






Minutes

ASI Board of Directors

 Tue October 5th, 2021

 1:15pm - 3:45pm PDT

 ASI Boardroom - Titan Student Union

In Attendance

1. **Call to Order**

Mary Chammas, ASI Board Chair, called the meeting to order at 1:18 pm.

2. **Roll Call**

Members Present: Aquino, Arnwine, Bridges, Carlsen, Chammas, Diaz, Kelley, Palacay, San Gabriel, Sanchez, Shah, Stambough, Velazquez, Vigil, Wareh

Members Absent: None

Liaisons Present: Dawson, Edwards, Hallett, Mitchell, Samaniego (E), Torres, Wong

Liaisons Absent: None

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

* Indicates that the member was in attendance prior to the start of Unfinished Business, but left before the scheduled ending of the meeting.

** Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

Samaniego arrived at 2:01 p.m.

Decision: EXCUSALS:

(Aquino-m/ San Gabriel-s) A motion was made and seconded to excuse Dixie Samaniego due to other ASI business. The late arrival was excused by unanimous consent.

3. Approval of Agenda

Decision: (Shah-m/San Gabriel-s) a motion and second was made to approve the agenda by unanimous consent

4. Consent Calendar

Decision: There were two items on the consent calendar. The calendar was adopted by unanimous consent.

a. **09/21/2021 ASI Board of Directors Meeting Minutes**

b. **09/23/2021 Audit Committee Meeting Minutes**

5. Public Speakers

Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.

None.

6. Time Certain

a. **1:30pm: Fram Virjee, President, CSU Fullerton**

President Fram Virjee shared information regarding changes in policy and status in dealing with pandemic-related issues. He provided information regarding DEI goals, compliance with vaccine and mask mandates, and student safety. President Virjee reviewed the protocol for non-compliance with pandemic-related mandates with emphasis on safety for all students. Shared information regarding statistics for recent changes, programs to help with overall mental health, food and housing insecurity, Graduation Initiative 2025, equity gap for under-privileged students, strategies to promote diversity, related training, retention of faculty, budget and related allocations of funding.

b. **2:00pm : Ron Coley, VP Administration & Finance/CFO**

Ron Coley, Vice President for Administration and Finance/CFO, shared a presentation on the Division of Administration and Finance. Shared information regarding his position-related experiences and an overview of department goals related to student success.

Chuck Kissel, Executive Director of ASC, shared a presentation on the Auxiliary Services Corporation. Shared information regarding creation of student jobs, student jobs benefits, direct support of students, student services, and related student testimonials.

Kristen Jasko, Director of Parking and Transportation Services shared a presentation. Jasko shared information regarding options for the parking of bikes on campus and related fees, and information related to the Eastside North Parking Structure.

Ali Izadian, Associate Vice President, Capital Planning and Facilities Maintenance, shared a presentation regarding Capital Programs and Facilities Management. Shared information regarding Service Request App, plans for campus development, proposed future building projects, status of various projects and improvements to be made,

- Michell asked about the start of the Engineering building project and its appearance upon completion. Izadian shared the estimated completion is 2023-2024.
- Wong asked about Titan Direct Access, relating to text book materials, and possibility of expanding free access to such materials for the duration of the semester. Kissel shared information regarding the implementation and expansion of free access to materials for students and departments related to funding.

- Diaz shared student concerns about resident students and issues related to parking, and a request for confirmation of plans to remedy the issues. Jasko responded that they are evaluating and have plans to address the issues related to parking and safety for resident students. Student-resident vehicles don't move as often as students who commute. This has impacted the flexibility and availability of parking spaces. Construction has also played a part in impacting parking spaces. There are currently plans in the works.

c. **2:30pm: Andy Maffia, Aldrich & Associates, Audit Report**

Andy Maffia shared a presentation on the 2020-21 Audited Financial Statements. Shared information on unmodified opinions, cooperation of the Associated Students Inc. managerial staff, and a brief overview of the auditing process.

i. **To coincide with Item 9.a 2020-21 Audited Financial Statements**

7. **Executive Senate Reports**

The Health and Human Development ICC, Black Student Union, Presidential Appointee Commission/University Appointee Commission, and Education ICC, reports were distributed to the Board of Directors for review and consideration. The reports are an attachment to the minutes.

a. **HHDIC, BSU, PAC/UA, EICC**

These reports will be submitted in writing.

8. **Unfinished Business**

None

There was no unfinished business.

9. **New Business**

a. **Action: Acceptance of 2020-21 Audited Financial Statements (Audit)**

The Board will consider approving the 2020-21 Audited Financial Statements.

BOD 017 21-22 (AUDIT) A motion was brought to the Board of Directors to approve the acceptance of the 2020-21 Audited Financial Statements.

Chammas yielded to Alison Sanchez, Audit Committee Chair. Sanchez shared information in review of the 2020-21 Audited Financial Statements.

Sanchez yielded to Dr. Edwards. Edwards shared information regarding the audit process and introduced Maffia. Maffia shared information regarding the 2020-21 Audited Financial Statements.

- Dawson asked for clarification regarding the yearly recommendation. Maffia provided an overview.
- Carlsen commented on the timing of receiving reports for the Committees review. Sanchez responded and clarified the process.
- Carlsen asked about the comments relating to ASI's review of investment activity for the previous fiscal year. Maffia shared that the process had been corrected prior to the current audit.

Decision: BOD 017 21-22 (AUDIT) Roll Call Vote: 15-0-0 The motion to approve the acceptance of 2020-21 Audited Financial Statements was adopted.

10. Reports

a. COLLEGE REPORTS:

i. COMM

This report was moved to a future meeting.

ii. ECS

Dania Wareh, Director for the College of Engineering and Computer Science, provided highlights from her written report on the goals, budget and activities for her college. The presentation is an attachment to the minutes.

b. EXECUTIVE REPORTS:

i. Executive Officers Report

The Executive Officers provided written reports. The reports are an attachment to the minutes.

- Josh Mitchell, ASI President, shared highlights from his written report.
- Kira Dawson, Vice President, shared highlights from her written report.
- Cassie Hallett, CCRO, shared highlights from her written report.
- Janica Torres, CIDO, shared highlights from her written report.
- Jenna Maree Wong, CCO, shared highlights from her written report.

ii. **University Presidents Representative**

Vincent Vigil Ed.D, University President Representative, shared highlights from his written report. The report is an attachment to the minutes.

c. **BOARD LEADERSHIP REPORTS:**

i. **Board Secretary Report**

Morgan Diaz, Secretary, reviewed her written report to the Board. The report is an attachment to the minutes.

ii. **Board Treasurer Report**

Christopher Carlsen, Treasurer, reviewed his written report to the Board. The report is an attachment to the minutes.

iii. **Board Vice Chair Report**

Alison Sanchez, Vice Chair, reviewed her written report to the Board. The report is an attachment to the minutes.

iv. **Board Chair Report**

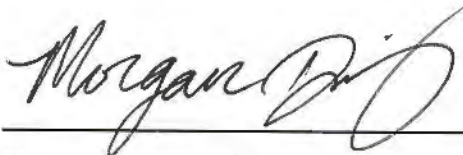
Mary Chammas, Chair, reviewed her written report to the Board. The report is an attachment to the minutes.

11. **Announcements/Member's Privilege**

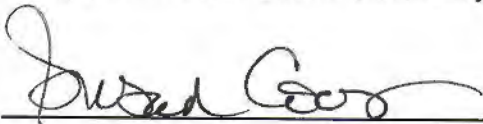
- o The Board recognized San Gabriel's birthday.

12. **Adjournment**

Mary Chammas, Chair, adjourned the meeting at 3:10 pm.



Morgan Diaz, ASI Board Secretary



Susan Collins, Recording Secretary

Roll Call 2021-2022

10/05/2021 ASI Board Special Meeting Roll Call

Attendance	Board Members			
			Present	Absent
ARTS	AQUINO	RAMON	1	
HSS	ARNWINE	MARCUS		1
HHD	BRIDGES	KORLI	1	
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1	
SECRETARY (ARTS)	DIAZ	MORGAN	1	
COMM	KELLEY	LYDIA	1	
NSM	PALACAY	NADINE	1	
HHD	SAN GABRIEL	HANNAH	1	
VICE CHAIR (EDU)	SANCHEZ	ALISON	1	
NSM	SHAH	NAMAN	1	
ECS	VACANT			
COMM	VACANT			
Academic Senate Rep.	STAMBOUGH	STEPHEN	1	
EDU	VACANT			
HSS	VELAZQUEZ	DAVID	1	
Univ. President's Rep.	VIGIL	VINCENT	1	
ECS	WAREH	DANIA	1	
CHAIR (CBE)	CHAMMAS	MARY	1	
			Present	Absent
			14	1

Attendance	Liaisons			
			Present	Absent
VP	DAWSON	KIRA	1	
EXEC DIR	EDWARDS	DAVE	1	
CCRO	HALLETT	CASSIE	1	
PRESIDENT	MITCHELL	JOSH	1	
CGO	SAMANIEGO	DIXIE		1
CIDO	TORRES	JANICA	1	
CCO	WONG	JENNA	1	
			Present	Absent
			6	1

*Recording Secretary: Susan Collins

Dixie Samaniego arrived at 2:01pm - E

Marcus Arnwine exit at 3:01pm

Roll Call Votes	17		017 - Audited Financials		
			Yes	No	Abstain
ARTS	AQUINO	RAMON	1		
HSS	ARNWINE	MARCUS	1		
HHD	BRIDGES	KORLI	1		
TREASURER (CBE)	CARLSEN	CHRISTOPHER	1		
SECRETARY (ARTS)	DIAZ	MORGAN	1		
COMM	KELLEY	LYDIA	1		
NSM	PALACAY	NADINE	1		
HHD	SAN GABRIEL	HANNAH	1		
VICE CHAIR (EDU)	SANCHEZ	ALISON	1		
NSM	SHAH	NAMAN	1		
ECS	VACANT				
COMM	VACANT				
Academic Senate Rep.	STAMBOUGH	STEPHEN	1		
EDU	VACANT				
HSS	VELAZQUEZ	DAVID	1		
Univ. President's Rep.	VIGIL	VINCENT	1		
ECS	WAREH	DANIA	1		
CHAIR (CBE)	CHAMMAS	MARY	1		
			Yes	No	Abstain
			15	0	0

Division of Administration and Finance

Presentation to the ASI Board of Directors
October 05, 2021

Ron Coley, Vice President for Administration and Finance/CFO

Ali Izadian, Associate Vice President, Capital Planning & Facilities Maintenance

Kristen Jasko, Director, Parking & Transportation

Chuck Kissel, Executive Director ASC

AGENDA

1. Administration & Finance Division Overview by VP Coley
2. Auxiliary Services Corporation (ASC)
3. Parking
4. Capital Programs & Facilities Management

About Vice President Ron Coley

VP Coley joined CSUF in May 2021 as the Vice President for Administration and Finance and Chief Financial Officer.

He recently served as the Interim Vice President of Administration at CSU Dominguez Hills and his successful career in the UC system includes serving as Associate Vice Chancellor of Business and Administrative Services at UC Berkeley and Vice Chancellor of Business and Administrative Services at UC Riverside.

VP Coley is a retired Lieutenant Colonel in the United States Marine Corps. He also holds an MBA in finance and managerial accounting from the Wharton School of Business and a bachelor's degree in management and industrial relations from Drexel University.

He is married to Dr. Soraya M. Coley, President at California State Polytechnic University, Pomona.

About the Division

“Paving the Road to Student Success”

The Division of Administration & Finance (A&F) manages a wide array of **campus operations** from custodial services to financial reporting.

A&F’s departments **affect every area** of CSUF life.

The division is committed to providing the best service and **support to students and employees** in order to **pave the road for student success.**

What We Do

We **support student success** through the effective running of campus finance, administrative and business operations.

The Division of A&F consists of hundreds of staff and student assistant that make up **eight administrative areas** and over **30 departments**.

Administrative areas are:

AUXILIARY SERVICES CORPORATION

- Campus Dining Services
- Property Development
- Sponsored Programs
- Titan Shops

CAPITAL PROGRAMS & FACILITIES MANAGEMENT

- Construction Management
- Custodial Services
- Environmental Health & Safety (EH&S)
- Facilities Administrative Services
- Landscape Services
- Physical Plant
- Planning & Design

CONTRACTS & PROCUREMENT

- Asset Management
- Facilities Use



PARKING & TRANSPORTATION SERVICES

- Parking Management
- Visitor Information
- Rideshare Programs

RESOURCE PLANNING & BUDGET

- Budget Administration
- Planning, Analysis, & Decision Support

STUDENT BUSINESS SERVICES

- Accounting Services & Financial Reporting
- Accounts Payable & Travel
- Division IT
- Controller's Office
- Student Financial Services



UNIVERSITY POLICE

- Campus Safety
- Campus Keys Management
- Live Scan
- Community Outreach Programs
- Emergency Preparedness
- Bicycle Registration



 @k9.glock

VICE PRESIDENT FOR ADMINISTRATION & FINANCE OFFICE

- A&F Senior Administration Team
- Assessment & Analysis
- Strategic Goal Planning

ASC

Auxiliary Services Corporation

Student Success

Student Success at ASC

Student Jobs Created

- Over 1,100 Students Employed by ASC
 - Roughly 75% of workforce
 - 200+ Dining
 - 150+ Titan Shops
 - 600+ Grants
 - 150+ Programs

Student Jobs Benefits

- Flexible On-Campus Schedules
- Competitive Wages Job Skills – eCommerce, marketing, logistics, retail, tech repair, customer service, QSR food service, research, supervisory, etc.
- ASC Course Materials Benefit (reduced textbook costs)
- Meal Discounts



Student Success at ASC

Direct Support of Students

- Titanware
- Titan Direct Access
- Annual Athletic Sponsorship
- Annually Fund 75 ASI Book Scholarships
- Funded \$1.5M in Student Scholarships (since 1999)

Student Services

- In-House Tech Repairs (Laptop Loaner Service)
- Price Matching on Course Materials
- Low Cost Course Materials (rental, used and digital options)
- No-Interest Payment Plans for Technology & Course Materials
- Online ordering and delivery of Course Materials
- Tech Trade-In Program (lower technology costs)
- Educationally Priced Technology Products
- Mobile ordering for food

Student Success at ASC

Student Testimonial

“ASC has helped me succeed professionally while also attending school full time. I have created good working relationships with my co-workers and learned to work in a team as well as independently. The skills that I’ve gained while working here have taught me to be more confident in my work ethic and take more risks and challenges in school. “

- Carolina Tagle (Current CSUF Student and ASC Employee)



Parking

P&TS Programs

ParkMobile[®]

\$4/ hour – Nutwood, State College, and Eastside South

- Contactless credit card payments
- Notifications and ability to add time before expiring

Multi-year Bike Rack Improvement Project Ground Control Varsity Bike Parking Docks

- * Wheel troughs prevent slipping & tipping
- * Handlebars offset for high-density parking
- * Locking loops allow 3 point U-Lock locking



Eastside North Parking Structure

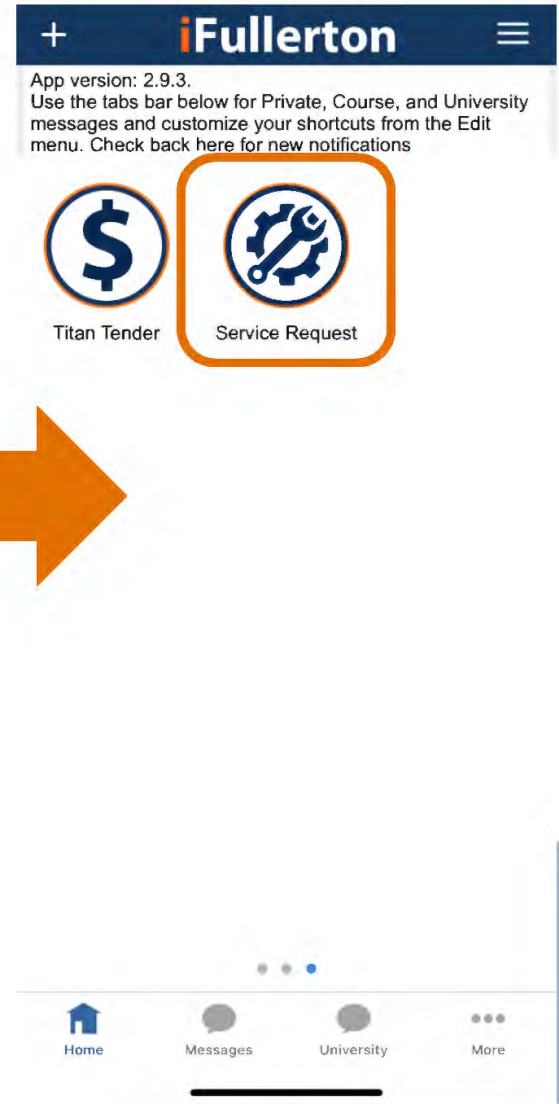
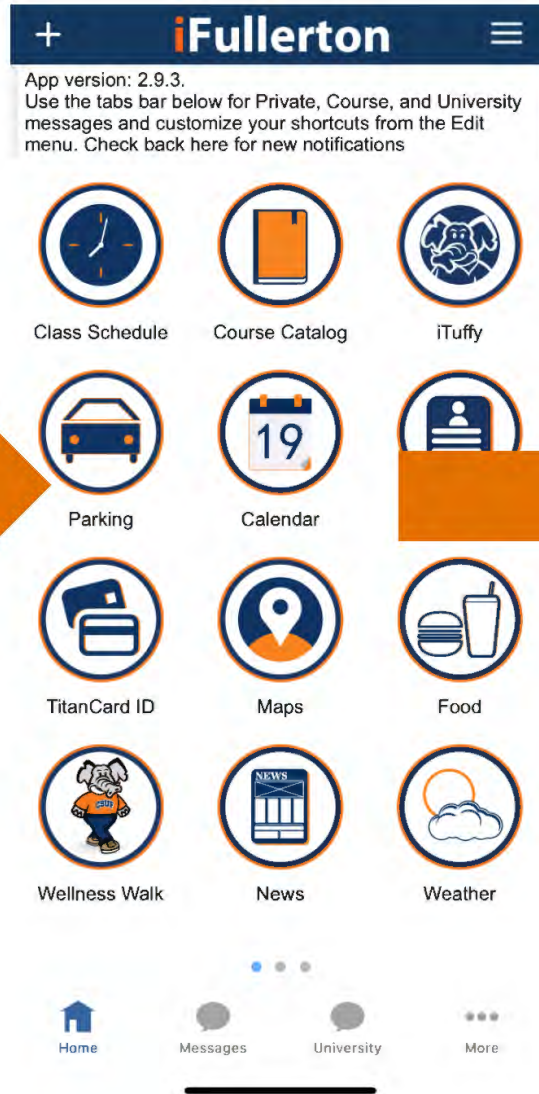


1,900 spaces reserved exclusively for student permit holders

Capital Programs & Facilities Management

- Service Request App
- Campus Master Plan
- Proposed Future Projects
- Projects In Progress

Service Request App



Service Request Form



Paving the Road for Student Success

Request Date*

8/20/2021 08:04 AM

Name*

Service Request

Requestor Email*

Phone #*

Facility Name*

Main Campus

Building or if outdoors, nearest building*

Area

Additional Location Information

Additional Location Information



Action Requested*



Add Picture/Document

Select Category

Submit

Campus Master Plan

Development

Anticipates development of approximately 5 million gross square feet of new academic, administrative, and support facilities

Future Academic and Administrative Buildings

Student and Faculty/Staff Housing

Proposed Parking Structures



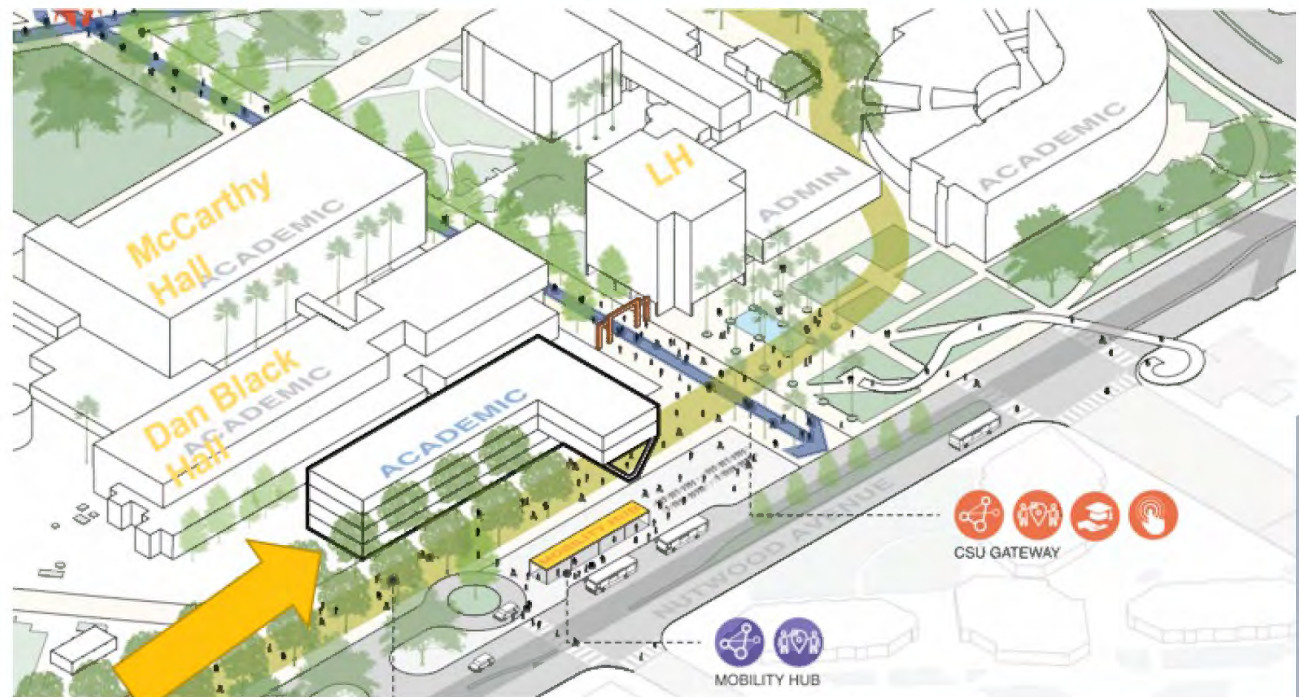
Proposed Future Projects

AS LISTED IN MULTI-YEAR PLAN 2021/2022 THROUGH
2025/2026

Science Laboratory Replacement/ Surge Space Building

The program will construct a 60,000 ASF / 92,000 GSF Science Lab to use as surge space for other capital projects and ultimately replace fume hood intensive wet labs in McCarthy Hall.

This replacement building will replace 1,719 FTES, 20 faculty offices, and graduate research space.



McCarthy Hall – Phase 2 & 3

This project includes core building infrastructure improvements, plus remodeling of the basement and floors 1, 3, 4, 5 and 6.



Engineering and Computer Science Expansion/Renovation

Expansion

This project will construct an approximately 157,000 GSF addition to support the current enrollment and the future growth for the College (removal of 2 small buildings).



Renovation

The 125,600 GSF renovation project will correct functional, building code and programmatic deficiencies and extend the service life of the complex (2 towers).



Humanities Renovation

This 50-year-old building requires comprehensive renovation and renewal to support current and future academic needs.



Langsdorf Hall Renovation

This project will correct functional, building code and programmatic deficiencies and extend the building's service life by 50 years.



Pollak Library South – Floors 2, 3 and Remaining of 6

This project is the final phase of the Library of the Future (LOFT) initiative to adapt the building to support modern library practices and methods, emphasizing student learning and digital resources.



Projects

IN-PROGRESS AND RECENTLY COMPLETED

Visual Arts Complex Modernization

Completion: December 2023



*Architectural rendering from Feasibility Study

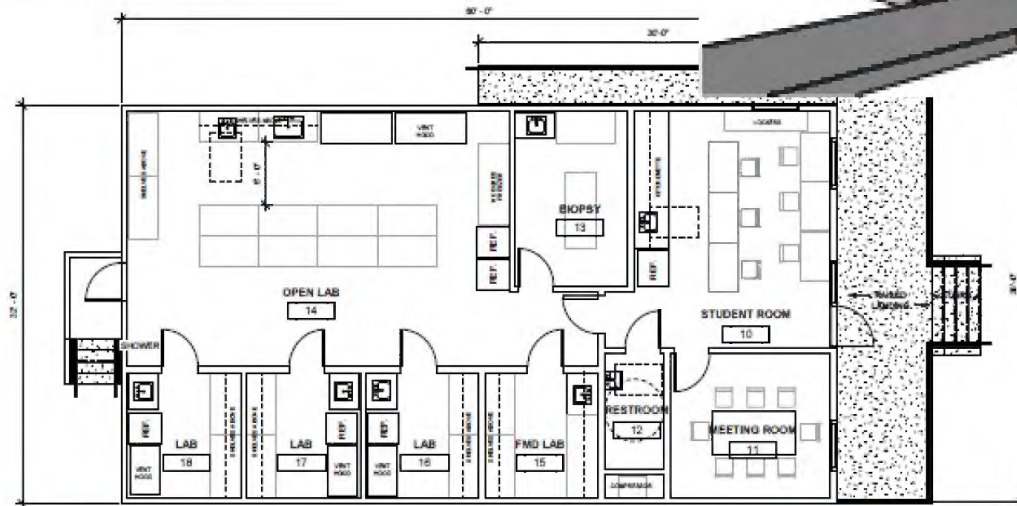
Student Housing – Phase 4

Completion: August 2022



Health and Human Development Lab Building

Completion: July 2022



Baseball & Softball Facilities Improvements

Completion: December 2021



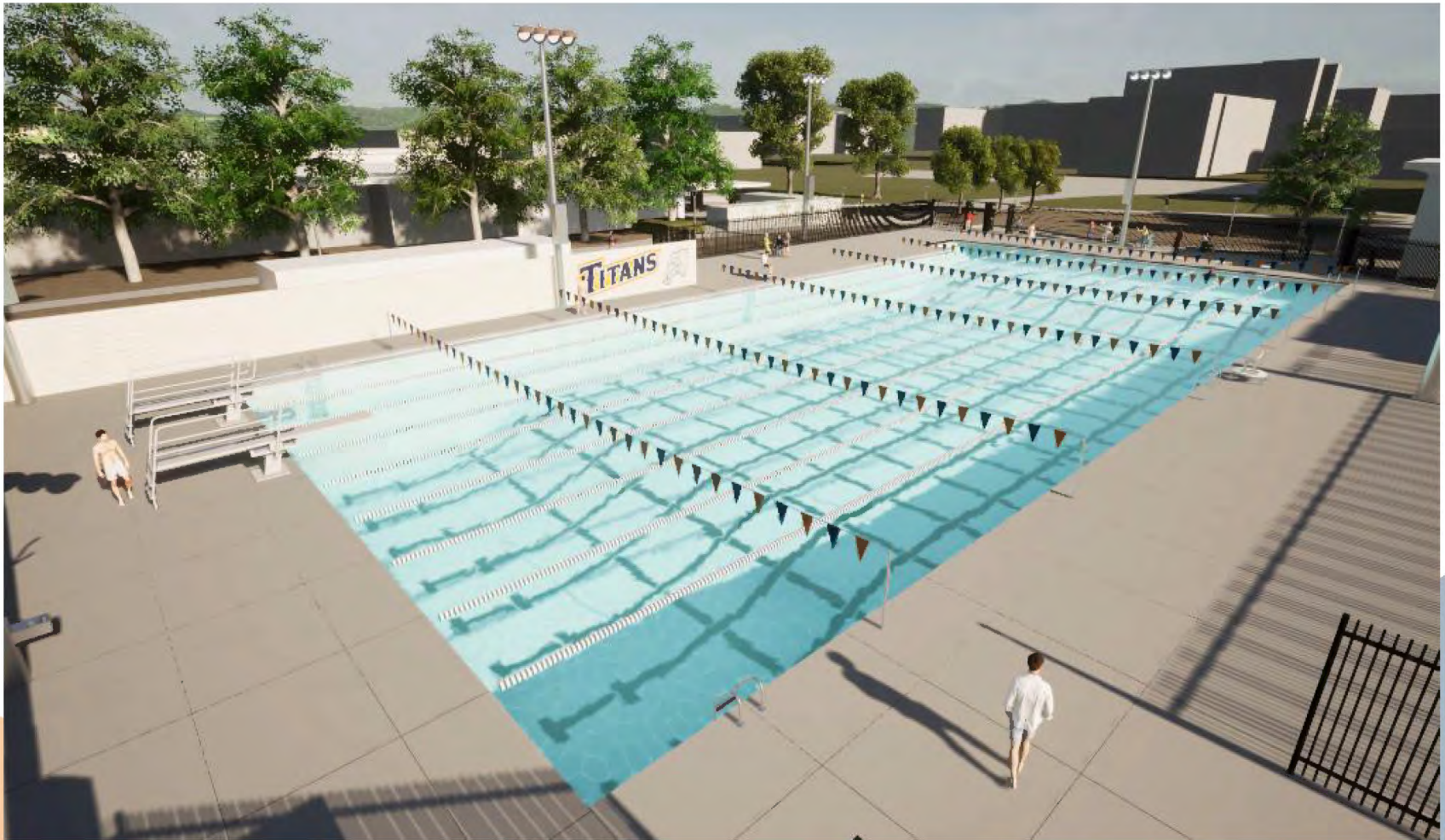
McCarthy Hall – 2nd Floor Renovation

Completion: December 2021



Kinesiology & Health Science Pool Replacement – Olympic Size 50 Meter

Completion: March 2022



Pollak Library South – 6th Floor

Completed



Eastside North Parking Structure

Completed



1,900 spaces available for student permit holders

Thank you!

Questions?

Goals for the BSU

1. Distribute funding and provide guidance for the clubs under the BSU umbrella. We are looking to provide the funds necessary for successful meetings. By the end of the year, I hope to have garnered a fruitful and large black community that is vocal on campus.
2. Here's out budget :

1	Black Student Union		
2	Acct: 0433		
3			
4	043A	<u>General Operations</u>	
5			
6	8050	<u>Supplies</u>	\$3,400.00
7			
8	8051	<u>Printing & Advertising</u>	\$400.00
9			
10	8074	<u>Contracts/Fees/Rentals</u>	\$4,000.00
11			
12	8077	<u>Travel</u>	\$9,000.00
13			
14	8079	<u>Dues & Subscriptions</u>	\$500.00
15			
16	043B	<u>Program Funding</u>	
17	8074	<u>Contracts/Fees/Rentals</u>	\$5,000.00
18			
19	8077	<u>Travel</u>	\$1,080.00
20			
21			
22			

3. We have weekly meetings for multiple of our organizations. All of our meetings are on our Instagram: csufbsu and csufaarc !



Education ICC



By:



Albin Lee
EICC Chair



Jeff Costales
EICC Vice Chair



Goals for the Semester

- Create virtual events, opportunities, and space to promote the development and learning of COE students
 - May potentially look into hybrid events for Spring 2022
- Encourage events and programs within EICC clubs
- Provide workshops on how to apply for funding
- Support the College of Education and the Assistant Dean of Student Affairs on events throughout the semester
- Elect a Director of Event Planning



Goals for the Year

- Create more visibility for the EICC on campus
 - Website
 - csufeicc.weebly.com
 - Outreach to both Undergrad and Grad students
- More EICC events throughout the year
- Promote resources and opportunities from the COE to students
- Build relationships and a culture of collaboration between organizations within the COE



Current Funding Status

- Side A
 - 86.2% will be spent on Supplies
 - planning to purchase promotional items for future events (\$431)
 - 0% spent on Printing and Advertising
 - 0% spent on Contracts, Fees, & Rentals
- Side B
 - Contracts, Fees, & Rentals (0% spent)
 - Travel (10.80% will be spent)
 - 5 prospective students (NASPA-Virtual)
 - Event has not happened yet
 - Money will be used for registration fee (\$875)

Fall Events



- **EICC Meet and Greet (Virtual)**
 - September 16, 2021
- **How to Apply for Funding through EICC**
 - September 30, 2021
- **Education Week**
 - November 15-18
- **EICC Table Talk during Education Week**
 - November 18
- ***End of Fall Semester Social (Tentative)***



Thank you for your time!





HHDI CC
STRIVING TO MAKE A DIFFERENCE

COLLEGE OF HEALTH & HUMAN DEVELOPMENT
INTER-CLUB COUNCIL
OCTOBER 2021

Goals

Short-term

- Build a welcoming environment within the council/e-board
- Financial training for council

Long-term

- Reinforcing council financial training
- Use 90-100% of all line items
- Create student club/organization collaboration in HHD Week (Spring)
- Professional Development for council/e-board

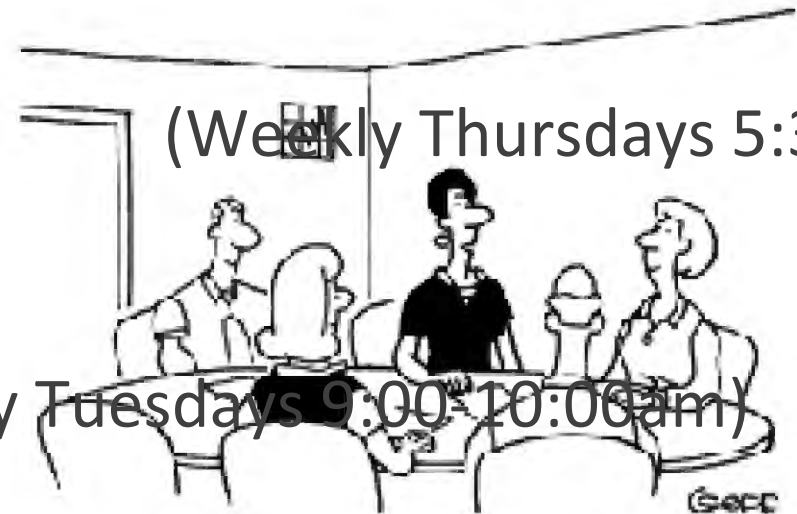
Other Updates

- Vacancy in Director of Event Planning position
 - Applications are open until Tuesday, October 5th

Upcoming Events

- 6th E-board meeting
6:30pm)
- 5th Council meeting: October 5th

(Weekly Thursdays 5:30-6:30pm)
(Weekly Tuesdays 9:00-10:00am)



'Everyone here? Good. Meeting topic: Setting world record for shortest meeting. All in favor say aye. Ayes have it. Meeting over.'

Thank you! 😊



HHDICC
STRIVING TO MAKE A DIFFERENCE

PAC/UA REPORT

Presidential Appointee Commission and University Affairs Commission

The Presidential Appointee Commission is continuing to fill the vacant student positions on an array of campus-wide committees in Academic Senate, along with the IRA committee since we came across scheduling conflicts with a student representative, and finding the last two representatives for SFAC (student fees committee). Student representatives that sit on these university-wide committees work closely with faculty and administrators to handle various parts of campus life, academics, and planning.

The Commission has been in touch with Associated Deans of every college to do outreach to the ICCs, attended on-campus club and organization meetings, as well as outreach to the resource centers as well. We will continue to share links for the application and more information to the rest of the Board as well.

Although there are no funds expended, we have plans in place to support the students on committees throughout the year, such as connecting them with previous student representatives who sat on the same committee(s) and giving them a brief overview on what to expect/what the committee will go over for the semester. There are currently no events in the works for PAC.

<https://asicsuf.wufoo.com/forms/student-reps-academic-senate-committee-202122/>

<https://asicsuf.wufoo.com/forms/ira-committee-student-representatives-202122/>

<https://asicsuf.wufoo.com/forms/sfac-and-ssifac-interest-form-20212022/>

There is currently still an open position for the University Affairs Commission as we do not have a coordinator just yet, although I believe a couple of students have applied and we're waiting for review. We hope to approve and interview those students and get the UA position filled as soon as possible. There are no funds expended and no events in the works.

Associated Students, Inc., California State University, Fullerton

Report to the Board of Directors

Year Ended June 30, 2021



ASSOCIATED STUDENTS, INC., CALIFORNIA STATE UNIVERSITY, FULLERTON

Report to the Board of Directors

Year Ended June 30, 2021

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ASSOCIATED STUDENTS, INC., CALIFORNIA STATE UNIVERSITY, FULLERTON

Status of Prior Year Control Deficiencies

Year Ended June 30, 2021

To assist you in your responsibilities as a member of the Board of Directors, this section summarizes the most significant conclusions reached and issues addressed during our audit of Associated Students, Inc., California State University, Fullerton for the year ended June 30, 2021.

SIGNIFICANT CONCLUSIONS AND ISSUES

We have completed our audit and issued our report, dated September XX, 2021. Based on our work performed:

- Our audit scope was in accordance with that communicated in our engagement letter dated June 25, 2021.
- We rendered an unmodified opinion on the June 30, 2021 financial statements.
- As reported in the audited financial statements, we identified one condition which we consider to be material weakness in internal controls.
- Audit areas designated as greater than normal risk have been addressed and resolved to our satisfaction, in the context of the overall fairness of the presentation of the financial statements.
- We received the full cooperation of management and staff throughout the audit and were kept informed as to developments and plans affecting our audit scope.

The following report includes required communications and additional information for the benefit of the Board of Directors.

September XX, 2021

To the Board of Directors
Associated Students, Inc., California State University, Fullerton

We have audited the financial statements of Associated Students, Inc., California State University, Fullerton (ASI), for the year ended June 30, 2021, and have issued our report thereon dated September XX, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter dated June 25, 2021. Professional standards also require that we communicate to you the following information related to our audit:

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by ASI are described in Note 2 to the financial statements. As described in Note 2, ASI adopted Accounting Standards Update (ASU) No. 2014-09, *Revenue Recognition for Contracts with Customers* (Topic 606). There was no impact to the accounting treatment of revenue as a result of this adoption. We noted no transactions entered into by ASI during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the collectability of outstanding receivables based on their assessment of the credit worthiness of the customer or entity. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the useful lives of furniture and equipment is based on management's estimate of the life of the assets. We evaluated the key factors and assumptions used to develop the useful life in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's determination of the assets that should be capitalized in the records of ASI versus those that should be transferred to the University and capitalized by the University. We evaluated the key factors and assumptions used to determine which assets should be capitalized in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allocation of functional expenses, which is based on square footage, time and effort, and usage. We evaluated the key factors and assumptions used to develop the estimates related to the allocation of functional expenses in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the pension and other post-employment benefits liability is based on the results of the actuarially determined liability. We evaluated key factors and assumptions used to develop the estimates related to the pension and other post-employment benefits liability in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the value of in-kind contribution of space from the University for the usage of buildings at no cost. We evaluated key factors and assumptions used to develop the estimate related to the in-kind calculation in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There are two sensitive disclosures affecting the financial statements:

Note 3 which discloses ASI's cash management and available resources.

Notes 6 and 7 related to the pension plan and other post-employment benefit liability is sensitive as it is significant to the overall financial statements. This liability records a future liability for the pension and other post-employment benefits of ASI.

Note 8 which discloses the net assets and associated restrictions.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes corrected misstatements of the financial statements. There were no uncorrected misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated **September XX, 2021**. A copy of the letter is included for your reference.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the ASI's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as ASI's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplemental information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplemental information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Associated Students, Inc., California State University, Fullerton and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

ASSOCIATED STUDENTS, INC., CALIFORNIA STATE UNIVERSITY, FULLERTON

Status of Prior Year Control Deficiencies

Year Ended June 30, 2021

Financial Reporting

ASI uses fund accounting to record all financial activity during the year. Due to this, there are 4 different trial balances that are required to prepare the complete ASI financial statements. During the audit there were material changes made to a trial balance after the audit was started, which required Aldrich to record a significant journal entry to reconcile. It was also identified that the trial balances from the June 30, 2019 audit did not reconcile to the accounting system as of June 30, 2019 due to entries that were not posted to the accounting system. Net assets by fund also did not reconcile due to an unposted entry.

Status: This has been corrected in fiscal year 2021. There are still separate funds but the accounting team ensured that all the interfund activity was balanced and reconciled at year end.

Fund Accounting

ASI uses fund accounting to account for different departments (Instructionally Related Activities, ASI, Agency, and Titan Student Center). ASI has an agreement with the University to provide disbursement services for the CSU Fullerton Athletics Department (Athletics). During the audit we identified that expenses for this agreement are paid from ASI bank accounts and are then later reimbursed from the University. Recording the transactions in the ASI bank accounts increases the risk for error in accounting treatment and also makes it difficult to review and track the activity that is related to ASI and the activity related to Athletics.

Status: This is still an issue but management does not have control over the decisions related to the operations of IRA and Athletics funds as this is determined by campus. They also are expected to help to cover the expenses with ASI funds as they manage the billing and collection process.

The Children's Center activity is also co-mingled with ASI in the accounting records. The Children's Center is required to be audited separately and separate financial statements must be prepared. ASI breaks out and tracks the income statement activity separately but does not record the balance sheet activity throughout the period. Due to this treatment, there is no system generated or complete trial balance available, it must be manually created.

Status: This was corrected for the year ended June 30, 2021 and the Children's Center activity is now reported in a separate fund in the accounting system.

Segregation of Duties

There is one employee who:

- has access to all areas of the accounting system
- has access to the check stock
- has the ability to post journal entries, although these entries are to be reviewed by a supervisor
- is a check signer
- reviews and approves payment of credit card statements with no secondary review or approval and is also a cardholder

Status: This was corrected in September 2020 and management has segregated duties related to cash disbursements.

We also identified that student employees are given access to the HR and payroll system and have the ability to change payroll information for employees with no system alerts to notify the management team that changes have been made.

Status: This was not an issue for the fiscal year because there were no student employees and access was restricted to the HR and payroll system.

ASSOCIATED STUDENTS, INC., CALIFORNIA STATE UNIVERSITY, FULLERTON

Status of Prior Year Control Deficiencies

Year Ended June 30, 2021

Credit Cards and Cash Disbursements

During the audit for the year ended June 30, 2020 it was identified there were control deficiencies over disbursements which included lack of proper supporting documentation being retained and lack of proper approval.

Status: This was corrected in fiscal year 2021 as management now requires support for all expenses prior to payment and approval has been segregated.

We also noted that credit card statements are paid when received prior to any reconciliation of the activity to supporting documentation.

Status: This was corrected with the implementation of an online credit card system that now requires all receipts be submitted and approved prior to the payment of the credit card bill.

ASSOCIATED STUDENTS, INC., CALIFORNIA STATE UNIVERSITY, FULLERTON

Summary of Corrected Misstatements

Year Ended June 30, 2021

Account	Description	Debit	Credit
Adjusting Journal Entries JE # 1			
PERS adjustment			
14-9986	Pension Expenses - CalPERS Service Costs/Contributions	381,257.00	
14-9988	Pension Expenses - CalPERS Non-Service Costs	285,212.00	
24-9986	Pension Expenses - CalPERS Service Costs/Contributions	293,799.00	
24-9988	Pension Expenses - CalPERS Non-Service Costs	219,785.00	
14-2510	Pension Obligation		666,469.00
24-2510	Pension Obligation		513,584.00
Total		<u>1,180,053.00</u>	<u>1,180,053.00</u>
Adjusting Journal Entries JE # 2			
To reconcile net assets for ASI and TSC			
14-2114	Due to/from other fund	30,687.00	
24-3011	Unrestricted Fund Balance	30,687.00	
24-3011	Unrestricted Fund Balance	11.00	
14-3011	Unrestricted Fund Balance		30,687.00
24-2114	Due to/from other fund		30,687.00
24-6022	Miscellaneous Revenue		11.00
Total		<u>61,385.00</u>	<u>61,385.00</u>
Adjusting Journal Entries JE # 3			
E.ntry to correct net assets			
24-3011	Unrestricted Fund Balance	10,017.00	
24-3110	Camp Titan Contributions		10,017.00
Total		<u>10,017.00</u>	<u>10,017.00</u>



College of Engineering and Computer Science Report

Tuesday October 5th, 2021



Goals for the Year

- Be visible and available to students in the College of Engineering, especially during the return-to-normal transition.
- Foster a dynamic environment that encourages personal and professional development among all engineering students
- Increase engagement among students

Latest ECS-ICC News

- Meetings will now be **every two weeks** on Wednesdays @8:00 AM PST and held virtually
- FAFSA is now open for 2022-2023 applications
- Navigate Student App
 - Contains a variety of features that are tailored to each individual student, including to-do and event lists, an appointment scheduler, a list of campus resources, active holds, class schedule and major information
 - Available for iPhone and Android

Latest ECS-ICC News

- Scholarship opportunity: Rangan #BLM for 2021-2022 year. Deadline is Friday, October 15th, 2021. \$5000 annually renewable
 - Achieved and expected to maintain a minimum cumulative 2.5 GPA or better
 - Must maintain enrollment of at least 12-unit per semester at CSUF and status as a student majoring within the College of Engineering and Computer Science
 - Open to all ECS continuing students
 - Undergraduates with 30-59 academic units earned are highly encouraged to apply
 - Special consideration will be given for students engaged with the National Society of Black Engineers (NSBE) or demonstrate support for the values of NSBE
 - The student recipient will be required to sign a Scholarship Acceptance Form to verify eligibility
 - This scholarship may be annually renewable up to a maximum of four years, if eligibility is maintained
- Contact Shannen Allado, ECS Assistant Dean for Student Affairs, at shallado@fullerton.edu.

Upcoming Events

- **In Person Google Whiteboarding**
 - Date/Time: Tuesday, October 5, 2021 @3:30pm
 - Location: E201
- **STEM Internship & Career Expo**
 - Date: Thursday, October 21, @3:00 PM - 6:00 PM PST
 - Location: Virtual - RSVP at [this link](#)
- **Lots of information sessions/workshops available through the [Career Center](#)**

COE Board of Directors Office Hours



- Wednesdays @ 5:00 PM - 6:00 PM PST
 - Virtual, Zoom [link here](#)
- Email: asboard-ecs2@fullerton.edu

Thank you!

October 5, 2021
Board of Directors
Executive Officers Report

PRESIDENT: Joshua Mitchell

Summary:

Hope everyone is doing well as midterms descend upon us! Some important notes for this week are that ASI Wicked Week will be coming up at the end of the month (October 25th-29th). Once again, we could always use your help! The course catalog was released yesterday for all classes in the spring semester. Check it out to get a plan for what classes you want to take next semester and make sure that they do not conflict with any of your current extracurricular activities. As of 10/2, 92.6% of students on our campus have submitted their record which has helped to keep our weekly cases from reaching beyond 20. Great job on doing your part in making sure that everyone can continue to be on campus in a safe fashion!

Events/Meetings Attended:

- Hosted the first Student Fee Advisory Committee meeting (SFAC)
- Met Chief Jones for the first time during the Chief's Advisory Board meeting
- Attended the first Campaign Congress meeting with Tina, Chris, and Mayra (Thank you 😊)
- Attended the Planning, Budget, Resource Committee and President Virjee communicated his expectations when setting the budget for the year
- Met with a student to talk about campus safety and the issues that parking currently has (Cassie will be assisting with this issue)
- Sat in on Academic Senate with Cassie to hear some of the language that was being discussed around the Category-Z requirements and how the language differs from the addition of Ethnic Studies

Projects:

- Working on a project with the SWANA community, Kira, and Mary to talk about the next steps with the resolution
- Continuously looking into improving campus safety and discussing the UPD resolution with folks (added one more student leader to the Chief's Advisory Board)
- ASI Wicked Week from October 25th to October 29th
 - There will be a pumpkin patch and trick-or-treating/passport in the exec. team offices

GOALS FOR NEXT 2 WEEKS:

- Finalize the strategy with Mary about the SWANA presentation (length and who to present to)
- Follow up with IT about the initial features that will be in the ASI app
- Clean up and decorate the offices to prepare for ASI Wicked Week

VICE PRESIDENT: Kira Dawson

Summary:

Lots of things going on! I was away for the first half of the week of 9/20 due to a family emergency but have been busy since my return. I had my first meeting to plan commencement on 9/23, which was exciting! I also have been in discussions regarding IT and programming, as well as housing and campus safety. Also, the deadline for scholarships has been extended to 10/15. Be sure to tell your friends and colleges to apply!!

Events/Meetings Attended:

- Commencement leadership team meeting (9/23)
- Programming meeting (9/24 & 10/1)
- Housing concerns meeting (9/27)
- 1:1 w/ Keya (9/27)
- SD Meeting (9/28)
- Exec meeting (9/28)
- 1:1 w/ ASIPD (9/28)
- Meeting w/ IT (9/29)
- Meeting w/ Josh, Keya, Dave, and Asha (9/29)
- Weekly office hours (9/29)
- Safety & Wellness meeting (10/1)
- SFAC Meeting #1 (10/1)

Projects:

- IT x ASIP Collab
- Executive Senate materials
- SWANA resource center discussions
- IT x Programming Screening Series
- Organizing notes/creating system for eventual scholarship grading
- Supporting Prez. in work for ASI App

Goals for Next Weeks:

- 1:1's with Exec. Officers
- finalize agenda for Exec. Senate for first meeting
- Meet with Prez. & Board Chair about SWANA discussions
- Meet w/ CCRO and ASI Exec about Wicked Week
- Continue Community Chat discussions with Exec. team
- work with Jenna to create engaging marketing for scholarships
- spread scholarship marketing materials across campus

CHIEF CAMPUS RELATIONS OFFICER: Cassandra Hallett

Summary:

Hey ASI family! Midterm season is here, and I hope each and every one of you is studying hard and resting as much as you need in between your exams. These past two weeks have been filled with committee meetings one after another, but I also got the opportunity to finally dive in further with LCRC to discuss how ASI can support with other ASI leaders. We have finalized the name for the ASI Welcome, which will be in collaboration with Halloween called ASI Wicked Week! It will be held on Oct. 26th since that is when most of us are here, around the time when the Board Meeting should be taking place (we have no Board meeting that week) up until later in the afternoon.

ESC will kick off its Sustainability Month next week on Oct. 12th and 13th to host some fun DIY events and it will be at 2:30-3:30 pm, more info will be released on ASI social media. We will begin shopping for ASI Wicked Week as well to decorate our office and other give-away items. We encourage you to dress up during that day!

Events/Meetings Attended:

- Attended PRBC meeting
- Attended CF&B committee meeting to get an update on parking
- Attended IT committee meeting
- Attended Dia De Los Muertos Planning meeting with LCRC
- Executive team meeting to discuss ASI Wicked Week
- Attended RSA & NRHH meetings
- Tabled at Farmers' Market

Projects:

- Promoting ESC Sustainability Month on social media
- Worked out plans to film Sustainability Month
- Marketing the rest of university-wide committee applications and appointing students
- Submitted marketing for ASI Wicked Week
- ASI sponsored Coco film with LCRC for Dia De Los Muertos
- Met with student representatives for SFAC to prepare them

Goals for next week:

- Follow up with parking & Larry Martin
- Prepare for the second ESC meeting on October 6th
- Finalize UA Coordinator
- Order supplies for ASI Wicked Week and agree on a time on Oct. 26th
- Waiting for confirmed Executive Senate meetings to promote committee representative opportunities and introduce myself to start building our relationships for the year and onwards

CHIEF COMMUNICATIONS OFFICER: Jenna Maree Wong

Summary:

Happy Week 7! (but who's counting).

Coming into this position, two of my goals were to strategically inform students while also boosting student engagement. Two of my main projects right now hit these targets. I'm looking forward to putting out the ASI Q&A (name change pending – so if you have any clever titles for this series, feel free to send them my way :P) where students have asked us questions and we answer through a video. For my other goal, I'm hoping to revamp Fully Informed, our podcast. I want to engage with our student life and interview students outside of just ASI for the podcast. This is in the planning stage still, but the Q&A video should be out later this month.

As I mentioned at the previous BOD meeting, if you want to share an event from your college on the ASI Instagram, reach out to me and we can get that recorded to post!

Events/Meetings Attended:

Executive team meetings

1:1 meetings with Scott

Communication Commission meetings

Community Engagement Commission meetings

Strategizing meeting with Environmental Sustainability Commission

Record with Mary and Chris for BH video

Projects:

Weekly Story Posts

- We have posts launched for each day of the week (Mon-Fri)!

Advertise ASI scholarships

- Work with Kira and Comm. Team to strategically advertise

ASI Q&A

- We have collected 9 student questions via video
- I am planning on recording the answers to the questions before the next BOD meeting

ASI Community Chats

- Still working on identifying a date, but have identified panelists

Fully Informed

- Brainstorming how to revive and revamp the podcast
- Planning on putting out one a month

GOALS FOR NEXT WEEK:

Meet with Ellen from Strategic Communications

Record video with the answers for the Q&A video

Media campaign for ASI scholarships

Plan out first podcast episode

Work with CEC to plan next event

Fulfill social media requests from various ASI leaders

CHIEF GOVERNMENTAL OFFICER: Dixie Samaniego

Summary:

Hi everyone! Happy Tuesday :D Since we last met there have been a couple of things that have happened. I have been selected as the primary negotiator for Dependent students in the U.S. Department of Education Negotiated Rulemaking for Higher Education 2021-22. In this role I will be going over 13 issue areas that affect students you can find the issues and information to watch the livestream [here](#).

Lobby Corps will be hosting a panel, "Beyond the Ballot Box: A Panel" Oct. 28, 2021, at 4:30pm in TSU Ontiveros BC. The panel will be having a critical conversation on organizing, community building, and advocacy within our CSUF community. The commission's goal is to highlight the civic engagement of our students beyond just voting.

The Cal State Student Association (CSSA) October Plenary has been released (find it [here](#)) the policy agenda will be voted on this plenary and there will be a discussion about the Spring 2022 plenaries.

I was asked to speak at the Titans Remembrance event that happened last week, and I answered the question "What has the past 18 months looked like for you?" If any of you want to see my short answer to that you can watch the livestreamed video [here](#).

As always, if you have any questions, please email me at asicgo@fullerton.edu or visit me in my office!

Events/Meetings Attended:

Executive team Meetings

Lobby Corps Meeting

1:1s with Asha

09/22/2021: Kroger Interview for ASI Food Pantry

09/28/2021: National Voter Registration Day Tabling

09/29/2021: TICAS Negotiator Prep Session

09/29/2021: CSU Chancellor Office Interim Director of Federal Relations Call

09/29/2021: Meeting with BSU President & Chair

09/30/2021: Federal Mediation & Conciliation Services U.S. Dept. of Ed. Neg. Reg.

09/30/2021: Titans Remember Event

10/01/2021: TICAS Negotiator Prep Session

10/04/2021: U.S. Dept. of Ed. Negotiated Rulemaking Session 1, Day 1

10/05/2021: U.S. Dept. of Ed. Negotiated Rulemaking Session 1, Day 2

Projects:

- Beyond the Ballot Box: A Panel
 - o A student panel with different CSUF students engaging in a critical conversation of organizing, community building, and advocacy beyond voting and the ballot box.
 - o Oct. 28, 2021 @ 4:30-5:30pm in TSU Ontiveros BC.
- U.S. Department of Education Negotiated Rulemaking for Higher Education 21-22
 - o I will be serving as the primary negotiator representing dependent students in the rulemaking. My goal is to gather more student perspective in the 13 different issue areas the U.S. Department of Education has selected as topics for the rulemaking.

- HRT/Gender-affirming healthcare
 - o I've started advocacy and making headway on this both on our campus and in CSSA. I will begin meeting with different CSU student leaders to learn more about their student health centers.

GOALS FOR NEXT WEEK:

- Finish my first session of the Negotiated Rulemaking for Higher Education for the U.S. Department of Education
- Finalize panelists for Beyond the Ballot Box: A Panel event
- Attend the October CSSA Plenary
- Continuing advocacy for HRT/gender affirming healthcare

CHIEF INCLUSION & DIVERSITY OFFICER: Janica Michelle Martinez Torres

Events/Meetings Attended:

- Attended Triple Consciousness: Afro-Latinx Experiences presented by the AARC and LCRC
- Attended Academic Senate Diversity & Inclusion Committee meeting.
- SJEC put on LGBTQ+ Affirming Healthcare event in collaboration with the QRC and QTPOCC
 - Staff from CAPS and Health Services present
- Attended ESC's first meeting
- Attended Drop the Mic ft. Donovan Beck
- Attended Titan Radio's Bowling Night
- Attended opening reception at the Begovich Gallery ft. Kim Abeles' Smog Collectors exhibition
- Attended Mi Cultura Cura (My Culture Heals) on Calligraphy & Typography Styles in Latinx Culture presented by the LCRC
- Attended Bayanihan Collective's film viewing of the KingMaker in remembrance of the 49th anniversary of Marcos' Declaration of Martial Law in the Pilipinas
- SJEC meeting to plan out next event for October
- Met with Dr. Avila to discuss SJEC's upcoming event
- Attended AESA (Afro Ethnic Student Association) meeting

Projects:

- Implementing ASI's resolution to defund UPD
- Work on attaining access to HRT at Wellness Center
- Continue building trust and relationships throughout campus
- Collaborating with and supporting our communities (SWANA)
- SJEC programming planning for speaker series
- Augmenting support/resources for survivors and Disabled community

GOALS FOR NEXT WEEK:

- Connect with campus partners to work on projects.
- Attend student org and community events.
- Do research on implementing advocacy work.
- Plan and execute upcoming SJEC meeting
- National Coming Out Week-LGBTQ History Month
- Pilipinx American History Month

ON-GOING:

- Continue to build relationships, collaborate, and advocate with communities
- Develop SJEC and programming
- Work toward justice and equity on campus

ASI BOD Updates
October 2021 | Student Affairs

1. Vaccine Requirement
 - a. Vaccine Requirement Phone Campaign – Dean of Students and Assistant Deans calling students with in person classes that have not participate in the CSU vaccine requirement program.
 - b. Portal Lock – students that have not participate in the CSU vaccine requirement program received a portal lock on 10/4.
 - c. Managing several emails from students regarding the vaccine requirement along with plans associated with the 9/30 deadline. We respond to emails within 24 hours, even on the weekends.

2. Student Affairs – Engagement & Well Being
 - a. CAPS: Titan Hall is slowly coming together (late due to the pandemic). As a result, Titan Hall will become the main check in for CAPS in mid or late October. We plan for a grand opening in the beginning of the spring semester.
 - b. CAPS began to promote their drop-in groups and counseling groups for students, which includes a drop-in group to assist students in navigating the pandemic.
 - c. Student Conduct is continuing to monitor accountability for students regarding President’s Directive No. 22.
 - d. Student Conduct is preparing for Academic Integrity Week for November 1-5.
 - e. Clery: Completed the Annual Security Report and emailed it to employees and students. Now, working on uploading the information to the department of education by October 15.
 - f. Tuffy’s Basic Needs Services Center put together a calendar of events for the fall semester along with outreach materials for CalFresh.
 - g. DSS: Coordinating activities for Disabilities Awareness Month in October including, but not limited to, photos wearing purple and the DSS Ally Training (10/21).
 - h. Health Services: Coordinating the Flu Clinic starting on 10/19 – 10/21.
 - i. Continuing to manage the COVID Testing Site along contact training, exemptions, and exposures. Exemptions are being reviewed in order they were submitted.
 - j. HRE: Occupancy about 1738 residents. Theme communities are going great!
 - k. HRE Director met with Transportation & Parking (Kristin Jasko) regarding resident concerns about parking and safety. Together, they develop a couple of interventions. HRE Director will share with concerned students.
 - l. HRE successful HOW brochure and schedule/attendance.
 - m. SLL: Navigating multiple vacancies.
 - n. InterFraternity Council completed recruitment – about 110 students; Panhellenic completed COB – chapter size about 117 students
 - o. Sponsored Discoverfest: 1 day in person on September 1, 1 day virtual on September 2. Great success!
 - p. Title IX: Sent an email to all students regarding the Title IX training

BOARD LEADERSHIP REPORT

October 5, 2021

Morgan Diaz, Board Secretary:

Hi friends!

I know with midterms coming up or already happening for some of y'all, everything is getting a little hectic and stressful. Please do not forget that while academics come first, you come before academics. Your grades are not going to define you, and you are more than just academia. Now that doesn't mean you shouldn't slack off but please put your self first as you are not at your full capacity if you're not taking care of yourself. CAPS also provides counseling and wellness trainings, so please use them!

For CAPS services you can contact, [\(657\) 278-3040](tel:(657)278-3040) and for Health Services you can contact [\(657\) 278-2800](tel:(657)278-2800). They are open Mon-Fri from 9 am-5 pm. If you'd like to hangout, have a 1 on 1 or just vent to me, text me and I will be there for you! I feel happiest knowing my team feels great!

Christopher Carlsen, Treasurer:

- Participated in the first Campaign Congress meeting of the semester with Josh Mitchell on September 29th
- Met with Asha on September 27th to discuss Capital Expenditures
- Went to Business Inter-Club Council on September 30th
- Went to Panhellenic Council on September 29th

Alison Sanchez, Vice Chair:

Hello everyone I hope you are all having a great so far, here is my report for the last two weeks.

- Governance Committee 9/23: Asha gave a breakdown of the process of writing and making resolutions
- Audit Committee 9/23: Approved audit, Kristen Guzman from Aldrich accounting firm went over the audit and answered any questions the committee had.
- Children's Center 9/30: Met with Lydia Palacios Director of Children's Center and took a tour of the center. At Children's Center meeting we received updates on the center and how the center has been performing throughout the pandemic

As always if you have any questions feel free to reach out to me.

Mary Chammas, Board Chair:

Hello everyone! I hope you are all doing well!

- ASI Scholarships are due October 8th at 4PM so please encourage students to apply!
- Continue sending your ICC updates in the GroupMe and if you would like to sit on more let me know!
- I have met with the majority of you 1-1 yesterday or the end of last week. Keep an eye out in your email for next month's 1-1 dates.
- Farmers market is back for those who saw last week and will be happening from 11am-2pm on Tuesdays right outside the TSU.
- Be sure to encourage students to apply to be on BOD so we can fill our vacancies in Education, Engineering and Communications!

All the best, Mary Chammas