



Minutes

Titan Student Centers Board of Trustees

📅 Wed November 6th, 2019

🕒 1:30pm - 3:30pm PST

📍 Titan Student Union Board Room

I. **Call to Order**

Douglas Kurtz, TSCBOT Chair called the meeting to order at 1:30 p.m.

II. **Roll Call**

Members Present: Aguilar, Baker, Budisantoso, Carlsen, Evans, Flowers, Greco, Kalra, Kurtz, Nikopour, Shabak, Sharma

Members Absent: Rix, Sadat

Liaisons Present: Collins, Fehr, Masoud, Scialdone

Liaisons Absent:

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting. [According to the by-laws, a member of the board who does not remain until the scheduled ending for the meeting (3:45 p.m.) is considered not to be in attendance.]

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business. [According to the by-laws, a member of the board who is not in attendance prior to the announcement of Unfinished Business is considered not to be in attendance.]

EXCUSALS: None

III. **Approval of Agenda**

(Evans -m/Aguilar -s) The agenda was approved by unanimous consent.

IV. **Approval of Minutes**

a. **10/23/2019 TSCBOT Meeting Minutes**

(Carlsen-m/Shabak-s) The October 23, 2019 TSC Board of Trustees meeting minutes were approved by unanimous consent.

V. **Public Speakers**

NONE

VI. Time Certain

a. **1:45 p.m. Lionel Lawrence, Director of Financial Services**

Lionel Lawrence, Director of Financial Services reviewed the Titan Student Centers first quarter financial report. The report is an attachment to the minutes.

VII. Reports

a. **Chair**

Douglas Kurtz, Chair, provided a written report which is an attachment to the minutes.

b. **Vice Chair for Facilities**

No Report.

c. **Vice Chair for Operations**

Prashant Sharma, Operations Committee Chair, provided a written report. The report is an attachment to the minutes,

d. **ASI Associate Executive Director**

No Report.

e. **ASI Board of Directors Chair**

Lorren Baker, ASI Board Chair provided an update report from the Board of Directors. Focus on well being, Food Pantry Reso approved at Governance. Coming to BOD next week.

f. **ASI President's Designee**

Mansi Kalra, ASI Vice President provided an update report from the Executive Officers, Food Pantry, Pathways of Hope meeting coming this week. Met with IT from campus regarding intake system. Thanks for all who attended Student Leader Social event.

VIII. Unfinished Business

a. **NONE**

IX. New Business

a. **Discussion: ASI 2019-2024 Strategic Plan**

Kurtz yielded to Dr. Scott Martin, Associate Director for Marketing and Design, and Kayleigh Bates, Special Projects Coordinator, to review the draft ASI Strategic Plan. The presentation and draft plan document is an attachment to the minutes.

Kurtz asked the SP team to share the vision and proposed plan. He asked the Trustees to provide feedback on the draft plan. He yielded to Baker to provide an overview of the timeline for the plan through Governance to the full ASI Board. There were not comments.

b. **Action: TSU Student Organization Office Space Allocation - Spring 2020 (Facilities)**

BOT 006 19/20 (Facilities) A motion was brought to the Board from the Facilities Committee to approve a proposal for the Spring 2020 TSU Student Organization Office Space Allocation.

Kurtz yielded to Asha Nettles, Director of Leader and Program Development to review the proposal, voting and selection process for the space allocation. The proposal and supporting documentation are an attachment to the minutes. Nettles reviewed the process and roster.

Kurtz opened the floor to questions. Budisantoso asked if there is a wait list process, especially for those orgs who were not selected for an office space. Nettles shared information on the wait list and stated an adjustment will be made to the wait list once the final proposal approval is provided from the Board. Budisantoso asked if a question was posed to the student orgs in regards to any available space through other resources, like their colleges. Kurtz shared that was not part of the question pool, and the Committee will take that into consideration before the next term.

Kurtz opened the floor to discussion. There was no discussion.

Kurtz asked if there were any objections to moving into a roll call vote. There were no objections.

Decision: BOT 006 19/20 (Facilities) Roll Call Vote: 13-0-0 The proposal for the Spring 2020 TSU Student Organization Office Space Allocation was adopted.

- c. **Action: Titan Student Union Operating Hours 2020-2021 (Operations) BOT 007 19/20 (Operations) A motion was brought to the Board from the Operations Committee to approve a proposal for the 2020-2021 TSU Operating Hours.**

Kurtz yielded to Sharma to review the proposal, and the discussion from Operations. The proposal and supporting documentation are an attachment to the minutes. Sharma yielded to Fehr to review the presentation on the proposal.

Kurtz opened the floor to questions. There were no questions.

Kurtz opened the floor to discussion. The Board moved into discussion.

Evans asked if consideration was given to opening until 2:00 a.m. instead 12:00 a.m. on Saturday before finals, since some finals occur on Saturday. Kurtz shared thoughts about the recommended adjustment to the proposed hours, and stated that it may be something to consider, opening earlier and closing later. Fehr shared the strategy for recommending the adjustment to the hours is based on past customer counts. He provided historical counts and information to support the recommended hours. Budisantoso shared the Library is open 24 hours during that time to offset the availability of the TSU. Baker shared she also used the Library during overnight hours.

Carlsen asked about the budget impact and shared that the numbers do not add up. Kurtz provided clarification on the calculation.

Kurtz asked if there were any objections to moving into a roll call vote. There were no objections.

Decision: BOT 007 19/20 (Operations) Roll Call Vote: 13-0-0 The proposal for the 2020-2021 TSU Operating Hours was adopted.

- d. **Action: Titan Student Union Room Rental Fees and Titan Student Centers Staffing Fees (Operations)**

BOT 008 19/20 (Operations) A motion was brought to the Board from the Operations Committee to approve a proposal for the Titan Student Union Room Rental Fees and Titan Student Centers Staffing Fees.

Kurtz yielded to Sharma to review the proposal, and the discussion from Operations. The proposal and supporting documentation are an attachment to the minutes. Sharma yielded to Fehr to review the presentation on the proposal.

Kurtz opened the floor to questions.

Fehr answered questions from the Board of Trustees in regards to the room rental fees and staffing fees. Kurtz noted that time was running short for the meeting.

Greco motioned to table the Proposal for the Titan Student Union Room Rental Fees and Titan Student Centers Staffing Fees until the next Board of Trustees meeting. Kurtz seconded. There was no discussion. Roll Call 13-0-0 the motion to table was adopted.

X. Announcements/Member's Privilege

- Budisantoso shared that Homecoming will be Saturday, November 16th and she encouraged students to attend and participate.

XI. Adjournment

Douglas Kurtz, TSC Board of Trustees Chair, adjourned the meeting at 3:25 p.m.



Douglas Kurtz, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

Roll Call 2019-2020

11/06/2019 TSCBOT MEETING

Attendance	TSCBOT Trustees (Voting Members)		
		Present	Absent
Student Trustee	Aguilar	1	
Student Trustee	Carlsen	1	
Student Trustee	Evans	1	
Student Trustee	Nikopour	1	
VC Facilities	Rix		1
Student Trustee	Sadat		1
Student Trustee	Shabak	1	
VC Operations	Sharma	1	
Student Trustee	Vacant		
RSA Rep.	Zirzow	1	
ASI Pres. Rep.	Kalra	1	
ASI BOD Rep.	Baker	1	
Alumni Asso. Rep	Budisantoso	1	
Univ. President's Rep.	Flowers	1	
Academic Senate Rep.	Greco	1	
Chair	Kurtz	1	
		Present	Absent
		13	2

Attendance	TSCBOT Liaisons		
		Present	Absent
Recording Secretary	Collins	1	
VP Admin & Fin Rep.	Masoud	1	
VP Student Affairs Rep.	Scialdone	1	
ASI Assoc Exec Dir	Wiley	1	

Fehrn

Roll Call Votes	start #006	006			007			008		
		Yes	No	Abstain	YES	No	Abstain	Yes	No	Abstain
Student Trustee	Aguilar	1			1			1		
Student Trustee	Carlsen	1			1			1		
Student Trustee	Evans	1			1			1		
Student Trustee	Nikopour	1			1			1		
VC Facilities	Rix									
Student Trustee	Sadat									
Student Trustee	Shabak	1			1			1		
VC Operations	Sharma	1			1			1		
Student Trustee	Vacant									
RSA Rep.	Zirzow	1			1			1		
ASI Pres. Rep.	Kalra	1			1			1		
ASI BOD Rep.	Baker	1			1			1		
Alumni Asso. Rep	Budisantoso	1			1			1		
Univ. President's Rep.	Flowers	1			1			1		
Academic Senate Rep.	Greco	1			1			1		
Chair	Kurtz	1			1			1		
		YES	No	Abstain	YES	No	Abstain	YES	No	Abstain
		13	0	0	13	0	0	13	0	0



1st Quarter Financial Report

EXPENSE

July 1, 2019 - September 30, 2019

TITAN STUDENT CENTERS	ADMINISTRATION				BUILDING ENGINEERING				TITAN STUDENT UNION				TITAN RECREATION				BOARD OF TRUSTEES			
	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%
Personnel Services, FT	373,490	53,001	320,489	14%	606,628	138,508	468,120	23%	608,066	155,034	453,032	25%	492,105	120,348	371,757	24%				
Personnel Services, PT	23,091	5,877	17,214	25%	95,509	23,043	72,466	24%	556,911	120,273	436,638	22%	943,158	249,304	693,854	26%				
Professional Staff Benefits	109,670	14,704	94,966	13%	306,076	69,776	236,300	23%	258,203	69,384	188,819	27%	186,582	48,910	137,672	26%				
Student Benefit	924	344	580	37%	3,775	2,077	1,698	55%	23,372	9,309	14,063	40%	35,360	18,608	16,752	53%				
Student Leader Fin. Award	41,666	41,666	-	100%													41,666	41,666	-	100%
Supplies	19,198	3,285	15,913	17%	130,797	11,471	119,326	9%	91,401	33,538	57,863	37%	140,445	25,507	114,938	18%	5,000	31	4,969	1%
Printing & Advertising	1,242	-	1,242	0%					6,476	537	5,939	8%	11,282	642	10,640	6%	712	-	712	0%
Communications	16,876	1,074	15,802	6%	4,155	326	3,829	8%	9,282	454	8,828	5%	10,686	908	9,778	8%	477	40	437	8%
Professional Services									540	-	540	0%	21,200	3,197	18,003	15%				
Merchandise for Resale									200	-	200	0%	2,500	902	1,598	36%				
Custodial Services					994,003	161,232	832,771	16%												
Repairs & Maintenance	3,900	441	3,459	11%	62,714	10,377	52,337	17%	47,318	6,086	41,232	13%	15,000	3,980	11,020	27%				
Depreciation Expenses	-	45,824	(45,824)	0%									-	(83)	83	0%				
Live Scan									926	-	926	0%	4,400	-	4,400	0%				
Minor Construction					157,790	18,859	138,931	12%												
Leasehold Improvement																				
Contracts/Fees/Rentals	1,941,828	450,945	1,490,883	23%	247,882	57,636	190,246	23%	33,518	7,328	26,190	22%	130,442	33,022	97,420	25%	108,447	27,220	81,227	25%
Travel	28,425	1,346	27,079	5%	3,656	47	3,609	1%	10,969	1,437	9,532	13%	35,990	1,642	34,348	5%	20,000	-	20,000	0%
Vehicle Expense					2,106	577	1,529	27%												
Dues and Subscriptions	5,500	1,450	4,050	26%	350	-	350	0%	625	191	434	31%	6,536	3,195	3,341	49%				
Staff Development	5,900	-	5,900	0%	5,800	-	5,800	0%	11,675	11,675	-	100%	5,800	2,829	2,971	49%				
Insurance	88,000	-	88,000	0%																
Utilities	632,400	8,775	623,625	1%																
Credit Card Fees									33,560	3,672	29,888	11%	12,000	4,391	7,609	37%				
Capital Equip/Improvements	-	238,096	(238,096)	0%																
Contingency	28,000	-	28,000	0%					3,000	-	3,000	0%					8,000	-	8,000	0%
Postal Expense									3,517	-	3,517	0%								
Software Subscription	48,489	27,232	21,257	56%					37,376	18,171	19,205	49%	35,000.00	7,361.18	27,639	21%				
Prior Expenses	-	7,365	(7,365)	0%																
TOTAL EXPENSES	3,368,599	901,425	2,467,174	27%	2,621,241	493,929	2,127,312	19%	1,736,935	437,089	1,299,846	25%	2,088,486.00	524,663.15	1,563,823	25%	184,302	68,957	115,345	37%



1st Quarter Financial Report

INCOME

July 1, 2019 - September 30, 2019

TITAN STUDENT CENTERS	ADMINISTRATION				BUILDING ENGINEERING				TITAN STUDENT UNION				TITAN RECREATION				BOARD OF TRUSTEES			
	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%
Locker Income													38,000	19,441	18,559	51%				
Dining Commissions	175,000	9,756	165,244	6%																
Chargeback	165,500	13,214	152,286	8%	209,112	41,316	167,796	20%	1,001	-	1,001	0%								
Merchandise Sales/See's gift									121	60	61	50%	200	633	(433)	317%				
Shop II (Yum)	19,800	6,600	13,200	33%																
Class Bowling									8,400	5,145	3,255	61%								
Shoe Rentals									10,500	2,647	7,853	25%								
Foosball									242	83	159	34%								
Shuffleboard									-	48	(48)	0%								
Miscellaneous Revenue	2,000.0	6,534.8	(4,534.8)	327%					1,869	431	1,438	23%	24,000	6,385	17,615	27%				
Room Rental									226,744	99,281	127,464	44%	23,256	6,802	16,454	29%				
Movie Ticket Income									2,488	439	2,049	18%								
Equipment Rental													800	-	800	0%				
Computer Services Income																				
Personnel Services Income									43,020	11,883	31,138	28%	5,000	1,393	3,607	28%				
Amusement Ticket									25,000	3,143	21,857	13%								
ATM Amazon Locker Income	53,200	15,841	37,359	30%																
Interest Income	35,000	-	35,000	0%																
Sports Ticket Income									800	-	800	0%								
Registration Fees													492,435	227,873	264,562	46%				
Table Tennis									2,254	491	1,763	22%								
Open Billiards									21,574	4,214	17,360	20%								
Goods									75	-	75	0%								
Ticket Stock Revenue									320	-	320	0%								
Gaming Center									3,059	382	2,677	13%								
Electronic Games									3,500	412	3,088	12%								
Rock Wall Classes													3,000	-	3,000	0%				
Games Special Events									37,000	18,255	18,745	49%								
Open Bowling									11,431	3,052	8,379	27%								
TOTAL INCOME	450,500	51,946	398,554	12%	209,112	41,316	167,796	20%	399,398	149,965	249,433	38%	586,691	262,527	324,164	45%				



**ASSOCIATED
STUDENTS INC**

CALIFORNIA STATE UNIVERSITY, FULLERTON™

**TSC BOARD OF TRUSTEES
CHAIR'S REPORT
November 6, 2019**

REPORT:

- The vacant position application has been posted and is public
 - On Tuesday we will begin to schedule interviews with applicants
 - We will then bring a candidate to the board by Dec 6th given the process goes smoothly and we find one that we think is suitable
- Winter retreat is January 8th and 9th, Asha sent out a reminder about it today
 - Please mark it on your calendar, the team and I are currently planning it
- SRC trip
 - Aaron and I are looking into taking a trip to another school to see other Rec centers as we being to look at expanding ours. I will let you know when the details are finalized.
- ACUI
 - We are attending ACUI next weekend. I am excited to learn more about Student Unions and see how we can improve ours here at CSUF



CALIFORNIA STATE UNIVERSITY, FULLERTON™

TSC BOARD OF TRUSTEES
VICE CHAIR OPERATIONS REPORT
November 6, 2019

REPORT:

- In the last Operations Committee meeting, two proposals were approved
- The first proposal considered the following –
 - Opening the TSU from 10:00 a.m. – 10:00 p.m. on Saturday and Sunday before the first Monday of the semester (i.e. twice a year)
 - Extending the operating hours until midnight on Friday and Saturday before finals week (each semester)
 - Opening up at 7 a.m. on Sunday morning for the All-Night Study Week
- The second proposal suggested an increase in the chargeback amount for the TSU managers, setup crew, attendants, information & services ticket sellers, lifeguards and instructors working for the University Conference Center, Titan Recreation Center and Titan Bowl & Billiards. While keeping in mind the increase in minimum wage, as well as no hike in the room rental fee for the TSU since January 2017.
- We have requested for some handbills depicting the services and programs offered in both the centers that we will hand out soon via tabling or other forms.

ASI Strategic Plan

NOVEMBER 2019

Timeline



Process of the Strategic Plan

Spring 2019 ASI Board of Directors passed a resolution outlining the process of the creation of the Strategic Plan.

Outlined for Spring 2019 Working Group

ASI to assess the state of the organization and conduct an analysis to develop areas for focus or themes for the following Board of Directors to utilize in the development of ASI's strategic initiatives.

Spring 2019 Work Group

Completed a SWOT Analysis, surveyed the campus community, created focus areas and values.

Timeline



Resolution Approving Focus Areas and Values

Spring 2019, ASI Board of Directors passed a resolution approving the Strategic Plan Focus Areas and Values.

Outlined for Fall 2019 Working Group

In Fall 2019, ASI, based on those areas on focus and themes, the working group developed the organizations' strategic initiatives, goals, and strategies to accomplish the strategic plan.

Focus Groups

Held focus groups for student leaders and student employees.

- Discussion with professional staff at an All-Staff monthly meetings.
-

September 27 - October 18

Created objectives and strategies for each goal based on feedback from Spring 2019 Working Group, focus group, and input from members and their constituents.

PRESENT

- Review and edit the draft of the Strategic Plan.
- Governance Committee (November 21)
- Board of Directors (December 3)
-

ASI Values

SERVANT LEADERSHIP

ASI cultivates a culture based on transformational student development and a focus on the growth and well-being of all California State University, Fullerton students.

DIVERSITY, EQUITY, AND INCLUSION

ASI is committed to cultivating rich diversity and increasing culturally proficient and equity-minded students and staff by identifying barriers that inhibit student success and supporting efforts to remove them.

BUILD AND DEVELOP STUDENT LEADERS AND EMPLOYEES

ASI recognizes the value of investing in the development of its student leaders and employees and provides opportunities that facilitate and enhance this professional growth.

EMBRACE AND PURSUE INNOVATION

ASI recognizes the value of positive change and continually examines opportunities to implement innovative strategies and resources.



ASI VISION STATEMENT

ASI strives to improve, diversify, and expand our leadership and professional development opportunities, programs, and services to enhance student life and the Titan Experience.

Enhance Student Leader and Student Employee Development and Success

Objectives:

- Refine and enhance models that continually expand cultural competencies in ASI programs and services.
- Develop and implement a model of comprehensive personal and professional development for student leaders and student employees.
- Develop an intentional and targeted recruitment strategy to ensure diverse student population involved in ASI.
- Implement and support models that enhance student leader's academic success.

Enhance Student Leader and Student Employee Development and Success

Strategies:

1. Examine and assess current cultural competency practices and knowledge.
2. Empower students with tools for advocacy to voice their concerns.
3. Continue to refine programs that promote civic and democratic engagement, global learning, and social responsibility.
4. Develop and implement a mental health resources campaign in collaboration with campus partners.
5. Increase professional development opportunities for students.
6. Promote leadership opportunities to clubs and organizations through student involvement and engagement.
7. Administer academic assessments for student leaders twice per semester.
8. Develop and implement cross-campus collaborations with academic support centers for student leaders and student employees.

Advance Organizational Excellence

Objectives:

- Develop and implement a model that utilizes assessments and data-based evidence to implement organizational improvements.
- Create and maintain sound corporate practices that lead to long-term financial stability.
- Continue to improve transition and on-boarding models.
- Assess, adjust, and enhance the effectiveness of current internal communication to improve cohesion within the organization.
- Advance to current campus technology systems and tools and remain current with evolving technology demands.

Advance Organizational Excellence

Strategies:

1. Identify organizational areas for intentional growth and develop a plan to achieve improvement in these areas.
2. Create and implement department specific employee exit surveys in an effort to identify current strengths and opportunities for improvement.
3. Identify and provide professional development opportunities.
4. Establish and implement benchmarks to increase program and services outcomes.
5. Assess the effectiveness and impact of ASI programs based on data-driven and participant feedback.
6. Assess current internal communication channels to determine reach and effectiveness.
7. Research and implement a follower-based communication platform to increase organizational communication and buy-in.
8. Explore and implement organizational and educational technology.

Strengthening Community

Objectives:

- Strengthen ASI student leader and employee relationships.
- Enhance and provide opportunities for interactions, collaborations, and sharing information with the Titan community.
- Contribute to the model of the Titan Experience by refining ASI programs and services to increase student participation.
- Increase opportunities to support students through advocacy and partnerships.
- Develop campus partnerships to enhance ASI programs and services.
- Develop meaningful collaborations within the surrounding Fullerton area.

Strengthening Community

Strategies:

1. Develop and implement a student employee recognition program.
2. Refine and improve the professional employee recognition program.
3. Create and implement opportunities for student leaders and student employees to engage in discussions.
4. Create and implement professional development events for student leaders and professional employees to unite, network, and identify opportunities for collaboration.
5. Research and implement a shared calendar with events happening within ASI.
6. More effectively leverage technology and creative solutions to share pertinent and timely information and explore interpersonal communications.
7. Strategically identify opportunities for cross campus collaboration.
8. Continue to develop and enhance opportunities for campus and surrounding Fullerton area collaborations.

CURRENT ASI MISSION STATEMENT

The Associated Students Inc., California State University, Fullerton (ASI) is the recognized student government at California State University, Fullerton, advocating student interests on-campus and in local, state and national forums. The ASI strives to develop relevant and quality-minded services, facilities, and experiences, which are responsive to members of the campus and surrounding communities.

The ASI fosters meaningful student development opportunities through leadership, volunteer, and employment experiences. In addition to out-of-classroom learning opportunities, the ASI provides campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services. In recognition of its responsibility to enhance student life, the ASI encourages and supports the activities of all California State University, Fullerton recognized student organizations who activities stimulate individual and group participation within the university community.



SUGGESTED ASI MISSION STATEMENT

ASI serves, empowers, and engages California State University, Fullerton students.

Values

Servant Leadership: ASI cultivates a culture based on transformational student development and a focus on the growth and well-being of all California State University, Fullerton students.

Diversity, Equity, and Inclusion: ASI is committed to cultivating rich diversity and increasing culturally proficient and equity-minded students and staff by identifying barriers that inhibit student success and supporting efforts to remove them.

Build and Develop Student Leaders and Employees: ASI recognizes the value of investing in the development of its student leaders and employees and provides opportunities that facilitate and enhance this professional growth.

Embrace and Pursue Innovation: ASI recognizes the value of positive change and continually examines opportunities to implement innovative strategies and resources.

Vision Statement

ASI strives to improve, diversify, and expand our leadership and professional development opportunities, programs, and services to enhance student life and the Titan Experience.

Enhance Student Leader and Student Employee Development and Success

Objectives:

- Refine and enhance models that continually expand cultural competencies in ASI programs and services.
- Develop and implement a model of comprehensive personal and professional development for student leaders and student employees.
- Develop an intentional and targeted recruitment strategy to ensure diverse student population involved in ASI.
- Implement and support models that enhance student leader's academic success.

Strategies:

1. Examine and assess current cultural competency practices and knowledge.
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4. Develop and implement a mental health resources campaign in collaboration with campus partners.
5. Increase professional development opportunities for students.
6. Promote leadership opportunities to clubs and organizations through student involvement and engagement.
7. Administer academic assessments for student leaders twice per semester.
8. Develop and implement cross-campus collaborations with academic support centers for student leaders and student employees.

Advance Organizational Excellence

Objectives:

- Develop and implement a model that utilizes assessments and data-based evidence to implement organizational improvements.
- Create and maintain sound corporate practices that lead to long-term financial stability.
- Continue to improve transition and on-boarding models.
- Assess, adjust, and enhance the effectiveness of current internal communication to improve cohesion within the organization.
- Advance to current campus technology systems and tools and remain current with evolving technology demands.

Strategies:

1. Identify organizational areas for intentional growth and develop a plan to achieve improvement in these areas.
2. Create and implement department specific employee exit surveys in an effort to identify current strengths and opportunities for improvement.
3. Identify and provide professional development opportunities.
4. Establish and implement benchmarks to increase program and services outcomes.
5. Assess the effectiveness and impact of ASI programs based on data-driven and participant feedback.
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8. Explore and implement organizational and educational technology.

Strengthening Community

Objectives:

- Strengthen ASI student leader and employee relationships.
- Enhance and provide opportunities for interactions, collaborations, and sharing information with the Titan community.
- Contribute to the model of the Titan Experience by refining ASI programs and services to increase student participation.
- Increase opportunities to support students through advocacy and partnerships.
- Develop campus partnerships to enhance ASI programs and services.
- Develop meaningful collaborations within the surrounding Fullerton area.

Strategies:

1. Develop and implement a student employee recognition program.
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8. Continue to develop and enhance opportunities for campus and surrounding Fullerton area collaborations.

Mission Statement

ASI serves, empowers, and engages California State University, Fullerton students.

Examples:

- Serves
 - Student advocacy
 - On campus
 - Local, state, and federal level
 - Programming
 - Funding to students and student organizations
 - Camp Titan
 - Farmers' Market
 - Mobile Food Pantry
 - Student leaders (shared governance)
 - Children's Center
 - TSU
 - Accounting
 - College legal clinic
 - Info & Services
 - LPD
 - Marketing & Design
 - TBB
 - UCC
 - Operations
 - BE
 - Office and locker space
 - SRC
 - Drop-in fitness classes
 - F45
 - Intramural sports
 - Titan outdoors
 - Rock wall
 - Learn to swim
 - Titan youth summer camp
- Empowers
 - Students and student leaders (their voice)
 - Student employees
 - Programming
 - Titan Pride
 - Productions, Street Team, TTF
 - AICA
 - Roundtables
 - Town Halls
 - Resolutions
 - Student scholarships
 - Research grants
 - Student personal and professional development
 - Trainings
 - Advising
 - Travel for conferences
- Engages
 - Internal ASI community
 - Students at CSU Fullerton
 - Campus community (faculty and staff)
 - Surrounding Fullerton community
 - CSU community



CALIFORNIA STATE UNIVERSITY, FULLERTON™

Proposal to allocate student organization office space in the Titan Student Union for Spring 2020 Semester

PRESENTED TO: Titan Student Centers Board of Trustees Facilities Committee

MEETING DATE: Wednesday, November 6, 2019

PRESENTED BY: Raechel Rix, Vice Chair of the TSCBOT Facilities Committee
Asha Nettles, Director of ASI Leader and Program Development

BACKGROUND

The Titan Student Union offers a club office space program within the facility for recognized CSUF student clubs and organizations that includes office spaces and storage lockers. Office spaces are allocated by the TSCBOT each semester.

PROPOSAL

Allocate available club office spaces in the Titan Student Union to the recognized student organizations listed on the attached allocation roster for the Spring 2020 Semester.

RATIONALE

Based on the applications for office space submitted, the student organizations listed on the attached roster were assessed to have the best presented applications and plans for using the office space during the Spring Semester.

IMPACT

By offering space to recognized student organizations, the Titan Student Union continues to present opportunities for these organizations to engage with members and prospective members to accomplish club goals. As these spaces are already allocated for student organizations there will be no additional impact.

BUDGET IMPACT

There is no budget impact associated with the proposal.

IMPLEMENTATION TIMELINE

Student organizations allocated space will be contacted prior to the end of Fall Semester 2019 and will move into their offices the week before Spring Semester 2020.



CALIFORNIA STATE UNIVERSITY, FULLERTON™

TITAN STUDENT CENTERS BOARD OF TRUSTEES
PROPOSAL
FALL 2019

Proposal to set 2020-2021 Operating Hours for the Titan Student Union

PRESENTED TO: Titan Student Centers Board of Trustees

MEETING DATE: Wednesday, November 6, 2019

PRESENTED BY: Prashant Sharma, Vice Chair of the TSCBOT Operations Committee
Jeff Fehr, Associate Director, Titan Student Union

BACKGROUND

The Titan Student Centers Board of Trustees is required to complete an annual review of the operating hours of the Titan Student Centers - the Titan Student Union, Student Recreation Center, and Irvine Fitness Center. Data regarding student usage rates of the Titan Student Union have been collected and compiled which provides evidence for adjustment or maintenance of the operating hours for the Titan Student Union.

PROPOSAL

In consideration of the needs of Titan Student Union staff, tenants, student employees, and data collected on student and guest use of the Titan Student Union, make the following adjustments to the current operating hours in the Titan Student Union for 2020-2021:

Titan Student Union

Semester Hours

Operate TSU from 10:00 a.m. to 10:00 p.m. on the Saturday and Sunday before the first Monday classes, Fall and Spring semesters.

All-Night Study

Extend Operating Hours to stay open until midnight on the Friday and Saturday before Finals each semester. Extending the operating hours on Sunday from 7 a.m. throughout the night for All-Night Study before Final Exams each semester.

RATIONALE

Titan Student Union plans to operate from 10:00 a.m. to 10:00 p.m. on the Saturday and Sunday before the first Monday of each semester. The basis of this change is that a lot of newly enrolled students move in and around campus before the designated date. Thus, a lot of students, as well as their families, can be found exploring the facilities and the centers. Moreover, since the TSU frequently hosts events in parts of the building and requires public access, opening it up entirely would provide more access to the community.

Titan Student Union currently operates throughout day and night during Final Exams. However, the plan is to extend the operating hours from Friday and Saturday before the final's week by two hours, i.e., 7 a.m. to midnight Friday and 10 a.m. to midnight on Saturday and beginning All-Night Study hours at 7 a.m. Sunday through Final Exams. Generally, the exams start on Monday and students will have access to a study area before their exams.

IMPACT

Operating the Titan Student Union from 10:00 a.m. to 10:00 p.m. on Saturdays and Sundays before the first Monday class instead of being closed would not just benefit the students but the TSU as well. This change would provide freshman and newcomers to campus an opportunity to look around, appreciate and explore the Student Union. Moreover, opening up the building would provide easier access for any events held in the facility. The word of mouth advertisement from the students would, in turn, help TSU garner more patrons throughout the academic year.

The Titan Student Union holds All-Night Study during the finals week. Extending the operating hours from Friday and Saturday by two hours and beginning All-Night Study hours at 7 a.m. Sunday before the exams would provide students with more room and opportunity to study in a calm and composed environment. Extending the Fridays and Saturdays by two hours before the exam week and initiating all night from Sunday before the exam would be especially beneficial to the students appearing for exams in the first two or three days of the week.

BUDGET IMPACT

Operating the Titan Student Union from 10:00 a.m. to 10:00 p.m. on the Saturday and Sunday before the semester commences would cost approximately \$ 1,760.

The overall impact on the budget for adding two additional hours on Friday, Saturday and operating from 7a.m. beginning Sunday, twice per academic year would cost approximately \$558.74. The total operating cost would be approximately \$ 2,318.74.

IMPLEMENTATION TIMELINE

Operating Hours effective July 1, 2020 – June 30, 2021