



Minutes

Titan Student Centers Board of Trustees

📅 Wed March 11th, 2020

🕒 1:30pm - 2:30pm PDT

📍 Titan Student Union Board Room

👥 **In Attendance**

I. **Call to Order**

Douglas Kurtz called the meeting to order at 1:35 p.m.

II. **Roll Call**

Members Present: Aguilar, Brem, Budisantoso, Evans, Greco, Kurtz, Nikopour, Reveles, Rix, Sadat, Shabak, Sharma, Zirzow

Members Absent: Aguilar (E), Carlsen (E), Flowers (E)

Liaisons Present: Collins, Masoud, Scialdone, Wiley

Liaisons Absent:

According to ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled ending of the meeting [3:30 p.m.]

*Indicates that the member was in attendance prior to the announcement of Unfinished Business, but left prior to the scheduled ending of the meeting.

**Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

Decision: EXCUSALS: (Shabak-m/Reveles-s) A motion was made and seconded to excuse Flowers and Aguilar due to university business. Additionally, Carlsen will be absent due to illness. The absences were excused by unanimous consent.

III. **Approval of Agenda**

Decision: (Zirzow-m/Reveles-s) The agenda was approved by unanimous consent.

IV. **Approval of Minutes**

a. **02/26/2020 TSCBOT Meeting Minutes**

Decision: (Reveles-m/Zirzow-s) The TSC Board of Trustees February 26, 2020 meeting minutes were approved by unanimous consent.

V. **Public Speakers**

Members of the public may address Board of Directors members on any item appearing on this posted agenda and matters impacting students.

None

VI. **Time Certain**

a. **1:45 p.m.: LPA Architects ~ Arash Izadi and Winston Bao**

Kurtz informed the Board of Trustees that he invited LPA Architects to present an outline of the feasibility study and referendum process in consideration of a potential renovation of the Student Recreation Center. Kurtz invited Mr. Izadi and Mr. Bao to review their presentation. A copy of the presentation is an attachment to the minutes.

VII. **Reports**

a. **Chair**

Kurtz provided an update report regarding the current and upcoming activities, projects, and proposals for the Titan Student Centers. Kurtz shared reminders:

- Be mindful of the campus communication, prevention efforts, and strategies relating to the Corona Virus.
- All travel has been restricted by the CSU to essential travel only. Accordingly, the ACUI conference travel has been cancelled.
- Today's meeting will conclude at 2:30 p.m. to accommodate a special meeting for the Operations Committee to discuss the proposed budget.
- Kurtz is serving as the TSC representative on the Elections Judicial Council (EJC). There are representatives from the Board of Directors, Executive Officers, TSCBOT and the Elections Team. Voting ends today, there's still time for students to vote. Spread the word.
- Work will continue on the pending projects and activities for the Titan Student Centers.
- Requested ASC provide a written memo outlining the Roscoe's Project decision so the Board can take action to formally decline moving forward with Roscoes.
- Work will continue on the Pub concept.

Budisantoso arrived at 1:42 pm

b. **Vice Chair for Facilities**

Rix provided an update report on the upcoming projects and plans for the Facilities Committee. The written report from the Vice Chair Facilities is an attachment to the minutes.

c. **Vice Chair for Operations**

Sharma reported that the Operations Committee will hold a special meeting following the Board of Trustees meeting to discuss the 2020-2021 budget. He invited the trustees if interested and available to remain during the discussion.

d. **Associate Executive Director**

Wiley provided an update report on the Corporation. He shared an update on the campus initiatives and response to the concerns relating to the COVID19 virus. CSU has placed a restriction on foreign and domestic travel. More information will be provided in the near future regarding prevention strategies and updates regarding campus operations.

e. **ASI Board of Directors Designee**

Reveles provided an update from the ASI Board of Directors. Shared SWANA representatives provided a presentation to the Board. The Board discussed opportunities to show support to this community.

f. **ASI President's Designee**

Kurtz shared Aguilar is busy with many projects and activities. He is currently serving as the representative on campus working to address requirements and strategies relating to the Corona Virus.

VIII. **Unfinished Business**

NONE

There was no Unfinished Business.

IX. **New Business**

a. **Action: Proposal Recommending an Amendment to ASI Policy Concerning Student Leader Financial Awards (Operations)**

The Board of Trustees will consider approving a proposal to recommend an amendment to ASI Policy Concerning Student Leader Financial Awards to increase the TSC Vice Chairs financial award from 15% to 22.5%.

BOT 013 19/20 (Operations) A motion was brought to the Board of Trustees from the Operations Committee to approve a proposal to recommend an amendment to ASI Policy Concerning Student Leader Financial Awards to increase the TSC Vice Chairs financial award from 15% to 22.5%.

Kurtz reviewed the proposal and policy change. He indicated that if approved by the BOT, the proposal will be submitted to the Board of Directors for consideration.

Kurtz asked if there were any questions.

Masoud asked what the 15% is based on. Kurtz confirmed it is based on attendance. Wiley clarified that the policy uses an average cost of attendance to determine the primary factor, and percentages are calculated from there.

Sadat asked for a breakdown of duties for the Vice Chairs. Kurtz shared a brief overview of the regular and additional duties taken on by the two committees after the third committee was removed.

Sharma provided additional insight into the duties handled by the two Vice Chairs.

Kurtz opened the floor to discussion.

Evans shared thoughts about his time as a Vice Chair and the work that is required by the Vice Chair positions. He shared an overview of his vision of the TSC Board leadership structure to allow the Chair to focus on big picture ASI work, and the Vice Chairs will continue to keep the projects, programs, and facilities work moving forward. The positions are very time intensive. The financial award

adjustment is warranted and quantifies the work that is required by the Vice Chairs.

Kurtz asked if there were any objections to moving into a roll call vote on the Proposal to Recommend an Amendment to ASI Policy Concerning Student Leader Financial Awards. There were no objections.

Decision: BOT 013 19/20 (Operations) Roll Call Vote: 13-0-0 The proposal to recommend an amendment to ASI Policy Concerning Student Leader Financial Awards was approved.

X. **Announcements/Member's Privilege**

Budisantoso shared that this is the last week to apply for Alumni Assoc scholarships. Additionally, nominations are open to recognize a faculty. Awards are given to outstanding faculty members. The Alumni Association is evaluating events as the campus provides guidance and direction relating to the Corona Virus. Updates will be provide through the alumni website.

XI. **Adjournment**

Douglas Kurtz, Chair, adjourned the meeting at 2:22 p.m.



Douglas M. Kurtz (Apr 30, 2020)

Douglas Kurtz, TSC Board of Trustees Chair



Susan Collins, Recording Secretary

Roll Call 2019-2020

03/11/2020 TSCBOT MEETING

Attendance	TSCBOT Trustees (Voting Members)		
		Present	Absent
Student Trustee	Aguilar	1	
Student Trustee	Breem	1	
Student Trustee	Carlsen		1
Student Trustee	Evans	1	
Student Trustee	Nikopour	1	
VC Facilities	Rix	1	
Student Trustee	Sadat	1	
Student Trustee	Shabak	1	
VC Operations	Sharma	1	
RSA Rep.	Zirzow	1	
ASI Pres. Rep.	Aguilar		1
ASI BOD Rep.	Reveles	1	
Alumni Asso. Rep	Budisantoso	1	
Univ. President's Rep.	Flowers		1
Academic Senate Rep.	Greco	1	
Chair	Kurtz	1	
		Present	Absent
		13	3

Attendance	TSCBOT Liaisons		
		Present	Absent
Recording Secretary	Collins	1	
VP Admin & Fin Rep.	Masoud	1	
VP Student Affairs Rep.	Scialdone	1	
ASI Assoc Exec Dir	Wiley	1	
		4	0

Roll Call Votes		013		
		Yes	No	Abstain
Student Trustee	Aguilar	1		
Student Trustee	Breem	1		
Student Trustee	Carlsen			ABSENT
Student Trustee	Evans	1		
Student Trustee	Nikopour	1		
VC Facilities	Rix	1		
Student Trustee	Sadat	1		
Student Trustee	Shabak	1		
VC Operations	Sharma	1		
RSA Rep.	Zirzow	1		
ASI Pres. Rep.	Aguilar			ABSENT
ASI BOD Rep.	Reveles	1		
Alumni Asso. Rep	Budisantoso	1		
Univ. President's Rep.	Flowers			ABSENT
Academic Senate Rep.	Greco	1		
Chair	Kurtz	1		
		YES	No	Abstain
		13	0	0



REPORT:

- Breakfast with the Boards went great. Thank you to everyone who participated and helped.
 - Special thank you to Asha, Austin, Drew, Lorren, Maria, and Brittany for helping set it all up
 - Raechel had a brilliant idea (back in January) to make BOT specialized hand sanitizers. These are handier now than ever.
- TSC Survey
 - We have about 360 responses to far. We will be sending it all students and faculty via email after the dust settles from the new virus.
- Operations is working diligently on the TSC Budget. They have a special meeting after this meeting so we will wrap this up by 2:30 pm.
- The chancellor's office has suspended all non-essential international and domestic travel. This includes the ACUI and NIRSA conferences that we were going to attend.
- TSU Pub concept
 - We will visit the CSU Long Beach pub to see how they operate and what insight we can gather.
 - After that we will assess the survey results and begin to move forward a written plan of action.



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STUDENTS INC**

CALIFORNIA STATE UNIVERSITY, FULLERTON™

VICE CHAIR FACILITIES REPORT

March 11, 2020

Vice Chair Facilities:

- I passed out hand-sanitizer. If anyone need anymore, please grab some more before you leave. Remember, to frequently wash your hands with warm water and soap. Stay safe.
- Elections are currently happening. Make sure you vote.
- Fall 2020 office space applications are available online. They opened February 14, 2020 and they will close on Monday, March 16, 2020 at 4:30 PM.
- The Facilities committee is currently working on a food pantry proposal, club office space, and we have the charging station that has been delivered.

Request to recommend an amendment to ASI Policy Concerning Student Leader Financial Awards to ASI Board of Directors to increase the TSCBOT Vice Chair financial award from 15% to 22.5%.

PRESENTED TO: TSCBOT Operations Committee

MEETING DATE: March 4th, 2020

PRESENTED BY: Douglas Kurtz, TSCBOT Chair
Prashant Sharma, TSCBOT Vice Chair Operations

BACKGROUND:

In years past the Titan Student Centers Board of Trustees have had three Vice Chairs. In the spring of 2018 the Board decided to restructure the leadership team from three Vice Chairs to two Vice Chairs. At the time of the restructuring the financial awards for the Vice Chairs remained the same. Before the restructure all three Vice Chairs received a financial award of 15%. After the restructure, and currently, the two Vice Chairs still receive 15%.

PROPOSAL:

To officially recommend ASI Policy Concerning Student Leader Financial Awards to the Board of Directors to increase the TSCBOT Vice Chair financial award from 15% to 22.5%.

RATIONALE:

The responsibilities of the three Vice Chairs have been taken on by the two current Vice Chairs. The duties and responsibilities of the Vice Chairs needs to be reflected in the financial award. This will not affect the current Vice Chairs, it will take effect at the start of the next term (2020-2021).

IMPACT:

The TSCBOT Vice Chairs in the 2020-2021 term and thereafter will receive a financial award of 22.5%. See attached ASI Policy Concerning Student Leader Financial Awards.

BUDGET IMPACT:

The budget increase in financial awards will be an increase of \$4,036.00 from 2019-2020 to 2020-2021. The exact amount will change from year to year as the overall cost of attendance changes.

IMPLEMENTATION TIMELINE:

This will take effect at the start of the 2020-2021 term on June 1st, 2020.









03112020 BOT Minutes

Final Audit Report

2020-04-30

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