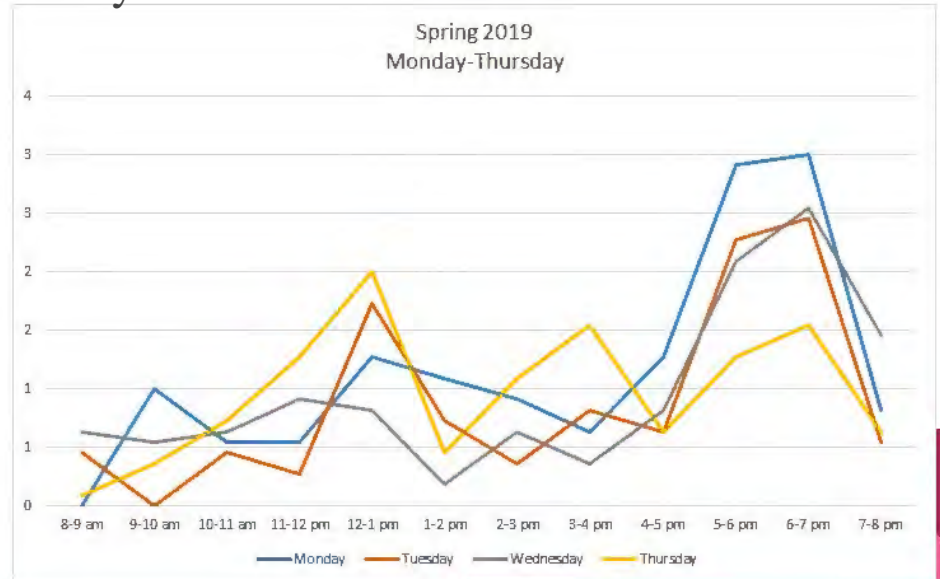
- ❖ Change the Hours to Monday through Thursday from 11:00 a.m. to 9:00 p.m.

Rationale

- ❖ Turnstile data shows little to no traffic during earlier hours
- ❖ Spikes in traffic occur later in the day

Irvine - Spring 2019

Hour	Monday	Tuesday	Wednesday	Thursday
8-9 am	0	0	1	0
9-10 am	1	0	1	0
10-11 am	1	0	1	1
11-12 pm	1	0	1	1
12-1 pm	1	2	1	2
1-2 pm	1	1	0	0
2-3 pm	1	0	1	1
3-4 pm	1	1	0	2
4-5 pm	1	1	1	1
5-6 pm	3	2	2	1
6-7 pm	3	2	3	2
7-8 pm	1	1	1	1
TOTAL	14	11	12	12



Impact

- ❖ This shift would increase the amount of students able/willing to use the fitness center since it better reflects usage data

Budget Impact

- ❖ \$1,708 in expected savings for the Fall 2019 semester
- ❖ and \$1,904 in expected savings for the 2020 semester
- ❖ amounts to a total of \$3,612

Implementation timeline

- The change in hours will be effective as of August 19, 2019

Update the Irvine Campus Fitness Center hours.

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: May 1, 2019

PRESENTED BY: Nima Nikopour, Titan Student Centers Board of Trustee

BACKGROUND

The Irvine Campus Fitness Center is only open four days a week so it is important for its operating hours to fit the needs of the students as closely as possible to maximize the amount of students able to use the facility.

PROPOSAL

To change the Irvine Campus Fitness Center Hours to 11:00 a.m. through 9:00 p.m. in order to better suit student needs and to be cost effective.

RATIONALE

Turnstile data from the past four semesters have shown that early weekday mornings experience little to no traffic while there are usually spikes in traffic later on in the day. By opening 3 hours later and pushing the closing time to be an hour later as well, more people would likely use the service.

IMPACT

This shift in hours will allow for more students to be able to use the facilities since evidence has shown that they are more inclined to use the fitness center later than earlier. This will also prevent any operating costs from being incurred during hours of little to no usage.

BUDGET IMPACT

\$1,708 would be saved in the Fall 2019 semester and \$1,904 would be saved in the Spring 2020 semester amounting to a total of \$3,612.

IMPLEMENTATION TIMELINE

The change in Hours will be effective as of August 19, 2019.



Proposal to approve operating hours for the Student Recreation Center and Titan Student Union for the 2019-2020 fiscal year.

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: May 1, 2019

PRESENTED BY: Douglas Kurtz, Vice Chair, Operations, Titan Student Centers Board of Trustees
 Aaron Tapper, Director, Titan Recreation
 Jeff Fehr, Associate Director, Titan Student Union

BACKGROUND

The Titan Student Centers Board of Trustees annually reviews and approves the operating hours of the Student Recreation Center and Titan Student Union.

PROPOSAL

Approve the operating hours for the Student Recreation Center and the Titan Student Union for the 2019-2020 fiscal year.

RATIONALE

This proposal is not changing the current operating hours of the two buildings. Instead it is updating the dates and times of our facilities to reflect the CSUF academic calendar and annual calendar events and holidays which occur during the 2019-2020 fiscal year.

IMPACT

This will not alter the current operating hours of our facilities. No changes to the operating hours from the 2018-2019 fiscal year are being proposed.

BUDGET IMPACT

Funding for the operating hours for both buildings was allocated as part of the Spring 2019 budget process for the 2019-2020 fiscal year. Additional funds are required to cover the costs associated with the increase in the hours of operation for the Rockwall, not to exceed \$16,000 per year.

IMPLEMENTATION TIMELINE

Operating hours begin July 1, 2019 and continue through June 30, 2020.

Titan Student Union

Hours of Operation: July 1, 2019 - June 30, 2020

	<i>General Building</i>	<i>Information & Services</i>	<i>Titan Bowl & Billiards</i>
REGULAR HOURS: Summer, 2019			
<u>Monday, July 1 - Friday, August 23, 2019</u>			
Monday - Thursday	8am-5pm	8am-5pm	Closed
Friday	8am-5pm	8am-5pm	Closed
Saturday	Closed	Closed	Closed
Sunday	Closed	Closed	Closed
SPECIAL OPERATING HOURS - Summer: July 1 - August 23, 2019			
Independence Day: Thursday, July 4	Closed	Closed	Closed

REGULAR HOURS: Fall Semester, 2019

Saturday, August 25 - Friday, December 13, 2019

Monday-Thursday	7am-12mn	7am-12mn	9am-10pm
Friday	7am-10pm	7am-10pm	9am-10pm
Saturday	10am-10pm	10am-10pm	Closed
Sunday	10am-10pm	10am-10pm	Closed

SPECIAL OPERATING HOURS - Fall Semester: August 25 - December 20, 2019

Saturday, August 24	Closed	Closed	Closed
Sunday, August 25	Closed	Closed	Closed
<u>Labor Day Weekend</u>			
Friday, August 30 (campus - normal operations)	7am-5pm	7am-5pm	9am-5pm
Saturday, August 31 - Sunday, September 1 (campus - normal operations)	Closed	Closed	Closed
Monday, September 2	Closed	Closed	Closed
<u>Veterans Day (observed)</u>			
Monday, November 11	Closed	Closed	Closed
<u>Weekend Before Fall Recess</u>			
Friday, November 22 (campus - normal operations)	7am-5pm	7am-5pm	9am-5pm
Saturday, November 23 (campus - normal operations)	Closed	Closed	Closed
Sunday, November 24 (campus - normal operations)	Closed	Closed	Closed
<u>Fall Recess (Thanksgiving Week)</u>			
Monday, November 25 - Wednesday, November 27	8am-5pm	8am-5pm	Closed
Thursday, November 28 - Friday, November 29	Closed	Closed	Closed
Saturday, November 30	Closed	Closed	Closed
Sunday, December 1	Closed	Closed	Closed
<u>Week Before Finals</u>			
Saturday, December 7 (campus - normal operations)	10am-10pm	10am-10pm	Closed
Sunday, December 8 (campus - normal operations)	10am-10pm	10am-10pm	Closed
Monday, December 9 - Friday, December 13	7am-12mid	7am-12mid	9am-10pm
<u>Finals' Week</u>			
Saturday, December 14	7am-12mid	7am-12mid	Closed
Sunday, December 15	7am-All Night	7am-All Night	Closed
Monday, December 16 - Thursday, December 19	Open 24 Hrs. Open until 5pm	Open 24 Hrs. Open until 5pm	9am-All Night Open until 5pm
Friday, December 20			

Titan Student Union

Hours of Operation: July 1, 2019 - June 30, 2020

<i>Main Level</i>	<i>Information & Services</i>	<i>Titan Bowl & Billiards</i>
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REGULAR HOURS: Intersession: December 21, 2019 - January 17, 2020

Saturday, December 21, 2019 - Friday, January 17, 2020¹

Monday - Thursday	8am-5pm	8am-5pm	Closed
Friday	8am-5pm	8am-5pm	Closed
Saturday	Closed	Closed	Closed
Sunday	Closed	Closed	Closed

SPECIAL OPERATING HOURS - Intersession: December 21, 2019 - January 17, 2020

Christmas & New Year's Holidays

Wednesday, December 25, 2019 - Wednesday, January 1, 2020	Closed	Closed	Closed
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REGULAR HOURS: Spring Semester, 2020

Saturday, January 18 - Friday, May 17, 2019

Monday-Thursday	7am-12mn	7am-12mn	9am-10pm
Friday	7am-10pm	7am-10pm	9am-10pm
Saturday	10am-10pm	10am-10pm	Closed
Sunday	10am-10pm	10am-10pm	Closed

SPECIAL OPERATING HOURS - Spring Semester: January 19 - May 15, 2020

Saturday, January 18	Closed	Closed	Closed
Sunday, January 19	Closed	Closed	Closed
<u>Martin Luther King, Jr. Day</u>			
Monday, January 20	Closed	Closed	Closed
<u>Presidents' Weekend</u>			
Friday, February 21 (President's Day - observed)	Closed	Closed	Closed
Saturday, February 22 (campus - normal operations)	Closed	Closed	Closed
Sunday, February 23 (campus - normal operations)	Closed	Closed	Closed
<u>Weekend Before Spring Break</u>			
Friday, March 27 (campus - normal operations)	7am-5pm	7am-5pm	9am-5pm
Saturday, March 28 (campus - normal operations)	Closed	Closed	Closed
Sunday, March 29 (campus - normal operations)	Closed	Closed	Closed
<u>Spring Break - Monday, March 30 - Sunday, April 5</u>			
Monday, March 30	8am-5pm	8am-5pm	Closed
Tuesday, March 31 (Cesar Chavez Day)	Closed	Closed	Closed
Wednesday, April 1 - Friday, April 3	8am-5pm	8am-5pm	Closed
Saturday, April 4	Closed	Closed	Closed
Sunday, April 5	Closed	Closed	Closed
<u>Week Before Finals</u>			
Saturday, May 2 (campus - normal operations)	10am-10pm	10am-10pm	Closed
Sunday, May 3 (campus - normal operations)	10am-10pm	10am-10pm	Closed
Monday, May 4 -Thursday, May 7	7am-12mid	7am-12mid	9am-10pm
Friday, May 8	7am-12mid	7am-12mid	12n-8pm

Titan Student Union

Hours of Operation: July 1, 2019 - June 30, 2020

	<i>Main Level</i>	<i>Information & Services</i>	<i>Titan Bowl & Billiards</i>
SPECIAL OPERATING HOURS - Spring Semester: January 19 - May 15, 2020			

Finals' Week

Saturday, May 9	7am-12mid	7am-12mid	Closed
Sunday, May 10	7am-All Night	7am-All Night	Closed
Monday, May 11 -Thursday, May 14	Open 24 Hrs.	Open 24 Hrs.	9a-All Night
Friday, May 15	Open until midnight	Open until midnight	Open until midnight

COMMENCEMENT: Saturday, May 16 - Sunday, May 17, 2020

Commencement

Saturday, May 16	7am-8pm	7am-8pm	Closed
Sunday, May 17	7am-8pm	7am-8pm	Closed

REGULAR HOURS: Summer, 2020

Monday, May 18 - Sunday, June 30, 2020

Monday - Thursday	8am-5pm	8am-5pm	Closed
Friday	8am-5pm	8am-5pm	Closed

Saturday	Closed	Closed	Closed
Sunday	Closed	Closed	Closed

SPECIAL OPERATING HOURS - Summer: May 20 - June 30, 2020

<u>Memorial Day</u>			
Monday, May 25	Closed	Closed	Closed

1. Past practice has CSUF campus operations closed part or all day on December 24th. If the California Governor and/or University President decides to close the campus in part or all day on Tuesday, December 24th, 2019 the TSU will close as well.

Student Recreation Center

Hours of Operation: Summer July 1, 2019 - August 18, 2019

	<i>Building</i>	<i>Rock Wall</i>	<i>SRC Pool & Pool Deck</i>	<i>Irvine Campus Fitness Center</i>
REGULAR HOURS: Summer, 2019				
<u>Saturday, July 1, 2019 - Friday, August 17, 2019</u>				
Monday - Thursday	6am-8pm	5pm-8pm	7:30am-7:30pm	12pm-5pm
Friday	6am-8pm	5pm-8pm	7:30am-6:30pm	Closed
Saturday	8am-6pm	3pm-6pm	11:00am-6:30pm	Closed
Sunday	8am-6pm	Closed	11:00am-6:30pm	Closed
SPECIAL OPERATING HOURS - Summer: July 1-August 17, 2019				
Independence Day: Wednesday, July 4	Closed	Closed	Closed	Closed
SRC Training: Friday Aug. 23	1pm-8pm	5pm-8pm	1pm-6:30pm	Closed

* The Campus may close part or all day on December 24, 2019, pending approval from the California Governor and/or the ASI President.

Student Recreation Center

Hours of Operation: Spring Semester January 18, 2020 - May 15, 2020

	<i>Building</i>	<i>Rock Wall</i>	<i>SRC Pool & Pool Deck</i>	<i>Irvine Campus Fitness Center</i>
<u>January 18, 2020- May 15, 2020</u>				
Monday- Thursday	6am-12pm	12pm-8:00pm	6:30am-8pm	11am-9pm
Friday	6am-10pm	12pm-3pm	6:30am-6:30pm	Closed
Saturday	8am-10pm	12pm-3pm	11:30am-6:30pm	Closed
Sunday	8am-10pm	Closed	11:30am-6:30pm	Closed
SPECIAL OPERATING HOURS - SPRING SEMESTER				
<u>Martin Luther King, Jr. Day</u>	Monday, January 20, 2020	Closed	Closed	Closed
<u>Presidents' Weekend</u>	Friday, February 21, 2020	Closed	Closed	Closed
<u>Spring Break- Monday, March 30- April 5, 2020</u>	March 30- April, 5 2020	6am-8pm	5pm-8pm	6:30am-6:30pm
	March 31, 2020	Closed	Closed	Closed
<u>Commencement</u>	May 18 - May 21	TBD	TBD	TBD

Student Recreation Center

Saturday, August 24 - Friday, December 20, 2019

	<i>Building</i>	<i>Rock Wall</i>	<i>SRC Pool & Pool Deck</i>	<i>Irvine Campus Fitness Center</i>
Regular Hours: Fall Semester 2019				
Monday-Thursday	6am- 12am	12-8:00pm	6:30am-8pm	11am-9:00pm
Friday	6am-10pm	12-3pm	6:30am-6:30pm	Closed
Saturday	8am-10pm	12-3pm	11:30am-6:30pm	Closed
Sunday	8am-10pm	Closed	11:30am-6:30pm	Closed
Special Operating Hours: Fall Semester: August 24- December 20				
<u>Labor Day Weekend</u>	Monday, September 2	Closed	Closed	Closed
<u>Veterans Day</u>				

Monday, November 11	Closed	Closed	Closed	Closed
<u>Fall Recess (Thanksgiving Week)</u>				
November 25	6am- 12am	2-8pm	6:30am-8pm	12pm-8pm
November 26-27	6am-8pm	Closed	10am-2pm	Closed
November 28-29	Closed	Closed	Closed	Closed

Student Recreation Center

Hours of Operation: Intersession December 20, 2019 - January 16, 2020

	<i>Building</i>	<i>Rock Wall</i>	<i>SRC Pool & Pool Deck</i>	<i>Irvine Campus Fitness Center</i>
Regular Operating Hours: Intersession 2020				
<u>Saturday, December 20, 2019 - Friday, January 18, 2020</u>				
Monday - Thursday	6am-8pm	5pm-8pm	7:30am-7:30pm	Closed
Friday	6am-8pm	12pm-3pm	7:30am-6:30pm	Closed
Saturday	8am-6pm	12pm-3pm	12:30pm-6:30pm	Closed
Sunday	8am-6pm	Closed	12:30pm-6:30pm	Closed

Special Operating Hours: Intersession: December 20, 2019- January 16, 2020

<u>Winter Recess</u>	December 21-22	8am-6pm	2pm-5pm	12:30pm-5:30pm	Closed
	December 23-24	6am-8pm	Closed	10am-2pm	Closed
	December 25- January 1	Closed	Closed	Closed	Closed
<u>SRC Training</u>	Friday, January 17	1pm-8pm	Closed	1pm-7:30pm	Closed