



## Minutes

### ASI Board of Directors Meeting

📅 Tue November 15th, 2022

🕒 1:15pm - 3:45pm PST

📍 ASI Boardroom - Titan Student Union

#### 👥 In Attendance

#### 1. **Call to Order**

Isabella Galvan, ASI Board Chair, called the meeting to order at 1:16 pm.

#### 2. **Roll Call**

Members Present: Aquino, Austin, Butorac, Diaz, Fox, Furtado, Galvan, Lieberman, Martin, Oseguera, Ruelas, Toh-Heng, Vences, Walsh, Windover, Wong

Members Absent: Pugh

Liaisons Present: Awadalla, Castelo, Chammas, Edwards, Kelley, Martinez, Mikaelian

Liaisons Absent: None.

According to the ASI Policy Concerning Board of Directors Operations, attendance is defined as being present prior to the announcement of Unfinished Business and remaining until the scheduled end of the meeting.

\* Indicates that the member was in attendance prior to the announcement of Unfinished Business but left before the scheduled ending of the meeting.

\*\*Indicates that the member was in attendance for a portion of the meeting, but not in attendance prior to the announcement of Unfinished Business.

#### 3. **Approval of Agenda**

**Decision:** (Butorac-m/Austin-s) The agenda was approved by unanimous consent.

#### 4. **Consent Calendar**

**Decision:** The Consent Calendar was adopted by unanimous consent.

##### a. **11/01/2022 ASI Board of Directors Meeting Minutes**

#### 5. **Public Speakers**

*The Board of Directors allocates 15 minutes during the meeting for Public Comment. Members of the public may address Board of Directors members on any item appearing on this posted agenda or matters impacting students.*

None.

#### 6. **Time Certain**

##### a. **1:30pm: Dr. Lisa Kirtman, Dean EDU**

Dr. Lisa Kirtman, Dean of the College of Education, shared updates with the Board and highlights from the college. The presentation is an attachment to the minutes.

Galvan opened the floor to questions and discussion.

Dr. Walsh asked what is the average pay for a teacher in Orange County. Dr. Kirtman shared that the starting pay for a teacher in Orange County is around \$60k and the average is around \$80k.

Wong asked how the new major coming to the department will be distinct compared to the others. Wong stated a lot of the programs within the college overlap. Dr. Kirtman explained what distinguishes this program from the others.

Ruelas shared that he was glad to know the intersectionality and focuses on different types of students in the college. Ruelas asked how important it is moving forward to make programs and services available to students after 5 pm. Dr. Kirtman shared the importance of considering accommodations for the professional students on campus to allow for services to be open late hours even if just once a month.

Butorac asked if there was any way to create a pathway to have students thinking about a program in education. Dr. Kirtman shared that she would like to have conversations with students to figure out what they would like to do as early as possible. Dr. Kirtman suggested establishing connections with pre-college students to encourage growth in the education field.

Diaz asked how local cities banning CRT in their district has affected the college. Dr. Kirtman stated that they have halted student placements in the Placentia-Yorba Linda School District because the students were receiving mixed messages. Dr. Kirtman stated that they do not let their students go into contentious situations and environments.

Furtado asked for Dr. Kirtman's information to partner with her so he can share insights as a non-traditional student. Furtado asked if there was anything they can do to continue and strengthen the relationship with those communities. Dr. Kirtman stated that she will share her information and told members that the professional faculty they have deployed are still in the districts but the student teachers are no longer there.

## 7. Executive Senate Written Reports

### a. IFC, NSMICC, PROG, MESA, MGC

These reports were distributed to the Board in writing and is an attachment to the minutes.

## 8. Unfinished Business

None

There was no unfinished business.

## 9. New Business

### a. Action: Resolution to Appoint the ASI Commission Leaders

*The Board will consider approving the Resolution to appoint Musashi Reese as Communications Commission Coordinator, Sahar Amiri as Lobby Corps Commission Coordinator, Geethali Kothapalli and Jaime Minaya as the University Affairs Commission Coordinators effective immediately through May 31, 2023.*

**BOD 026 22/23 (Austin-m/Toh-Heng-s) The Board will consider approving the Resolution to appoint Musashi Reese as Communications Commission Coordinator, Sahar Amiri as Lobby Corps Commission Coordinator, Geethali Kothapalli and Jaime Minaya as the University Affairs Commission Coordinators effective immediately through May 31, 2023.**

Galvan yielded the floor to Josh Castelo, ASI Board CCRO, to review the resolution.

Castelo introduced the candidates and provided his rationale as to how these candidates were selected.

Galvan opened the floor to questions. There were no questions for Castelo.

Galvan yielded the floor to Martinez and Chammas, ASI Board CCO and CGO respectively.

Martinez and Chammas introduced their candidates and explained how these candidates were selected for these roles.

Galvan opened the floor to questions. There were no questions for Martinez or Chammas.

Galvan opened the floor to discussion.

Butorac stated that across the board he is happy to see the variety of students. He notes seeing international students and students from multiple colleges.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 026 22/23 (Austin-m/Toh-Heng-s) Roll Call Vote: 17-0-0 The Resolution to appoint Musashi Reese as Communications Commission Coordinator, Sahar Amiri as Lobby Corps Commission Coordinator, Geethali Kothapalli and Jaime Minaya as the University Affairs Commission Coordinators effective immediately through May 31, 2023 has been adopted.**

**b. Action: Resolution to Approve Capital Requests for 2022-23 (Facilities)**

*The Board will consider approving the 2022-23 Capital Requests.*

**BOD 027 22/23 (Facilities) A motion was brought to the Board to consider approving the 2022-23 Capital Requests from the Facilities Committee.**

Galvan yielded the floor to Aquino, Facilities Chair, to share information on the 2022-23 Capital Requests.

Aquino shared highlights from the resolution. The Resolution is an attachment to the minutes.

Galvan opened the floor to questions.

Butorac asked what upgrades Aquino is most excited about. Aquino shared he is most excited about the updates to Marketing and the Food Pantry as they will be able to impact more students.

Galvan asked if Aquino can expand on what an expansion of the Food Pantry would look like. Aquino yielded the floor to Jeff Fehr to share. Fehr shared details on what an expansion of the Food Pantry will entail.

Galvan asked if there were any points of discussion. There were no points of discussion.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 027 22/23 (Facilities) Roll Call Vote: 17-0-0 The Resolution to approve the 2022-23 Capital Requests has been adopted.**

**c. Action: Resolution Approving the Children's Center 2023-24 Fees (Children's Center)**

*The Board will consider approving the Children's Center 2023-24 Fees.*

**BOD 028 22/23 (Children's Center) A motion was brought to the Board from the Children's Center Advisory Committee to consider approving the Children's Center 2023-24 Fees.**

Galvan yielded the floor to Diaz to share information on the Resolution.

Diaz shared details on the Resolution to approve the Children's Center's 2023-24 Fees. The Resolution is an attachment to the minutes.

Dr. Edwards added that a portion of the AS fee subsidizes the Children's Center. Dr. Edwards shared that the Center does early childhood development and that the overall costs of childcare have gone up. Dr. Edwards said that if the fees remain the same, the ASI subsidy will need to increase. Dr. Edwards shared an overview of how the fee increase will keep costs reasonable for the organization.

Galvan opened the floor to questions.

Mikealian stated that he sees there is a 2% increase and asked if they are expected to have to raise it again. Carolyn Ehrlich shared information on the increase this year and the potential increases to come depending on the local changes, federal changes, and increased expenses.

Butorac asked about the age range of the kids in the Children's Center. Lydia Palacios shared the age range and what range had a decreased amount of kids needing care. Butorac asked if there were any fundraising or performance ideas that the kids can do to increase income. Palacios shared there are no restrictions in place but shared challenges in implementing these types of activities.

Windover asked how the increase in cost and decrease in children needing care would look in reality from a financial standpoint. Palacios shared that they are planning to increase the number of children they care for and open care options up to the community. Windover asked if there would be faculty changes due to a decrease in childcare needs and how that would affect the budget. Palacios shared considerations in adjusting professional staff schedules.

Dr. Edwards reminded members of what they are voting on to refocus the group.

Galvan opened the floor to discussion.

Diaz shared details on how many families would be affected by these changes. Diaz encouraged members to contact her if they have any additional questions.

Furtado shared that this is very affordable based on other childcare facilities he has seen.

Galvan asked if there were any objections to moving to a roll call vote. There were no objections.

**Decision: BOD 028 22/23 (Children's Center) Roll Call Vote: 17-0-0 The Resolution to approve the Children's Center 2023-24 Fees has been adopted.**

**d. Discussion: ASI Budget Methodology (Finance)**

*The Board will receive information and discuss the ASI budget methodology and process.*

**The Board will receive information and discuss the ASI budget methodology and process.**

Galvan yielded the floor to Treasurer Wong and President Kelley to review the resolution.

Wong and Kelley provided highlights from their report. The report is an attachment to the minutes.

Galvan opened the floor to questions. There are no questions.

Galvan opened the floor to discussion.

Galvan informed the Board the rubric will be distributed to them.

Diaz shared that the rubric is new and feels it is more streamlined. Diaz also believes this makes the grading process cleaner and creates an easier review to make decisions to move forward.

Galvan said that she also feels this is very well structured and thinks they will be very prepared for their reviews during the spring.

Ehrlich thanked all the members of the Finance Committee for their insight and descriptions that helped her to create this rubric.

Diaz shared that the programs and clubs that will be judged based on this rubric have been sent the rubric so they can review it and submit the best possible application.

**e. Information: Corporate Financial Report**

*The Board will receive information on the Corporate Financial report.*

**The Board will receive information on the Corporate Financial report.**

Galvan invited Carolyn Ehrlich, Director of Finance, to share details on the Corporate Financial Report.

Ehrlich shared details from her presentation. The presentation is an attachment to the minutes.

Galvan opened the floor to questions and discussion. There were no questions or points of discussion.

## 10. Reports

### a. COLLEGE REPORTS:

#### i. NONE

### b. EXECUTIVE REPORTS:

#### i. Executive Officers Report

*President, Vice President, Chief Campus Relations Officer, Chief Communications Officer, Chief Governmental Officer, Chief Inclusion and Diversity Officer*

Lydia Kelley, ASI President, shared highlights from her written report. The report is an attachment to the minutes.

Kelley and Christapor Mikaelian, Vice President, shared highlights from a joint presentation on ASI Student Wellness Initiative. The presentation is an attachment to the minutes.

Galvan opened the floor to questions and discussion.

Arellano shared she is happy that the President and Vice President are taking the initiative to do this work.

Butorac asked if they are able to advertise this information to their colleges. Kelley encouraged members to share the links they put in the chat with their ICCs.

Ruelas asked if clubs and organizations will have input into these items. Ruelas asked how will smaller groups advocating will be heard if they are focusing on the majority's decisions and needs. Mikealian shared the methods they will use to target specific communities.

Leiberman asked how they will reallocate sources for funding and shared ideas on how to reallocate. Kelley shared they can get the information on that but it would be more valuable later in the process.

Chammas asked if the survey is open-ended. Kelley shared the method of the survey. Chammas how they will ensure students will take the survey. Kelley shared the methodology that will be used to encourage students to take the survey. Mikealian said they will try to incentivize the survey as well.

Joshua Castelo, CCRO, did not provide a written report.

Mayra Martinez, CCO, did not provide a written report.

Mary Chammas, CGO, reviewed highlights from her written report. The report is an attachment to the minutes.

Maysem Awadalla, CIDO, reviewed highlights from her written report. The report is an attachment to the minutes.

ii. **University President's Representative Report (Tonantzin Osegura)**

Dr. Tonantzin Osegura, University President's Representative, shared highlights from her report. The report is an attachment to the minutes.

c. **BOARD LEADERSHIP REPORTS:**

i. **Secretary Report**

Ramon Aquino, ASI Board Secretary, had no report.

ii. **Treasurer Report**

Jenna Maree Wong, ASI Board Treasurer, shared highlights from her report. The report is an attachment to the minutes.

iii. **Vice Chair Report**

Morgan Diaz, ASI Board Vice Chair, had no report.

iv. **Chair Report**

Isabella Galvan, ASI Board Chair, shared highlights from her report. The report is an attachment to the minutes.

11. **Announcements/Member's Privilege**

- Awadalla shared details on discounted First-Gen Stoles in the Titan Shops. Awadalla shared details on the final SJEC event of the semester.
- Chammas shared that the Pop-Up Pantry is tomorrow and encouraged members to volunteer if they can.
- Diaz said ARTS Week is coming in March and the theme has been finalized.
- Butorac shared upcoming events for the Business ICCs and asked members to reach out if they wanted any additional information on these events.
- Vences shared information on a Bad Bunny listening event tonight in the TSU.
- Martinez shared information on Titan Night Market on Wednesday.



- Ruelas shared details on an event and stated he can provide more information on the event to the group chat.
- Arellano shared that her program is having a performance for the end of the semester on December 10.
- Aquino shared that the Performing Arts Center is showing a DND Inspired play until December 3rd.

12. **Adjournment**

Isabella Galvan, Chair, adjourned the meeting at 3:10 pm.



Ramon Aquino, Board Secretary



Susan Collins, Recording Secretary

## Roll Call 2022-2023

11/15/2022 ASI Board Meeting Roll Call

Attendance	Board Members			
			Present	Absent
SECRETARY - ARTS	AQUINO	RAMON	1	
VICE CHAIR - ARTS	DIAZ	MORGAN	1	
CBE	FOX	COOPER	1	
CBE	BUTORAC	MICHAEL	1	
COMM	RUELAS	ALAN	1	
COMM	ARELLANO	AIME	1	
ECS	MARTIN	BRAULIO	1	
ECS	LIEBERMAN	AARON	1	
TREASURER - EDU	WONG	JENNA MAREE	1	
EDU	PUGH	NATALY		1
HHD	VENCES	BERENICE	1	
CHAIR - HHD	GALVAN	ISABELLA	1	
HSS	TOH-HENG	ALISA	1	
HSS	AUSTIN	JACKSON	1	
NSM	FURTADO	NICHOLAS	1	
NSM	WINDOVER	SOPHIE	1	
Academic Senate Rep.	WALSH	IRENE	1	
Univ. President's Rep.	OSEGUERA	TONANTZIN	1	
			Present	Absent
			17	1

Attendance	Liaisons			
			Present	Absent
CIDO	AWADALLA	MAYSEM	1	
CGO	CHAMMAS	MARY	1	
EXEC DIRECTOR	EDWARDS	DAVE	1	
PRESIDENT	KELLEY	LYDIA	1	
CCO	MARTINEZ	MAYRA	1	
VP	MIKAELIAN	CHRIS	1	
CCRO	CASTELO	JOSHUA	1	
			Present	Absent
			7	0

\*\* Recording Secretary: Susan Collins

Roll Call Votes		Start 26	026 - Res ASI Comm Leaders			027 - Res Capital Requests		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
SECRETARY - ARTS	AQUINO	RAMON	1			1		
VICE CHAIR - ARTS	DIAZ	MORGAN	1			1		
CBE	FOX	COOPER	1			1		
CBE	BUTORAC	MICHAEL	1			1		
COMM	ARELLANO	AIME	1			1		
COMM	RUELAS	ALAN	1			1		
ECS	MARTIN	BRAULIO	1			1		
ECS	LIEBERMAN	AARON	1			1		
TREASURER - EDU	WONG	JENNA MAREE	1			1		
EDU	PUGH	NATALY	Absent					
HHD	VENCES	BERENICE	1			1		
HSS	TOH-HENG	ALISA	1			1		
HSS	AUSTIN	JACKSON	1			1		
NSM	FURTADO	NICHOLAS	1			1		
NSM	WINDOVER	SOPHIE	1			1		
Academic Senate Rep	WALSH	IRENE	1			1		
Univ. President's Rep	OSEGUERA	TONANTZIN	1			1		
CHAIR - HHD	GALVAN	ISABELLA	1			1		
			YES	NO	ABSTAIN	YES	NO	ABSTAIN
			17	0	0	17	0	0

# College of Education

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Lisa Kirtman, Ph.D. Dean



# The College of Education

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- Teachers!
- Six 100% Online masters' programs that were ranked 4<sup>th</sup> in the nation by U.S. News and World Report in 2021.
- More than just Teaching....
  - M.S. in Instructional Design and Technology
  - M.S. in Higher Education (Advisors)
  - Ed.D. in Community College/P-12



# Updates/Reminders

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## B.A. Urban Learning (2024-Hopefully)

- First Undergraduate degree for the College of Education
- Interdisciplinary program
- Focuses on preparing students to become educators who are committed to providing a just, equitable and inclusive education in schools
- Curriculum is for students interested in earning a teaching credential in special education or elementary education



# Updates/Reminders

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- Education Week

<https://ed.fullerton.edu/events/ed-week.php>

- COE Scholarships

<https://ed.fullerton.edu/current-students/financial-aid.php>



# Partnering with ASI

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- Center for Careers in Teaching
  - <http://ed.fullerton.edu/cct/advising/appointments.php>
  - Titan Future Teachers
    - <http://ed.fullerton.edu/cct/titan-future-teachers/>
  - Men of Color in Education
    - <http://ed.fullerton.edu/cct/diversify-teaching/>
- More events/services focused on post-bac and graduate students





# Thank you!

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Dear ASI Board of Representatives,

The Inter-Fraternity Council at Cal State Fullerton has a couple of goals for the next two semesters.

First, we were working with the Panhellenic Council to create Greek Week. Greek Week is a week-long event raising money for Camp Titan. Last semester was our first Greek Week since Spring 2019 so no one has experienced a Greek Week besides the seniors. We had to cut some things out due to time restraints and lack of planning by the Greek community. Given this, our councils are working together to help improve Greek Week for the next IFC and PHC council. In Spring 23, we will have another Greek Week that will be run by the next IFC board.

Secondly, my executive team and I planned the IFC cup and another big event in the fall for fundraising money for the winner's philanthropy. The event was successful and we also sold tickets for the Anaheim Ducks preseason game. All the events went smoothly for IFC cup, and the winners got a check for their philanthropy at the end of the week.

Third, we are already talking about officer transitions for the next term. In the past, IFC has struggled to fill out our entire executive team and we are making a concentrated effort to change this. My entire council is filled and I want to continue this trend. We are reaching out to each chapter and soliciting interest from members. So come election time every position on the next council will be filled.

As for funding, we have already spent money for Greek Week which was last semester's budget. So the only thing we have spent money on was the IFC cup. We plan on spending money for the events we have planned in the spring too. I was trying to plan a club event for the Greek community at InCahoots, however the idea fell through. Next IFC board will be attending a conference with Edwin, but I do not have the details about the conference.

Thank you for your time,

*Travis Romero*  
*IFC President*



## Mesa Cooperativa Report

### Goals

**First- Semester Term:** Mesa Cooperativa's first goal for the semester is to grow and gain followers. Since everything continues to still be virtual at CSUF, our way of communicating and connecting with students has been through our social media page. We have used our page to introduce ourselves (the Executive Board) to the Latinx and CSUF student community. Furthermore, we utilize our Instagram page to not only promote our Mesa event's, but the events of the organizations that are a part of our council as well. We want Mesa Cooperativa to not only be a prominent council on campus that assists clubs with their certain needs, but also be a support system for the individual student as well as create a strong bond with them. With these unprecedented times our generation is battling, we have been working and engaging in new methods to help students. On our Instagram page, we have used the story functionality of Instagram to share resources that can benefit our student's educational, social, and personal journey at CSUF. This semester has been successful as we have accomplished many of our goals and we are looking forward to meeting more of our goals next semester.

**Second- Semester Term:** For the second semester, we plan hold our Dia De Los Padres (Father's Day) event. For this event, we plan to hold workshops and resources for the parents/legal guardians of Mesa Cooperativa delegate's and those of CSUF students. With our delegates, we are going to continue on our goal of building a strong relationship with each Mesa Delegate and help them in any form possible.

**Ours and Long Term:** As stated previously, our long term goal for the organization is to build strong bonds with our delegates and students, as well as to assist them in any form possible. We want them to not see us as only those in charge and to keep order, but as friends, people they can trust, and assist them in any form.

## **Budget**

### **A side:**

Mesa Cooperativa has used their A-side account to reimburse our Executive Board members who were in charge of putting events together. The following events has been used to fund Mesa Cooperativa held events:

1. ***La Bienvenida:*** *La Bienvenida* is an annual and significant event for Mesa Cooperativa. The event is not only utilized for clubs to gain the opportunity of generating new members for their clubs, but a representation of cultural pride. We celebrate with Latinx-themed performances and workshops. This year, the event was held on the central quad. To create a welcoming and social environment for the students, we used our A side account for: to provide snacks, like an assortment of candies that pertained to the various cultures from the Chicanx/Latinx community. The items were purchased by the executive board then reimbursed using the 042A-8074 account.

### **B-side:**

Mesa Cooperativa's B-side account has been slowly coming into play since some of the. So far, we have had 4 presentations for funding which was meant for their movie nights, Kick Off meetings and socials. We are still recently funding our delegates and have new proposals, sent by Mesa delegates, sent almost every week.

### **Future Events**

**Las Posadas (December 6th, 2022 at 2:00 P.M.)-** *Las Posadas* is another significant event held by Mesa Cooperativa. *Las Posadas* is a traditional, Latinx Christmas festivity celebrated in Latin America. Mesa Cooperativa de CSUF will be hosting this event in-person at the Central Quad. We will have our delegates collaborate with another delegate and create an activity that ties to *Las Posadas*. The focus of this event is to create a community and cultural aspect in which we all come together and create a bonding experience by the arts & crafts activities. Some examples are creating reefs, piñatas, etc.

**Día de Los Padres (March 6th, 2023)-** This is one of our big turnout and signature events for the spring semester. We have been confirmed that this will take place on campus, in the Pavilions. This is a day event in which the legal guardians/parents of current and potential CSUF students can have the opportunity to attend and be informed of what the college experience is like. Parents/legal guardians may sometimes not know what it is like to be a college student therefore we will dedicate this day, Sunday, to know all about the resources offered, programs that they can be part of and ways in which the parents/legal guardians can take a part of.

# ASI

*STUDENT PROGRAMS AND  
ENGAGEMENT*

# GOALS

ASI Student Programs & Engagement is devoted to being inclusive, innovative, and inspiring. We work to unify the campus communities and enhance the Titan experience every day because we believe the differences of our students create the Titan family. ASI's Student Programs team puts on a wide array of different events and activities on campus each year for students to experience that help keep campus feeling fun and alive.



# ACCOMPLISHMENTS

- Sold Out Beyond the Conversation
- Doubled the size of pumpkin patch event
- 3 more sponsored programs with outside departments like DEIP/IT/DIRC
- Increased vendors and attendees at farmers Market

ASI PUMPKIN PATCH





# ***BUDGET LOOK-IN***

**ASI SPE has spent 35% of there budget for the fall**

# ***UPCOMING PROGRAMS***

- **NIGHTTIME CONCERT (BAD BUNNY NIGHT) 11/15**
- **SOUL MOVIE NIGHT 11/16**
- **TITAN NIGHT MARKET 11/16**
- **VETS VS CADETS EVENT 11/16**
- **FARMERS MARKET TODAY !**
- **IT MOVIE NIGHT (TOP GUN MAVERICK) 12/9**
- **ALL NIGHT STUDY 12/6**

**THANKS!**

**SEE YOU IN SPRING !**



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ACTOR, ACTIVIST, ENTREPRENEUR

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**TREJO**

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 FULLERTON  
COMMUNITY COLLEGE

**RESOLUTION - APPOINTMENT OF THE ASI COMMISSION LEADERS**

**Sponsors:** Isabella Galvan

**WHEREAS**, The Associated Students, Incorporated (ASI) is a 501 (c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, sets policy for the organization, approves all funding allocations to programs and services, and advocates on behalf of student interests on committees and boards; and

**WHEREAS**, ASI's mission is to provide students and campus community members with important social, cultural, and recreational opportunities as well as a wide range of programs and services; and

**WHEREAS**, per policy, it is the responsibility of the Board of Directors to confirm all presidential appointments by a majority vote to positions that receive financial awards, scholarships, or any other material compensations for service; and

**WHEREAS**, the student(s) presented have completed their respective interview and selection process and have been selected by their Executive Officer and ASI President; therefore let it be

**RESOLVED**, ASI approves the appointment of Musashi Reese as the Communications Commission Coordinator, Sahar Amiri as the Lobby Corps Commission Coordinator, and Geethali Kothapalli and Jaime Minaya as the University Affairs Coordinators, effective immediately through May 31, 2023; and let it be finally

**RESOLVED**, that this Resolution be distributed to applicable ASI departments and staff.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton on the fifteenth day of November in the year two thousand and twenty-two.

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Isabella Galvan  
Chair, Board of Directors

Ramón Aquino  
Secretary, Board of Directors

# Communications Commission App: 22-23

**COMPLETE** #14

This application is for the Communications Commission Coordinator positions.



The application is open until filled and has a priority filing deadline of Friday, May 20th at noon.

The application will require you to prepare and upload question responses and your resume. Please review the application thoroughly prior to preparing to submit your application.

The Communications Commission focuses on planning and implementing strategies, campaigns and events that communicate information about the ASI to the student body and campus community. The Communications Commission utilizes events and activities, promotional campaigns, and social media to reach the student body.

These positions are for the 2022-2023 school year. The position term begins on June 1, 2022 and ends on May 31, 2023. Some meetings and activities may be required prior to the beginning of the term for transition purposes.

Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.

CREATED	UPDATED	IP ADDRESS
 PUBLIC Sep 24th 2022, 8:02:09 pm	 PUBLIC Sep 24th 2022, 8:53:42 pm	 [REDACTED]

**\* Name**

Musashi Reese

**\* Phone Number**

[REDACTED]

**\* Email**

[REDACTED]

**\* CWID**

[REDACTED]

**\* Address**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**\* Major/Concentration/Academic Program**

General Studio Arts (Illustration in the Future)

**\* Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.)**

Junior

**\* Semesters Completed at CSUF**

4

**\* Overall CSUF GPA**

3.345

**\* Units Completed at CSUF**

60

**\* Units In Progress**

15

**\* Expected Graduation Semester**

Spring 2024

**\* Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

I have always been a very outgoing and talkative person since I was a kid. I grew up loving art and found myself wanting to major in it because I want to make a Cartoon one day. I love entertaining people and creating art because of my cartoon filled childhood and my natural want to help others feel happier. I have always tried to understand and befriend people of all different kinds of backgrounds, I love to make friends with all kinds of people! I help with all kinds of events and clubs such as being the CCT Manager at the CSUF Game Club and running my own Art Club in Highschool. I have helped create art for multiple events for Game Club and I have helped put together ideas for them and frequently commentate for their tournaments. I am a very hard worker, and many describe me as passionate.

**\* Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn):**

I believe ASI is a program that should try to be giving our school and the local students here the best possible experience we can! Many people can come to college and feel like a fish out of water, whether it be through trouble making friends, struggling with classes, finding a passion, etc. I think that it is ASI's job to help the student feel happy in this school. I want to be a part of this ASI to help use my creative skills to benefit the student experience here at our school. I feel like people can be hard to crack open through just normal talk, college is intimidating. A lot of the time creative things that are very approachable and fun help remove that tension and get students to go out of their boundaries, Cartoons, Anime, video games, Youtube, and just Art in general have done this for me ever since I was a kid. We just need a creative approach to things, and I want to help give that approach to those students who feel out of place.

**\* Which positions are you interested in applying for?**

Communications Commission Coordinator

**\* Communications Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> 1. In your own words, describe the purpose of the Communications Commission? 2. Why it is important to communicate and engage with the student body about ASI and the CSUF campus? 3. Tell us about any related experience you have that you think qualifies you for or would help you be successful in the position. 4. Describe the ideas or goals you have for next year. 5. Describe how you would engage with students to make this program successful.**

**\* Resume: Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>**

**\* Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate.):**

I am involved with the CSUF game club and I am right now the CCT manager. I am hoping to apply for the Illustration Program we have here so I can get in and start looking for internships with the Pencil Mileage Club at studios like Cartoon Network, Blizzard, etc. I also hope to be commentating more for tournaments down the road. In the long run I want to make my own Cartoon one day.

**\* Are you interested in any of the other commission areas?**

No, I am not interested in any other commission areas

**\* Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI.**

I hereby acknowledge, understand, and agree that ASI has the right to verify all information provided in this application.

**\* Digital Signature of Authorization and Certification of Application Enter Your Name**

Musashi Reese

**\* CWID**

\* Date





**In your own words, describe the purpose of the Communications Commission?**

I believe that the purpose of the Communications Commission is to be in a sense “that one person at a party who invites you to come hang out with rest when he sees you’re all alone”. That person who will come up to you when your alone, and get you engaged with the rest of the fun. Thats in a sense what I feel like is the job of Communications Commission, I would have to find ways to reach the student’s here at our school and get them to feel comfortable to reach out/engage with us or our school in general. This could be through using creative made videos, fun posters that advertise events, meetups, graphics, speeches, etc! The job of this role is to make students feel like they can have fun here and feel like they’re in a good community to get involved and make memories at.

**Why it is important to communicate and engage with the student body about ASI and the CSUF campus?**

I feel it is important because as I stated earlier, College is intimidating. It is unreasonable to expect that every student is an extrovert willing to go out of there way to find all kinds of fun things at this school or to solve their problems they are stressed with. That is why it is important to engage with them and to let them know what our school is all about. Sometimes all people need is just a little shove to get out of their nervous mindset. We have to communicate with our students so that they know they have a program they can rely/go to to help with whatever problems they have, and can also look to us to help point them to all kinds of enjoyable things that we can do on this campus.

**Tell us about any related experience you have that you think qualifies you for or would help you be successful in the position.**

I have been a member of the CSUF game club for a couple years now and I have been a community manager for FPS games where I helped set up events and gotten our community involved with each other. I am now in charge of the Content Creation Team in our club which is where I oversee things such as streams, art, videos, and all kinds of entertainment. I have also ran my own Art Club in Highschool where I had to find ways to keep artists entertained and to make friends with each other by creating interesting fun meetings for us every week to help build our art community because artists can be very shy.

**Describe the ideas or goals you have for next year.**

I would like to create events where students can involved with each other and find out more about our campus and what we have to offer. I was thinking of possibly going around and creating a short overview video for each of our clubs here so students can watch them and find out what they're all about along with pushing forward lesser known clubs to help give them publicity for those who have a hard time finding their Niche communities. I would also possibly like to create Art for our school's event or whatever we have coming up! I would also like to possibly maybe have an Event related Q and A day where people can come up to me and interact with me and shoot some conservations with me and other ASI members and I can help them find out any questions related to my job, like helping them get engaged with other clubs, telling em

what events are coming up, etc. I would also allow them to suggest ideas to me and I can take notes of them and figure something out to help create a fun experience based on what the students want!

**Describe how you would engage with students to make this program successful. \***

I am very outgoing so I would talk to all kinds of students and create posters or videos that students can see what they can be looking forward to soon. I would also allow them to chat with me and ask me more questions if they have any or are confused about events they hear about. I would also find ways to use my artistic skills to create things that could catch the eyes of those walking by to get their attention to help increase our presence. I would constantly be asking for feed back on how I can help better their experience etc.

# Jared M. Reese

## Details

He/him

Preferred Name: Musashi



## Skills/Hobbies

- Adaptability
- Fast Learner
- Able to Work in a team and multitask.
- Quick Thinking
- Communication Skills
- Experienced Leader
- Kind Hearted
- High Energy
- High Achieving
- Goal Motivated
- Passionate Worker
- Understanding
- Hard Worker
- Good Listener
- Certified 4th Level Brown Belt under the JKA
- Commentator for Fighting Game Tournaments
- Been working on multiple Cartoon Ideas since 8th grade

## Profile

Years of experience in managing and setting up events such as running an Art Club, organizing and helping sales at art galleries, large events for the CSUF Gaming Club, etc.

## Education

### BA In Studio Arts (Applying for BFA in Illustration) California State University, Fullerton

AUGUST 2020 – PRESENT

I am planning on applying to the Illustration department to change to a BFA in Illustration to one day become an animator and make my own cartoon.

## Extra-curricular activities

### CSUF Gaming Club FPS Manager/Content Creation Team Manager

SEPTEMBER 2021 – PRESENT

Attend frequent board meetings to create events. Surveyed community members likes/preferences to create most enjoyable experience. Frequently setup and take down materials for small and large events. Organized events for 400+ participants like Siege 2022 and Summer Splash 2022.

### President Of Art Club

AUGUST 2018 – JUNE 2020

Was President of Poway High School's Art Club. Had managed events for members and worked with my board members to create the best experience possible. Met frequently to organize and setup events for community engagement. Catered clubs events and activities to fit the wants and needs of members.

### Salesman And Organizer for Poway High Schools Art Galleries Heidi Hensey, Poway

MARCH 2016 – MAY 2019

Helped organize and set up multiple art galleries for the school's in person events. Learned deep understanding of room layout and equipment setup. Coordinated with other students and teachers under strict deadlines in order to produce desired outcomes. Worked in fast paced environment while providing professional customer service as a salesman.

## References

### Heidi Hensey



### John Meyers



# Lobby Corps Commission Application: 22-23

**COMPLETE** #9

This application is for the Lobby Corps Commission Coordinator positions.

The application is open until filled and has a priority filing deadline of Friday, May 20th at noon.

The application will require you to prepare and upload question responses and your resume. Please review the application thoroughly prior to preparing to submit your application.

The Lobby Corps Commission is responsible for advocating on behalf of student interests on all levels of governance affecting higher education and other public policy issues, planning and implementing programs and events that educate about policy issues and engage students and the campus community in advocacy efforts, and facilitating campaigns on issues of student interests and mobilize support of the CSUF student body, campus community, and beyond.


These positions are for the 2022-2023 school year. The position term begins on June 1, 2022 and ends on May 31, 2023. Some meetings and activities may be required prior to the beginning of the term for transition purposes.


Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.



### CREATED

### UPDATED

### IP ADDRESS

 PUBLIC  
Sep 26th 2022, 7:44:15 pm

 PUBLIC  
Sep 26th 2022, 8:43:46 pm

#### \* Name

Sahar Amiri

#### \* Phone Number



#### \* Email



#### \* CWID



#### \* Address



**\* Major/Concentration/Academic Program**

---

History

**\* Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.)**

---

Junior

**\* Semesters Completed at CSUF**

---

4

**\* Overall CSUF GPA**

---

3.21

**\* Units Completed at CSUF**

---

57

**\* Units In Progress**

---

15

**\* Expected Graduation Semester**

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Spring 2024

**\* Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

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I am currently the President of the Afghan Student Association and the Events Coordinator for the Pre-Law Society. My leadership experience in these positions has aided in my experience to be a great candidate for this position. I find it important to be very involved and engaged on campus, especially because it helps everyone connect with those around them. I also value time management greatly, as I am a full-time student, involved in various clubs on campus, and have a part-time job. I believe that time management is one of my greatest strong suits and it will aid in my success in this role.

**\* Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn):**

---

ASI student government is the key to having students feel welcomed on campus and opens various opportunities for community involvement. I want to be a part of ASI leadership because I find it important to be hands-on when being involved. ASI does what it does so it can create a safe and engaging environment for the University. I hope to have the opportunity to meet more people and have a deeper understanding of ASI and the University as well by joining ASI leadership.

**\* Lobby Corps Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html> 1. In your own words, describe the purpose of the Lobby Corps Commission? 2. Why is it important to advocate for student interests? 3. Describe the ideas or goals you have for the next year, in regards to the Lobby Corps Commission? 4. Describe how you would promote the activities and events of the Lobby Corps Commission.**

---

lobby\_corps\_commission.pdf

**\* Resume: Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>**

resume.pdf

**\* Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate.):**

I have numerous commitments and involvements this year, a job being one of them. I work 4 days a week, but they are very flexible. I am also the President of the Afghan Student Association and the Events Coordinator for the Pre-Law Society. This week I accepted a bid to be in the sorority, Sigma Kappa.

**\* Are you interested in any of the other commission areas?**

Communications Commission, Community Engagement Commission, Lobby Corps Commission, Social Justice & Equity Commission

**\* Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI.**

I hereby acknowledge, understand, and agree that ASI has the right to verify all information provided in this application.

**\* Digital Signature of Authorization and Certification of Application Enter Your Name**

Sahar Amiri

**\* CWID**

[REDACTED]

**\* Date**

[REDACTED]

1. The purpose of the Lobby Corps Commission is to advocate for students' interests and for policies on higher education. The Commission will advocate for the students and bring more opportunities to connect with the students themselves.

2. It is important to advocate for student interests because students are the heart of this campus. It is important to allow students to feel welcomed and seen on campus because it creates an environment that allows everyone to feel comfortable getting involved.

3. Some ideas I have for the Lobby Corps Commission would be to get more involved on social media and bring more attention to the Commission. I believe that getting on the ASI instagram and hosting polls and Q&As would be very beneficial to helping us engage with students.

4. I would use my personal social media and my group chats for my other clubs. I will also aim to promote the information through my classmates.



# Sahar Amiri

To gain more experience, as well as improve skills through a part-time position.

## EXPERIENCE

### **Nordstrom** — Handbag sales

August 2022- Present

Salesfloor, restocking, customer service, connecting with customers, and personalizing their shopping experience.

### **Urban Plates** — Cashier/Foodrunner

February 2022- April 2022

Take orders, makes drinks, packed takeout orders, and served food to tables.

### **Target** — General Merchandise Team, Fulfillment Team, Presentation Team, and Cashier

October 2019 - August 2021

### **Pamir Kabob House** — Overall Work

2013 - December 2019

Serves food, helps with prep, hostess, dishwasher, and busts tables.

### **San Diego Coastkeeper/Surfrider** — Volunteer

August 2019 - December 2019

Clean up beaches, and pick up any trash left behind or that washed ashore.

## EDUCATION

### **California State University - Fullerton**, 800 N State College Blvd, Fullerton, CA, 92831 — *B.A. in History and Minor in Political Science, % 2024*

August 2020 - Present

President of Afghan Student Association, Events Coordinator of Pre-Law Society, and member of Sigma Kappa.

### **Mt. Carmel High School**, 9550 Carmel Mountain Rd, San Diego, CA 92129 — *General Education Diploma, % 2020*

October 2016 - June 2020

## SKILLS

Handles pressure well

Quick learner

Works well alone and with a team

Works quickly and efficiently

Maintains professional relationships with superiors, customers, and colleagues

## LANGUAGES

English and Farsi.

## REFERENCES

Available upon request

# University Affairs Commission Application: 22-23

**COMPLETE** #14

This application is for the University Affairs Commission Coordinator positions.

The application is open until filled and has a priority filing deadline of Friday, May 20th at noon.

The application will require you to prepare and upload question responses and your resume. Please review the application thoroughly prior to preparing to submit your application.

The mission of the University Affairs Commission is to be proactive in identifying, addressing, advocating for, and resolving campus issues that impact our students. The commission will assess campus climate by gathering and addressing student feedback and concerns and bringing them forth to the ASI Board of Directors at least once per semester and whenever applicable. University Affairs shall be responsible for informing students of changes that impact their student experience including, but not limited to changes in ASI, the university and legislation at the city, state and federal level. Lastly, the commission should always serve as platform for Cal State Fullerton students to voice their concerns.

These positions are for the 2022-2023 school year. The position term begins on June 1, 2022 and ends on May 31, 2023. Some meetings and activities may be required prior to the beginning of the term for transition purposes.

Applications must be fully completed and submitted prior to the close of the application. If an application has been started, but not been fully completed and submitted at the time the form is disabled, the form will not notify you or close, but will automatically disable in the background and will not accept your application when you try to submit.

### CREATED

### UPDATED

### IP ADDRESS



PUBLIC  
Oct 11th 2022, 11:18:03 pm



PUBLIC  
Oct 12th 2022, 12:08:35 am



[REDACTED]

### \* Name

Geethali Kothapalli

### \* Phone Number

[REDACTED]

### \* Email

[REDACTED]

### \* CWID

[REDACTED]

**\* Address**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**\* Major/Concentration/Academic Program**

Computer Engineering

**\* Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.)**

Graduate Student

**\* Semesters Completed at CSUF**

1

**\* Overall CSUF GPA**

3.65

**\* Units Completed at CSUF**

6

**\* Units In Progress**

9

**\* Expected Graduation Semester**

Jan 2024

**\* Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

I am an International student who moved from India to pursue a master's degree in Computer Engineering. My undergraduate major was electronics, which is quite similar to Computer Engineering. My entire undergrad was not entirely technical; I was part of an art-literary-cultural student body. 'KALAKRITI' was the only student body on campus that organized cultural fests. I worked with it for four years. I have headed team 'KALAKRITI's PR committee for a couple of years.

**\* Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn):**

I have been here for eight months now and have learned that ASI is a government organization on campus that helps students in many ways with their little hurdles through college. It helped me many times whenever I go to Pantry and Tuffy needs it helps me cut through my budget. As an International student, I find the resources helpful.

I want to be part of ASI to help my fellow international students through the resources provided by ASI to get through college with fewer troubles.

Through this, I may help many newly admitted students with abundant resources.

**\* University Affairs Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>** 1. In your own words, describe the purpose of the University Affairs Commission? 2. Why is it important to bring awareness and education on campus issues to students at CSUF? 3. Describe the ideas or goals you have for the next year, in regards to the University Affairs Commission? 4. Describe how you would promote the activities and events of the University Affairs Commission.

asi.pdf

**\* Resume: Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>**

resume2.pdf

**\* Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate.):**

I joined the American Marketing Club this semester. This is really interesting and I am learning so much through the workshops and others at the club.

**\* Are you interested in any of the other commission areas?**

Communications Commission, Community Engagement Commission

**\* Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy** University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI.

I hereby acknowledge, understand, and agree that ASI has the right to verify all information provided in this application.

**\* Digital Signature of Authorization and Certification of Application Enter Your Name**

Geethali Kothapalli

**\* CWID**

[REDACTED]

**\* Date**

[REDACTED]

1. I believe University Affairs Commission deals with the events and affairs happening at the campus and the requirements it needs to be fulfilled.
2. It is essential to know what is going on around you. Keeping students updated and informed regarding everything on campus is a major priority and will help ensure students' safety.
3. It would be nice to have more interactive sessions with students and help them through everything so that they can help a couple of others they know so that all the students are informed about every requirement on campus.
4. Digital Marketing on a larger scale and a small event that holds giveaways could bring a lot of awareness of events and activities around the campus.

# Geethali Apoorva Kothapalli



## EDUCATION

### California State University Fullerton

JANUARY 2022 - JANUARY 2024

Education in Master's in Computer Engineering

GPA : 3.65 (first semester)

### GITAM Hyderabad

2017 - 2021

Education in Bachelors of Electronics and Communication Engineering

CGPA: 7.52

## INTERNSHIP

Worked on "Design and Simulation of "Machine Learning Web Application" based

on streamlit and python on coursera project network" on Coursera

## WORK EXPERIENCE

Worked with FooDelight as Digital Marketing Team Member

## CERTIFICATION

Worked on UDEMY with a certified course on Artificial Intelligence A to Z: Learn how to build on AI.

Worked on Coursera with a certified course on Machine Learning Foundation: A Case Study Approach offered by University of Washington have also done a guided project Build a Machine Learning Web App with Streamlit and Python.

## SKILLS

### Technical Skills:

MS Word

MS Excel

MS Powerpoint

MS Office

### Softwares:

LT Spice

ModelSim

MATLAB

### Languages:

C, C++

Basics of JAVA

Python

**Key Skills:** Analytical Skills, Quick Adaptability, Good Communication, Self Motivated, Creative Problem Solving, Good Listener, Team Work

## HOBBIES

Music, Long Walks, Journal,

Sports : Tennis, Travel and

Explore

## **EXTRA CURRICULARS**

**“Team Lead for Liaison and Marketing team in a Student body  
“KALAKRITI” for the year 2019-2020.”**

- Worked for the Student body “KALAKRITI” from 2017-2020.
- Led the Liaison and Marketing team for various events that happened on the campus.
- Organized and led major events for the college like Model United Nations, “Zenith”, Various Open Mics.

**“One of the Team Lead for Finance in the Annual Event “PRAMANA” for  
the year 2020.”**

- Worked for the Finance team for the annual event and took care of the finances.
  
- **Part of inter-college throwball and volleyball team**
  
- **Part of Robotics Championship on National Level**

## **DECLARATION**

I hereby affirm that the details furnished above are true to the best of my knowledge

# University Affairs Commission Application: 22-23

COMPLETE

#18

This application is for the University Affairs Commission Coordinator positions.

The application is open until filled and has a priority filing deadline of Friday, May 20th at noon.

The application will require you to prepare and upload question responses and your resume. Please review the application thoroughly prior to preparing to submit your application.

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These positions are for the 2022-2023 school year. The position term begins on June 1, 2022 and ends on May 31, 2023. Some meetings and activities may be required prior to the beginning of the term for transition purposes.

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### CREATED



PUBLIC  
Oct 22nd 2022, 9:55:50 pm

### UPDATED



PUBLIC  
Oct 22nd 2022, 10:02:21 pm

### IP ADDRESS



[Redacted IP Address]

### \* Name

Jaime Minaya

### \* Phone Number

[Redacted Phone Number]

### \* Email

[Redacted Email]

### \* CWID

[Redacted CWID]



**\* Address**

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**\* Major/Concentration/Academic Program**

psychology

**\* Class Level (Sophomore, Junior, Senior, Credential, Graduate, etc.)**

junior

**\* Semesters Completed at CSUF**

2

**\* Overall CSUF GPA**

3.93

**\* Units Completed at CSUF**

29

**\* Units In Progress**

12

**\* Expected Graduation Semester**

Fall 2024

**\* Tell us about yourself (tell us about your background, your past experiences, and what makes you a good candidate for the position; include any information that you think appropriate and important for us to know):**

My name is Jaime Minaya and I am a first-generation Filipino-American. I major in Psychology and, starting next semester, will be pursuing a minor in Biology. As a psychology major, my main interests are neuroscience and quantitative analysis. I understand that the main goal of ASI student government is to maintain the quality of life for the students attending CSUF and also upholding the values of the community. I would like to think that I am very community oriented and this is reflected in my past work and extra-curricular experience. For one year (fall 2019-Spring 2020), I was a Mt.SAC Honors Student Assistant, where my duties consisted of spreading awareness of the Honors Program on campus as well as aiding the members and faculty of the program. This ranged from simple tasks such as printing copies and delivering documents to operating pop-up stands and giving presentations. I also have a background in speech and debate which gave me plenty of experience preparing presentations with limited time and speaking to large audiences.

**\* Tell us what you think the purpose of our ASI student government is and why you want to be a part of ASI leadership (tell us why you think ASI does what it does, what you hope to get out of the experience, and what you hope to learn):**

I believe that the purpose of ASI is to uphold the values of the Titan Community as well as improving the quality of life of the students. I believe that ASI does this to make the campus more "livable" in the sense that students will be more inclined to come to campus and treat it more like a living space. This means that students will be more motivated to give back to the campus either through keeping it clean or taking part in campus-wide activities/decision-making. What I really hope to gain from this experience are organizational skills such as time management. I believe that in order to take an active role in shaping the campus community, one has to be on top of their own schedule as well as the schedule of the school.

**\* University Affairs Commission Coordinator Questions--Please prepare answers to the following questions and upload them as a PDF file. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>** 1. In your own words, describe the purpose of the University Affairs Commission? 2. Why is it important to bring awareness and education on campus issues to students at CSUF? 3. Describe the ideas or goals you have for the next year, in regards to the University Affairs Commission? 4. Describe how you would promote the activities and events of the University Affairs Commission.

uac\_questionnaire.pdf

**\* Resume: Please upload your resume in PDF format. If you need help learning how to save a file as PDF visit <http://www.adobe.com/products/acrobat/print-to-pdf.html>**

jaime\_minaya\_resume.pdf

**\* Tell us about other commitments and involvements you have planned for summer and next school year (tell us about clubs, organizations, and campus programs you are involved with, other leadership positions you have accepted or are applying for, plans for study abroad, jobs, internships, fieldwork, etc. that will be on your plate.):**

I am currently a TA for Psych 300 (Intermediate Research Methods) and am also a member of Dr. Adam Roberts' neuroscience lab. On top of that, I will be pursuing a bio-minor next semester. I do not believe that any of these commitments would interfere with my responsibilities to this position either this summer or next year.

**\* Are you interested in any of the other commission areas?**

Communications Commission, Community Engagement Commission, Environmental Sustainability Commission, Lobby Corps Commission

**\* Associated Students, CSUF, Inc. California State University, Fullerton Voluntary Authorization for Educational Record Disclosure A. University Policy University policy prohibits the release of personally identifiable information from the educational records of students without their prior written authorization. Exceptions to this policy include: a) release of such information to a specified list of officials with legitimate educational interest in the record, b) the release of such information in response to a court order, health or safety emergency, or approved research project, or c) the release of public directory information which has not been previously restricted by the student. B. Associated Students, CSUF, Inc. Authorization I authorize Associated Students, CSUF, Inc. to access my academic transcript/record to verify my eligibility for its programs and/or positions. I understand that the information accessed may include, but not be limited to, semester and/or overall/cumulative/CSUF grade point averages, unit totals, number of semesters completed, and/or conduct/disciplinary records. I understand the purpose of this disclosure is to ensure that I meet the minimum requirements established by the university and the ASI. I understand that this authorization will remain in effect as long as I remain involved with a position or program of the ASI and/or do not submit a revocation of this authorization to ASI.**

I hereby acknowledge, understand, and agree that ASI has the right to verify all information provided in this application.

**\* Digital Signature of Authorization and Certification of Application Enter Your Name**

Jaime Minaya

**\* CWID**

[REDACTED]

**\* Date**

[REDACTED]

1. In your own words, describe the purpose of the University Affairs Commission?

The purpose of the University Affairs Commission is to make life on campus as seamless as possible by bringing awareness and resolving campus issues. Essentially, the University Affairs Commission serves to anchor a sense of community within the university by voicing campus concerns at the various social levels. These levels begin at the university but can extend to even the state or federal level.

2. Why is it important to bring awareness and education on campus issues to students at CSUF?

It is important to bring awareness and education on campus issues to students simply because the aforementioned issues impact their lives as students. While this institution's foremost purpose is the education of students on campus, a strong sense of community within the student body is crucial to the more mundane, day to day experiences of the university. These issues extend from basic needs such as clean, accessible drinking water to more prominent problems such as the lack of a Women's Center. Regardless of what these issues may be, they do impact the communal experiences of each student by making the campus a less desirable living space, ultimately hindering the education of the students by distracting them from their curriculum.

Furthermore, bringing awareness of issues to students gives them an opportunity to practice their civic duty, shaping them to be participants in society.

3. Describe the ideas or goals you have for the next year, in regards to the University Affairs Commission?

Reduce Parking fees/ more free parking, Maintain elevator check ups, more emergency funding, fumigation of buildings (there are rodents and roaches on campus), Maintain distribution of masks, more online classes (figure out a way to avoid cheating), Better food at the gastronome, parking security, Get rid of the petitioners on campus. All mandatory course material (packets and workbooks) should be free, find funding for honors programs (McNair, MARC) and increase availability to students. Streamline paperwork processing for campus research.

4. Describe how you would promote the activities and events of the University Affairs Commission.

I believe that one of the most efficient ways to spread information in this age is by making use of social media since it is such an accessible resource that everyone uses. That being said, I do prefer being more personal when it comes to promoting events. This includes operating pop-up tents around campus to have a more direct line of communication with students. I personally feel that face-to-face interactions are more memorable than online ads or announcements

# Jaime Minaya

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**Objective:** Seeking customer service experience in a collaborative environment.

## **Education:**

MT. San Antonio College, Walnut CA.

2018- 2021

**Major: Psychology**

**Degree: AA-T; Psychology**

California State University, Fullerton, Fullerton CA

2021- present

**Major: Psychology**

**Current GPA: 3.98**

## **Honors:**

Student of Distinction- Academic Achievement

## **Qualifications:**

- Provide excellent customer/student services
- Competent knowledge of Microsoft Word and Excel
- Strong adherence to schedules including policies and procedures
- Efficient at planning, organizing, and prioritizing workloads.
- Enjoy working in a team environment or independently
- Strong verbal communication skills

## **Experience and Skills:**

### **Youth Group Counselor**

- Instructed large classes of individuals ages 11-15 on how to efficiently achieve project-oriented goals.
- Cooperate with others to organize and plan throughout the course of the day while maintaining a firm adherence to schedules

### **Planet Fitness Associate**

- Answered phone calls
- Provided knowledge to customers regarding memberships, equipment, and promotions
- Collaborated with coworkers to maintain a clean and orderly environment

### **Mt. San Antonio College Honors Ambassador/ Front Counter Receptionist**

- Scheduled appointments for students
- Answered phone calls
- Provided extensive knowledge of faculty and resources
- Maintained a clean environment within the honors center
- Created posters and advertisements for honors-related events and activities
- Gave in class and pop-up presentations for honors-related events and activities



CALIFORNIA STATE UNIVERSITY, FULLERTON™

## **A Resolution to Allocate Funds for 2022-2023 Capital Requests**

Sponsor: Ramón Aquino

**WHEREAS**, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, ASI operates the Titan Student Union, Student Recreation Center, and Children's Center to support students, establishes the annual operating budget, and approves capital projects and purchases; and

**WHEREAS**, the Board of Directors establishes reserve funds to ensure the proper maintenance and improvement of facilities and equipment for programs and services; and

**WHEREAS**, the facilities or programs are in need of improvements as outlined in the attached proposal, therefore let it be

**RESOLVED**, ASI approves the allocation of \$600,000 for recurring capital projects and deferred maintenance and let it be further

**RESOLVED**, ASI approves the allocation of \$506,528 from the reserve funds for the projects outlined in the attached proposals, and let it be further

**RESOLVED**, that this resolution be distributed to ASI Administration for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the fifteenth day of November in the year two thousand twenty-two.

---

Isabella Galvan  
Chair, Board of Directors

Ramón Aquino  
Secretary, Board of Directors

## Capital Requests 2023

Titan Student Union	Description	Proposed
Relocation and Expansion of the Pantry	Relocation of the pantry to TSU 129	\$ 145,000
Expansion of ASI Marketing, Communication and Design		\$ 136,000
<b>TSU Total:</b>		<b>\$ 281,000</b>

Titan Recreation		
CPR Manikins	Purchasing 20 new adult; 20 new infant manikins	\$ 6,625
EZUP Tents	Purchase of 6 EZUP Tents	\$ 7,524
Massage Chair	Purchasing 2 massage chair	\$ 11,529
Pool Upgrades	Shading, BBQ and Sound	\$ 30,000
<b>SRC Total:</b>		<b>\$ 55,678</b>

Marketing	Description	Proposed
Social Media Marketing Tools	Ipads, Phones, Smart Keyboards/pencils, gimbal and mics	\$ 7,850
Marketing Printer	Large format printer	\$ 12,000
<b>Marketing Total:</b>		<b>\$ 19,850</b>

Accounting and Finance		
Information System	Replacement of Existing Software	\$ 150,000
<b>Accounting and Finance Total:</b>		<b>\$ 150,000</b>

<b>Total Requests \$ 506,528</b>
----------------------------------





# Titan Student Union 2023 Capital Projects Request

## ● Titan Student Union Capital Projects

### Relocation and Expansion of The Pantry

- Pantry opened in Fall 2021
  - Existing space is not enough to support our current and future needs
1. Quantity of visitors has increased
  2. Equipment has increased
  3. Number of community partners has increased, and therefore the quantity of donated food

## ● Titan Student Union Capital Projects

### 1. Visitors to The Pantry

- 2021-2022 school year
  - 193 open days
  - 1,588 unique students visited 7,446 times.
- 2022-2023 school year, through October
  - 51 open days
  - 1,110 unique students visit 3,249 times

## ● Titan Student Union Capital Projects

### ○ 2. Equipment

- At grand opening in August 2021, we had one refrigerator and one freezer
- Today we have three refrigerators and one freezer. Yet even our current cold storage is not enough to contain all of our potential food donations
- Shelving has been displaced to accommodate new appliances

## ● Titan Student Union Capital Projects

- 3. Community Partners
  - At open in August 2021, The Pantry received one weekly food shipment
  - Since that time we've added the Grocery Rescue program, which allows us to pick up food daily from local grocery stores
  - We've also added a new partner, Bracken's Kitchen, which allows us to provide ready-to-eat meals weekly

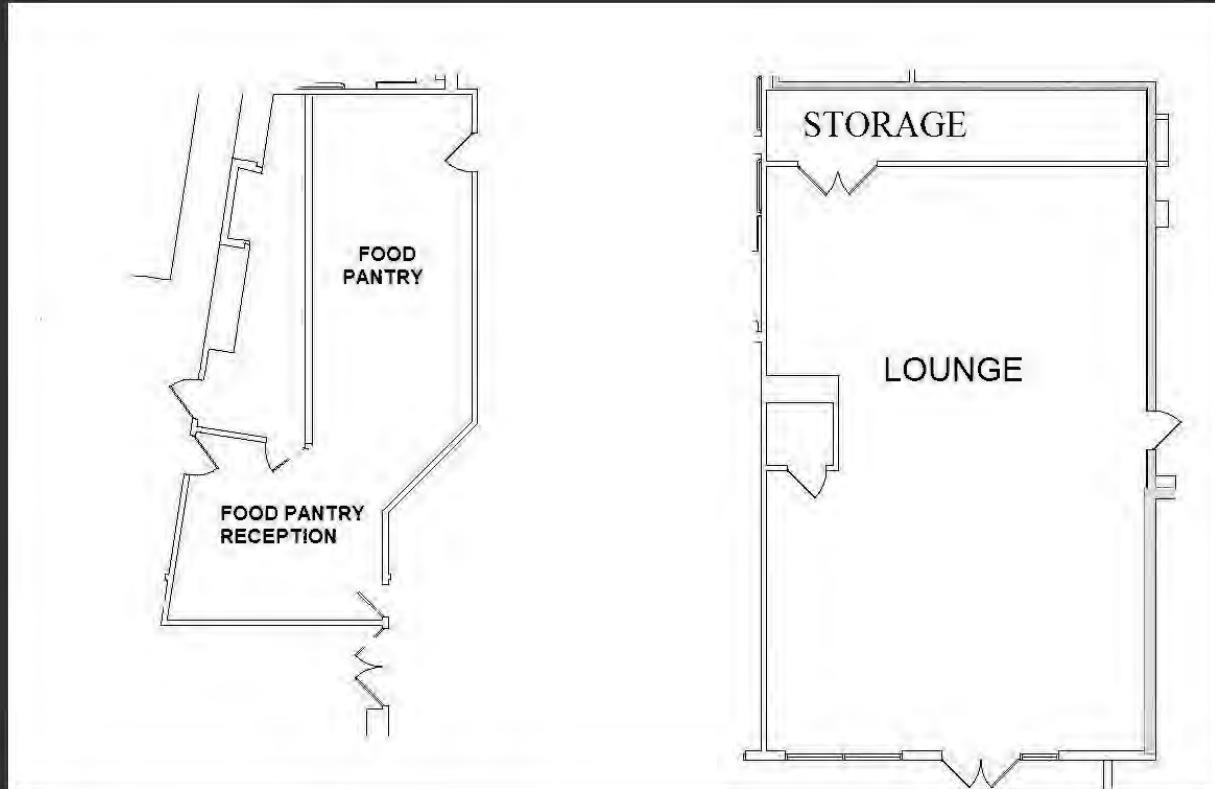
# ● Titan Student Union Capital Projects



## ● Titan Student Union Capital Projects

- 738 current square feet, adds roughly 1,421 square feet
- Allows staff to use existing Pantry as setup/ storage
- Does not require The Pantry to be closed in order to receive and sort food
- Cold and dry storage and shelf space will increase, which will give us the capacity to receive more food, which can serve more students

● Titan Student Union Capital Projects



Current

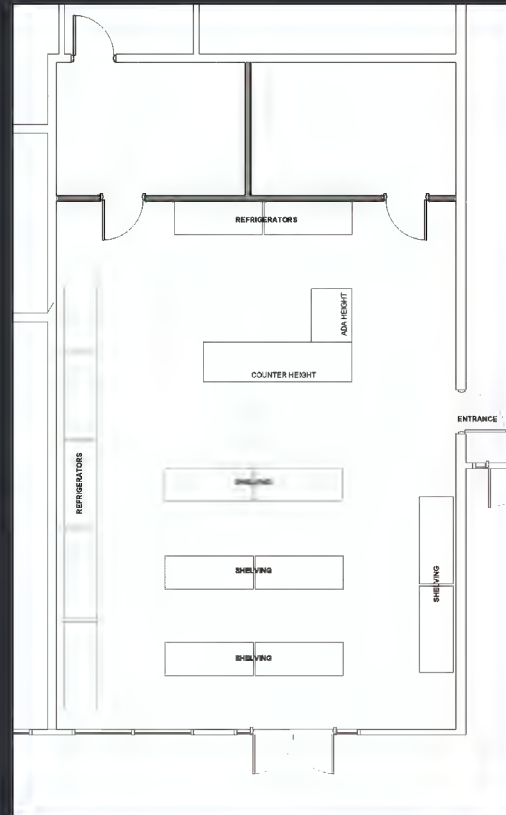


● Titan Student Union Capital Projects



Proposed

# Titan Student Union Capital Projects



# Titan Student Union Capital Projects

Capital Purchase / Project Request			
PROJECT TITLE		PROGRAM / DEPARTMENT	
Pantry Expansion		ASI Food Pantry	
PROJECT DESCRIPTION			
In order to provide expanded service for our Pantry patrons, lounge at TSU129 will be converted to new Pantry store, storage and office. Existing Pantry location, TSU107, will be used for Pantry storage and slaging, while a section of it will be closed off and updated to create a private lactation space for students and guests. The project will increase the size of the Pantry from 807 square feet to 1,421 while retaining some of the original space for storage.			
PROJECT LOCATION			
TSU-129. Currently used as a lounge, former location of the Mainframe computer center.			
JUSTIFICATION (how will this further ASI programs - attach additional information as needed)			
The current location and size of The Pantry (TSU-107, south Atrium) is already too small to support client and staff needs. Currently food donations, averaging 2,600 of pounds of food/week, need to be sorted, but can only be done on The Pantry floor while the space is closed to patrons, limiting available hours and number of students that can access each week. In our first year of operations we added two additional refrigerators and we will need more to store more food from partners to serve more students. Increased square footage will allow more clients to be present at all times. TSU does not currently have lactation space for guests, so converting some of old Pantry space will serve student parents.			
PROPOSED DATES (include end date if construction)			
Start Date	1-Jun-23	End Date	23-Jul-23
Useful Life	length of time item will be used before replacement		
IMPACT ON PROGRAMS & SERVICES (services, staff, or work areas that will close or experience disruption, and when)			
Programs/Services	As this is new construction, the current Pantry program will not be impacted.		
Facilities	Lounge will be permanently converted to Pantry space. This lounge is not heavily trafficked and other public space can absorb the capacity.		
COST			
Design	26000.00	IT/Telecomm	5000.00
Plan Check	2400.00	Disposal	0.00
Construction	60000.00	CSUF Facilities	10000.00
FFE	41000.00	Other	0.00
Other	0.00	<b>TOTAL</b>	<b>144400.00</b>

SOURCES OF FUNDING (capital request, operating budget)			
1	Capital Request	Amount	145000.00
2		Amount	0.00
3		Amount	0.00
Submitted By (print name)		Date	
Jeff Fehr		10.13.22	
PROJECT TITLE		PROGRAM/DEPT	
Pantry Expansion		ASI Food Pantry	
Chief Building Engineer (signature/approval)		Date	
		Inspections/Permits Required (to be completed by Chief Engineer)	
		Move water and electrical on west wall of Lounge 129. Add walls and doorways for office and storage space.	
		Add electrical capacity for refrigerators/freezers, update flooring, painting and provide finish to all construction.	
		In existing Pantry space (TSU107) add wall, paint and finish space for lactation room.	
IT Director (signature)		Date	
		Campus IT/Telecomm Required (to be completed by IT Director)	
		Add 1 data port, including pulling cable from closet, for newly created office. Add 1 data port, including pulling cable from closet, to main Pantry work area.	

- Titan Student Union Capital Projects

Questions?

## ● Titan Student Union Capital Projects

- Expansion of ASI Marketing, Communication & Design
  - There is not enough room in the current space to support full group of staff and students
  - Current program has 4 fulltime staff (soon to be 5), and 30 students
  - Includes studio, editing bay, 3 individual offices, large format printer and heat press, workstations for 17 students, and a large worktable.

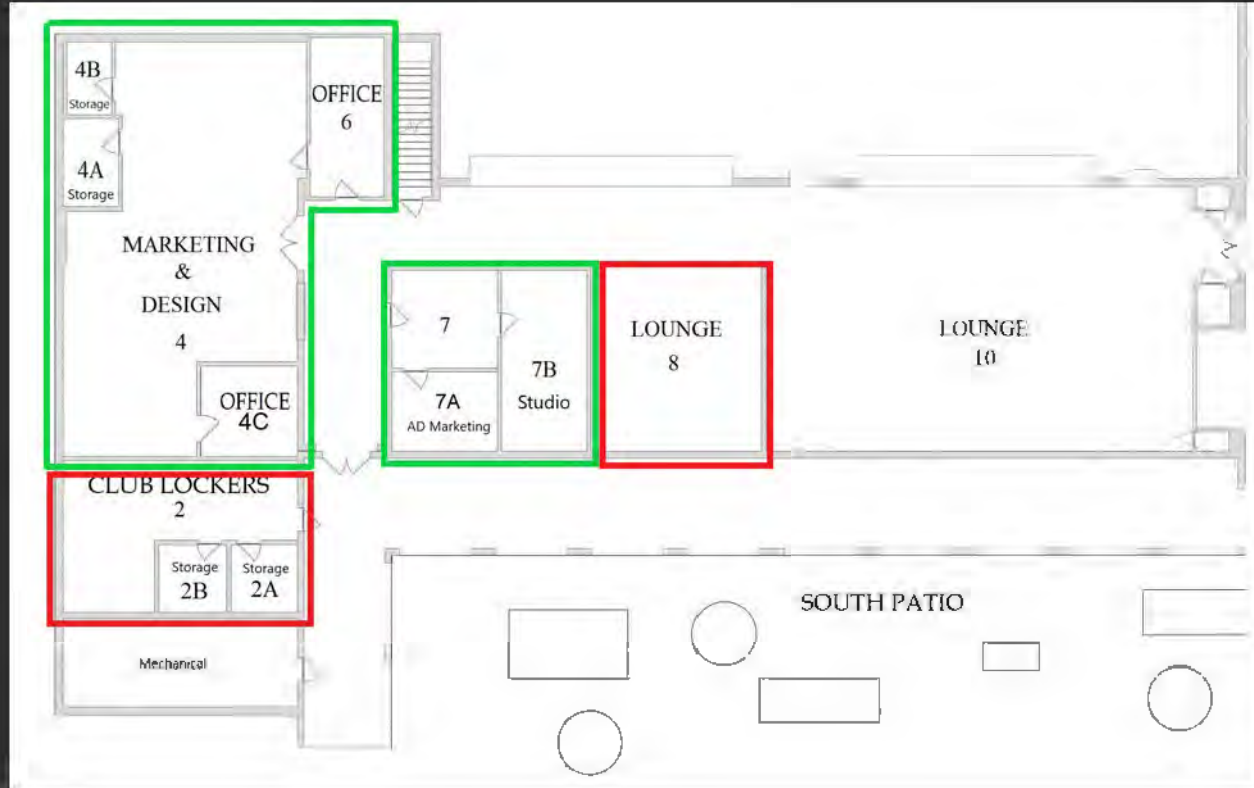
- Titan Student Union Capital Projects



- Titan Student Union Capital Projects



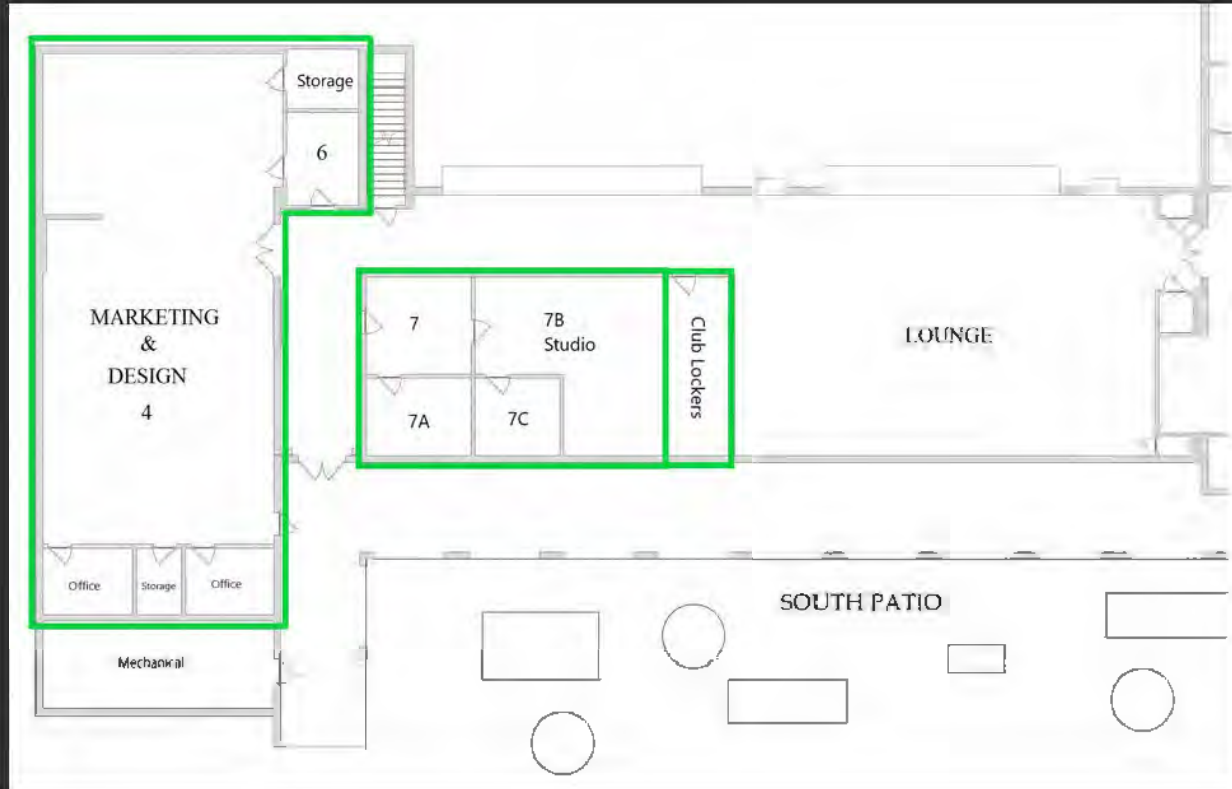
# Titan Student Union Capital Projects



Current



## Titan Student Union Capital Projects



Proposed

## ● Titan Student Union Capital Projects

- 2,219 current square feet, adds roughly 750 square feet
- Studio size increases
- Number of workstations for students can be increased
- Office created for Director of Organizational Communication & Outreach
- Club Lockers relocated, so no loss of program function

# Titan Student Union Capital Projects

Capital Purchase / Project Request			
PROJECT TITLE		PROGRAM / DEPARTMENT	
Marketing Expansion		Titan Student Union/ASI Marketing Communication & Design	
PROJECT DESCRIPTION			
Lounge (TSU-8) and club locker space (TSU-2) adjacent to existing Marketing offices (TSU-4 & -7) will be absorbed to increase the usable square footage and workspace for increased Marketing staff and workspace needs. A new club locker space will be incorporated into the redesign. The project will add approximately 800 square feet of space to the Marketing suite and move 200 square feet of locker space.			
PROJECT LOCATION			
Existing Marketing space, plus nearby lounge (TSU-8) and existing club locker space (TSU-2).			
JUSTIFICATION (how will this further ASI programs - attach additional information as needed)			
Current space does not accommodate existing staff in a suitable work environment. As new staff has been added over the years the space has been reconfigured, but there is no additional space in the current configuration to accommodate recent fulltime staff, student staff and production equipment. Club lockers will be moved, but service and accessibility to student organizations will continue.			
PROPOSED DATES (include end date if construction)			
Start Date	1-Jun-23	End Date	10-Aug-23
Useful Life	(length of time item will be used before replacement)		
IMPACT ON PROGRAMS & SERVICES (services, staff, or work areas that will close or experience disruption, and when)			
Programs/Services	Though Marketing staff may be asked to relocate in phases, actual work product and service will not be disrupted.		
Facilities	Lounge will be permanently converted to Marketing space. Nearby public space and lounges can absorb any guests.		
Staff	Staff may be asked to temporarily relocate within the spaces in order to accommodate construction.		
DISPOSAL PLAN (list furniture and materials that will be disposed of and how)			
Existing metal lockers will be relocated to new area.			
COST			
Design	30000.00	IT/Telecomm	7000.00
Plan Check	2400.00	Disposal	0.00
Construction	50000.00	CSUF Facilities	10000.00
FFE	35950.00	Other	0.00
Other	0.00	<b>TOTAL</b>	<b>135350.00</b>

SOURCES OF FUNDING (capital request, operating budget)			
1	Capital Request	Amount	136000.00
2		Amount	0.00
3		Amount	0.00
Submitted By (print name)		Date	
Jeff Fehm		10.13.22	
PROJECT TITLE		PROGRAM/DEPT	
Marketing Expansion		Titan Student Union/ASI Marketing, Communication & Design	
Chief Building Engineer (signature/approval)		Date	
Inspectors/Permits Required (to be completed by Chief Engineer)			
Create two offices spaces within the suite, move club lockers, expand video studio. Includes removing and adding walls, adding overhead lighting, replacing flooring, moving and adding doorways, adding and adjusting exit and egress signage as needed, painting and providing finish to all construction.			
IT Director (signature)		Date	
Campus IT/Telecomm Required (to be completed by IT Director)			
Added 8 additional data ports for staff including pulling cable from the data closet, moving some data ports for existing staff.			

- Titan Student Union Capital Projects

Questions?



# Student Recreation Center 2023 Capital Projects Request

## ● Student Recreation Center Capital Projects

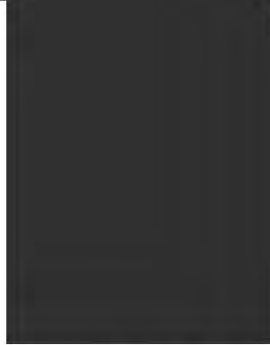
Purchase 2 additional massage chairs

- \$5,000/ chair
- SYNCA Kurodo Chair

Massage Chairs History

- 2 chairs purchased in April 2022
- Nearly 2,000 bookings since
- 900 bookings this Fall

## ● Student Recreation Center Capital Projects



- Student Recreation Center Capital Projects

Questions?



## ● Student Recreation Center Capital Projects


### Purchase 6 pop-up tents


- \$1,000/ tent
- EZUP 10 x 10 Eclipse

### Pop-up tent history


- Currently down to 2 semi-good ones
- Incorrect logo's/ fading
- Use for events, programs, summer camp, tabling on campus

# Student Recreation Center Capital Projects

 800.45.SHADE  
ezup.com




**Aerial View**




**CUSTOMIZED RENDITION**  
CSU\_Eclipse.ai


**PRODUCTS FEATURED**  
10' x 10' Eclipse

SEE MORE OPTIONS NEXT PAGE 


**Sidewalls & Railskirts**



**Table Covers**



**Flags & Chairs**



- Student Recreation Center Capital Projects

Questions?

## ● Student Recreation Center Capital Projects

### Purchase 40 CPR Manikins

- 20 adult \$668/4
- 20 infant \$599/4
- Disposable face shields and lungs

### Manikin History

- Infant manikins are 6+ years old
- 1/2 of the adult manikins are 6+ years old
- Both are older-style manikins
- Offer ASI employee classes monthly
- Offer classes to campus to generate revenue

## Student Recreation Center Capital Projects



- Student Recreation Center Capital Projects

Questions?

## ● Student Recreation Center Capital Projects

### Enhance the pool deck

- \$7,000 for a shade structure
- \$8,000 for BBQ
- \$15,000 sound system

### Pool Deck History

- 5 years ago, added more concrete but didn't have funds for a shade area
- Learn to Swim is now at our pool; no shade was a parent comment on the survey
- BBQ is 15 years old
- No speakers by the lounging area of the pool
- Will also allow for different music to be played on the pool deck vs. inside the building

- Student Recreation Center Capital Projects





- Student Recreation Center Capital Projects

Questions?



2023 CAPITAL REQUESTS

# MARKETING, COMMUNICATIONS, & DESIGN



# WIDE FORMAT PRINTER

MARKETING, COMMUNICATIONS,  
& DESIGN PRODUCES  
**NEARLY  
1 MILE  
OF PRINTS  
PER SCHOOL YEAR**





2016  
2017  
2018  
2019  
2021  
2022



Our current EPSON T7270D



## What we're looking for...

- Same long-term durability
- Upgraded technologies (integrated with Adobe)
- Higher resolutions
- Faster printing times
- Efficient ink usage
- Opportunities with different papers/adhesive products



# SOCIAL MEDIA TOOLS



**@ASICSUF**

**13,500**  
**INSTAGRAM**  
**FOLLOWERS**



**@TITAN**  
**RECREATION**

**5,700**  
**INSTAGRAM**  
**FOLLOWERS**

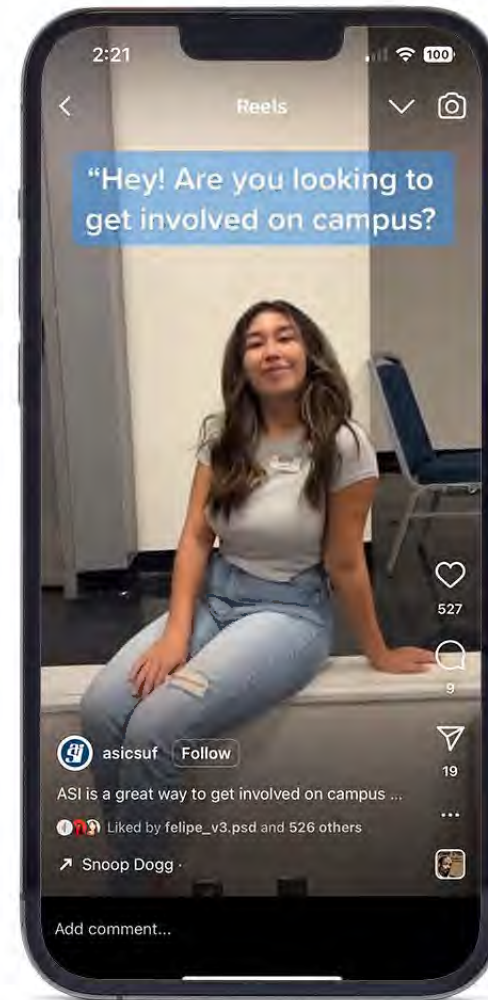




- 1,074 LIKES
- HAD A REACH OF 10,716
- 12,388 IMPRESSIONS



- 1,247 LIKES
- HAD A REACH OF 10,017
- 14,000+ IMPRESSIONS



- RE-POSTED BY CAMPUS
- HAD A REACH OF 15,746
- PLAYED 17,652 TIMES



**2 RODE ME-L  
VIDEO MICROPHONES**



**2 APPLE IPADS, 2 APPLE PENCILS, 2 SMART KEYBOARDS**



**2 DJI OSMO 6  
GIMBALS**



**DJI RS3  
GIMBAL  
STABILIZER**



**4 APPLE  
IPHONE 14  
PRO  
(NO SERVICE)**





**QUESTIONS?**



# **Finance and Accounting Office** 2023 Capital Request

## ● Finance and Accounting Capital Request

### Replacement of Existing Software, One Solution

- Installed 1998
- Product was designed for governmental agencies and was probably the only product at the time that offered fund and grant accounting.
- Updates were installed but focused more on regulatory accounting
- Auditors included a comment in our 2021 audit stating we needed to improve our system

## ● Finance and Accounting Capital Request

### Selection and Implementation Project

- Began in May 2022
- Request for Quote was sent to 5 vendors, requiring each to complete a set of questions related to their product.
- Three products were considered but only two were requested to move to demonstration effort, Sage and Blackbaud

## ● Finance and Accounting Capital Request

Vendor Selection will be completed this week

- Our quotes range from 45K to 65K for vendor costs
- Training costs are included in above but we may have additional needs based on number of users.
- There are also auditor costs to verify our opening balances and data conversion costs which include additional staffing to ensure data is fully migrated based on our criteria.

## ● Finance and Accounting Capital Request

### Timing for Implementation

- Begins in January 2023 and will end July 31, 2023
- There will be training for all users to ensure they maximize their use of the system.



- Finance and Accounting Capital Request

Questions?



# Titan Student Union 2023 Capital Projects Request

## ● Titan Student Union Capital Projects

### Relocation and Expansion of The Pantry

- Pantry opened in Fall 2021
  - Existing space is not enough to support our current and future needs
1. Quantity of visitors has increased
  2. Equipment has increased
  3. Number of community partners has increased, and therefore the quantity of donated food

## ● Titan Student Union Capital Projects

### 1. Visitors to The Pantry

- 2021-2022 school year
  - 193 open days
  - 1,588 unique students visited 7,446 times.
- 2022-2023 school year, through October
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## ● Titan Student Union Capital Projects

- 3. Community Partners
  - At open in August 2021, The Pantry received one weekly food shipment
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# Titan Student Union Capital Projects



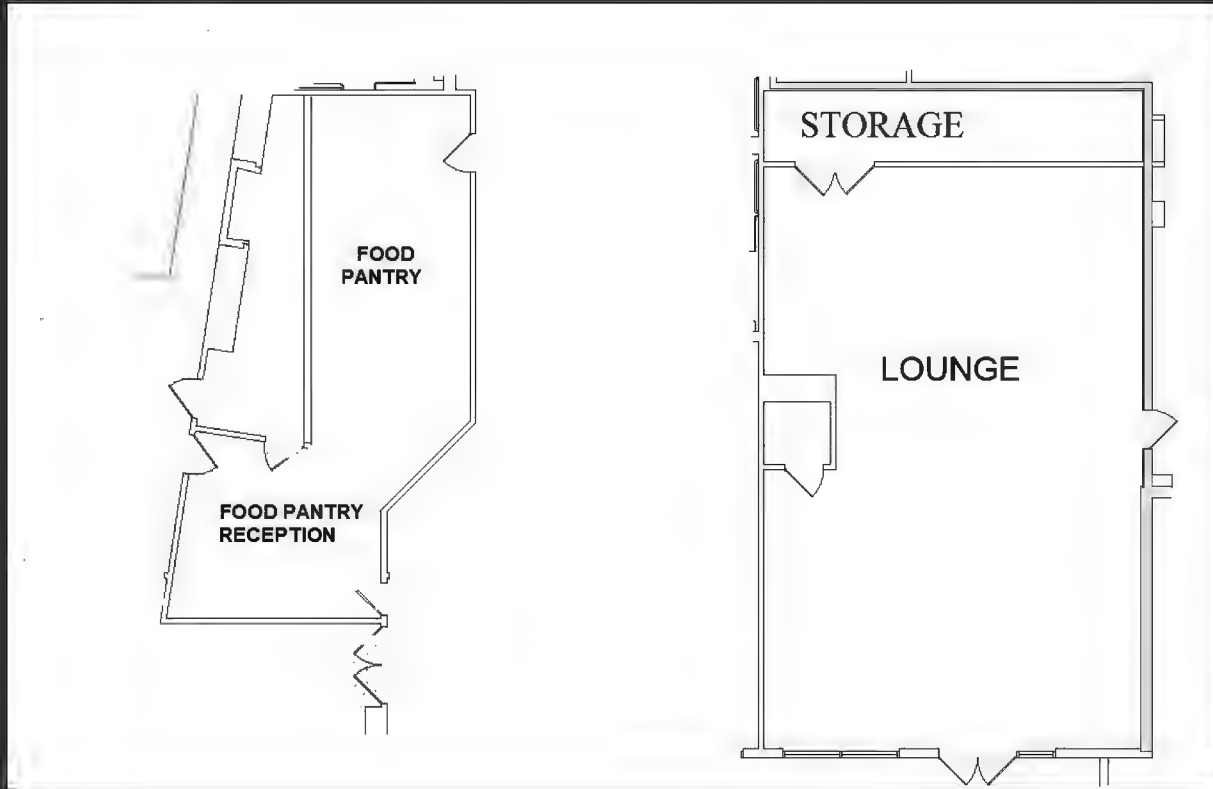
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- Cold and dry storage and shelf space will increase, which will give us the capacity to receive more food, which can serve more students



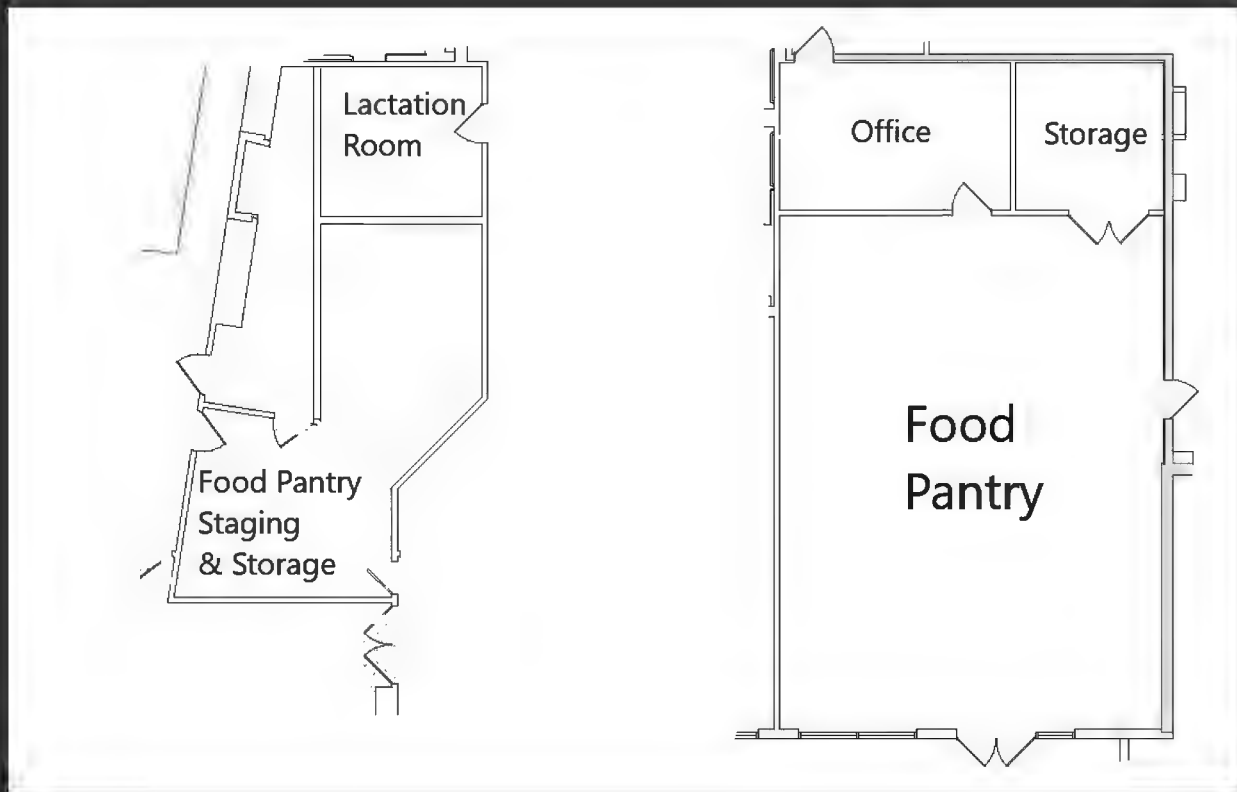


## Titan Student Union Capital Projects



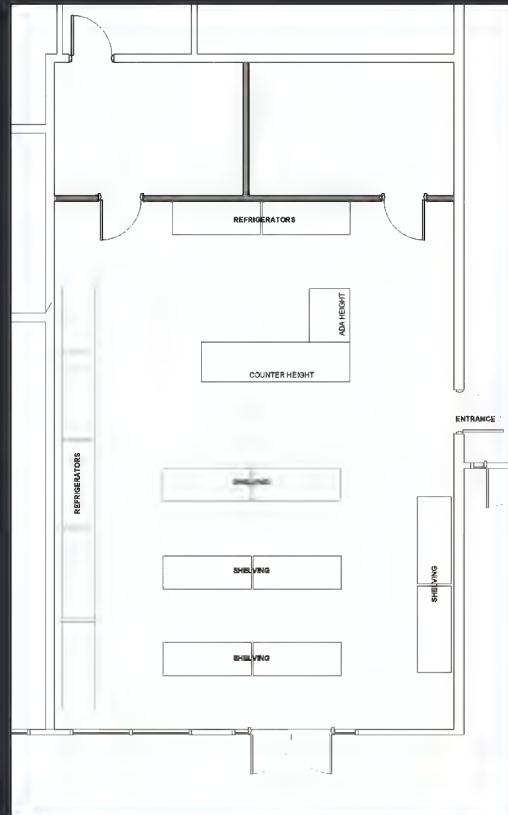
Current

● Titan Student Union Capital Projects



Proposed

# Titan Student Union Capital Projects



# Titan Student Union Capital Projects

Capital Purchase / Project Request			
PROJECT TITLE		PROGRAM / DEPARTMENT	
Pantry Expansion		ASI Food Pantry	
PROJECT DESCRIPTION			
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PROJECT LOCATION			
TSU-129. Currently used as a lounge, former location of the Mainframe computer center.			
JUSTIFICATION (how will this further ASI programs - attach additional information as needed)			
The current location and size of The Pantry (TSU-107, south Atrium) is already too small to support client and staff needs. Currently food donations, averaging 2,600 of pounds of food/week, need to be sorted, but can only be done on The Pantry floor while the space is closed to patrons, limiting available hours and number of students that can access each week. In our first year of operations we added two additional refrigerators and we will need more to store more food from partners to serve more students. Increased square footage will allow more clients to be present at all times. TSU does not currently have lactation space for guests, so converting some of old Pantry space will serve student parents.			
PROPOSED DATES (include end date if construction)			
Start Date	1-Jun-23	End Date	23-Jul-23
Useful Life	length of time item will be used before replacement		
IMPACT ON PROGRAMS & SERVICES (services, staff, or work areas that will close or experience disruption, and when)			
Programs/Services	As this is new construction, the current Pantry program will not be impacted.		
Facilities	Lounge will be permanently converted to Pantry space. This lounge is not heavily trafficked and other public space can absorb the capacity.		
COST			
Design	26000.00	IT/Telecomm	5000.00
Plan Check	2400.00	Disposal	0.00
Construction	60000.00	CSUF Facilities	10000.00
FFE	41000.00	Other	0.00
Other	0.00	<b>TOTAL</b>	<b>144400.00</b>

SOURCES OF FUNDING (capital request, operating budget)			
1	Capital Request	Amount	145000.00
2		Amount	0.00
3		Amount	0.00
Submitted By (print name)		Date	
Jeff Fehr		10.13.22	
PROJECT TITLE		PROGRAM/DEPT	
Pantry Expansion		ASI Food Pantry	
Chief Building Engineer (signature/approval)		Date	
		Inspections/Permits Required (to be completed by Chief Engineer)	
		Move water and electrical on west wall of Lounge 129. Add walls and doorways for office and storage space.	
		Add electrical capacity for refrigerators/freezers, update flooring, painting and provide finish to all construction.	
		In existing Pantry space (TSU107) add wall, paint and finish space for lactation room.	
IT Director (signature)		Date	
		Campus IT/Telecomm Required (to be completed by IT Director)	
		Add 1 data port, including pulling cable from closet, for newly created office. Add 1 data port, including pulling cable from closet, to main Pantry work area.	

- Titan Student Union Capital Projects

Questions?

## ● Titan Student Union Capital Projects

- Expansion of ASI Marketing, Communication & Design
  - There is not enough room in the current space to support full group of staff and students
  - Current program has 4 fulltime staff (soon to be 5), and 30 students
  - Includes studio, editing bay, 3 individual offices, large format printer and heat press, workstations for 17 students, and a large worktable.

# ● Titan Student Union Capital Projects

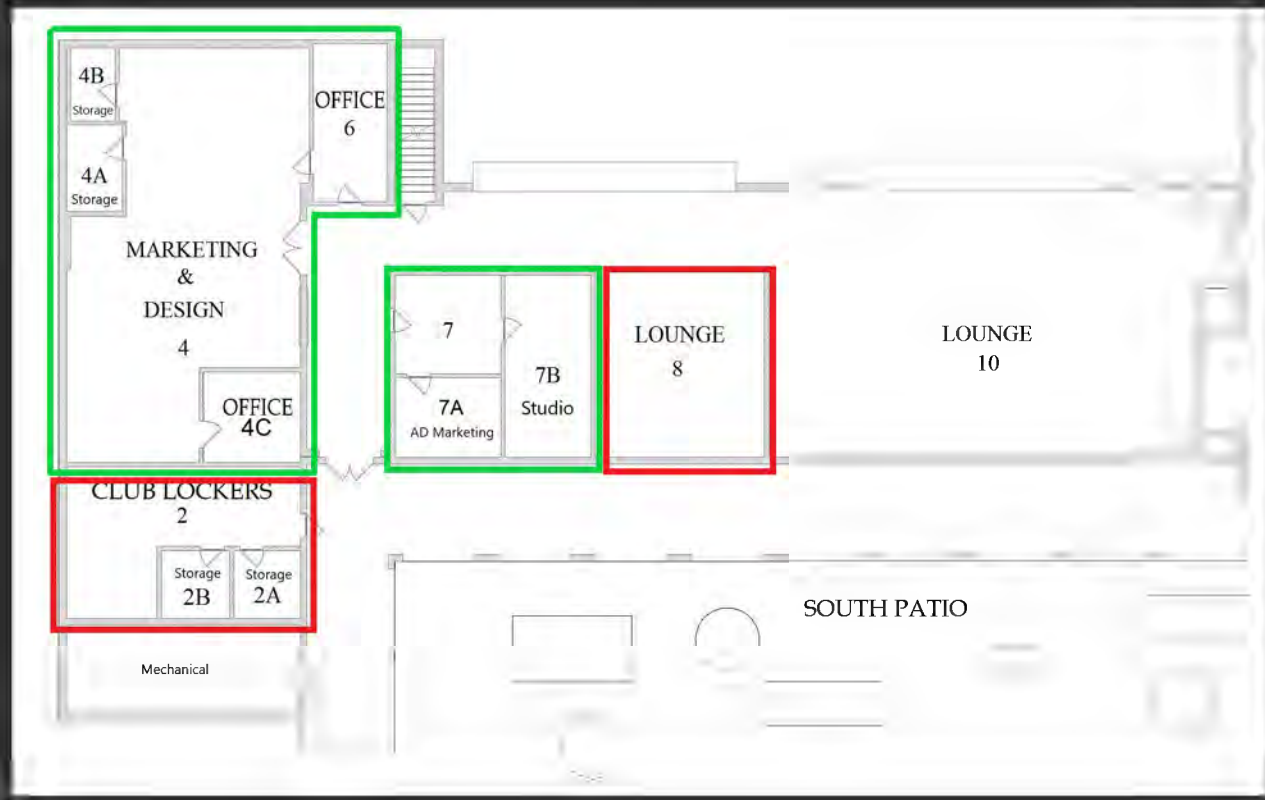


- Titan Student Union Capital Projects



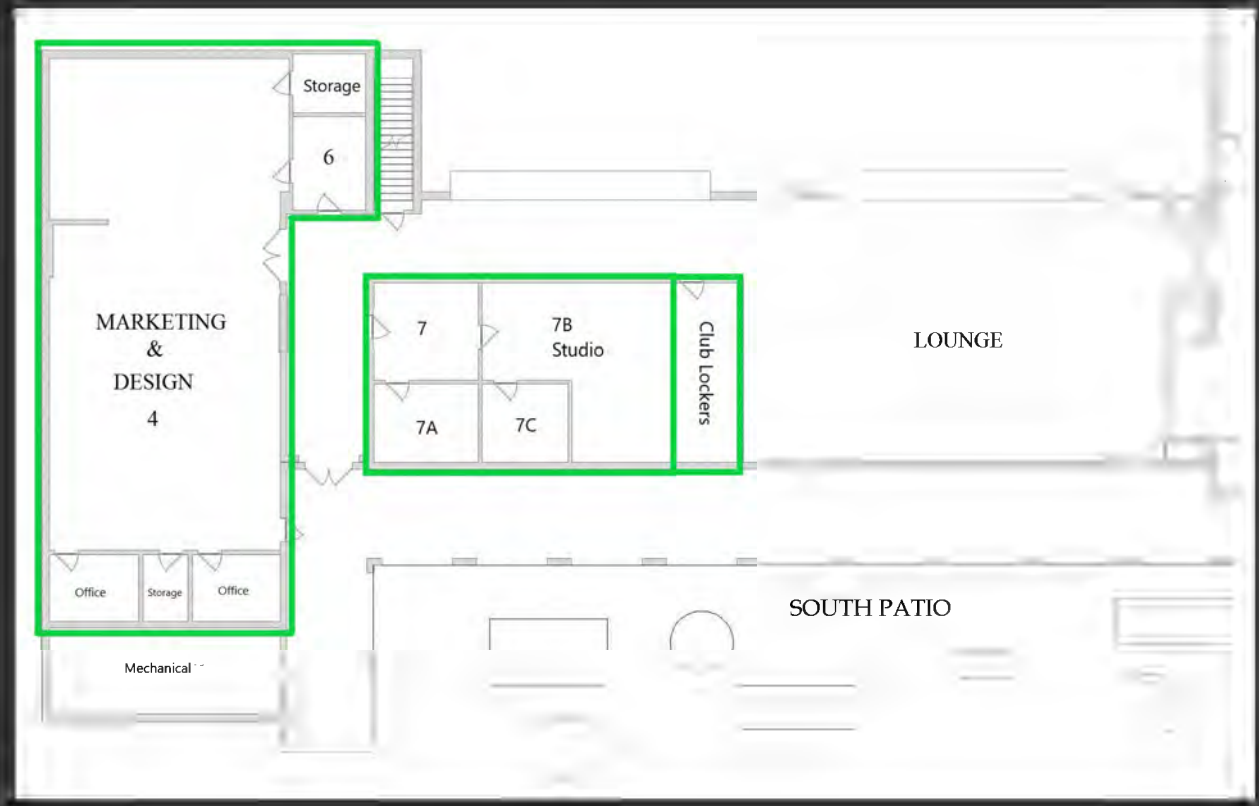


# Titan Student Union Capital Projects



Current

● Titan Student Union Capital Projects



Proposed

## ● Titan Student Union Capital Projects

- 2,219 current square feet, adds roughly 750 square feet
- Studio size increases
- Number of workstations for students can be increased
- Office created for Director of Organizational Communication & Outreach
- Club Lockers relocated, so no loss of program function

# Titan Student Union Capital Projects

Capital Purchase / Project Request			
PROJECT TITLE		PROGRAM / DEPARTMENT	
Marketing Expansion		Titan Student Union/ASI Marketing Communication & Design	
PROJECT DESCRIPTION			
Lounge (TSU-8) and club locker space (TSU-2) adjacent to existing Marketing offices (TSU-4 & -7) will be absorbed to increase the usable square footage and workspace for increased Marketing staff and workspace needs. A new club locker space will be incorporated into the redesign. The project will add approximately 800 square feet of space to the Marketing suite and move 200 square feet of locker space.			
PROJECT LOCATION			
Existing Marketing space, plus nearby lounge (TSU-8) and existing club locker space (TSU-2).			
JUSTIFICATION (how will this further ASI programs - attach additional information as needed)			
Current space does not accommodate existing staff in a suitable work environment. As new staff has been added over the years the space has been reconfigured, but there is no additional space in the current configuration to accommodate recent fulltime staff, student staff and production equipment. Club lockers will be moved, but service and accessibility to student organizations will continue.			
PROPOSED DATES (include end date if construction)			
Start Date	1-Jun-23	End Date	10-Aug-23
Useful Life	(length of time item will be used before replacement)		
IMPACT ON PROGRAMS & SERVICES (services, staff, or work areas that will close or experience disruption, and when)			
Programs/Services	Though Marketing staff may be asked to relocate in phases, actual work product and service will not be disrupted.		
Facilities	Lounge will be permanently converted to Marketing space. Nearby public space and lounges can absorb any guests.		
Staff	Staff may be asked to temporarily relocate within the spaces in order to accommodate construction.		
DISPOSAL PLAN (list furniture and materials that will be disposed of and how)			
Existing metal lockers will be relocated to new area.			
COST			
Design	30000.00	IT/Telecomm	7000.00
Plan Check	2400.00	Disposal	0.00
Construction	50000.00	CSUF Facilities	10000.00
FFE	35950.00	Other	0.00
Other	0.00	<b>TOTAL</b>	<b>135350.00</b>

SOURCES OF FUNDING (capital request, operating budget)			
1	Capital Request	Amount	136000.00
2		Amount	0.00
3		Amount	0.00
Submitted By (print name)		Date	
Jeff Fehm		10.13.22	
PROJECT TITLE		PROGRAM/DEPT	
Marketing Expansion		Titan Student Union/ASI Marketing, Communication & Design	
Chief Building Engineer (signature/approval)		Date	
		Inspectors/Permits Required (to be completed by Chief Engineer)	
		Create two offices spaces within the suite, move club lockers, expand video studio. Includes removing and adding walls, adding overhead lighting, replacing flooring, moving and adding doorways, adding and adjusting exit and egress signage as needed, painting and providing finish to all construction.	
IT Director (signature)		Date	
		Campus IT/Telecomm Required (to be completed by IT Director)	
		Added 8 additional data ports for staff including pulling cable from the data closet, moving some data ports for existing staff.	

- Titan Student Union Capital Projects

Questions?



# Student Recreation Center 2023 Capital Projects Request

## ● Student Recreation Center Capital Projects

Purchase 2 additional massage chairs

- \$5,000/ chair
- SYNCA Kurodo Chair

Massage Chairs History

- 2 chairs purchased in April 2022
- Nearly 2,000 bookings since
- 900 bookings this Fall



## Student Recreation Center Capital Projects





- Student Recreation Center Capital Projects

Questions?

## ● Student Recreation Center Capital Projects


### Purchase 6 pop-up tents


- \$1,000/ tent
- EZUP 10 x 10 Eclipse

### Pop-up tent history


- Currently down to 2 semi-good ones
- Incorrect logo's/ fading
- Use for events, programs, summer camp, tabling on campus

# Student Recreation Center Capital Projects

 800.45.SHADE  
ezup.com




**Aerial View**

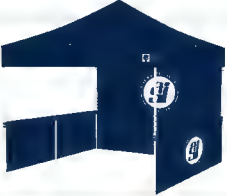


**CUSTOMIZED RENDITION**  
CSU\_Eclipse.ai


**PRODUCTS FEATURED**  
10' x 10' Eclipse

**SEE MORE OPTIONS NEXT PAGE** 


**Sidewalls & Railskirts**



**Table Covers**



**Flags & Chairs**



- Student Recreation Center Capital Projects

Questions?

## ● Student Recreation Center Capital Projects

### Purchase 40 CPR Manikins

- 20 adult \$668/4
- 20 infant \$599/4
- Disposable face shields and lungs

### Manikin History

- Infant manikins are 6+ years old
- 1/2 of the adult manikins are 6+ years old
- Both are older-style manikins
- Offer ASI employee classes monthly
- Offer classes to campus to generate revenue

## Student Recreation Center Capital Projects



- Student Recreation Center Capital Projects

Questions?

## ● Student Recreation Center Capital Projects

### Enhance the pool deck

- \$7,000 for a shade structure
- \$8,000 for BBQ
- \$15,000 sound system

### Pool Deck History

- 5 years ago, added more concrete but didn't have funds for a shade area
- Learn to Swim is now at our pool; no shade was a parent comment on the survey
- BBQ is 15 years old
- No speakers by the lounging area of the pool
- Will also allow for different music to be played on the pool deck vs. inside the building



- Student Recreation Center Capital Projects



- Student Recreation Center Capital Projects

Questions?



2023 CAPITAL REQUESTS

# MARKETING, COMMUNICATIONS, & DESIGN



# WIDE FORMAT PRINTER

MARKETING, COMMUNICATIONS,  
& DESIGN PRODUCES  
**NEARLY  
1 MILE  
OF PRINTS  
PER SCHOOL YEAR**





2016  
2017  
2018  
2019  
2021  
2022



**Our current EPSON T7270D**



## What we're looking for...

- Same long-term durability
- Upgraded technologies (integrated with Adobe)
- Higher resolutions
- Faster printing times
- Efficient ink usage
- Opportunities with different papers/adhesive products



# SOCIAL MEDIA TOOLS





**@ASICSUF**

**13,500**  
**INSTAGRAM**  
**FOLLOWERS**



**@TITAN**  
**RECREATION**

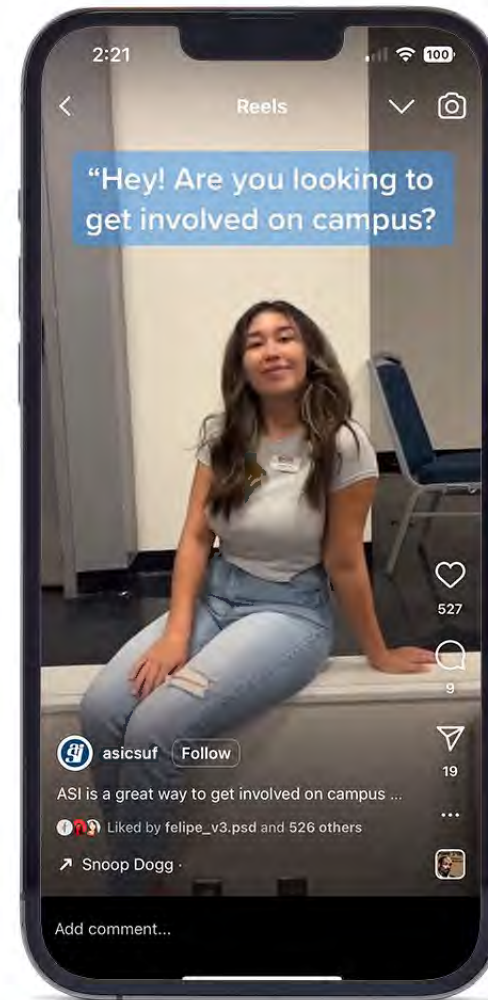
**5,700**  
**INSTAGRAM**  
**FOLLOWERS**



- 1,074 LIKES
- HAD A REACH OF 10,716
- 12,388 IMPRESSIONS



- 1,247 LIKES
- HAD A REACH OF 10,017
- 14,000+ IMPRESSIONS



- RE-POSTED BY CAMPUS
- HAD A REACH OF 15,746
- PLAYED 17,652 TIMES



**2 RODE ME-L  
VIDEO MICROPHONES**



**2 APPLE IPADS, 2 APPLE PENCILS, 2 SMART KEYBOARDS**



**2 DJI OSMO 6  
GIMBALS**



**DJI RS3  
GIMBAL  
STABILIZER**



**4 APPLE  
IPHONE 14  
PRO  
(NO SERVICE)**





**QUESTIONS?**



# **Finance and Accounting Office** 2023 Capital Request

## ● Finance and Accounting Capital Request

### Replacement of Existing Software, One Solution

- Installed 1998
- Product was designed for governmental agencies and was probably the only product at the time that offered fund and grant accounting.
- Updates were installed but focused more on regulatory accounting
- Auditors included a comment in our 2021 audit stating we needed to improve our system

## ● Finance and Accounting Capital Request

### Selection and Implementation Project

- Began in May 2022
- Request for Quote was sent to 5 vendors, requiring each to complete a set of questions related to their product.
- Three products were considered but only two were requested to move to demonstration effort, Sage and Blackbaud

## ● Finance and Accounting Capital Request

Vendor Selection will be completed this week

- Our quotes range from 45K to 65K for vendor costs
- Training costs are included in above but we may have additional needs based on number of users.
- There are also auditor costs to verify our opening balances and data conversion costs which include additional staffing to ensure data is fully migrated based on our criteria.



## ● Finance and Accounting Capital Request

### Timing for Implementation

- Begins in January 2023 and will end July 31, 2023
- There will be training for all users to ensure they maximize their use of the system.

- Finance and Accounting Capital Request

Questions?



CALIFORNIA STATE UNIVERSITY, FULLERTON™

## A Resolution for Approval of the 2023-24 Children's Center Fees

Sponsor: Morgan Diaz

**WHEREAS**, the Associated Students Inc., CSUF (ASI) is a 501(c)(3) nonprofit organization that operates as an auxiliary organization of California State University, Fullerton; and

**WHEREAS**, ASI is governed by ASI Board of Directors, who set policy for the organization, approve all funding allocations to programs and services, and advocate on behalf of student interests on committees and boards; and

**WHEREAS**, ASI operates the ASI CSUF Children's Center to support CSUF student parents as they pursue their education, and to support CSUF staff and faculty parents as they work and teach; and

**WHEREAS**, the Board of Directors establishes the Children's Center operating budget and approves programs and services; and

**WHEREAS**, the Children's Center is facing a number of fiscal obstacles including minimum wage increases on staffing costs, changes to transitional kindergarten age and previous subsidies for CSUF faculty and staff; and

**WHEREAS**, the Children's Center is increasing infant and toddler enrollment to meet current classroom needs and adjusting operations to block scheduling allowing for more streamlined care; and

**WHEREAS**, management is proposing rates to be changed to part-time-day and full-day rates and increase by 2% for the 2023-2024 year; and

**WHEREAS**, the impact on current families is an average of \$3.85/week for student families and \$13.04/week to non-student families; therefore let it be

**RESOLVED**, the ASI Board of Directors approves the proposed rate changes to part-time-day and full-day rates and the tuition increase by 2% beginning the 2023-2024 academic year; and let it be finally

**RESOLVED**, that this resolution be distributed to the applicable ASI departments for appropriate action.

Adopted by the Board of Directors of the Associated Students Inc., California State University, Fullerton, on the fifteenth day of November in the year two thousand twenty-two.

Isabella Galvan  
Chair, Board of Directors

Ramón Aquino  
Secretary, Board of Directors

**Proposed Rates 2023-2024 2% increase**

Current Rates:

2022-2023 Rates Effective 7/1/2022	Student Rates		Non Student Rates	
	Hourly	Weekly	Hourly	Weekly
Under 18 Months	\$8.35	\$351.00	\$11.98	\$503.00
Toddlers 18 to 35 months	\$8.00	\$336.00	\$11.42	\$480.00
Preschool 3 years and older	\$6.12	\$257.00	\$8.63	\$363.00
Sibling of preschool age	\$5.29	\$222.00	\$7.52	\$316.00

Full Paying Tuition (Non Subsidized) Student Rates

2022-2023 Rates Effective 7/1/2023	Full Cost (Non Subsidy) Student Rates	
	Part Day Rate	Full Day Rate
Under 18 Months	\$36.00	\$72.00
Toddlers 18 to 35 months	\$34.50	\$69.00
Preschool 3 years and older	\$26.50	\$53.00
Sibling of preschool age	\$23.00	\$46.00

Non-Student rates

2022-2023 Rates Effective 7/1/2023	Non Student Rates	
	Part Day Rate	Full Day Rate
Under 18 Months	\$51.50	\$103.00
Toddlers 18 to 35 months	\$49.00	\$98.00
Preschool 3 years and older	\$37.00	\$74.00
Sibling of preschool age	\$33.00	\$65.00



# ASI Budget, Methodology and Timeline

# Student Engagement and Services

- Consists of:
  - Funded and Funding Councils
  - Programmatic areas of Student Programs and Engagement
  - Arboretum
  - Commissions
  - Elections
  - Research Grants
  - Board of Directors (outreach)
- Generally grows each year

# Student Engagement and Services

Area	Budgeted Amount (Current FY)
Student Government	\$38,150
Commissions	\$34,050
Student Programs and Engagement	\$605,550
Funded Campus Groups	\$143,966
Funding Interclub Councils	\$502,223
Student Engagement and Services Total:	\$1,323,939

# Process

- Each area will submit their budget proposal
  - Including reasons for increase or decrease
  - Narrative information requested by the Finance Committee
- Review of submitting information
- President's Recommendation Submitted to the Finance Committee
  - \*\*per policy, ASI President submits a budget proposal to Finance Committee of the Board of Directors on or before the second meeting in March of each fiscal year
  - Recommendation will include rationale for funding recommendations
  - Addressing methodology charge from the Finance Committee
- Finance Committee Approval
- Consolidated ASI Budget for Approval

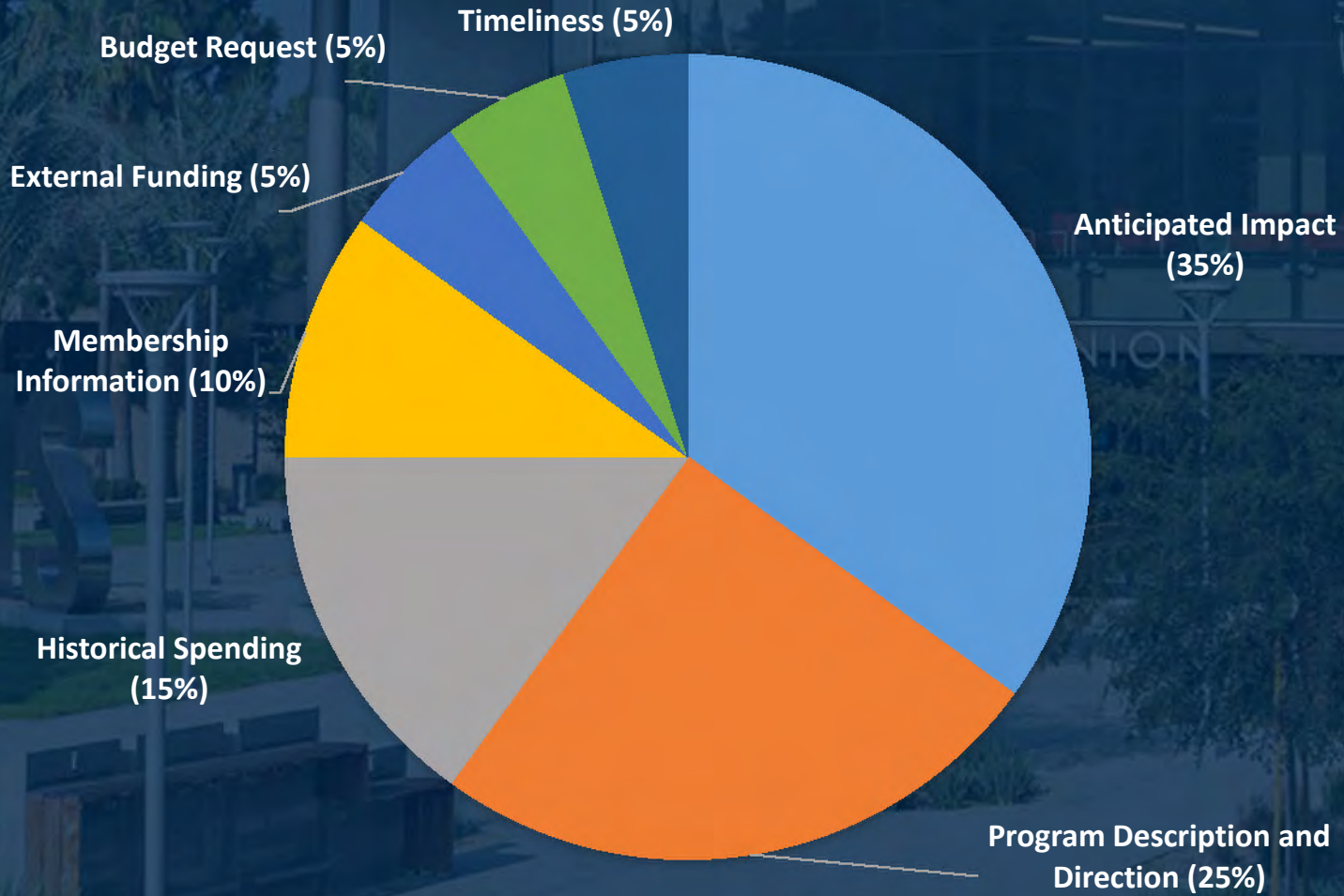


# Budget Questionnaire Sections

- Program Description
- Membership Information
- Anticipated Impact
- Historical Spending and Allocations
- External Funding
- Budget Request
- Timeliness



# Weighted Rubric





Questions?

Category	Weight	Excellent	Good	Basic
<p><b>Anticipated Impact</b> Please list the number of events/programs funding in the fall semester and their event type (social, cultural, professional, career development, etc) List the attendance at the events/programs funded by the council/hosted by the program</p>	35%	Describes significant student impact on students and student organizations and community supported through the events, program and/or travel opportunities	Briefly describes the student impact on the students and student organizations and community supported through the events, program and/or travel opportunities	Does not clearly explain student impact on the students, student organizations and communities supported through the events, program and/or travel opportunities
<p><b>Program Description and Direction</b> Describe your program, including statement of purpose and the way it functions Success or achievement from the last year and fall</p>	25%	Program description explicitly explains the scope of the council/program activity for which funding is being requested and how it is essential to the purpose of the council/program Successes/achievements of the council/program are strongly highlighted	Program description briefly explains the scope of the council/program activity for which funding is being requested and how it is essential to the purpose of the council/program Successes/achievements of the council/program are briefly highlighted	Program description does not explain the scope of the council/program activity for which funding is being requested and how it is essential to the purpose of the council/program Successes/achievements of the council/program are not appropriately highlighted
<p><b>Historical Spending</b> How has your funding been utilized for this fall semester What was funding used for in prior year(s)?</p>	15%	Utilization and prior spending explicitly explain the prior use of funds and historical spending	Utilization and prior spending generally explain the prior use of funds and historical spending	Utilization and prior spending provide little or no explanation to prior use of funds and historical spending
<p><b>Membership Information</b> List the names of the individuals holding leadership positions and their titles List the council's members' organizations and their membership numbers Of the member organizations listed above, how many organizations are continuing from the previous year?</p>	10%	The council/program provides the requested information regarding their (1) leadership team, (2) member organizations and (3) organization membership numbers  More than 50% of the member organizations are continuing from previous years	The council/program provides the partial requested information regarding their (1) leadership team, (2) member organizations and (3) organization membership numbers  25-50% of the member organizations are continuing from previous years	The council/program provides little information regarding their (1) leadership team, (2) member organizations and (3) organization membership numbers  Less than 25% of the member organizations are continuing from previous years
<p><b>External Funding</b> Has your program attempted to generate funding from any of the following sources? Please explain.</p>	5%	The council/program has attempted to generate funding from other sources	The council/program has planned but not executed plans generate funding from other sources	The council/program has not attempted to generate funding from other sources

<b>Budget Request</b> Provide the full dollar amount for year request at each line item Please provide an explanation for any increase, decrease or lack of change.	5%	The council/program provided clear and detailed information for each line item requested	The council/program provided limited information for each line item requested	The council/program provided little to no information for each line item requested
<b>Timeliness</b>	5%	On time and complete	On time and incomplete	Late and complete/ Late and incomplete

ASSOCIATED STUDENTS

STUDENT GOVERNMENT

PROGRAMMING & STUDENT SERVICES

ADMIN

FUNDED & FUNDING ORGANIZATIONS

INCOME	FY 22-23				FY 22-23				FY 22-23				FY 22-23				FY 22-23			
	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%
ASI IRA Management Fees	325,000	110,272	214,728	34%	-	-	-	0%	-	-	-	0%	325,000	110,272	214,728	34%				
Contract Dept Of ED General	516,000	358,347	157,653	69%	-	-	-	0%	-	-	-	0%	516,000	358,347	157,653	69%				
Contract DOE Preschool	125,000	68,097	56,903	54%	-	-	-	0%	-	-	-	0%	125,000	68,097	56,903	54%				
Copier Income	-	49	(49)	0%	-	-	-	0%	-	-	-	0%	-	49	(49)	0%				
COVID 19	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
Contingency	-	(2,725)	2,725	0%	-	(2,725)	2,725	0%	-	-	-	0%	-	-	-	0%				
CSU State Grant	406,000	-	406,000	0%	-	-	-	0%	-	-	-	0%	406,000	-	406,000	0%				
Dining Commissions	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
Fees-Non Certified	144,000	26,338	117,662	18%	-	-	-	0%	-	-	-	0%	144,000	26,338	117,662	18%				
Fundraising	243,600	-	243,600	0%	-	-	-	0%	119,800	-	119,800	0%	123,800	-	123,800	0%				
Gift/Donation Revenue	-	450	(450)	0%	-	-	-	0%	-	-	-	0%	-	450	(450)	0%				
Grant-Child Nutrition	39,000	-	39,000	0%	-	-	-	0%	-	-	-	0%	39,000	-	39,000	0%				
Interest Income	28,000	-	28,000	0%	-	-	-	0%	-	-	-	0%	28,000	-	28,000	0%				
Investment Income	-	15,144	(15,144)	0%	-	-	-	0%	-	-	-	0%	-	15,144	(15,144)	0%				
INVESTMENT REALIZED GAIN/LOSS	-	(39,160)	39,160	0%	-	-	-	0%	-	-	-	0%	-	(39,160)	39,160	0%				
INVESTMT UNREALIZED GAIN/LOSS	-	(107,572)	107,572	0%	-	-	-	0%	-	-	-	0%	-	(107,572)	107,572	0%				
Miscellaneous Revenue	9,000	1,780	7,220	20%	9,000	-	9,000	0%	-	-	-	0%	-	1,780	(1,780)	0%				
Other Campus Revenue	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
Parent Fees (Faculty/Staff)	344,000	112,923	231,077	33%	-	-	-	0%	-	-	-	0%	344,000	112,923	231,077	33%				
Parent Fees-Certified Regular	12,000	-	12,000	0%	-	-	-	0%	-	-	-	0%	12,000	-	12,000	0%				
Research Grants	25,000	(1,500)	26,500	-6%	-	-	-	0%	25,000	(1,500)	26,500	-6%	-	-	-	0%				
Tickets Revenue	90,000	-	90,000	0%	-	-	-	0%	90,000	-	90,000	0%	-	-	-	0%				
TSC Chargeback	1,922,173	480,543	1,441,630	25%	-	-	-	0%	-	-	-	0%	1,922,173	480,543	1,441,630	25%				
Unclaimed Check Recapture	-	13,002	(13,002)	0%	-	-	-	0%	-	-	-	0%	-	13,002	(13,002)	0%				
<b>TOTAL INCOME</b>	<b>4,228,773</b>	<b>1,035,988</b>	<b>3,192,785</b>	<b>24%</b>	<b>9,000</b>	<b>(2,725)</b>	<b>11,725</b>	<b>-30%</b>	<b>234,800</b>	<b>(1,500)</b>	<b>236,300</b>	<b>-1%</b>	<b>3,984,973</b>	<b>1,040,213</b>	<b>2,944,760</b>	<b>26%</b>				

**ASSOCIATED STUDENTS**

EXPENSES	FY 21-22		FY 21-22	
	Budget	Actual	Variance	%
Student Leadership Awards	382,900	379,270	3,630	99%
Personnel Service-Staff	3,326,853	796,732	2,530,121	24%
Personnel Service - Student	1,337,667	190,778	1,146,889	14%
Benefits (Student)	34,237	10,497	23,740	31%
Benefits (Staff)	1,297,473	288,780	1,008,693	22%
Contract Wages	41,700	40,231	1,469	96%
Contract Services	410,690	20,570	390,120	5%
Bank Fees	20,000	6,394	13,606	32%
Benefit Administrative Fees	-	2,138	(2,138)	0%
Credit Card Fees	5,000	2,240	2,760	45%
Custodial Services	-	9,852	(9,852)	0%
Depreciation Expense	-	4,670	(4,670)	0%
Dues & Subscriptions	27,987	5,261	22,726	19%
Food & Food Service Supplies	33,611	10,492	23,119	31%
FTB-Nonresident Withholding	-	744	(744)	0%
Gift Expense	50,250	1,003	49,247	2%
Hospitality	201,022	20,345	180,677	10%
HR Recruitment	5,000	891	4,109	18%
Instructional Supplies	16,000	6,621	9,379	41%
Insurance	115,500	-	115,500	0%
Investment Fees	-	8,338	(8,338)	0%
Legal/Accounting Services	132,000	46,621	85,380	35%
Live Scan	12,300	1,751	10,549	14%
Miscellaneous Expense	4,412	(704)	5,116	-16%
Parking	-	30	(30)	0%
Payroll Services	80,000	24,245	55,755	30%
Phone & Cellphone Reimbursement	30,900	-	30,900	0%
Postage/Shipping	1,500	665	835	44%
Presidential Discretionary	750	-	750	0%
Printing And Advertising	43,125	3,651	39,474	8%
Professional Services	296,096	34,503	261,593	12%
Promotional Items	96,000	1,598	94,402	2%
QRIS(CSPP) OC Schools Grant	-	20,853	(20,853)	0%
Rentals for Special Events	191,575	12,073	179,503	6%
Repairs & Maintenance	190,000	37,829	152,171	20%
Sales & Use Tax	-	16	(16)	0%
Scholarships	40,000	-	40,000	0%
Software Subscription	39,600	33,654	5,946	85%
Speakers	107,274	47,275	59,999	44%
Staff Development	56,371	8,682	47,689	15%
Supplies	218,754	16,298	202,456	7%
Telephone	-	(631)	631	0%
Titan Dreamer Scholarships	20,000	-	20,000	0%
Transport/Mileage/Tolls/Parkin	-	957	(957)	0%
Travel - Flights	327,254	7,247	320,007	2%
Utilities	28,800	3,914	24,886	14%
<b>TOTAL EXPENSES</b>	<b>9,222,601</b>	<b>2,106,369</b>	<b>7,116,232</b>	<b>23%</b>

**STUDENT GOVERNMENT**

EXPENSES	FY 21-22		FY 21-22	
	Budget	Actual	Variance	%
Student Leadership Awards	353,900	351,166	2,734	99%
Personnel Service-Staff	221,000	44,187	176,813	20%
Personnel Service - Student	71,656	6,078	65,578	8%
Benefits (Student)	2,866	537	2,329	19%
Benefits (Staff)	86,190	15,449	70,741	18%
Contract Wages	-	18,148	(18,148)	0%
Contract Services	-	500	(500)	0%
Bank Fees	-	-	-	0%
Benefit Administrative Fees	-	-	-	0%
Credit Card Fees	-	-	-	0%
Custodial Services	-	-	-	0%
Depreciation Expense	-	-	-	0%
Dues & Subscriptions	-	2,725	(2,725)	0%
Food & Food Service Supplies	-	-	-	0%
FTB-Nonresident Withholding	-	-	-	0%
Gift Expense	8,600	816	7,784	9%
Hospitality	26,750	2,944	23,806	11%
HR Recruitment	-	-	-	0%
Instructional Supplies	-	-	-	0%
Insurance	-	-	-	0%
Investment Fees	-	8,338	(8,338)	0%
Legal/Accounting Services	-	-	-	0%
Live Scan	-	-	-	0%
Miscellaneous Expense	-	-	-	0%
Parking	-	-	-	0%
Payroll Services	-	-	-	0%
Phone & Cellphone Reimbursement	10,500	-	10,500	0%
Postage/Shipping	-	-	-	0%
Presidential Discretionary	750	-	750	0%
Printing And Advertising	11,150	38	11,112	0%
Professional Services	3,900	-	3,900	0%
Promotional Items	11,800	-	11,800	0%
QRIS(CSPP) OC Schools Grant	-	-	-	0%
Rentals for Special Events	21,300	5,000	16,300	23%
Repairs & Maintenance	-	-	-	0%
Sales & Use Tax	-	-	-	0%
Scholarships	40,000	-	40,000	0%
Software Subscription	-	-	-	0%
Speakers	6,800	-	6,800	0%
Staff Development	7,271	10	7,261	0%
Supplies	26,900	3,221	23,679	12%
Telephone	-	-	-	0%
Titan Dreamer Scholarships	20,000	-	20,000	0%
Transport/Mileage/Tolls/Parkin	-	170	(170)	0%
Travel - Flights	43,420	-	43,420	0%
Utilities	-	-	-	0%
<b>TOTAL EXPENSES</b>	<b>974,753</b>	<b>450,988</b>	<b>523,765</b>	<b>46%</b>

**PROGRAMMING & STUDENT SERVICES**

EXPENSES	FY 21-22		FY 21-22	
	Budget	Actual	Variance	%
Student Leadership Awards	29,000	28,104	896	97%
Personnel Service-Staff	76,016	19,004	57,012	25%
Personnel Service - Student	167,420	21,188	146,232	13%
Benefits (Student)	6,697	651	6,046	10%
Benefits (Staff)	29,646	9,245	20,401	31%
Contract Wages	41,700	750	40,950	2%
Contract Services	304,000	(1,000)	305,000	0%
Bank Fees	-	-	-	0%
Benefit Administrative Fees	-	-	-	0%
Credit Card Fees	-	-	-	0%
Custodial Services	-	-	-	0%
Depreciation Expense	-	-	-	0%
Dues & Subscriptions	7,100	25	7,075	0%
Food & Food Service Supplies	-	3,438	(3,438)	0%
FTB-Nonresident Withholding	-	-	-	0%
Gift Expense	24,000	23	23,977	0%
Hospitality	41,000	4,611	36,389	11%
HR Recruitment	-	-	-	0%
Instructional Supplies	-	-	-	0%
Insurance	-	-	-	0%
Investment Fees	-	-	-	0%
Legal/Accounting Services	-	-	-	0%
Live Scan	9,000	-	9,000	0%
Miscellaneous Expense	-	-	-	0%
Parking	-	10	(10)	0%
Payroll Services	-	-	-	0%
Phone & Cellphone Reimbursement	5,100	-	5,100	0%
Postage/Shipping	-	1	(1)	0%
Presidential Discretionary	-	-	-	0%
Printing And Advertising	22,275	3,527	18,748	16%
Professional Services	232,000	33,823	198,177	15%
Promotional Items	50,000	-	50,000	0%
QRIS(CSPP) OC Schools Grant	-	-	-	0%
Rentals for Special Events	145,325	7,073	138,253	5%
Repairs & Maintenance	-	-	-	0%
Sales & Use Tax	-	-	-	0%
Scholarships	-	-	-	0%
Software Subscription	-	-	-	0%
Speakers	40,000	40,000	-	100%
Staff Development	15,000	-	15,000	0%
Supplies	71,000	6,616	64,384	9%
Telephone	-	-	-	0%
Titan Dreamer Scholarships	-	-	-	0%
Transport/Mileage/Tolls/Parkin	-	-	-	0%
Travel - Flights	40,850	-	40,850	0%
Utilities	-	-	-	0%
<b>TOTAL EXPENSES</b>	<b>1,357,129</b>	<b>177,088</b>	<b>1,180,041</b>	<b>13%</b>

**ADMIN**

EXPENSES	FY 21-22		FY 21-22	
	Budget	Actual	Variance	%
Student Leadership Awards	-	-	-	0%
Personnel Service-Staff	3,029,837	733,541	2,296,296	24%
Personnel Service - Student	1,098,591	163,512	935,079	15%
Benefits (Student)	24,674	9,309	15,365	38%
Benefits (Staff)	1,181,637	264,087	917,550	22%
Contract Wages	-	11,242	(11,242)	0%
Contract Services	40,130	20,519	19,611	51%
Bank Fees	20,000	6,394	13,606	32%
Benefit Administrative Fees	-	2,138	(2,138)	0%
Credit Card Fees	5,000	2,240	2,760	45%
Custodial Services	-	9,852	(9,852)	0%
Depreciation Expense	-	4,670	(4,670)	0%
Dues & Subscriptions	8,800	851	7,949	10%
Food & Food Service Supplies	33,611	7,054	26,557	21%
FTB-Nonresident Withholding	-	744	(744)	0%
Gift Expense	10,000	68	9,932	1%
Hospitality	25,200	6,558	18,642	26%
HR Recruitment	5,000	891	4,109	18%
Instructional Supplies	16,000	6,621	9,379	41%
Insurance	92,000	-	92,000	0%
Investment Fees	-	8,338	(8,338)	0%
Legal/Accounting Services	132,000	46,621	85,380	35%
Live Scan	3,300	1,751	1,549	53%
Miscellaneous Expense	3,500	(704)	4,204	-20%
Parking	-	20	(20)	0%
Payroll Services	80,000	24,245	55,755	30%
Phone & Cellphone Reimbursement	15,300	-	15,300	0%
Postage/Shipping	1,500	664	836	44%
Presidential Discretionary	-	-	-	0%
Printing And Advertising	2,450	49	2,401	2%
Professional Services	24,000	-	24,000	0%
Promotional Items	6,000	349	5,651	6%
QRIS(CSPP) OC Schools Grant	-	20,853	(20,853)	0%
Rentals for Special Events	-	-	-	0%
Repairs & Maintenance	190,000	37,829	152,171	20%
Sales & Use Tax	-	16	(16)	0%
Scholarships	-	-	-	0%
Software Subscription	39,600	33,654	5,946	85%
Speakers	9,000	6,975	2,025	78%
Staff Development	34,100	8,672	25,428	25%
Supplies	48,500	5,811	42,689	12%
Telephone	-	(631)	631	0%
Titan Dreamer Scholarships	-	-	-	0%
Transport/Mileage/Tolls/Parkin	-	788	(788)	0%
Travel - Flights	36,000	7,247	28,753	20%
Utilities	28,800	3,914	24,886	14%
<b>TOTAL EXPENSES</b>	<b>6,244,530</b>	<b>1,456,750</b>	<b>4,787,780</b>	<b>23%</b>

**FUNDED & FUNDING ORGANIZATIONS**

EXPENSES	FY 21-22		FY 21-22	
	Budget	Actual	Variance	%
Student Leadership Awards	-	-	-	0%
Personnel Service-Staff	-	-	-	0%
Personnel Service - Student	-	-	-	0%
Benefits (Student)	-	-	-	0%
Benefits (Staff)	-	-	-	0%
Contract Wages	-	10,090	(10,090)	0%
Contract Services	66,560	551	66,009	1%
Bank Fees	-	-	-	0%
Benefit Administrative Fees	-	-	-	0%
Credit Card Fees	-	-	-	0%
Custodial Services	-	-	-	0%
Depreciation Expense	-	-	-	0%
Dues & Subscriptions	12,087	1,660	10,427	14%
Food & Food Service Supplies	-	-	-	0%
FTB-Nonresident Withholding	-	-	-	0%
Gift Expense	7,650	96	7,554	1%
Hospitality	108,072	6,231	101,841	6%
HR Recruitment	-	-	-	0%
Instructional Supplies	-	-	-	0%
Insurance	23,500	-	23,500	0%
Investment Fees	-	-	-	0%
Legal/Accounting Services	-	-	-	0%
Live Scan	-	-	-	0%
Miscellaneous Expense	912	-	912	0%
Parking	-	-	-	0%
Payroll Services	-	-	-	0%
Phone & Cellphone Reimbursement	-	-	-	0%
Postage/Shipping	-	-	-	0%
Presidential Discretionary	-	-	-	0%
Printing And Advertising	7,250	36	7,214	0%
Professional Services	36,196	680	35,516	2%
Promotional Items	28,200	1,249	26,951	4%
QRIS(CSPP) OC Schools Grant	-	-	-	0%
Rentals for Special Events	24,950	-	24,950	0%
Repairs & Maintenance	-	-	-	0%
Sales & Use Tax	-	-	-	0%
Scholarships	-	-	-	0%
Software Subscription	-	-	-	0%
Speakers	51,474	300	51,174	1%
Staff Development	-	-	-	0%
Supplies	72,354	650	71,704	1%
Telephone	-	-	-	0%
Titan Dreamer Scholarships	-	-	-	0%
Transport/Mileage/Tolls/Parkin	-	-	-	0%
Travel - Flights	206,984	-	206,984	0%
Utilities	-	-	-	0%
<b>TOTAL EXPENSES</b>	<b>646,189</b>	<b>21,543</b>	<b>624,646</b>	<b>3%</b>

TITAN STUDENT CENTERS					ADMINISTRATION					BUILDING ENGINEERING					TITAN STUDENT UNION					TITAN RECREATION				
INCOME	FY22-23				FY22-23				FY22-23				FY22-23				FY22-23							
	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual	Variance	%				
Amazon Locker Income	1,584	396	1,188	25%	1,584	396	1,188	25%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
ATM & Automated Serv. Income	60,500	18,618	41,882	31%	60,500	18,618	41,882	31%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
Campus	-	(256)	256	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	(256)	256	0%				
Class Bowling	4,690	5,950	(1,260)	127%	-	-	-	0%	-	-	-	0%	4,690	5,950	(1,260)	127%	-	-	-	0%				
Dining Commissions	222,000	35,601	186,399	16%	-	-	-	0%	222,000	35,601	186,399	16%	-	-	-	0%	-	-	-	0%				
Electronic Games	-	3,659	(3,659)	0%	-	-	-	0%	-	-	-	0%	-	3,659	(3,659)	0%	-	-	-	0%				
Equipment Rental	3,000	285	2,715	10%	-	-	-	0%	-	-	-	0%	-	-	-	0%	3,000	285	2,715	10%				
Foosball	160	72	88	45%	-	-	-	0%	-	-	-	0%	160	72	88	45%	-	-	-	0%				
Fundraising	130,000	-	130,000	0%	-	-	-	0%	-	-	-	0%	130,000	-	130,000	0%	-	-	-	0%				
Games Special Events	7,360	4,965	2,395	67%	-	-	-	0%	-	-	-	0%	7,360	4,965	2,395	67%	-	-	-	0%				
Gaming Center Revenue	850	283	567	33%	-	-	-	0%	-	-	-	0%	850	283	567	33%	-	-	-	0%				
Guest Pass Revenue	10,000	-	10,000	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	10,000	-	10,000	0%				
In-Kind Donations	-	34,516	(34,516)	0%	-	-	-	0%	-	-	-	0%	-	34,516	(34,516)	0%	-	-	-	0%				
Interest Income	12,000	-	12,000	0%	12,000	-	12,000	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
Locker Income	24,000	13,223	10,777	55%	-	-	-	0%	-	-	-	0%	-	-	-	0%	24,000	13,223	10,777	55%				
Merchandise Sales	3,090	801	2,289	26%	-	-	-	0%	-	-	-	0%	90	28	62	31%	3,000	773	2,227	26%				
Miscellaneous Revenue	2,569	8,210	(5,641)	320%	-	20	(20)	0%	-	-	-	0%	69	95	(26)	138%	2,500	8,094	(5,594)	324%				
Open Billiards	18,000	6,095	11,905	34%	-	-	-	0%	-	-	-	0%	18,000	6,095	11,905	34%	-	-	-	0%				
Open Bowling	17,750	7,617	10,133	43%	-	-	-	0%	-	-	-	0%	17,750	7,617	10,133	43%	-	-	-	0%				
Other Campus Revenue	-	130,000	(130,000)	0%	-	-	-	0%	-	-	-	0%	-	130,000	(130,000)	0%	-	-	-	0%				
Personnel Service-P.T.(Income)	5,761	5,002	759	87%	-	-	-	0%	-	-	-	0%	5,761	4,477	1,284	78%	-	525	(525)	0%				
Personnel Services-UBI	-	1,177	(1,177)	0%	-	-	-	0%	-	-	-	0%	-	1,177	(1,177)	0%	-	-	-	0%				
Registration Fee	456,135	200,825	255,310	44%	-	-	-	0%	-	-	-	0%	-	-	-	0%	456,135	200,825	255,310	44%				
Rentals for Special Events	13,000	-	13,000	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	13,000	-	13,000	0%				
Rock Wall Classes	2,000	1,620	380	81%	-	-	-	0%	-	-	-	0%	-	-	-	0%	2,000	1,620	380	81%				
Room Rentals	60,500	48,223	12,277	80%	-	-	-	0%	-	-	-	0%	57,500	43,920	13,580	76%	3,000	4,303	(1,303)	143%				
Service Chargebacks	-	815	(815)	0%	-	-	-	0%	-	815	(815)	0%	-	-	-	0%	-	-	-	0%				
Shoe Rental	10,250	6,257	3,993	61%	-	-	-	0%	-	-	-	0%	10,250	6,257	3,993	61%	-	-	-	0%				
Shuffleboard	140	51	89	37%	-	-	-	0%	-	-	-	0%	140	51	89	37%	-	-	-	0%				
Special Event Sales	3,000	-	3,000	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	3,000	-	3,000	0%				
Table Tennis	1,127	273	854	24%	-	-	-	0%	-	-	-	0%	1,127	273	854	24%	-	-	-	0%				
Tickets Revenue	3,125	3,149	(24)	101%	-	-	-	0%	-	-	-	0%	3,125	3,149	(24)	101%	-	-	-	0%				
Unclaimed Check Recapture	-	1,968	(1,968)	0%	-	1,968	(1,968)	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
Yum (Titan Emporium)	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%	-	-	-	0%				
<b>TOTAL INCOME</b>	<b>1,072,591</b>	<b>539,394</b>	<b>533,197</b>	<b>50%</b>	<b>74,084</b>	<b>21,002</b>	<b>53,082</b>	<b>28%</b>	<b>222,000</b>	<b>36,416</b>	<b>185,584</b>	<b>16%</b>	<b>256,872</b>	<b>252,583</b>	<b>4,289</b>	<b>98%</b>	<b>519,635</b>	<b>229,393</b>	<b>290,242</b>	<b>44%</b>				



TITAN STUDENT CENTERS				
EXPENSES	FY22-23 Budget	FY22-23 Actual	FY22-23 Variance	%
Personnel Service-Staff	2,444,049	518,262	1,925,786	21%
Personnel Service - Student	2,043,231	485,740	1,557,491	24%
Benefits (Student)	81,730	36,722	45,008	45%
Benefits (Staff)	953,179	232,912	720,267	24%
Contract Services	509,826	57,104	452,722	11%
Contract Wages	167,466	(9,625)	177,091	-6%
Bank Fees	7,815	-	7,815	0%
Chargeback Exp.	1,922,173	480,543	1,441,630	25%
Commissions Expense	-	2,246	(2,246)	0%
Contingency	-	-	-	0%
Cost of Food and Donated Food	-	1,588	(1,588)	0%
Credit Card Fees	25,021	11,135	13,886	45%
Custodial Services	1,110,839	239,624	871,215	22%
Depreciation Expense	-	68,241	(68,241)	0%
Distributed Items (FP)	-	31,925	(31,925)	0%
Dues & Subscriptions	12,425	2,817	9,608	23%
Furn/Fixture/Equip Expense	70,400	10,881	59,519	15%
Gift Expense	500	50	450	10%
Hardware Purchases	-	597	(597)	0%
Hospitality	28,085	2,635	25,450	9%
Insurance	133,000	79,146	53,854	60%
Live Scan	13,303	350	12,953	3%
Lodging/Meals	-	1,118	(1,118)	0%
Merchandise For Resale	3,250	-	3,250	0%
Minor Constructn/Equipmnt	155,200	16,662	138,538	11%
Parking	-	3,023	(3,023)	0%
Phone & Cellphone Reimbursement	42,547	12	42,535	0%
Postage/Shipping	2,204	508	1,696	23%
Printing And Advertising	49,348	335	49,013	1%
Professional Services	90	-	90	0%
Promotional Items	16,150	469	15,681	3%
Purchases For Resale	-	1,010	(1,010)	0%
Rentals for Special Events	13,000	-	13,000	0%
Repairs & Maintenance	155,708	33,914	121,794	22%
Software Subscription	186,955	75,568	111,387	40%
Speakers	20,000	680	19,320	3%
Spoilage (FP)	-	2,943	(2,943)	0%
Staff Development	47,455	1,158	46,297	2%
State Licenses, Taxes & Fees	-	14,939	(14,939)	0%
Supplies	391,490	41,639	349,851	11%
Telephone	-	285	(285)	0%
Travel - Flights	93,383	-	93,383	0%
Transport/Mileage/Tolls/Parkin	-	828	(828)	0%
Utilities	500,000	63,394	436,606	13%
Vehicle Expense	2,250	328	1,922	15%
<b>TOTAL EXPENSES</b>	<b>11,202,072</b>	<b>2,511,707</b>	<b>8,690,365</b>	<b>22%</b>

ADMINISTRATION				
EXPENSES	FY22-23 Budget	FY22-23 Actual	FY22-23 Variance	%
Personnel Service-Staff	486,475	88,049	398,426	18%
Personnel Service - Student	198,000	56,509	141,491	29%
Benefits (Student)	7,920	3,395	4,525	43%
Benefits (Staff)	189,725	38,972	150,753	21%
Contract Services	71,000	13,117	57,883	18%
Contract Wages	167,466	(9,625)	177,091	-6%
Bank Fees	-	-	-	0%
Chargeback Exp.	1,922,173	480,543	1,441,630	25%
Commissions Expense	-	-	-	0%
Contingency	-	-	-	0%
Cost of Food and Donated Food	-	-	-	0%
Credit Card Fees	-	-	-	0%
Custodial Services	-	-	-	0%
Depreciation Expense	-	68,241	(68,241)	0%
Distributed Items (FP)	-	-	-	0%
Dues & Subscriptions	1,539	-	1,539	0%
Furn/Fixture/Equip Expense	10,000	576	9,424	6%
Gift Expense	-	-	-	0%
Hardware Purchases	-	597	(597)	0%
Hospitality	4,000	-	4,000	0%
Insurance	95,000	79,146	15,854	83%
Live Scan	-	-	-	0%
Lodging/Meals	-	-	-	0%
Merchandise For Resale	-	-	-	0%
Minor Constructn/Equipmnt	-	-	-	0%
Parking	-	-	-	0%
Phone & Cellphone Reimbursement	11,810	-	11,810	0%
Postage/Shipping	-	-	-	0%
Printing And Advertising	18,050	-	18,050	0%
Professional Services	-	-	-	0%
Promotional Items	-	-	-	0%
Purchases For Resale	-	-	-	0%
Rentals for Special Events	-	-	-	0%
Repairs & Maintenance	7,500	-	7,500	0%
Software Subscription	96,155	9,679	86,476	10%
Speakers	-	-	-	0%
Spoilage (FP)	-	-	-	0%
Staff Development	11,000	3	10,997	0%
State Licenses, Taxes & Fees	-	14,939	(14,939)	0%
Supplies	33,500	2,687	30,813	8%
Telephone	-	-	-	0%
Travel - Flights	19,780	-	19,780	0%
Transport/Mileage/Tolls/Parkin	-	-	-	0%
Utilities	500,000	40,314	459,686	8%
Vehicle Expense	-	-	-	0%
<b>TOTAL EXPENSES</b>	<b>3,851,093</b>	<b>887,143</b>	<b>2,963,950</b>	<b>23%</b>

BUILDING ENGINEERING				
EXPENSES	FY22-23 Budget	FY22-23 Actual	FY22-23 Variance	%
Personnel Service-Staff	620,884	153,687	467,197	25%
Personnel Service - Student	43,200	7,318	35,882	17%
Benefits (Student)	1,728	726	1,002	42%
Benefits (Staff)	242,145	82,429	159,716	34%
Contract Services	324,007	35,051	288,957	11%
Contract Wages	-	-	-	0%
Bank Fees	-	-	-	0%
Chargeback Exp.	-	-	-	0%
Commissions Expense	-	-	-	0%
Contingency	-	-	-	0%
Cost of Food and Donated Food	-	-	-	0%
Credit Card Fees	-	-	-	0%
Custodial Services	1,110,839	239,624	871,215	22%
Depreciation Expense	-	-	-	0%
Distributed Items (FP)	-	-	-	0%
Dues & Subscriptions	185	-	185	0%
Furn/Fixture/Equip Expense	-	-	-	0%
Gift Expense	-	30	(30)	0%
Hardware Purchases	-	-	-	0%
Hospitality	4,000	-	4,000	0%
Insurance	-	-	-	0%
Live Scan	-	30	(30)	0%
Lodging/Meals	-	-	-	0%
Merchandise For Resale	-	-	-	0%
Minor Constructn/Equipmnt	155,200	16,662	138,538	11%
Parking	-	-	-	0%
Phone & Cellphone Reimbursement	5,760	-	5,760	0%
Postage/Shipping	-	-	-	0%
Printing And Advertising	-	-	-	0%
Professional Services	-	-	-	0%
Promotional Items	-	-	-	0%
Purchases For Resale	-	-	-	0%
Rentals for Special Events	-	-	-	0%
Repairs & Maintenance	62,718	3,382	59,336	5%
Software Subscription	2,495	3,427	(932)	137%
Speakers	-	-	-	0%
Spoilage (FP)	-	-	-	0%
Staff Development	5,000	150	4,850	3%
State Licenses, Taxes & Fees	-	-	-	0%
Supplies	106,766	19,540	87,226	18%
Telephone	-	-	-	0%
Travel - Flights	-	-	-	0%
Transport/Mileage/Tolls/Parkin	-	200	(200)	0%
Utilities	-	23,080	(23,080)	0%
Vehicle Expense	2,250	328	1,922	15%
<b>TOTAL EXPENSES</b>	<b>2,687,177</b>	<b>585,633</b>	<b>2,101,544</b>	<b>22%</b>

TITAN STUDENT UNION				
EXPENSES	FY22-23 Budget	FY22-23 Actual	FY22-23 Variance	%
Personnel Service-Staff	747,352	155,143	592,208	21%
Personnel Service - Student	775,366	139,452	635,914	18%
Benefits (Student)	31,015	10,920	20,095	35%
Benefits (Staff)	291,467	65,709	225,758	23%
Contract Services	8,290	1,113	7,177	13%
Contract Wages	-	-	-	0%
Bank Fees	7,815	-	7,815	0%
Chargeback Exp.	-	-	-	0%
Commissions Expense	-	2,246	(2,246)	0%
Contingency	-	-	-	0%
Cost of Food and Donated Food	-	1,588	(1,588)	0%
Credit Card Fees	9,021	4,425	4,596	49%
Custodial Services	-	-	-	0%
Depreciation Expense	-	-	-	0%
Distributed Items (FP)	-	31,925	(31,925)	0%
Dues & Subscriptions	4,691	-	4,691	0%
Furn/Fixture/Equip Expense	53,400	4,127	49,273	8%
Gift Expense	-	-	-	0%
Hardware Purchases	-	-	-	0%
Hospitality	2,715	45	2,670	2%
Insurance	-	-	-	0%
Live Scan	1,653	-	1,653	0%
Lodging/Meals	-	-	-	0%
Merchandise For Resale	250	-	250	0%
Minor Constructn/Equipmnt	-	-	-	0%
Parking	-	-	-	0%
Phone & Cellphone Reimbursement	11,327	12	11,315	0%
Postage/Shipping	2,204	508	1,696	23%
Printing And Advertising	4,997	30	4,967	1%
Professional Services	90	-	90	0%
Promotional Items	5,200	-	5,200	0%
Purchases For Resale	-	1,010	(1,010)	0%
Rentals for Special Events	-	-	-	0%
Repairs & Maintenance	57,590	7,235	50,356	13%
Software Subscription	37,205	32,144	5,061	86%
Speakers	20,000	680	19,320	3%
Spoilage (FP)	-	2,943	(2,943)	0%
Staff Development	17,525	158	17,367	1%
State Licenses, Taxes & Fees	-	-	-	0%
Supplies	101,384	7,243	94,141	7%
Telephone	-	205	(205)	0%
Travel - Flights	21,835	-	21,835	0%
Transport/Mileage/Tolls/Parkin	-	-	-	0%
Utilities	-	-	-	0%
Vehicle Expense	-	-	-	0%
<b>TOTAL EXPENSES</b>	<b>2,212,392</b>	<b>468,860</b>	<b>1,743,532</b>	<b>21%</b>

TITAN RECREATION				
EXPENSES	FY22-23 Budget	FY22-23 Actual	FY22-23 Variance	%
Personnel Service-Staff	589,338	121,383	467,955	21%
Personnel Service - Student	1,026,665	282,460	744,205	28%
Benefits (Student)	41,067	21,682	19,385	53%
Benefits (Staff)	229,842	45,803	184,039	20%
Contract Services	106,529	7,823	98,706	7%
Contract Wages	-	-	-	0%
Bank Fees	-	-	-	0%
Chargeback Exp.	-	-	-	0%
Commissions Expense	-	-	-	0%
Contingency	-	-	-	0%
Cost of Food and Donated Food	-	-	-	0%
Credit Card Fees	16,000	6,710	9,290	42%
Custodial Services	-	-	-	0%
Depreciation Expense	-	-	-	0%
Distributed Items (FP)	-	-	-	0%
Dues & Subscriptions	6,010	2,817	3,193	47%
Furn/Fixture/Equip Expense	7,000	6,178	822	88%
Gift Expense	500	50	450	10%
Hardware Purchases	-	-	-	0%
Hospitality	17,370	2,590	14,780	15%
Insurance	38,000	-	38,000	0%
Live Scan	11,650	320	11,330	3%
Lodging/Meals	-	1,118	(1,118)	0%
Merchandise For Resale	3,000	-	3,000	0%
Minor Constructn/Equipmnt	-	-	-	0%
Parking	-	3,023	(3,023)	0%
Phone & Cellphone Reimbursement	13,650	-	13,650	0%
Postage/Shipping	-	-	-	0%
Printing And Advertising	26,301	305	25,996	1%
Professional Services	-	-	-	0%
Promotional Items	10,950	469	10,481	4%
Purchases For Resale	-	-	-	0%
Rentals for Special Events	13,000	-	13,000	0%
Repairs & Maintenance	27,900	23,297	4,603	84%
Software Subscription	51,100	30,319	20,781	59%
Speakers	-	-	-	0%
Spoilage (FP)	-	-	-	0%
Staff Development	13,930	847	13,083	6%
State Licenses, Taxes & Fees	-	-	-	0%
Supplies	149,840	12,168	137,672	8%
Telephone	-	80	(80)	0%
Travel - Flights	51,768	-	51,768	0%

**November 15, 2022**  
Board of Directors  
Executive Officers Report

**PRESIDENT:** Lydia Kelley

**Lydia:**\*Powerpoint presentation attached

Hi everyone! I'll share a brief update before I move into a presentation update on the needs assessment we're conducting for the wellness initiative. I got the opportunity to attend the CSSA plenary in Fresno this past weekend with Mary and all of the other CSU Presidents. It was a time for us to connect with stakeholders at the chancellor's office regarding each of the CSU campuses.

**Events/Meetings attended:**

Alternative consultation kickoff 11/3

Finance committee 11/3

Top 10 leadership meeting 11/4

CSSA Plenary in Fresno 11/4-11/6

Rec Application 11/7

Alternative consultation 11/7

Meeting with Dave and Keya 11/7

Children's Center committee 11/8

Alt consultation wellness initiative 11/9

Advising w/Casey 11/9

Annual lighting assessment 11/9

**Projects currently working on:**

- Meeting with Athletics today to discuss Spring tailgate
- Merging Fusion + ASI app into one app

- Alternative consultation for wellness initiative

**VICE PRESIDENT:** Christapor Mikaelian

No Report

**CHIEF CAMPUS RELATIONS OFFICER:** Joshua Castelo

**No Report**

**CHIEF COMMUNICATIONS OFFICER:** Mayra Martinez

No report

**CHIEF GOVERNMENTAL OFFICER:** Mary Chammas

**Summary**

*Hi yall! It was a busy week. Sad to say we placed third for the ballot bowl. Thanks to everyone who helped, especially Berenice, Lydia, Isa, Joshua, Sahar, and Talia.*

*Berenice helped me get the most students to register so I have a prize for you. See me after!*

**Events/Meetings Attended**

- Lobby corps interview (10/28)
- 1-1 Asha (11/2)
- 1-1 Rebecca (11/3)
- Top 10 meeting (11/4)
- Leadership meeting (11/4)
- Cssa plenary check in (11/4)
- CSSA Fresno Plenary (11/4-11/6)
- SWANA Week (11/7-11/10)

**Projects:**

- Preparing for CHESS

**Goals for next week:**

- Asi wellness initiative (Co Director for Facilities)
- Attend DIRC and other community events as ASI representation

**CHIEF INCLUSION & DIVERSITY OFFICER:** Maysem Awadalla

**Summary:**

Hello everyone! Happy Tuesday!

Here is a short rundown of what I've been up to in the fun world of the exec team!

Thank you to everyone who was able to donate to UNA and SJEC's donation drive for the Wise Place! We collected a good amount of donations, and we are super excited to have been a part of something

amazing to help an incredible organization! If y'all are looking to volunteer with the Wise Place, please let me know and I will give you the information!

**Events/Meetings Attended:**

- **Governance Committee**
- **ASI top 10 meeting**
- **1:1 with Dr. Encisco**
- **Titans Day of Service**
- **ATI Steering Committee**

**Projects:**

- SJEC events (planning for next semester)
  - o ONE LAST EVENT THIS SEMESTER!! On December 7th
    - Collaboration with Students for Justice in Palestine (SJP) a mobilization through music event where we will talk about activism and how it is expressed through music, will be followed by a KARAOKE NIGHT!!!
- Divestment efforts
- 

**GOALS FOR NEXT WEEK:**

- Planning our last event of the semester for SJEC
- Finalizing our event calendar for next semester
- Planning World Games Expo alongside AICA Chair and DEI committee

# ASI Student Wellness Initiative

ASI Board of Directors Update

11.15.22

# What is the ASI Student Wellness Initiative?

Will be themed around “8 Dimensions of Wellness”

- Physical Wellness
- Intellectual Wellness
- Emotional Wellness
- Spiritual Wellness
- Environmental Wellness
- Financial Wellness
- Occupational Wellness
- Social Wellness

Ties into the ASI Strategic Plan and the CSUF Campus Master Plan





# Problem-Solution Model: Problems

- **Decline in State Funding** - State investment in higher ed has been trending downward since the 1970s
- **CSUF Among Lowest-Funded** - CSUF receives lowest amount of state support in CSU system per student, and has sixth lowest fees (which includes the Titan Student Centers Fee).
- **Need for Additional Mental Health Support** - Need for mental health support continues to rise, and though CAPS provides excellent services, it has limited resources and staff to meet high demand
- **Wellness Programming and Support** - While CSUF has expanded wellness programming and support, many CSU campuses offer more services, with some offering stand-alone Wellness Centers
- **De-Centralized Basic Needs** - Basic Needs support scattered to TSU, Titan Hall and McCarthy Hall
- **Financial Scholarship Support** - Inflation and the cost of attendance continue to rise, while many ASI scholarships have remained at the same award amount for many years.
- **Increased Demand for Funding for Clubs, Organizations, DIRC & Events** - Organization, ICC and club funding has decreased over the years. DIRC programming could use additional funding support.
- **ASI Long-Term Financial Challenges** - With no significant changes in revenue over the last 20 years, ASI is reaching a point where programs and services need to be reduced as mandatory expenses (personnel costs, minimum wage, facility maintenance and upkeep, retirement liability, etc.) continue to rise.
- **Other Campuses Are Taking Action** - Several CSU campuses have made significant improvements to their programs, student success and well-being and state-of-the-art facilities.



# Problem-Solution Model: Possible Solutions

- Create a centralized **WELLNESS CENTER** (Physical, Emotional, Spiritual, Environmental)
- Contribute to **MENTAL & PHYSICAL HEALTH SUPPORT** for students (Physical, Emotional, Financial)
- Provide additional **ASI SCHOLARSHIP SUPPORT** for students, including a new Parking Scholarship (Financial)
- **EXPAND AND MODERNIZE** student spaces, programs and services in the Student Recreation Center and the Titan Student Union (Physical, Intellectual, Environmental, Financial, Social)
- **INCREASE SUPPORT & FUNDING** for clubs, organizations, student programs and events (Intellectual, Financial, Occupational, Social)
- Centralize **BASIC NEEDS** in one Center, including expanding the Food Pantry (Physical, Emotional, Financial)
- Provide **PROGRAMMING SUPPORT** for DIRC (Intellectual, Spiritual, Financial, Occupational)





# Focus Groups & Survey

## Focus Groups

- 11/14-11/17; 6-12 students each; virtual meetings
- Each meeting will have students grouped by a population:  
campus residents; basic needs users; club/org members; DIRC users;  
student leaders; general students

## Survey

- Survey will be released to all students through the campus Portal beginning after Fall Recess.
- Will be available for comment from 11/29 – 12/12.



# Project Timeline

- Focus Groups & Needs Survey (November & December)
- Define the Problems and solidify our Solutions (December & January)
- Recruit students for Spring Presentations (December & January)
- Prepare Materials for SFAC (January & February)
- Student Fee Advisory Committee (SFAC) (Late February)
- Presentations, Outreach and Feedback (March and April)
- Student Fee Advisory Committee (SFAC) (Late April)
- President Virjee & Chancellor's Office



# Board of Directors Updates

Tonantzin Oseguera, Ed.D. | Vice President, Division of Student Affairs

## Division of Academic Affairs



Carolyn C. Thomas, Ph.D.  
*Provost and Vice President*

- Academic Advising Updates
  - The college-based advising initiative is now in the process of recruiting leading Academic Advising professionals to be part of a team of Directors and Assistant Directors
    - The goal is to deliver equitable, top-notch, 1:1 relational advising to all incoming and second-year students
    - Advisor positions will be available in the Spring semester
- DEI Update for Academic Affairs
  - Academic Affairs has taken action to create a more inclusive, equitable, just climate for all staff, faculty, and students
    - For more, please visit: [bit.ly/3WMBBQa](https://bit.ly/3WMBBQa)

## Division of Information Technology



Amir H. Dabirian, Ph.D.  
*Vice President*

- Titan Bites is coming to *iFullerton* in Spring 2023
  - Titan Bites makes it easier for students to get food availability notifications
  - Titan Bites simplifies the announcements (food available / food no longer available) for event administrators.
- Upcoming CEDA training for Students:
  - 11/15/22 - Professional Headshots from 11:00 a.m. – 1:00 p.m.
  - 11/17/22 - Using Adobe Express to Stand Out on LinkedIn
  - 12/06/22 - Professional Headshots from 10:30 a.m. – 12:30 p.m.
  - 12/08/22 - iOS, iPadOS, and macOS Accessibility Overview (Student-Focused)

## Human Resources, Diversity and Inclusion



David Forgues, Ph.D.  
*Vice President*

- "Your Story, Our Story"
  - Campus Climate survey coming soon
- Upcoming Titan Table Talks
  - Black History Month Celebration  
February 22, 2023
  - Women's History Month Celebration  
March 4, 2023
  - APIDA Heritage Month Celebration  
April 11, 2023
- *One Book, One CSUF*
  - The 2022-23 campus read is titled *One of the Good Ones* by Maika Moulite and Maritza Moulite!
  - Don't have a copy of the book? Visit the Pollak Library Administration Desk (PLS-260) to pick one up for free!

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## Division of Administration & Finance



Alex Porter, Ph.D.  
*Vice President and  
Chief Financial Officer*

- Campus-wide Advisory Committees
  - Both Titan Shops and Campus Dining will be establishing campus-wide advisory committees
  - The goals are to strengthen collaboration with campus partners, help improve progress toward strategic initiatives, and explore and determine revenue streams that best meet the educational and financial needs of the campus community
- Marketing Intern for Spring 2023
  - Campus Dining is searching for CSUF students with marketing experience or pursuing a marketing, business, or graphic design degree to join their Campus Dining Marketing team

## Division of University Advancement



Gregory J. Saks  
*Vice President*

- Day of Service
  - On November 10, 2022, University Advancement (UA) hosted a Day of Service
  - Over 400 faculty/staff volunteers participated, benefitting three non-profit organizations
- “It Takes a Titan” Fundraising Campaign
  - UA has raised in excess of \$260 million to date (*official campaign ends on 12/31/22*)
- Communications
  - Strategic Communications has rolled out new CSUF logos and all forms of visual identity
    - Visit [brand.fullerton.edu](http://brand.fullerton.edu) for more



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## Division of Student Affairs



Tonantzin Oseguera, Ed.D.  
*Vice President*

- 2022 National First-Generation College Student Week
- 2022 National Hispanic-Serving Institutions (HSI) Week
- Fall in Love with Fullerton Day



## 2022 National First-Generation College Student Week

**CSUF** | DIVISION OF  
Student Affairs

- Cal State Fullerton celebrated and honored first-generation college students and the “first-gen” experience
- Hosted a series of events and programming from November 7-11, 2022



## 2022 National Hispanic-Serving Institutions (HSI) Week

**CSUF** | DIVISION OF Student Affairs

- Celebrated from September 12-18, 2022 with a week full of transformative events, leading into Latinx Heritage Month
- Purpose of HSI Week: To celebrate and build awareness of the work and important role HSIs play in improving access to education, advancing equity practices, and the contributions in their communities



## #BecomeATitan

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### Fall in Love with Fullerton Day

**CSUF** | DIVISION OF  
**Student Affairs**

- Hosted approximately 1,000 guests on November 5, 2022
- Resource fair, campus tours, and presentations for guests in attendance
- Invited high school juniors/seniors, community college students and Spring 2023 admits



**Thank You!**



# BOARD LEADERSHIP REPORT

## November 15, 2022

### **Ramón Aquino, Secretary:**

No Report

### **Jenna Maree Wong, Treasurer:**

Hi everyone,

Finance Committee is looking forward to launching this methodology and grading instrument to assist us in effectively allocating funds for all of our councils, commissions, etc. Executive Senate had their November monthly meeting last week where we introduced them to this system and informed them of budget submission deadlines.

Please remind your councils throughout the rest of the semester about submitting their budget since it is due the Friday before the start of spring semester.

If you or your council members have questions, please feel free to reach out to me.

Have a great rest of your week and enjoy Fall Break!

### **Morgan Diaz, Vice Chair:**

No Report

### **Isabella Galvan, Board Chair:**

Hi everyone,

Thank you for setting up your 1:1's with me. It was very nice to spend time with everyone and see how things are progressing. Please update your calendar for the spring semester in full detail and stay off laptops during Time Certains. Please reach out if you have any questions!