



SPECIAL MEETING MINUTES

June 3, 2019

CALL TO ORDER

Aaron Aguilar, ASI President, called the meeting to order at 11:30 a.m.

ROLL CALL

Members Present: Aguilar, Aguilar, Duncan, Evans, Kienzler, Rix, Shabak, Sharma

Members Absent: Budisantoso (E), Greco (E), Krogius, Kurtz (E), Nikopour, Sadat

Liaisons Present: Allen, Collins, Scialdone

Liaisons Absent: Petersen (E)

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

EXCUSALS

Aguilar asked for a motion and second to excuse the following absences, Budisantoso is out of the country, Kurtz is out of town and Petersen is out of town. Greco is out due to personal reasons (Duncan-m/Evans-s) Absences were excused by unanimous consent.

APPROVAL OF AGENDA

(Rix-m/Shabak-s) The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

(Shabak-m/Rix-s) The minutes from the 05/01/2019 TSC Board of Trustees meeting were approved as presented. There were no objections.

TIME CERTAIN

None

PUBLIC SPEAKERS

Autumn Vanderhook, former Trustee spoke to the BOT regarding Douglas Kurtz' candidacy for the BOT Chair position.

UNFINISHED BUSINESS

None

NEW BUSINESS

Information: Conflict of Interest and Pledge Statements

Allen distributed the Conflict of Interest and Pledge Statements and explained that the Student Trustees are asked to review and sign these forms each year. As Titan Student Centers Board of Trustees, ASI requires each Student Trustee to disclose that they are not financially involved through employment or family connections in matters that have a dealing with the corporation. In addition to that, Trustees are asked to sign a Pledge that states that they agree to follow the by-laws, policies, codes and regulations of the ASI during their term and to fulfill their duties and responsibilities in a fair and lawful, and

diligent manner. Allen asked that they please return the signed documents to her by the end of the meeting.

Action: Election of the Board of Trustees Chair

Aguilar asked for a motion and second to open nominations to elect the Titan Student Centers Board of Trustees Chair effective June 1, 2019 through May 31, 2020. (Duncan-m/Rix-s)

- Shabak nominated Douglas Kurtz to be the TSCBOT Chair. Kurtz accepted the nomination.
- Rix nominated Riley Duncan to be the TSCBOT Chair. Duncan accepted the nomination.

There were no other nominations. Aguilar closed nominations.

Aguilar invited Kurtz and Duncan to speak to the BOT about their experience, understanding of the position, and goals. Both candidates provided a presentations which are an attachment to the minutes. Candidates answered questions from the Board.

The BOT moved into discussion. After discussion, Aguilar asked if there were any objections to moving into a roll call vote. There were no objections. Aguilar asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 001 19/20 Douglas Kurtz was elected Titan Student Centers Board of Trustees Chair effective June 1, 2019 through May 31, 2020 with a 5-2-1 roll call vote.**

Aguilar continued to chair the meeting since Kurtz, 2019-2020 TSC Board of Trustees Chair, was absent.

Action: Election of the Vice Chair for Facilities Committee

The Chair asked for a motion and second to open nominations to elect the Titan Student Centers Board of Trustees Vice Chair for the Facilities Committee effective June 1, 2019 through May 31, 2020. (Evans-m/Shabak-s)

- Evans nominated Raechel Rix. Rix accepted the nomination.
- Shabak nominated Duncan. Duncan did not accept.

There were no other nominations. The Chair closed nominations.

Rix spoke to the BOT about her experience, understanding of the position, and goals. Rix provided a PowerPoint presentation which is attached to the minutes. Rix answered questions from the Board and then left the room during the BOT discussion.

The BOT moved into discussion. After discussion, Aguilar asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 002 19/20 Raechel Rix was elected Titan Student Centers Board of Trustees Vice Chair for the Facilities Committee effective June 1, 2019 through May 31, 2020 with a 7-0-1 roll call vote.**

Action: Election of the Vice Chair for Operations Committee

The Chair asked for a motion and second to open nominations to elect the Titan Student Centers Board of Trustees Vice Chair for the Operations Committee. (Duncan-m/Aguilar-s)

- Rix nominated Prashant Sharma. Sharma accepted the nomination.
- Duncan nominated Nikopour. Duncan retracted the nomination since Nikopour was absent and did not provide a presentation for consideration.

There were no other nominations. Aguilar closed nominations.

Sharma spoke to the BOT about his experience, understanding of the position, and goals. Sharma answered questions from the Board and then left the room during the BOT discussion.

The BOT moved into discussion. After discussion, Aguilar asked if there were any objections to moving into a roll call vote. There were no objections. **Motion BOT 003 19/20 Sharma was elected Titan Student Centers Board of Trustees Vice Chair for the Operations Committee effective June 1, 2019 through May 31, 2020 with a 7-0-1 roll call vote.**

Action: Appointment of ASI Audit Committee Member

The Chair asked for a Student Trustee volunteer to serve as the TSCBOT representative on the 2019-2020 ASI Audit Committee. (Duncan-m/Rix-s)

Allen explained that this is one of the standing committees of the ASI Board of Directors. Every nonprofit organization has their financials audited each year. The company that is retained reviews and reports on the finances of the organization. The committee reviews the reports and asks questions. They then facilitate the presentation of the report to the BOD. You don't have to be an expert in accounting to serve on this committee. The committee usually meets once or twice during the summer.

The following Student Trustees volunteered to serve on the ASI Audit Committee:
Chris Evans

The Chair opened the floor for discussion. There was no discussion.

The Chair asked if there were any objections to moving into a roll call vote to appoint Evans as the TSCBOT Audit Committee Representative. There were no objections.

BOT 004 19/20 Evans was appointed as the TSCBOT representative for the 2019-2020 ASI Audit Committee with a 7-0-1 roll call vote.

Roll Call Votes		001			002			003			004		
		Kurtz	Duncan	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	No	Abstain
Student Trustee	Aguilar	1			1			1			1		
ASI President	Aguilar	1			1			1			1		
Alumni Rep.	Budisantoso	Absent											
Student Trustee	Duncan			1	1			1			1		
Student Trustee	Evans	1			1			1					1
Faculty Rep.	Greco	Absent											
Student Trustee	Krogius	Absent											
Student Trustee	Kurtz	Absent											
Student Trustee	Nikopour	Absent											
Student Trustee	Rix	1					1	1			1		
Student Trustee	Sadat	Absent											
Student Trustee	Shabak	1			1			1			1		
Student Trustee	Sharma		1		1					1	1		
Univ. President's Rep.	Kienzler		1		1			1			1		
RSA	TBD	TBD											
ASI Board Chair	TBD	TBD											
		YES	NO	Abstain	YES	NO	Abstain	YES	NO	Abstain	YES	No	Abstain
		5	2	1	7	0	1	7	0	1	7	0	1

**ANNOUNCEMENTS/MEMBERS'
PRIVILEGES**

Evans congratulated the elected leaders and encouraged them to start working now to review all that is needed to be accomplished during the year and prepare for the upcoming semester.

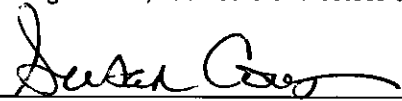
Kienzler shared that it is time for Student Orgs to re-register. Effective July 1st, all orgs will be frozen if they have not re-registered online.

ADJOURNMENT

Aguilar adjourned the meeting at 12:28 p.m.



Douglas Kurtz, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

**ASSOCIATED STUDENTS INC.
CALIFORNIA STATE UNIVERSITY, FULLERTON**

CERTIFICATION OF NON-CONFLICT OF INTEREST

I have read California Education Code Sections 89906, 89907, 89908, and 89909 printed on the reverse of this document, and I am not involved financially, through employment or family connections with any business, firm, vendor, and/or service bureau doing business with this corporation.

Should I find in some future contractual matter before the Board of Directors that there may be the potential of a conflict of interest, I shall disclose that potential conflict and abstain from voting, as prescribed in Education Code, Section 89907.

Printed Name

Signature

Date

California Education Code Section 89906

No member of the governing board of an auxiliary organization shall be financially interested in any contract or other transaction entered into by the board of which he is a member, and any contract or transaction entered into in violation of this section is void.

California Education Code Section 89907

No contract or other transaction entered into by the governing board of an auxiliary organization is void under the provisions of Section 89906, nor shall any member of such board be disqualified or deemed guilty of misconduct in office under said provisions, if the circumstances specified in the following subdivisions exist:

(a) The fact of such financial interest is disclosed or known to the governing board and noted in the minutes, and the governing board thereafter authorizes, approves, or ratifies the contract or transaction in good faith by a vote sufficient for the purpose without counting the vote or votes of such financially interested member or members, and

(b) The contract or transaction is just and reasonable as to the auxiliary organization at the time it is authorized or approved.

California Education Code Section 89908

The provisions of Section 89907 shall not be applicable if the circumstances specified in any of the following subdivisions exist:

(a) The contract or transaction is between an auxiliary organization and a member of the governing board of that auxiliary organization.

(b) The contract or transaction is between an auxiliary organization and a partnership or unincorporated association of which any member of the governing board of that auxiliary organization is a partner or in which he is the owner or holder, directly or indirectly, of a proprietorship interest.

(c) The contract or transaction is between an auxiliary organization and a corporation in which any member of the governing board of that auxiliary organization is the owner or holder, directly or indirectly, of 5 percent or more of the outstanding common stock.

(d) A member of the governing board of an auxiliary organization is interested in a contract or transaction within the meaning of Section 89906, and without first disclosing such interest to the governing board at a public meeting of the board, influences or attempts to influence another member or members of the board to enter into the contract or transaction.

California Education Code Section 89909

It is unlawful for any person to utilize any information, not a matter of public record, which is received by him by reason of his membership on the governing board of an auxiliary organization, for personal pecuniary gain, regardless of whether he is or is not a member of the governing board at the time such gain is realized.

ASSOCIATED STUDENTS INC.
CALIFORNIA STATE UNIVERSITY, FULLERTON

PLEDGE

I, (Print Name) _____, accept the position of (Position Title) _____ and the duties and responsibilities associated with the position. I agree to follow the Bylaws, policies, codes and regulations of the Associated Students Inc., California State University, Fullerton ("Corporation") and those of California State University, Fullerton. I agree to fulfill the duties and responsibilities of this position in a fair, lawful and diligent manner.

In making this pledge, I know of no conflict or reason which would in any manner interfere with my successfully fulfilling my duties and obligations to the Corporation and the students, fairly, openly and without conflict of interest, now or in the future. I agree to immediately notify the Corporation and its Board upon becoming aware of any obstacle to my fulfilling this pledge.

In making this pledge, I do so freely and willingly. I declare under penalty of perjury the foregoing is true and correct.

Name Printed

Signature

Date

POLICY CONCERNING STUDENT LEADER FINANCIAL AWARDS

Section 3

PLEDGE COMMITMENTS

A pledge of commitment to the duties of the office is required of all student leaders receiving a financial award. The pledge must be submitted at the time of assumption of duties of the position. A new pledge must be submitted for a new or different position. Completed pledges will be retained by the Associated Students, Inc. Executive Director with other conflict-of-interest statements.

DATE APPROVED: 05/08/2018

Riley Duncan

For Chair
Titan Student Center's
Board of Trustees

What's the Sitch?

- Business Student, Finance
- 2nd year in ASI
- Likes:
 - Cars
 - Wildlife
 - Humor
 - Architectural Design
 - COFFEE
- Dislikes:
 - Tea
 - ...and paper straws



Leadership as a Titan

- Board of Trustees Chair
 - ASC board meetings & project collaboration
 - Maintained corporate, university, and professional staff partnerships
 - Mediated board meetings and determined agendas
 - Fostered TSC Project creation
- MCBE Business Honors
 - Built a recruitment relationship with Pieology for CSUF students
- Titan Capital Management

Style

- Long-Term Vision
 - ASI and university strategic plans
- Innovative Problem Solving
- Data Driven
 - Quantitative
 - Qualitative



SKYfactorTM

Opportunities to Grow

- Strengthening Relationships
 - One on One meetings twice a month with each trustee
 - Meeting with campus partners
- Organization
 - Prioritization
 - Time management/scheduling
 - Budget management

Goals

- Guide Student Trustees in pursuing & incorporating their ideas and goals
- Board Involvement
 - Develop a timeline of BOT duties by end of September
 - Assign trustee teams to each BOT duty (Budget, space allocation, etc.)
- Holistic Wellness at the SRC (Expansion)
 - Initiate study from Brailsford & Dunleavy by the end of Fall
 - Begin progress on referendum, send proposal to Board of Directors by the end of Spring

Visions

- Welcoming, collaborative environment
- Open communication and Discussion
- Open mindedness

Thank You!

Questions?



TITAN STUDENT CENTERS BOARD OF TRUSTEES BOARD CHAIR PRESENTATION

DOUGLAS KURTZ

AGENDA



My Experience

My goals for the
year

Who am I

DOUGLAS KURTZ

- 5th year Senior
- Majoring in Business Finance, Minor in Economics
- TSC BOT Vice Chair of Operations
- Student Assistant in Information Technology
- Eagle Scout
- Active, goal driven Leader





WHO AM I

- Bay Area Native
- Hobbies: Anything outdoors, watching movies
- Favorite TV shows: Game of thrones, Seinfeld
- Sports teams: A's, Sharks, Raiders

WHO AM I (CON'T)



- My Family is a major influence in my life
- I am blessed to have a loving, caring, and supportive family
- Family values shape who I am

GOALS AS A TRUSTEE

Continue to be fiscally responsible

Support and help the completion of Roscoe's

Finalize the TSU Remodel plans

Continue the Program and Service evaluation

Provide refrigerator lockers

Remodel of the Titan Theater

Research and begin to plan an SRC expansion

Why BOT Chair



I would like foster and create an environment in our buildings that allows students to feel comfortable, safe and at home when they walk through our doors.

BOARD CHAIR GOALS

Student involvement

- Ask students what improvements they would like to see
- Inform them about who we are

Unison

- Create goals for the board which include everyone's ideas

Collaboration

- Impel every Board member to contribute on a proposal

Leadership Style

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graph LR; A[Leadership Style] --- B[Transparent]; A --- C[Hard worker, who leads by example]; A --- D[Pay attention to detail]; A --- E[Create and meet all deadlines]; A --- F[Goal driven leader];
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Transparent

Hard worker, who leads by example

Pay attention to detail

Create and meet all deadlines

Goal driven leader

EXPERIENCE

Worked on multiple proposals

Used student input to guide my work

Supported all Operations committee members contributions

Set a plan and kept to it

Actively participated in other ASI projects

RECAP

Create an environment where students feel at home



Seek input and work for the students



Take initiative, work hard, and be proactive

Questions?



Raechel Rix for Vice President of Facilities



Raechel Rix for Vice President of Facilities

Bio

- *I'm 22 years old*
- *I'm married.*
- *I live in Fullerton.*
- *Hobbies: hiking, yoga, and traveling.*



CSUF Bio

- *Student Ambassador for the college of Health and Human Development (HHD).*
- *President of Allied Health Student Association*
- *Vice President of Kappa Omicron Nu Honor Society*
- *First ever Undergrad assistant for the entire Peer Mentor Program of HHD*
- *Previous Director of Administration for HHD Inter-club Council*
- *Secretary of American Lung Association*

Why did I apply?

- *Not only was this a great leadership opportunity for me, but I was also encouraged by friends and family.*
- *I wanted to make a difference in the lives of students across campus. Hopefully I can change negative experiences to positive ones in our buildings.*
- *I am considering a career path in Policy, and this would be great experience for me.*





Goals

- *Work with DSS to make TSU and SRC accessible to all students (braille, ramps, more space for wheelchairs and assisted care.*
- *Continue projects of renovations to the second floor of TSU*
- *Easier access to study rooms.*
- *Cleaner spaces to study (avoid illnesses).*
- *Work collaboratively with all of my fellow trustee's, and meet with them at least twice a month to work on ideas, and create new projects.*



Raechel Rix for Vice President of Facilities

Resolution to Appoint 2019-2020 ASI Audit Committee

WHEREAS, The Associated Students, Incorporated (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton (CSUF); and

WHEREAS, ASI is governed by the ASI Board of Directors who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

WHEREAS, ASI Bylaws state in Article IV, Section 2, Clause 6 that the Audit Committee shall be composed of four (4) members of the Board, a member of the finance committee, and one (1) voting member of the TSC Board of Trustees. Members of the Board to serve on the Audit Committee shall be appointed by the Board; and

WHEREAS, the audit committee members must be students, may not be ASI Executives, staff, or unpaid volunteers in an operational position of the organization. No member may serve if they have a financial interest in ASI. Other voting members of the committee shall include two members from the campus community. All members must be approved by the Board of Directors with a majority vote; and

WHEREAS, the audit committee shall convene at least two times annually during the summer session; therefore let it be

RESOLVED, the ASI Board of Directors appoints the following individuals to serve on the Audit Committee for the 2019-20 academic year:

Four Directors to be nominated at the June 3, 2019 meeting of the ASI Board of Directors, and
One member of the ASI Finance Committee to be nominated at the June 3, 2019 meeting of the ASI Board of Directors, and

One Trustee to be nominated at the June 3, 2018 meeting of the TSC Board of Trustees, and
Rob Scialdone, Budget Manager, Division of Student Affairs, CSUF, and
Cindy Merida, Director of Audit Services and Coordination, CSUF; and let it be finally,

RESOLVED, the ASI Board of Directors names the chair of the Audit Committee from those appointed.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the third day of June in the year two thousand and nineteen.

Chair, Board of Directors

Treasurer/Secretary, Board of Directors

Associated Students, California State University, Fullerton, Inc., President, does hereby
[] approve / [] refuse to approve this resolution.

Aaron Aguilar
ASI President

Date