



Minutes

Titan Student Centers Board of Trustees

📅 Wed February 12th, 2020

🕒 1:30pm - 3:30pm PST

📍 Titan Student Union Board Room

👥 In Attendance

I. **Call to Order**

Douglas Kurtz, Chair, called the meeting to order at 1:32 p.m.

II. **Roll Call**

Members Present: Aguilar, Brem, Budisantoso, Carlsen, Evans, Flowers, Greco, Kurtz, Nikopour, Reveles, Rix, Sadat, Shabak, Sharma

Members Absent: Aguilar (E)

Liaisons Present: Collins, Scialdone, Wiley

Liaisons Absent: Masoud

According to ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting [3:30 p.m.]

*Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the ending of the meeting.

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance before the announcement of Unfinished Business.

EXCUSALS: (Reveles-m/Aguilar-s) Kurtz informed the Board of Trustees that Aaron Aguilar would be arriving late to the meeting due to campus meeting. Kurtz further informed the BOT that Aguilar's meeting on campus was extended and he would not make the meeting. Absences were excused by unanimous consent.

III. **Approval of Agenda**

(Reveles-m/Shabak-s) The agenda was approved by unanimous consent.

IV. **Approval of Minutes**

a. **01/29/2020 TSCBOT Meeting Minutes**

(Reveles-m/Zirzow-s) The TSC Board of Trustees minutes from the January 29th meeting were approved by unanimous consent.

V. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda and matters impacting students.

NONE

VI. **Time Certain**

a. **1:45 p.m. Tony Lynch, Auxiliary Services Corporation Director of Dining Services**

Discussion regarding Option 2, Pop-up Pub concept in the Titan Student Union.

Tony Lynch provided a presentation to the Board of Trustees regarding the Pop-up Pub concept, Option 2. The presentation is an attachment to the minutes. Lynch answered questions regarding the concept.

- Brem suggested considering a taco cart food concept on the patio (burgers/tacos etc.) - Lynch shared there are some constraints that could come from Environmental Health and Safety, and the Health Department. The goal is to provide adult beverages and encourage patrons to bring their own food. A kitchen would be required for preparing food.
- Sharma asked for clarification regarding approvals required for the Pop-up pub. Lynch clarified that EHS, Campus, and ABC approvals would be required and there may be others. Concept would not have construction or kitchen component, minimizing the approval process.
- Evans asked about operational hours during school year and during summer. Lynch indicated hours have not been discussed and is yet to be determined.
- Nikopour asked if there is a legal requirement to serve food when alcohol is served. Lynch explained the campus license is for beer and wine (CSU limitation). Looking to use third party food delivery like GrubHub and the food court is available. He stated that their license is not restricted to require the purchase of food when alcohol is being purchased.
- Budisantoso asked if it would be required that a user show they purchased food. Lynch it would not be a requirement. Budisantoso follow-up, asked about cost through ABC and EHS for this concept. Lynch shared they have not talked about the concept with either entity. License for alcohol is not conditioned on food.
- Greco asked how long the former pub concept was in existence. Lynch shared it was in place for a decade. It didn't really draw large crowds. Greco asked what would make the Pop-up Pub concept different. Lynch indicated the location would be a strong benefit, being on main level, available to customers, expect greater draw for students. Years of marketing the lower level concept did not have the impact or draw to make the concept viable. Serving alcohol, being available on the main level will make a difference. Partnership with ASI and with campus, support from President, will help bring success.
- Scialdone asked about potential work in the space, including dealing with concrete concerns. Lynch indicated the plans are to work with ASI Building Engineering and bring in the necessary third party resources to address concerns. Scialdone asked if non-alcoholic drinks would be available. Lynch confirmed.
- Sharma asked about the timeline for the concept. Lynch indicated they have not discussed with all parties. Sharma asked for an estimated timeline to complete this

type of concept. Lynch shared a proposed goal to tie opening to semester start,. ASC has completed the paperwork to request license extension through ABC.

- Rix asked what the expectations for TSCBOT are if Option 2 goes through. Lynch shared Board support, promotion, marketing, fine tune concept as move forward, looking at furniture/fixtures/approval, working with BE, getting peers to participate. He shared that the Pop-up Pub option appears to be the most viable out of the concepts presented.
- Evans visited a University that had a tap room, programming events, such as wine tasting, trivia events, etc. He asked of ASI would have the option to use the space for these types of events. Lynch confirmed and shared the space would be available for student use and events.
- Greco suggested creating an AdHoc Committee to work on an agreement with ASC to address benefits between ASI and ASC.
- Brem shared concerns about GrubHub success in the Pop-up Pub space. Students would likely not want to walk away from their beer to pick up food in the Food Court. Concepts in food court do not necessarily match with pub concept. Is there an option to bring another concept that offer pub type food, i.e. burgers and wings. Lynch shared the original Roscoe's concept was sub sandwiches. GrubHub delivery is the concept that is being beta-tested on campus to bring food to students. Need to explore concepts available in food court and see how to utilize existing services to promote in the pub.
- Sadat asked about deals and incentives to make food more desirable. Lynch ABC frowns on deals that promotes consuming alcohol. Need to start with control and determine how best to encourage purchasing food without encouraging consumption of alcohol.
- Kurtz asked for clarification regarding the setup of the space when the concept is closed. Lynch confirmed that all furniture would remain in the facility, locked up. Intent is to leave everything in the space. It would be designed to take down quickly if the concept does not work long-term.
- Kurtz shared the idea to consider the Pop-up Pub option for a year or 2. Look into longer term solution in the interim. Lynch shared thoughts about evaluating the concept, looking at how much revenue is generated, testing the concept, and the benefit of providing students with a Pub hangout space on campus.
- Kurtz clarified that the Board will discuss, also as survey is in teh planning phase. Once information is gathered the Board will share direction going forward.
- Lynch asked if the Pop-up Pub is the direction the Board wants ASCto pursue, or wait until the survey. Kurtz indicated they are not in the place to request ASC move forward until the survey Plan to have survey results within a month.

VII. Reports

a. Chair

Douglas Kurtz, Chair, provided a written report which is an attachment to the minutes.

b. Vice Chair for Facilities

Raechel Rix provided a written report which is an attachment to the minutes.

c. Vice Chair for Operations

Prashant Sharma provided a written report which is an attachment to the minutes.

d. ASI Associate Executive Director

Drew Wiley provided a written report which is an attachment to the minutes.

e. **ASI Board of Directors Designee**

Marcus Reveles shared an update from the Board of Directors, indicating that Baker will setup a student feedback meeting on Thursday for the Ethnic Studies student response. All students are encouraged to participate.

f. **ASI President's Designee**

No report.

VIII. **Unfinished Business**

a. **Information: Boardable Board Management Software**

The Board will receive information on the board management software program, Boardable, from Drew Wiley, Associate Executive Director.

Drew Wiley reviewed the Boardable board management software platform and provided a presentation on the features and benefits. The presentation is an attachment to the minutes.

IX. **New Business**

a. **Discussion: Pub Concept**

The Board will discuss the information shared from Tony Lynch, as well as discuss questions to ask students for the survey.

Kurtz opened the floor to discussion on the Pub Concept based on information from Tony Lynch, ASC Director of Dining Services.

- Evans shared thoughts stating that it seems the Board is leaning toward the Pop-up Pub concept. Will confirm once student survey results are in. Greco's idea to create an Ad Hoc committee to work on this concept is a good idea.
- Kurtz asked Greco to elaborate on the Ad Hoc committee concept.
- Greco shared the Ad Hoc Committee could bring an agreement back to the Board regarding how the concept would work between ASC and ASI.
- Kurtz clarified that the Ad Hoc committee could flesh out all details regarding this concept before BOT makes decision.
- Budisantoso shared concerns that waiting until students give input before determining that ABC and Campus would approve might be a concern. Shared an idea to bring in a class on "how to pair beer with different types of foods". Asked about use of the space for study/hangout when Pub is not in service.
- Kurtz commented that it is a good idea to work with EHS to determine if the Pop-up concept would work.
- Greco shared if the license is not an option, the Board should not waste time, even with survey.
- Budisantoso shared EHS charges a fee per day for serving alcohol.
- Evans concerned about summer use/traffic. It would be nice if the space is flexible. Need to know what would happen over summer.
- Rob shared that it is important to have answers from EHS and ABC.
- Sharma stated do not need Firemarshal permit for non-construction work.
- Scialdone clarified that ABC and EHS approval would still be required.
- Evans asked if survey is only about the Pub concept or all facilities.
- Kurtz shared the survey will include all ideas for TSC facilities.
- Rix shared during Facilities Committee they had a brief discussion on other uses for

the space as an alternative.

- Kurtz asked if there were any concerns with asking ASC to gather licensing requirements. There were no concerns.
- Brem asked about forming an Ad Hoc committee now to get the ball rolling.
- Kurtz clarified that the Board of Directors can approve establishing an Ad Hoc committee. He urged members to reach out if interested.
- Carlsen indicated concerns of not having food at the concept would it keep students from participating.
- Fehr shared information on a TSU policy that food is always served with alcohol.
- Shabak asked about the prior pub with food.
- Fehr shared the pub had the RoundTable Pizza facility.
- Wiley shared working with ASC will evaluate ideas/options to ensure food is brought into the space. Need to evaluate what items need to be addressed in considering this concept. Need to ask ASC to come up with creative ways to get what is needed.
- Brem asked if the kitchen is still in the pub, and if so, is it usable.
- Fehr shared the pub closed in 2016, the space was gutted, it is now a storage room.
- Evans spoke to Wiley's comment, he shared on a visited to another campus, they had a pizza truck. This may be something to consider.
- Nikopour asked how open is the concept to food truck access. Kurtz provided clarification.

b. Information: TSC 2nd Quarter Financial Report 2019-20

The Board will receive a report on the TSC second quarter financials from Lionel Lawrence, Director of Financial Services.

Lionel Lawrence, Director of Financial Services, provided the second quarter financial report. The report is an attachment to the minutes.

The Board asked for clarification on discrepancies from the first quarter to the second quarter reports. Lawrence indicated he would review and provide an update.

c. Information: Food Pantry ~ Food Insecurity

The Board will receive an update regarding food insecurity on campus and the need for a food pantry.

Kurtz asked for a motion and second to postpone the Food Pantry information item to the next Board of Trustees meeting. (Reveles-m/Shabak-s) Information on the Food Pantry and Food Insecurity is postponed to the next TSC Board of Trustees meeting by unanimous consent.

X. Announcements/Member's Privilege

- Budisantoso shared information on dinner with 12 Titans. She indicated they received additional hosts, and there are more seats available for students to attend. Encouraged members to attend and spread the word. The dates are March 7th & 8th throughout SoCal. Sign-up on Alumni website. alumni.fullerton.edu/studentoutreach/d12.php

XI. Adjournment

Douglas Kurtz, TSC Board of Trustees Chair, adjourned the meeting at 3:13 p.m.



Douglas Kurtz, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

Roll Call 2019-2020

02/12/2020 TSCBOT MEETING

Attendance	TSCBOT Trustees (Voting Members)		
		Present	Absent
Student Trustee	Aguilar	1	
Student Trustee	Breem	1	
Student Trustee	Carlsen	1	
Student Trustee	Evans	1	
Student Trustee	Nikopour	1	
VC Facilities	Rix	1	
Student Trustee	Sadat	1	
Student Trustee	Shabak	1	
VC Operations	Sharma	1	
RSA Rep.	Zirzow	1	
ASI Pres. Rep.	Aguilar		1
ASI BOD Rep.	Reveles	1	
Alumni Asso. Rep	Budisantoso	1	
Univ. President's Rep.	Flowers	1	
Academic Senate Rep.	Greco	1	
Chair	Kurtz	1	
		Present	Absent
		15	1

Attendance	TSCBOT Liaisons		
		Present	Absent
Recording Secretary	Collins	1	
VP Admin & Fin Rep.	Masoud		1
VP Student Affairs Rep.	Scialdone	1	
ASI Assoc Exec Dir	Wiley	1	
		3	1



Option # 2 Pop-up concept

Titan Student Union
Chuck Kissel & Tony Lynch
CSU Fullerton Auxiliary Services Corporation

Room Lay-out Option #2



Look and Feel

- Entertainment Options
 - Large Screen TVs
 - Shuffleboard Table
 - Dartboards
 - Patio Cornhole



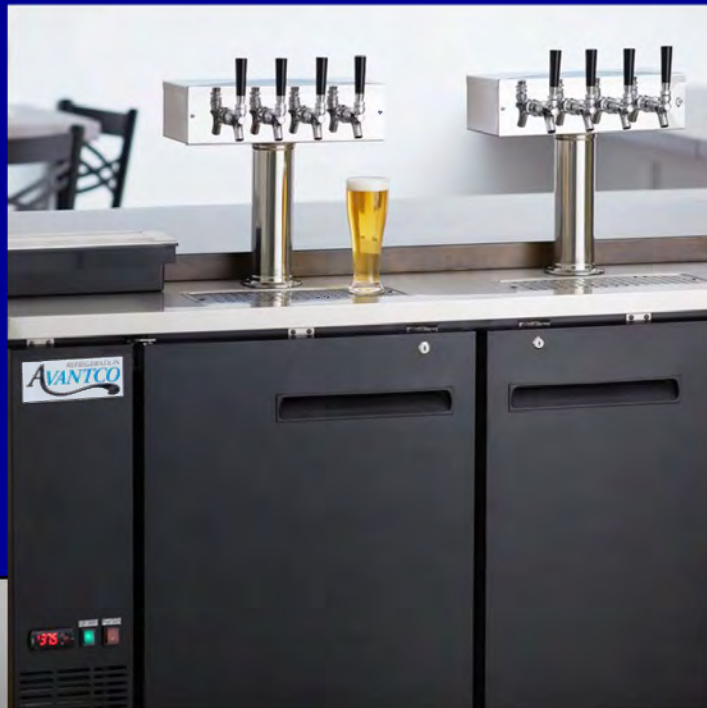
Look and Feel

- Concrete Flooring
- Industrial Furniture



Look and Feel

- Multiple Tap Bar
- Portable Bar



Look and Feel

- Extra Seating



Beer Handles

- Possibly:
 - Bootleggers
 - Bottle Logic
 - Hefeweizen
 - Stella Artois
 - Bud Light
 - Corona
 - Ballast Point IPA
 - Stone Neverending Haze IPA
 - Elysian Space Dust IPA
 - Belching Beaver Phantom Bride IPA

Additional Points to Consider

- Alcoholic Beverage Control Approval
- EHS Approval
- Possible Campus Input/Approval
- All work needed to be done in-house Building and Engineering
- No construction to take place—100% all moveable furniture and fixtures
- Next steps

Questions?

REPORT:

- Over the last week, I have been working with Maria and BOD on some bylaw changes. I want to assure all of you that any bylaw or policy changes that effect BOT will go through BOT and BOT committees before being implemented.
- Breakfast with the boards:
 - March 5th in front of Titan Shops and Titan walkway
 - We are planning to have breakfast burritos.
 - The purpose of this is to spread awareness of ASI as well as the two surveys we have.
- Busy month of March:
 - Between the budget, numerous proposals, ACUI, and spring break, next month is going to fly by.
 - Please keep up your studying, balance times accordingly.
- Town Hall
 - I hope you all went and had a chance to listen to students feedback.



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VICE CHAIR FACILITIES REPORT

February 12, 2020

Vice Chair Facilities:

- During last facilities committee meeting, we discussed possibilities for the TSU 129 space. We are looking forward to Tony's presentation today.
- Upcoming this semester, we are discussing a proposal for a re-vamp of the theater, and we have club office space allocations. So keep your eyes open for these as the semester progresses.



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**TSC BOARD OF TRUSTEES
VICE CHAIR OPERATIONS REPORT
February 12, 2020**

REPORT:

Just to bring in your notice, we have a strict budget timeline coming up. The three-year budget report would be shared with you at the earliest. The F-45 numbers are on a higher side and I would keep you updated about it. More information related to the budget will be shared in an e-mail as well as in one-to-one meeting.

TO: Titan Student Centers Board of Trustees

FROM: Drew Wiley, Associate Executive Director

SUBJECT: Regular Meeting Update Report

DATE: 12 February 2020

Budget Preparation

- Working with Lionel on final preparations to begin the budget process at the Operation Committee
- We expect to have the three year history report to the Operations Committee in the next week
- The process will move forward and we are anticipating the final proposal will come to the TSCBOT on March 25

TSU Print Station

- In collaboration with Campus IT, we are in the process of installing the new print station on the main level near Information and Services; we anticipate the station being live this week
- This station will be connected to the campus based system similar to what a student would find in the Library

ASI Scholarships Program

- If you have not already, please consider reaching out to Doug and/or Kristyne to help with the ASI Scholarship Program

ASI Presents Actor Winston Duke

- I hope you all were able to attend this event last week, the feedback we've received has been very positive
- We hope that this is the beginning of a new series of speaker style events for the future; something ASI has done in the past, but not in most recent years

BOARDABLE

January 2020

History

Spring 2019

- ASI Administration started researching modernization ideas for Minutes, Agendas, and Documentation for the student governance side of the organization

Summer 2019

- ASI Administration vetted several options and landed on Boardable

Fall 2019

- All recording secretaries started using Boardable

Dashboard

The screenshot shows a web browser window with the URL `app.boardable.com/associated-students-inc-1`. The browser's address bar and tabs are visible at the top. The dashboard header includes a search bar, a notification bell, and the user's name, Kayleigh Bates. The main content area is titled "Dashboard" and features a message: "You can edit the dashboard message in your Organization's [settings](#) page." Below this is a section for "Upcoming" meetings, with a sub-header "19 unpublished meetings". The list of meetings includes:

- Jan 21** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe
- Jan 22** Operations Sub Committee (1:30pm) TSC Operations Committee Meeting 1 🗣️
MEETING
RSVP: yes remote no maybe
- Jan 28** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe
- Feb 4** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe
- Feb 11** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe
- Feb 18** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe
- Feb 25** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe
- Mar 3** Board of Directors (1:15pm) ASI Board of Directors Meeting 0 🗣️
MEETING
RSVP: yes remote no maybe

The left sidebar contains navigation links: Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center. The Windows taskbar at the bottom shows the search bar and various application icons. The system tray in the bottom right corner displays the time as 1:20 PM on 1/17/2020.

Dashboard

Associated Students Inc. Dashboard

Search

Kayleigh Bates

ASSOCIATED STUDENTS INC
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Dashboard
Calendar
My Groups

People
Groups
Meetings
Documents
Discussions
Polls
Tasks

Settings
Subscription

Help Center

Dashboard

You can edit the dashboard message in your Organization's [settings](#) page.

Upcoming

19 unpublished meetings

Date	Meeting Title	Time	RSVP
Jan 21	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Jan 22	Operations Sub Committee TSC Operations Committee Meeting	1:30pm	yes remote no maybe
Jan 28	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Feb 4	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Feb 11	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Feb 18	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Feb 25	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Mar 3	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe

Type here to search

1:20 PM
1/17/2020

Calendar

The screenshot displays a web browser window with the URL `app.boardable.com/associated-students-inc-1/calendar`. The page title is "Calendar". On the left, there is a navigation sidebar for "ASSOCIATED STUDENTS INC" (CALIFORNIA STATE UNIVERSITY, FULLERTON) with menu items: Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center. The main content area shows a calendar for January 2020. At the top right of the calendar area, a button labeled "Integrate Your Calendar" is highlighted with a red box. Below this are three filter buttons: "Meetings" (checked), "Polls" (checked), and "My Tasks" (unchecked). The calendar grid shows dates from Sunday to Saturday. Events are listed as follows:

Day	Event
Tue 21	1:15p ASI Board of Direc
Wed 22	1:30p TSC Operations C 3p TSC Facilities Comm
Thu 23	1:15p ASI Finance Comm 2:30p Governance Comm
Tue 28	1:30p Titan Student Cen
Tue 29	1:15p ASI Board of Direc
Wed 30	1:30p TSC Operations C 3p TSC Facilities Comm

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time 2:00 PM on 1/17/2020.

Dashboard

Associated Students Inc.: Dashb... x

app.boardable.com/associated-students-inc-1/

Apps Dayforce CSUF SSO Service Student Government Spotify - Home Login Inbox - kaybates04... Handshake

Search

Kayleigh Bates

ASSOCIATED STUDENTS INC
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switch accounts

Dashboard
Calendar
My Groups
Board Leadership Review Committee
Elections Judicial Council
Board of Directors
Governance Committee
Titan Student Centers Board of Trustees
Operations Sub Committee
People
Groups
Meetings
Documents
Discussions
Polls
Tasks
Settings
Subscription

Dashboard

You can edit the dashboard message in your Organization's [settings](#) page

Upcoming

19 unpublished meetings

Date	Meeting Title	Time	RSVP
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Feb 18	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Feb 25	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe
Mar 3	Board of Directors ASI Board of Directors Meeting	1:15pm	yes remote no maybe

Type here to search

1:28 PM 1/17/2020

Dashboard

The screenshot displays the Boardable dashboard for Associated Students Inc. The browser address bar shows the URL `app.boardable.com/associated-students-inc-1`. The sidebar on the left contains the following navigation items:

- Dashboard
- Calendar
- My Groups
- People** (highlighted with a red box)
- Groups
- Meetings
- Documents
- Discussions
- Polls
- Tasks
- Settings
- Subscription
- Help Center

The main dashboard area features a search bar and a user profile for Kayleigh Bates. Below this is a 'Dashboard' header with a message: "You can edit the dashboard message in your Organization's [settings](#) page." The primary content is an 'Upcoming' section titled "19 unpublished meetings", which lists several meetings:

Date	Meeting Title	Time	RSVP Options
Jan 21	Board of Directors ASI Board of Directors Meeting	1:15pm	yes, remote, no, maybe
Jan 22	Operations Sub Committee TSC Operations Committee Meeting	1:30pm	yes, remote, no, maybe
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Feb 4	Board of Directors ASI Board of Directors Meeting	1:15pm	yes, remote, no, maybe
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Feb 25	Board of Directors ASI Board of Directors Meeting	1:15pm	yes, remote, no, maybe
Mar 3	Board of Directors ASI Board of Directors Meeting	1:15pm	yes, remote, no, maybe

The Windows taskbar at the bottom shows the search bar with the text "Type here to search", several application icons, and the system tray with the date and time: 1:20 PM, 1/17/2020.

People

Associated Students Inc. People

app.boardable.com/associated-students-inc-1/people

Apps Dayforce CSUF SSO Service Student Government Spotify - Home Login Inbox - kaybates04... Handshake

Search

Kayleigh Bates

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switch accounts

Dashboard
Calendar
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Documents
Discussions
Polls
Tasks
Settings
Subscription
Help Center

People 51 people (max 55) / 39 unaccepted invitations [Re-send Unaccepted Invitations](#)

search sort by Last Name view Condensed

<input type="checkbox"/>	Aaron Aguilar edit	ASI Board - Liaison	invitation sent
<input type="checkbox"/>	Christian Aguilar edit	TSC Student Trustee	invitation sent
<input type="checkbox"/>	Lesley Aguirre edit	ASI Board - Director ARTS	invitation sent
<input type="checkbox"/>	Keya Allen edit	ASI Board - Liaison - Advisor	last activity Aug 23, 2019
<input type="checkbox"/>	Sidney Alvarez edit	ASI Board - Director HHD	invitation sent
<input type="checkbox"/>	Lorren Baker edit	ASI Board - Director ARTS - Chair	invitation sent
<input type="checkbox"/>	Wendy Barillas edit	ASI Board - Director HHD	invitation sent
<input type="checkbox"/>	Kayleigh Bates edit	Staff	last activity 1:34 PM
<input type="checkbox"/>	Ido Brem edit	TSC Student Trustee	last activity 11:06 AM
<input type="checkbox"/>	Justine Budisantoso edit	TSC BOT Alumni Representative	invitation sent
<input type="checkbox"/>	Rodolfo Calderon edit	ASI Board - Director EDU	invitation sent
<input type="checkbox"/>	Christopher Carlsen edit	TSC Student Trustee	invitation sent
<input type="checkbox"/>	Susan Collins edit	Recording Secretary	last activity 1:12 PM
<input type="checkbox"/>	Brittany Cook edit	ASI Board - Director NSM - Treasurer/Secretary	last activity 12:27 PM
<input type="checkbox"/>	Andrea Cortes edit	ASI Board - Director NSM	invitation sent
<input type="checkbox"/>	Chris Evans edit	TSC Student Trustee	invitation sent

+ Add Someone
Export
Send Invitations
Delete
Copy Invitation Link

Type here to search

1:35 PM 1/17/2020

People

The screenshot shows a web browser window with the URL `app.boardable.com/associated-students-inc-1/people/aaron-aguilar`. The browser's address bar and tabs are visible at the top. The page content includes:

- Header:** A dark teal navigation bar with a search bar on the left and a user profile for "Kayleigh Bates" on the right.
- Left Sidebar:** A vertical menu for "ASSOCIATED STUDENTS INC CALIFORNIA STATE UNIVERSITY, FULLERTON" with options: Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center.
- Main Content Area:**
 - Profile Card:** Features a profile picture of Aaron Aguilar, his name, a title "ASI Board - Liaison", a "Board Term" of "06/01/2019 - 05/31/2020", and a "Login email" of "aspresident@fullerton.edu". It also lists "Groups" as "Board of Directors" and "ASI President" with the email "aspresident@fullerton.edu". An "Edit" button is in the top right corner.
 - Recent Activity:** A section below the profile card, currently empty.
- Footer:** The "boardable" logo is in the bottom left, and a chat icon is in the bottom right.

The Windows taskbar at the bottom shows the search bar, system tray, and various application icons. The system clock indicates the time is 1:36 PM on 1/17/2020.

Groups

Associated Students Inc: Group x +

app.boardable.com/associated-students-inc-1/groups

Apps Dayforce CSUF SSO Service Student Government Spotify - Home Login Inbox - kaybates04... Handshake

Search

Kayleigh Bates

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switch accounts

Dashboard
Calendar
My Groups
People
Groups
Meetings
Documents
Discussions
Polls
Tasks
Settings
Subscription
Help Center

Groups

+ Add Group

Name	Owner	Members
Audit Committee	Deserita Ohtomo	
Board Leadership Review Committee	Kristyne Robles	
Board of Directors	Susan Collins	+ 16 more
Children's Center Advisory Committee	Kristyne Robles	
Elections Judicial Council	Susan Collins	
Facilities Sub Committee	Susan Collins	+ 4 more
Finance Committee	Deserita Ohtomo	
Governance Committee	Kristyne Robles	
Operations Sub Committee	Susan Collins	+ 5 more
Titan Student Centers Board of Trustees	Susan Collins	+ 16 more

boardable

1:32 PM 1/17/2020

Groups

The screenshot shows a web browser window with the URL `app.boardable.com/associated-students-inc-1/groups/titan-student-centers-board-of-trustees`. The page features a dark teal header with a search bar and a user profile for Kayleigh Bates. On the left, there is a sidebar with the logo for 'ASSOCIATED STUDENTS INC CALIFORNIA STATE UNIVERSITY, FULLERTON' and a navigation menu including Dashboard, Calendar, My Groups (with sub-items like Board of Directors and Governance Committee), People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center. The main content area is titled 'Titan Student Centers Board of Trustees' and includes an 'Edit' button. Below the title, there are sections for 'Latest Activity' (listing four meeting posts from 1 to 3 months ago), 'Meetings' (with a '+ Add Meeting' button), 'Polls' (with a '+ Add Poll' button), 'Documents' (with an 'Upload Documents' button and icons for various file types), and 'Recent Discussions' (with a '+ Add Discussion' button). A '+ Add Task' button is partially visible at the bottom. The Windows taskbar at the bottom shows the date as 1/17/2020 and the time as 2:15 PM.

Groups

Associated Students Inc. Titan S

app.boardable.com/associated-students-inc-1/groups/titan-student-centers-board-of-trustees

Apps Dayforce CSUF SSO Service Student Government Spotify - Home Login Inbox - kaybates04... Handshake

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON
Switch accounts

- Dashboard
- Calendar
- My Groups
 - Board of Directors
 - Governance Committee
 - Titan Student Centers
 - Board of Trustees
 - Operations Sub-Committee
- People
- Groups
- Meetings
- Documents
- Discussions
- Polls
- Tasks
- Settings
- Subscription
- Help Center

Members

Update Members

search

Name	Group Admin
Christian Aguilar	TSC Student Trustee
Lorren Baker	ASI Board - Director ARTS - Chair
Kayleigh Bates	Staff
Ido Brem	TSC Student Trustee
Justine Budisantoso	TSC BOT Alumni Representative
Christopher Carlsen	TSC Student Trustee
Susan Collins	Recording Secretary
Chris Evans	TSC Student Trustee
Jeff Fehm	TSC BOT Committee Advisor - Facilities
Alisa Flowers	TSC BOT University President's Representative
Joe Greco	TSC BOT Faculty Representative
Douglas Kurtz	TSC Board Chair
Lionel Lawrence	Liaison - Advisor
Homaira Masoud	TSC BOT - Liaison
Carol McDaniel	Staff - Advisor
Asha Nettles	
Nima Nikopour	TSC Student Trustee
Marcus Reveles	ASI Board - Director EDU
Raechel Rix	TSC Vice Chair Facilities
Rob Scialdone	TSC BOT - Liaison
Delilah Sedat	TSC Student Trustee
Shayan Shabak	TSC Student Trustee
Prashant Sharma	TSC Vice-Chair Operations
Aaron Tapper	
Drew Wiley	
Zach Zirzow	TSC BOT PSA Representative

Type here to search

2:16 PM 1/17/2020

Meetings

The screenshot displays a web browser window with the URL `app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7`. The page header includes a search bar and a user profile for Kayleigh Bates. The main content area is titled "Titan Student Centers Board of Trustees" and features a meeting card for Wednesday, December 4, 2019, from 1:30pm to 3:30pm PST. The meeting location is Titan Student Union Board Room, and it is called by Douglas Kurtz, Chair. The meeting type is Regular, and attendees include Board Members, Staff, and General Public. An RSVP section offers options: yes, remote, no, and maybe. A sidebar on the right provides actions such as Edit Meeting Info, Edit Agenda, Edit Minutes, Send Message to Meeting Members, Create Follow Up Meeting, Meeting Summary, and Meeting Published. Below the meeting card are sections for Minutes, Polls, and Agenda. The Agenda section lists documents in the agenda, including meeting minutes, chair reports, and facility proposals. The Windows taskbar at the bottom shows the time as 2:05 PM on 1/17/2020.

Associated Students Inc. Titan S

app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7

Search

Kayleigh Bates

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON

Dashboard
Calendar
My Groups
People
Groups
Meetings
Documents
Discussions
Polls
Tasks
Settings
Subscription
Help Center

Titan Student Centers Board of Trustees

Titan Student Centers Board of Trustees

Wednesday, December 4 2019 Add to Calendar

1:30pm - 3:30pm PST

Titan Student Centers Board of Trustees

Titan Student Union Board Room

Meeting Called By: Douglas Kurtz, Chair
Type of Meeting: Regular
Attendees: Board Members, Staff, General Public

RSVP
yes remote no maybe

Edit Meeting Info
Edit Agenda
Edit Minutes
Send Message to Meeting Members
Create Follow Up Meeting
Meeting Summary
Meeting Published

Minutes Open Minutes Open as PDF

Polls Add Poll

Agenda edit Open Agenda Open as PDF

Documents in Agenda

- Item IV.a 11/20/2019 TSCBOT Meeting Minutes.pdf
- Item VII.a Kurtz TSCBOT Chair Report.pdf
- Item VII.b Vicechairfacilitiesreport.pdf
- Item IX.a TSCBOT Facilities Proposal - 2020 Capital.pdf
- Item IX.a 2020 Capital Project Requests BOT (2).pdf
- Item IX.a 2020 Capital Equipment Presentation - BOT.pptx

Type here to search

2:05 PM
1/17/2020

Meetings

Associated Students Inc: Titan S... x +

app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7

Apps Dayforce CSUF SSO Service Student Government Spotify - Home Login Inbox - kaybates04... Handshake

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™
Switch accounts

- Dashboard
- Calendar
- My Groups
- People
- Groups
- Meetings
- Documents
- Discussions
- Polls
- Tasks
- Settings
- Subscription
- Help Center

Item VII.b Vicechairfacilitiesreport.pdf
Item IX.a TSCBOT Facilities Proposal - 2020 Capital.pdf
Item IX.a 2020 Capital Project Requests BOT (2).pdf
Item IX.a 2020 Capital Equipment Presentation - BOT.pptx
Item IX.b Ido Brem Board Presentation.pptx
Item IX.b Ido Brem - Redacted.pdf

Supplemental Documents
Upload Documents
Max file size: 250MB

Tasks + Add Task

People Update Members

Name	Collaborator	RSVP	Attendance
Kayleigh Bates (Staff)	✓	0/0	0/0
Susan Collins (Recording Secretary)	✓	yes	0/0
Jeff Fehr (TSC BOT Committee Advisor - Facilities)	✓	no	0/0
Lionel Lawrence (Liaison - Advisor)	✓	no	0/0
Carol McDaniel (Staff - Advisor)	✓	no	0/0
Asha Nettles	✓	no	0/0
Aaron Tapper	✓	no	0/0
Drew Wiley	✓	no	0/0

0 Comments On

Add Comment

B I [bulleted list] [numbered list] [link] [image] [code]

Edit Meeting Info
Edit Agenda
Edit Minutes
Send Message to Meeting Members
Create Follow Up Meeting
Meeting Summary
Meeting Published

2:17 PM
1/17/2020

Meetings

The screenshot shows a web browser window displaying a meeting page for the Titan Student Centers Board of Trustees. The browser's address bar shows the URL: `app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7`. The page header includes a search bar and the user's name, Kayleigh Bates. The left sidebar contains navigation options: Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center. The main content area displays the following meeting details:

- Date:** Wednesday, December 4 2019 (with an "Add to Calendar" link)
- Time:** 1:30pm - 3:30pm PST
- Organization:** Titan Student Centers Board of Trustees
- Location:** Titan Student Union Board Room
- Meeting Called By:** Douglas Kurtz, Chair
- Type of Meeting:** Regular
- Attendees:** Board Members, Staff, General Public

Below the meeting details are three sections:

- Minutes:** Includes buttons for "Open Minutes" and "Open as PDF".
- Polls:** Includes a "+ Add Poll" button.
- Agenda:** Includes buttons for "Open Agenda" and "Open as PDF".

The "Documents in Agenda" section lists the following files:

- Item IV.a 11202019 TSCBOT Meeting Minutes.pdf
- Item VII.a Kurtz TSCBOT Chair Report.pdf
- Item VII.b Vicechairfacilitiesreport.pdf
- Item IX.a TSCBOT Facilities Proposal - 2020 Capital.pdf
- Item IX.a 2020 Capital Project Requests BOT (2).pdf
- Item IX.a 2020 Capital Equipment Presentation - BOT.pptx

On the right side of the page, there is a vertical menu with the following options: Edit Meeting Info, Edit Agenda, Edit Minutes, Send Message to Meeting Members, Create Follow Up Meeting, Meeting Summary, and Meeting Published. At the bottom right, there is a chat icon and a system tray showing the time as 2:05 PM on 1/17/2020.

Meetings

The screenshot displays a web browser window with the URL `app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7`. The page header includes a search bar and the user name "Kayleigh Bates". The main content area is titled "Titan Student Centers Board of Trustees" and features a meeting card for "Wednesday, December 4 2019" from "1:30pm - 3:30pm PST" in the "Titan Student Union Board Room". The meeting is called by Douglas Kurtz, is a regular meeting, and attendees include Board Members, Staff, and General Public. An RSVP section offers "yes", "remote", "no", and "maybe" options. Below the meeting card are sections for "Minutes" (with "Open Minutes" and "Open as PDF" buttons), "Polls" (with an "Add Poll" button), and "Agenda" (with an "Open Agenda" button highlighted by a red box and an "Open as PDF" button). The "Documents in Agenda" list includes several PDF files related to meeting minutes and reports. A sidebar on the left contains navigation links for Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center. The bottom of the screen shows a Windows taskbar with the search bar and various application icons.

Associated Students Inc. Titan S

app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7

Search

Kayleigh Bates

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON

Titan Student Centers Board of Trustees

Titan Student Centers Board of Trustees

Wednesday, December 4 2019 Add to Calendar

1:30pm - 3:30pm PST

Titan Student Centers Board of Trustees

Titan Student Union Board Room

Meeting Called By: Douglas Kurtz, Chair
Type of Meeting: Regular
Attendees: Board Members, Staff, General Public

RSVP
yes remote no maybe

Edit Meeting Info
Edit Agenda
Edit Minutes
Send Message to Meeting Members
Create Follow Up Meeting
Meeting Summary
Meeting Published

Minutes Open Minutes Open as PDF

Polls Add Poll

Agenda edit Open Agenda Open as PDF

Documents in Agenda

- Item IV.a 11202019 TSCBOT Meeting Minutes.pdf
- Item VII.a Kurtz TSCBOT Chair Report.pdf
- Item VII.b Vicechairfacilitiesreport.pdf
- Item IX.a TSCBOT Facilities Proposal - 2020 Capital.pdf
- Item IX.a 2020 Capital Project Requests BOT (2).pdf
- Item IX.a 2020 Capital Equipment Presentation - BOT.pptx

Type here to search

2:05 PM 1/17/2020

Agenda

Associated Students Inc: Titan S x Titan Student Centers Board of T x +

app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7/agenda

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ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON™

Titan Student Centers Board of Trustees Agenda

Wed December 4th, 2019
1:30pm - 3:30pm PST

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Approval of Minutes

- a. **11/20/2019 TSCBOT Meeting Minutes**
Item IV.a 11/20/2019 TSCBOT Meeting Minutes.pdf

V. Public Speakers

Members of the public may address Board of Directors members on any item appearing on this posted agenda and matters impacting students.

VI. Time Certain

- a. NONE

VII. Reports

- a. **Chair**
Item VII.a Kurtz TSCBOT Chair Report.pdf
- b. **Vice Chair for Facilities**
Item VII.b Vicechairfacilitiesreport.pdf
- c. **Vice Chair for Operations**
- d. **ASI Associate Executive Director**
- e. **ASI Board of Directors Chair**
- f. **ASI President's Designee**

start 1:30pm

Print

My Notes

Select an agenda item to view and add notes. Only you will be able to view your notes.

Type here to search

2:19 PM 1/17/2020

Agenda

Associated Students Inc.: Titan S... Titan Student Centers Board of T...
app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7/agenda

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a NONE

VII. Reports

a Chair
Item VII.a Kurtz TSCBOT Chair Report.pdf

b Vice Chair for Facilities
Item VII.b Vicechairfacilitiesreport.pdf

c Vice Chair for Operations

d ASI Associate Executive Director

e ASI Board of Directors Chair

f ASI President's Designee

VIII. Unfinished Business

a NONE

2

X. New Business

a Action: TSC Capital Project Requests 2020 (Facilities)
The Board will consider approving the proposal to allocate \$329,500 for the 2020 Titan Student Centers capital projects and purchases

Item IX.a TSCBOT Facilities Proposal - 2020 Capital.pdf
Item IX.a 2020 Capital Project Requests BOT (2).pdf
Item IX.a 2020 Capital Equipment Presentation - BOT.pptx

b Action: TSCBOT Student Trustee Vacancy (Kurtz)
The Board of Trustees will consider appointing the recommended applicant to serve as Student Trustee effective immediately through May 31, 2020.

Item IX.b Ida Brem Board Presentation.pptx
Item IX.b Ida Brem - Redacted.pdf

X. Announcements/Member's Privilege

XI. Adjournment

end
3:30pm

Print

My Notes

Action: TSC Capital Project Requests 2020 (Facilities)

My comments

My questions

past note text here

Add note

Type here to search

2:21 PM
1/17/2020

Agenda

Associated Students Inc.: Titan S... Titan Student Centers Board of T...
app.boardable.com/associated-students-inc-1/meetings/titan-student-centers-board-of-trustees-7/agenda

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VII. Reports

- a. NONE
- b. Vice Chair for Facilities
- c. Vice Chair for Operations
- d. ASI Associate Executive Director
- e. ASI Board of Directors Chair
- f. ASI President's Designee

VIII. Unfinished Business

- a. NONE

IX. New Business

- a. **Action: TSC Capital Project Requests 2020 (Facilities)**
The Board will consider approving the proposal to allocate \$329,500 for the 2020 Titan Student Centers capital projects
 - Item IX.a TSCBOT Facilities Proposal - 2020 Capital.pdf
 - Item IX.a 2020 Capital Equipment Presentation - BOT.pptx
- b. **Action: TSCBOT Student Trustee Vacancy (Kurtz)**
The Board of Trustees will consider appointing the recommended applicant to serve as Student Trustee effective immediately through May 31, 2020.
 - Item IX.b Ida Brem Board Presentation.pptx
 - Item IX.b Ida Brem - Redacted.pdf

X. Announcements/Member's Privilege

XI. Adjournment

end
3:30pm

My Notes

Action: TSC Capital Project Requests 2020 (Facilities)

My comments

My questions

past note text here

Add note

Type here to search

2:21 PM
1/17/2020

Documentation Center

Associated Students Inc. Documents

app.boardable.com/associated-students-inc-1/documents

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Help Center

Document Center

Associated Students Inc. /

Name	Owner	Modified
Governance Committee		Jan 15
Board of Directors		Sep 12, 2019
Finance Committee		Jul 24, 2019
Audit Committee		Jul 24, 2019
Board Leadership Review Committee		Jul 24, 2019
Children's Center Advisory Committee		Jul 24, 2019
Elections Judicial Council		Jul 24, 2019
Facilities Sub Committee		Jul 24, 2019
Operations Sub Committee		Jul 24, 2019
Titan Student Centers Board of Trustees		Jul 24, 2019

Max file size 250MB
Upload
Drag and drop files here
New Folder

boardable

Type here to search

1:55 PM
1/17/2020

Documentation Center

Associated Students Inc. Documents

app.boardable.com/associated-students-inc-1/documents/folder/titan-student-centers-board-of-trustees

Search

Kayleigh Bates

Document Center

Associated Students Inc. / Titan Student Centers Board of Trustees

Access is limited to: Board of Directors, Titan Student Centers Board of Trustees

Name	Owner	Modified
TSC Board of Trustees 2019-2020		Jul 24, 2019

Max file size 250MB

Upload

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2:23 PM 1/17/2020

Documentation Center

Associated Students Inc. Documents

app.boardable.com/associated-students-inc-1/documents/folder/fall-2019-4

Search

Kayleigh Bates

ASSOCIATED STUDENTS INC
CALIFORNIA STATE UNIVERSITY, FULLERTON

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Polls
Tasks
Settings
Subscription
Help Center

Document Center

Associated Students Inc. / Titan Student Centers Board of Trustees / TSC Board of Trustees 2019-2020 / Fall 2019

Access is limited to: Board of Directors, Titan Student Centers Board of Trustees

Name	Owner	Modified
Minutes		Jul 24, 2019
Additional Documentation		Jul 24, 2019
Agendas		Jul 24, 2019

Max file size 250MB
Upload
Drag and drop files here
Edit Folder
New Folder

boardable

Type here to search

2:23 PM
1/17/2020

Discussions

The screenshot shows a web browser window with the URL `app.boardable.com/associated-students-inc-1/discussions`. The browser's address bar and tabs are visible at the top. Below the browser, the application interface features a dark teal header with a search bar and a user profile for "Kayleigh Bates". On the left, the "ASSOCIATED STUDENTS INC" logo is displayed above a navigation menu with items: Dashboard, Calendar, My Groups, People, Groups, Meetings, Documents, Discussions, Polls, Tasks, Settings, Subscription, and Help Center. The main content area is titled "Discussions" and contains a message: "There are no discussion threads yet. Click here to add one." A "+ Add Discussion" button is located in the top right of this area. The footer includes the "boardable" logo and a floating chat icon. The Windows taskbar at the bottom shows the search bar, system tray, and the date/time "1:58 PM 1/17/2020".

Tasks

The screenshot shows a web browser window with the URL `app.boardable.com/associated-students-inc-1/tasks`. The page features a dark teal header with a search bar and a user profile for Kayleigh Bates. On the left, there is a navigation sidebar for Associated Students Inc. at California State University, Fullerton. The main content area is titled "Tasks" and includes a "TASK LISTS" sidebar with options like "New Task List", "All Uncompleted Tasks", and "My Tasks". The "All Uncompleted Tasks" view displays a table of tasks:

Task	Due Date	Task List / Meeting
Set Agenda 1/4 completed	JAN 13	TSC Operations...
Set Agenda 1/4 completed	JAN 13	TSC Facilities Co...

At the bottom of the browser window, the Windows taskbar is visible, showing the date and time as 1:59 PM on 1/17/2020.

2nd Quarter Financial Report

INCOME

July 1 to December 31, 2019

TITAN STUDENT CENTERS	BUDGET	ADMINISTRATION				BUILDING ENGINEERING				TITAN STUDENT UNION				TITAN RECREATION				BOARD OF TRUSTEES			
		Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%
Locker Income	38,000													38,000	21,265	16,735	56%				
Dining Commissions	175,000	175,000	90,528	84,472	52%																
Chargeback	375,613	165,500	59,139	106,361	36%	209,112	82,566	126,546	39%	1,001	-	1,001	0%								
Merchandise Sales/See's gift	321									121	143	(22)	118%	200	1,933	(1,733)	966%				
Shop II (Yum)	19,800	19,800	9,900	9,900	50%																
Class Bowling	8,400									8,400	5,145	3,255	61%								
Shoe Rentals	10,500									10,500	6,010	4,490	57%								
Foosball	242									242	184	58	76%								
Miscellaneous Revenue	27,869	2,000.0	6,534.8	(4,534.8)	327%					1,869	909	960	49%	24,000	10,235	13,765	43%				
Room Rental	250,000									226,744	143,934	82,810	63%	23,256	12,732	10,524	55%				
Movie Ticket Income	2,488									2,488	1,290	1,198	52%								
Equipment Rental	800													800	-						
Personnel Srvc Income/Mem d	48,020					-	75.00	(75.00)	0%	43,020	19,946	23,074	46%	5,000	2,525	2,475	51%				
Amusement Ticket	25,000									25,000	10,811	14,189	43%								
ATM/Amazon Locker Income	53,200	53,200	28,240	24,960	53%																
Interest Income	35,000	35,000	30,335	4,665	87%																
Sports Ticket Income	800									800	158	642	20%								
Registration Fees	492,435													492,435	262,661	229,774	53%				
Table Tennis	2,254									2,254	1,229	1,025	55%								
Open Billiards	21,574									21,574	10,561	11,013	49%								
Goods	75									75	-	75	0%								
Ticket Stock Revenue	320									320	-	320	0%								
Gaming Center	3,059									3,059	1,319										
Electronic Games	3,500									3,500	1,919	1,581	55%	-	1,500						
Rock Wall Classes	3,000													3,000	-	3,000	0%				
Games Special Events	37,000									37,000	30,338	6,662	82%								
Open Bowling	11,431									11,431	7,822	3,609	68%								
TOTAL INCOME	1,645,701	450,500	224,677	225,823	50%	209,112	82,641	126,471	40%	399,398	241,719	157,679	61%	586,691	312,851	273,840	53%				

2nd Quarter Financial Report

EXPENSE

July 1 to December 31, 2019

TITAN STUDENT CENTERS		ADMINISTRATION				BUILDING ENGINEERING				TITAN STUDENT UNION				TITAN RECREATION				BOARD OF TRUSTEES			
		Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%
Personnel Services, FT	2,080,289	373,490	133,208	240,282	36%	606,628	267,859	338,769	44%	608,066	309,437	298,629	51%	492,105	227,473	264,632	46%				
Personnel Services, PT	1,618,669	23,091	10,870	12,221	47%	95,509	43,789	51,720	46%	556,911	260,441	296,470	47%	943,158	442,984	500,174	47%				
Professional Staff Benefits	860,531	109,670	37,839	71,831	35%	306,076	136,283	169,793	45%	258,203	138,703	119,500	54%	186,582	93,128	93,454	50%				
Student Benefit	63,431	924	374	550	40%	3,775	2,909	866	77%	23,372	14,386	8,986	62%	35,360	23,777	11,583	67%				
Student Leader Fin. Award	41,666																	41,666	41,666	-	100%
Supplies	381,841	14,198	4,404	9,794	31%	130,797	24,322	106,475	19%	91,401	44,738	46,663	49%	140,445	49,075	91,370	35%	5,000	281	4,719	6%
Printing & Advertising	19,000	530	-	530	0%					6,476	1,119	5,357	17%	11,282	4,791	6,491	42%	712	-	712	0%
Communications	40,999	16,399	3,005	13,394	18%	4,155	1,260	2,895	30%	9,282	2,088	7,194	22%	10,686	3,248	7,438	30%	477	160	317	34%
Professional Services	21,740									540	-	540	0%	21,200	10,435	10,765	49%				
Merchandise for Resale	2,700									200	200	-	100%	2,500	2,350	150	94%				
Custodial Services	994,003					994,003	503,481	490,522	51%												
Repairs & Maintenance	128,932	3,900	667	3,233	17%	62,714	24,312	38,402	39%	47,318	14,606	32,712	31%	15,000	4,858	10,142	32%				
Live Scan	5,326									926	-	926	0%	4,400	-	4,400	0%				
Minor Construction	157,790					157,790	38,249	119,541	24%												
Leasehold Improvement	-																				
Contracts/Fees/Rentals	2,353,670	1,833,381	853,154	980,227	47%	247,882	75,363	172,519	30%	33,518	14,298	19,220	43%	130,442	36,646	93,796	28%	108,447	36,152	72,295	33%
Travel	79,040	8,425	3,371	5,054	40%	3,656	47	3,609	1%	10,969	1,892	9,077	17%	35,990	2,607	33,383	7%	20,000	3,650	16,350	18%
Vehicle Expense	2,106					2,106	688	1,418	33%												
Dues and Subscriptions	13,011	5,500	5,291	209	96%	350	-	350	0%	625	191	434	31%	6,536	3,237	3,299	50%				
Staff Development	29,175	5,900	-	5,900	0%	5,800	-	5,800	0%	11,675	2,095	9,580	18%	5,800	2,855	2,945	49%				
Insurance	88,000	88,000	-	88,000	0%																
Utilities	632,400	632,400	97,016	535,384	15%																
Credit Card Fees	45,560									33,560	7,432	26,128	22%	12,000	7,215	4,785	60%				
Contingency	31,000	20,000	-	20,000	0%					3,000	874	2,126	29%					8,000	-		
Postal Expense	3,517									3,517	(991)	4,508	-28%								
Software Subscription	120,865	48,489	28,332	20,157	58%					37,376	26,376	11,000	71%	35,000	16,132	18,868	46%				
TOTAL EXPENSES	9,815,261	3,184,297	1,177,532	2,006,765	37%	2,621,241	1,118,562	1,502,679	43%	1,736,935	837,886	899,049	48%	2,088,486	930,813	1,157,673	45%	184,302	81,909	102,393	44%

A Resolution to Establish ASI Food Pantry

Sponsors: Lorren Baker

Co-Sponsors: Mansi Kalra, Aaron Aguilar, Skylar Soria, Marcus Reveles, Brittany Cook, Maria Linares, Wendy Barillas, Josh Mitchell, Trevor Neal

WHEREAS, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

WHEREAS, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

WHEREAS, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

WHEREAS, in March 2016, Vice President for Student Affairs Dr. Berenecea Johnson Eanes charged the CSUF Food and Housing Security Task Force with researching and developing innovative resources and services to combat food insecurity and housing displacement on the California State University, Fullerton (CSUF) campus;¹ and

WHEREAS, this task force established that their highest priority was the creation of an on-campus food pantry to serve students who face food insecurity and recommended that the proposed location be in a high traffic and easily accessible area to students;² and

WHEREAS, this task force recommended the food pantry be sufficiently staffed with properly trained employees and funded to ensure long-term sustainability;³ and

WHEREAS, it is pertinent to create an intake system where a student's need takes precedence over eligibility to normalize the use of services to aid in destigmatizing food insecurity;⁴ and

WHEREAS, the Chancellor's Office Study of Student Service Access and Basic Needs, April 2019, found that it is essential for higher education institutions to address food insecurity because insufficient or inadequate nutrition can greatly influence student wellness and academic achievement;⁵ and

¹ https://drive.google.com/file/d/1crmp_QdoT4C9ZaqISV738panamZEcc6X/view?usp=sharing

² <https://drive.google.com/file/d/1Qc1gZ39yB9blf9BahiBcKNg88QtADJHh/view?usp=sharing>

³ https://drive.google.com/file/d/1VVFcwj00nFJ_GXqkDfVHqHtaE9DD6WtV/view?usp=sharing

⁴ Sarah E. Twill, Jacqueline Bergdahl & Rebecca Fensler (2016) Partnering to Build a Pantry: A University Campus Responds to Student Food Insecurity, *Journal of Poverty*, 20:3, 340-358

⁵ Cady, 2014; https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs/initiative/Documents/BasicNeedsStudy_Phase_3.pdf

WHEREAS, the service area of CSUF is Orange County⁶ where 12.1% of residents (approximately 382,316⁷) in Orange County live in poverty and the cost of living is 91% higher than the national average⁸; and

WHEREAS, the level of food security of a student impacts grade point average (GPA) and students with high levels of food insecurity were found to have lower GPAs and were at a higher risk of diminished academic outcomes;⁹ and

WHEREAS, students who received Pell Grants reported higher rates of food insecurity than the CSU average and students that are Pell eligible accessed food pantries more often than those who were not;¹⁰ and

WHEREAS, 48% of the CSUF undergraduate population is Pell Grant eligible (approximately 16,750 students);¹¹ and

WHEREAS, CSUF Strategic Plan 2018-2023 goal *Commitment to a Transformational Titan Experience* has a strategy that states the university strives to “create, enhance, and communicate programs and policies to narrow gaps in basic student health and well-being”;¹² and

WHEREAS, Tuffy’s Basic Needs Services was opened in Spring 2018 to identify and serve students who are experiencing an unforeseen hardship, emergency, crisis, or catastrophic life event; and

WHEREAS, from August 2019-September 2019 the Tuffy’s Basic Needs Services provided 72 referrals where 60 were food related;¹³ and

WHEREAS, ASI passed: Resolution In Support of the Food Insecurities and Homelessness Task Force at California State University, Fullerton (2016)¹⁴, Resolution in Support of Food and Housing Security Emergency Fund (2017)¹⁵, and Resolution In Support of Tuffy’s Basic Needs Center (2018)¹⁶ demonstrating ASI’s long standing commitment advocating for supporting resources to aid students who face food insecurity and housing displacement; and

WHEREAS, the Chancellor’s Office Study of Student Service Access and Basic Needs found that food pantries on campus are often a first response to address basic needs security, and

⁶ <https://www2.calstate.edu/apply/freshman/Documents/CSULocalAdmission-ServiceAreas.pdf>

⁷ <https://www.census.gov/quickfacts/orangecountycalifornia> (most recent numbers were from July 2018)

⁸ https://www.ocbc.org/wp-content/uploads/2019/09/CommIndicators_Report_091219-WEB.pdf

⁹ https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase_3.pdf

¹⁰ https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_phaseII_withAccessibilityComments.pdf

¹¹ Dr. Tonantzin Oseguera, Associate Vice President for Student Affairs (2019)

¹² http://planning.fullerton.edu/_resources/pdfs/SP-Revised-Draft-5-23.pdf

¹³ Carmen Curiel, Associate Dean of Students/ Case Services (2019)

¹⁴ <https://asi.fullerton.edu/wp-content/uploads/foodInsecuritiesAndHomelessnessTaskForce.pdf>

¹⁵ <https://asi.fullerton.edu/wp-content/uploads/resolutioninSupportofFoodandHousingSecurit-EmergencyFund.pdf>

¹⁶ <https://asi.fullerton.edu/wp-content/uploads/A-Resolution-in-Support-of-Tuffys-Basic-Needs-Center.pdf>

assist in providing adequate nutrition to students;¹⁷ and

WHEREAS, ASI partnered with Fullerton Grocery Outlet and launched a Mobile Food Pantry November of 2018, in Spring 2019 the pantry expanded frequency to twice a semester, and Fall 2019 the pantry expanded frequency to once a month; and

WHEREAS, ASI's Mobile Food Pantry for September 2019 received a total of 253 check-ins, with usage data reflecting utilization by all classes with graduate students and undergraduate juniors and seniors showing the most use;¹⁸ therefore let it be

RESOLVED, ASI shall continue its ongoing commitment to support students who face food insecurity by establishing a permanent food pantry; and let it be

RESOLVED, the implementation plan of *ASI Pantry* will be presented to the Board of Directors by the end of Spring 2020; and let it be

RESOLVED, ASI Food Pantry exists solely to serve matriculated students at CSUF; and let it be

RESOLVED, ASI commits space in the Titan Student Centers and ASI staff resources to manage ASI Food Pantry daily operations; and let it be

RESOLVED, that ASI Pantry location will be allocated through the Titan Student Centers (TSC) Board of Trustees, and its permanent placing should be located in a high traffic, visible, easily accessible, and ADA compliant area to follow the CSUF Food and Housing Security Task Force recommendations; and let it be

RESOLVED, ASI Pantry shall be open at varies times with a goal to reach the maximum number of students; and let it be

RESOLVED, ASI recommends CSUF Division of Student Affairs to collaborate with ASI to create comprehensive training for ASI Food Pantry employees; and let it be

RESOLVED, ASI urges the CSUF Division of Student Affairs and the Division of University Advancement to assist in maintaining a sufficiently stocked pantry; and let it be

RESOLVED, ASI President or designee shall collaborate with ongoing efforts of the Tuffy's Basic Needs Services to enhance the reach of their educational marketing campaigns that destigmatize food insecurity and other basic needs resources on campus, and together create a marketing campaign to increase the visibility of the food pantry; and let it be

RESOLVED, ASI President or designee shall collaborate with ongoing efforts of the CSUF Student Wellness Department to enhance the scope of their educational marketing campaigns on personal nutrition and nutritional programming on campus; and let it be

¹⁷ Cady, 2014; Goldrick-Rab, Cady, & Coca, 2018; https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Documents/BasicNeedsStudy_Phase_3.pdf

¹⁸ Student Life and Leadership Event Pass Data

RESOLVED, ASI will perform annual assessments of the pantry to assess fiscal stability, usage, and student satisfaction; and let it be

RESOLVED, that the results of these assessments and additional relevant updates will be presented to the Board of Directors annually by ASI President and ASI staff; therefore let it be finally

RESOLVED, that this Resolution be distributed to the CSU Chancellor's Office, California State Student Association, Second Harvest Food Bank of Orange County, and the following CSU Fullerton departments, divisions, and entities for their support and consideration: Office of the President, the President's Advisory Board, Office of the Vice President of University Advancement, Office of the Vice President for Student Affairs, the Office of the Dean of Students, Tuffy's Basic Needs Center, the Office of Student Wellness, the Academic Senate, the CSUF Alumni Association, respective ASI departments and programs, and the Daily Titan.

Adopted by the Board of Directors of the Associated Students, California State University, Fullerton, Inc., on the twelfth day of November, two thousand and nineteen.

Lorren Baker
Chair, Board of Directors

Brittany Cook
Treasurer/Secretary, Board of Directors



ASI CSUF

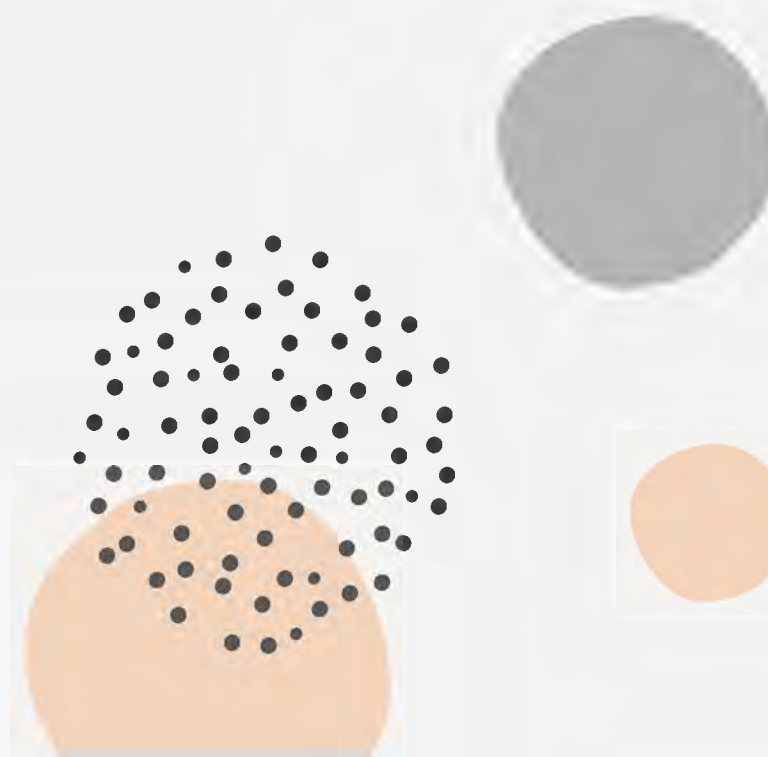
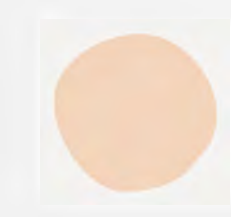
A RESOLUTION TO ESTABLISH ASI FOOD PANTRY

Why is this important?

- basic needs supports all areas of student success
- food insecurity can affect any student at any time
- part of creating long term student success
- overlooked/ invisible problem
- food insecurity is normalized for college students



PROCESS

- MANSI, AARON, AND LORREN WERE ABLE TO COMPILE RESEARCH AND DRAFT THE INITIAL RESOLUTION
 - EACH BOARD MEMBER WAS ABLE TO REVIEW THE RESOLUTION AND PROVIDE FEEDBACK
 - EACH BOARD MEMBER PROVIDED FEEDBACK IN THE FORM OF GRAMMATICAL CORRECTIONS, REQUESTING ADDITIONAL INFORMATION, COMBINING CERTAIN AREAS
 - WORKED WITH DR. O AND CARMEN CURIEL TO GET DATA
 - ASHA AND KEYA PROVIDED FEEDBACK
 - KAYLEIGH PROVIDED ORGANIZATIONAL STRUCTURE
 - RESOLUTION WAS PRESENTED AT GOVERNANCE AS A DISCUSSION ITEM AND ACTION ITEM
- 
- 

Additional Data

OC SPECIFIC DATA

- the service area of California State University, Fullerton is Orange County; 12.1% of residents in Orange County live in poverty and the cost of living is 91% higher than the national average
- food insecurity impacts 13% of adults and 24% of children in Orange County

LOCAL CC DATA

- several local community colleges including Fullerton College, Orange Coast College, Santiago Canyon College, and Glendale Community College have established food pantries to assist food insecure students
- at Santiago Canyon College, of which California State University, Fullerton is one of the most “popular transfer destinations”, the 2018-2019 study of their Hawk’s Nest Food Pantry incorporated involvement of their academic departments through a donation drive, received over 1,200 visits with over 530 unique participants, over 20,000 pounds of food distributed

History

CAMPUS WIDE

- Dr. Eanes created the Food and Housing Insecurity Task Force in 2016
- Tuffy's Basic Needs Services opened in February of 2018

ASI HISTORY

- A Resolution in Support of the Food Insecurities and Homelessness Task Force at California State University, Fullerton (2016)
- A Resolution in Support of the Food and Housing Security Emergency Fund (2017)
- A Resolution in Support of Tuffy's Basic Needs Center (2019)
- Launched ASI Mobile Food Pantry (Fall 2018)

September 3, 2019

History of ASI's Involvement in Food and Housing Security

Kayleigh Bates

INITIAL IDEA

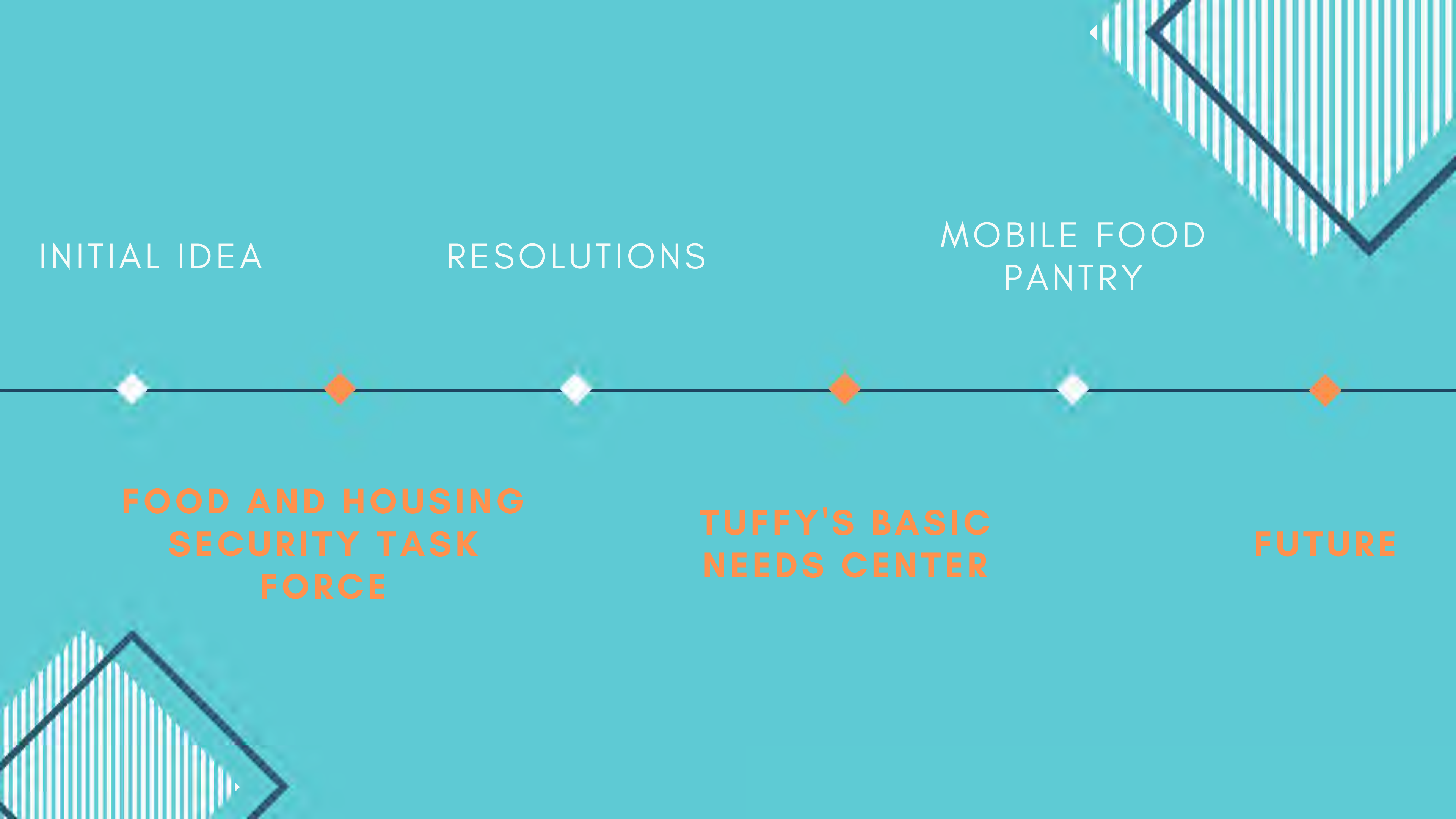
RESOLUTIONS

MOBILE FOOD
PANTRY

**FOOD AND HOUSING
SECURITY TASK
FORCE**

**TUFFY'S BASIC
NEEDS CENTER**

FUTURE





HOW IT ALL STARTED

Tom Garland, a spokesperson for Human Services Student Association (HSSA), spoke on the food pantry concept to HHD-ICC.

Taylor Feher (Director, HSS) and I (Director, HHD) researched then scheduled meetings with University Administration.

May 10, 2016

A Resolution in Support of
the Food Insecurities and
Homelessness Task Force
at California State
University, Fullerton

Sponsors: Taylor Feher and
Kayleigh Bates

RESOLUTION

RESOLVED

That ASI will continue to prioritize food insecurity and homelessness by ensuring ASI's involvement on the task force is active and engaged

RESOLVED

That the 2015-2016 ASI Board of Directors encourages the ASI Boards in the future to continue to look into what support is needed for food insecure and homeless students



FOOD AND HOUSING SECURITY TASK FORCE

Established Spring 2016

27 campus members: 6 students and 21 faculty and staff

Attended the CSU Food and Housing Security
Conference June 2016

Created 10 Working Groups



FOOD AND HOUSING SECURITY TASK FORCE

Fall 2016

Pilot Programs:

- Emergency Housing
- Donated Meals
 - ASC
 - Aramark
- Hygiene Drive

On-going discussion and research:

- Emergency Grants
- Food Pantry
- Titan Bites
- Tuffy's Closet
- Case management



February 7, 2017

A Resolution in Support of the Food and Housing Security Emergency Fund

Sponsor: Kayleigh Bates



RESOLUTION

Recognized Contributions (Whereas):

- Fall of 2016 Housing and Residence Life opened four beds for students who experience housing displacement, a value equivalent to \$50,000
- Fall of 2016 Aramark in partnership with Housing and Residence Life allowed student residents to donate one of their guest meals to students who are food insecure, and at the end of the campaign Aramark matched the 412 student-donated meals for 824 meals in total, a value equivalent to \$5,000
- Fall of 2016 Auxiliary Services Corporation (ASC) donated \$5,000 in meal cards for students to be able to redeem a \$10 meal in the Titan Student Union or at on-campus restaurants
- Fall of 2016, in an effort to match the total value of the meals donated by residential students, the Athletic department and ASC both donated \$5,000 to start building an emergency fund that is managed by the Dean of Students office and used to assist students who have other emergency financial needs

Resolved:

- ASI Board of Directors shall contribute \$8,000 from contingency funds to the emergency fund for housing security and food stability managed by the Dean of Students
- ASI President, ASI Board Chair, and ASI Executive Director will reach out to all on campus departments, specifically the Vice Presidents and Deans, to urge them to contribute to this emergency fund in order to support the students



Food and Housing Security Implementation Team

JANUARY - MARCH 2017



TUFFY'S BASIC NEEDS CENTER GRAND OPENING

FEBRUARY 2018

May 8, 2018

A Resolution in Support of Tuffy's Basic Needs Center

Sponsors: Elizabeth Jimenez Perez,
Brittnay Nguyen, Hazel Chicas

RESOLUTION

WHEREAS

California State University,
Fullerton established Tuffy's
Basic Needs Center on February
14, 2018 to address the CSU
Basic Needs Initiative

RESOLVED

ASI Board of Directors shall
contribute \$12,000 from
contingency funds to the Tuffy's
Basic Needs Center



ASI MOBILE FOOD PANTRY

Partnered with Fullerton Grocery Outlet

November 2018 - launched

Spring 2019 - increased frequency to twice a semester

Fall 2019 (Present) -

- Increased frequency to once a month
 - Expanding partnerships and development
- 



QUESTIONS?

